

To:	Warden Halliday and Members of Grey County Council
Committee Date:	April 12, 2018
Subject / Report No:	FR-CW-13-18 Quarterly Purchasing Report
Title:	Quarterly Purchasing Report – Quarter 1 2018
Prepared by:	Sharon Melville, Buyer
Reviewed by:	Kim Wingrove, Kevin Wepler, Heather Morrison
Lower Tier(s) Affected:	None
Status:	Recommendation adopted by Committee as presented per Resolution CW97-18;

Recommendation

1. That Report FR-CW-13-18 regarding the quarterly purchasing report for Quarter 1 of 2018 be received for information.

Executive Summary

Grey County's purchasing policy A-FIN-001, as endorsed by County Council on March 4, 2014, gives Directors the authority to award items and services up to \$250,000. This policy requires Directors to provide a summary of all purchases between \$25,000 and \$250,000 on a quarterly basis.

Background and Discussion

The attached chart summarizes all purchases made between \$25,000 and \$250,000 by Departments between January 1, 2018 and March 31, 2018.

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFP-TS-09-18	Structure Replacement Design	5	Greer Galloway Group Inc.	\$100,000.00	\$63,345.00

RFT-TS-12-18	Hot Box	2	Amaco Construction Equipment Inc.	\$38,000.00	\$35,200.00
RFT-TS-13-18	Culverts	2	Carson Supply	\$28,000.00	\$28,626.49
RFT-TS-19-18	Backhoe	4	Nortrax	\$124,500.00	\$117,200.00

Housing Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-HOU-02-18	Door Replacement at Meaford and Holstein	3	Talbot Enterprises	\$82,000.00	\$57,560.00
RFT-HOU-03-18	Twin Pines (Owen Sound) Ceiling and Lighting	5	Wayne's Electric	\$40,000.00	\$26,930.00

Planning Contract	Description	# of Bids	Awarded Bid	Anticipated Revenue	Awarded Amount (excl. HST)
RFT-PCD-02-18	Forest 6, Collingwood 19 Harvest	1	Mark Dinsmore	\$28,000.00	\$38,400.00
RFT-PCD-03-18	Forest 43, Sullivan Klondyke Harvest	1	Mark Dinsmore	\$28,500.00	\$16,100.00

Long Term Care Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-LTC-01-18	Auditorium Renovation	2	Allen Hastings Ltd.	\$137,500.00*	\$122,493.00

*\$160,000.00 is the total approved amount from Home and Community Support Services to complete the renovation and includes \$22,500.00 in consulting fees.

Social Services Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-SS-01-18	Roof at EarlyON in Hanover	7	T. Hamilton & Son Roofing Inc.	\$131,000.00	\$76,355.50

Legal and Legislated Requirements

None

Financial and Resource Implications

Relevant Consultation

Internal

External

Appendices and Attachments

None