

Grey County Building Task Force – Administration

Building

Thursday, July 26, 2018 – 1:10 p.m.

Heritage Room

Present: Chair Dwight Burley; Warden Stewart Halliday; Councillors Greenfield, Pringle, Barfoot and Hicks

Staff

Present: CAO Kim Wingrove; Directors Anne Marie Shaw, Kevin Wepler; staff Rob Hatten, Aaron Whitney and Jodi Eagleson – Recording Secretary

Regrets:

Call to Order

Chair Burley called the meeting to order at 1:10pm

Declaration of Pecuniary Interest

There was none.

Minutes of Meeting

Grey County Building Task Force – Administration

Building minutes dated February 22, 2018

The minutes were reviewed.

BTF-04-18 Moved by: Councillor Barfoot Seconded by: Councillor Greenfield

THAT the minutes of the Grey County Building Task Force-Administration Building dated February 22, 2018 be accepted for information purposes as endorsed by County Council on March 8, 2018.

Carried

Reports

HDR-BTF-13-18 Future Plans for Provincial Offences Building

BTF-05-18 Moved by: Councillor Greenfield Seconded by: Councillor Barfoot

THAT Report HDR-BTF-13-18 regarding future plans for the Provincial Court Building be received; and

THAT the Provincial Offences Building be decommissioned in the fall 2018; and

THAT the funding required for the decommissioning come from One Time Reserve; and

THAT funding to expand the parking lot using the former Provincial Offences Building area be considered in the 2019 budget.

Carried

Ms. Shaw reviewed information pertaining to the POA building and indicated that numerous structural, HVAC and plumbing repairs would be required to retain it. The estimate of those capital projects is \$500,500 over five years. In addition, cleaning, utilities, and insurance are estimated to be \$51,000 a year to maintain the building. Ms. Shaw indicated that extra parking is needed; therefore demolition of the building to allow for this could be considered. If a parking lot is created, electric vehicle charging stations could be added to this area as access to electricity exists.

Ms. Shaw advised that the demolition would be approximately \$50,000. An Engineer report and permit would be required.

Discussion on the potential alternate uses for the building occurred. Councillor Burley suggested that a transformer be put on the site as there are numerous wires, hydro source etc. running to the building.

Financials

Ms. Shaw reviewed the Contingency Allowance Change Orders, indicating that \$19,747.63 is remaining with one additional contingency to possibly come in. Ms. Shaw is not anticipating the project to go over budget.

Ms. Wingrove discussed the reconciliation on the architect fees and is waiting on a response from Ventin.

Remaining Deficiencies

Ms. Shaw reviewed the remaining deficiencies, which include landscaping, resurfacing a section of the parking lot, curbs for accessible parking, and HVAC system issues.

Two additional flag poles will be purchased and one will be moved from the old POA building.

Ms. Wingrove specified that additional signage will be installed in the near future.

Mr. Hatten indicated that for accessibility the former stair railing and possibility a simpler transition from the old building to the new building be reviewed.

Warden Halliday asked if there were any washroom signs and clarification was provided.

Open House

There was discussion regarding a Building Open House. Warden Halliday suggested that arrangements be made for the second Council meeting in September allowing the opening of Council to highlight the new building. A ribbon cutting ceremony could take place at 2:00 p.m. followed by public tours from 2:00 – 7:00 p.m.

Mr. Hatten suggested that the Open House also be an opportunity to provide additional information about each department to the public. It was suggested that staff from each department be available to advise of the services offered and provide any further information. Ms. Wingrove suggested that guided tour times could be allocated.

Other Business

Councillor Burley asked the Committee if future meetings will be required. Ms. Wingrove suggested that one more meeting should be arranged to address anything outstanding.

Tour of Building

No tour was conducted

Next Meeting Date

At the call of the Chair

On motion by Councilor Hicks and Councilor Pringle the meeting adjourned at 1:50 p.m.