



Task Force Minutes

Grey County Building Task Force – Administration Building

Tuesday, March 1, 2016, 1:10 p.m.

The Task Force met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Burley; Councillors Hicks, Pringle, Greenfield; and Warden Barfoot

Regrets:

Staff

Present: CAO Kim Wingrove, Directors Anne Marie Shaw, Sharon Vokes, Kevin Wepler, Mike Kelly and staff members Aaron Whitney, Mike Alguire, Rob Hatten and Penny Colton – Recording Secretary

Others: Councillors Eccles and McKean

Call to Order

Chair Burley called the meeting to order at 1:10 p.m.

Adoption of the Agenda

BTF-16-04 Moved by: Warden Barfoot Seconded by: Councillor Greenfield

**THAT the Grey County Building Task Force – Administration
Building agenda dated March 1, 2016 be adopted as presented.**

Carried

Declaration of Pecuniary Interest

There was none.

Minutes of Meetings

Grey County Building Task Force dated January 12 and 21, 2016

The minutes were received as endorsed by Corporate Services February 9, 2016 and adopted by County Council March 1, 2016.

Review Building Façade Drawings for Sign Off

Following review and discussion, Anne Marie will provide comments to Ventin Group regarding concerns with the design of the façade.

Final Drawings with Directors' Sign Off

Mrs. Shaw reviewed the drawings that include the director's changes and approvals. She advised that engineers were on site yesterday to prepare for final drawings. Anne Marie noted they are still waiting on response from a few outside agencies in regards to the courts, and if the directors have any follow up comments they should be provided to her as soon as possible. Once this is complete final sign off will be provided.

Sprinkler System Estimate

Anne Marie noted that Ventin has provided a price of approximately \$100,000 to install a sprinkler system in the three areas of the original building. Staff will request independent pricing for this work in the tender process.

A request for more detailed information on the heating system has been made to Ventin regarding efficiencies, zoning and compatibility with the old system. Once received the Task Force will be notified.

Update on Meeting with City of Owen Sound

Cancelled due to weather, but this has not held up processes and work still continues to move forward. A follow up meeting will be scheduled.

Update from Ministry of Attorney General – Availability of Space

Sharon advised that Ministry of Attorney General has advised there is no space available for POA. Previous communications with the Crown will be reviewed in regard to the development of the Provincial courts next door.

Timeline from Ventin Group

Ventin Group has indicated they anticipate the tender process to begin in April and reporting to June Council. The Task Force will have an opportunity to review the tender documents prior to release, and according to the prequalification documents, local interests are eligible. Discussion regarding staging processes were reviewed and Anne Marie advised that this has been accounted for in the tender process.

Snow storage will be addressed in the site plans, and Anne Marie will review with Ventin.

Next Steps

Tendering process.

Other Business

There was concern as to where the debris from the work will be sent and what the associated costs will be.

New façade drawings will be circulated to task force after comments have been incorporated. Aaron will mark up elevation drawings and circulate prior to discussions with Ventin.

Next Meeting Dates

At the call of the Chair

On motion by Councillor Pringle, the meeting adjourned at 2:15 p.m.

Dwight Burley, Chair