

## Committee of Management November 12, 2019 – 9:30 AM

The Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Dwight Burley; Councillors Christine Robinson, Scott Mackey, John Woodbury and Warden Selwyn Hicks

### Staff

Present: Kim Wingrove, Chief Administrative Officer; Jennifer Cornell, Director of Long-Term Care; Renate Cowan and Karen Kraus, Executive Directors; Heather Morrison, Clerk; Kevin Wepler, Director of Corporate Services; Mary Lou Spicer and Joanna Alpajaro, Deputy Treasurers; Amanda Healy, Acting Provincial Offences Court Manager; Brad Noble, Data Analyst and Tara Warder, Deputy Clerk/Legislative Coordinator

## Call to Order

Chair Burley called the meeting to order at 9:30 AM.

## Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

## Reports

### LTQR-CM-42-19 Building Operational Capacity in Long-Term Care

Jennifer Cornell presented the above noted report regarding operational capacity in long-term care. The three positions proposed will assist Grey County in recruiting and retaining staff and continuously improve care and services. Further, the positions will support the move towards accreditation.

The roles of the Human Resources Generalist, Corporate Quality Specialist and Corporate Clinical Specialist were outlined.

The Committee discussed the merits of the Quality Specialist and a quality assurance plan. It was noted that the Human Resources Generalist will report to the Human Resources Department, however this position will spend most of their time between the homes.

*CM56-19* Moved by: Councillor Mackey Seconded by: Councillor Robinson

**That Report LTCR-CM-42-19 Building Operational Capacity in Long Term Care be received; and**

**That Grey County proceed with hiring a Human Resources generalist, Corporate Clinical Specialist and a Corporate Quality Specialist, subject to approval of the 2020 Grey County budget.**

Carried

### LTCR-CM-43-19 Third Quarter Financial Update

Jennifer Cornell and Joanna Alpajaro addressed the Committee on the above report regarding the financial projections to year end based on figures from September 30, 2019.

The overall deficit across the three homes is expected to be \$170,000, which will be funded from each home's reserves. The main reasons for the deficit include lower than anticipated Ministry funding, a decrease in Case Mix Index (CMI) funding, and costs related to staffing shortages and unanticipated overtime.

Case Mix Index funding was discussed.

The Committee suggested supporting the Western Ontario Warden's Caucus and Advantage in their ongoing discussions with the Ministry on the CMI. It was noted that the County partners with Advantage and staff can work with counterparts to find the best approach in bringing much needed attention to issues in case mix funding allocations. Further information on these initiatives will be brought back to the Committee.

The highlights of the financial statements and variances for each of the homes were then noted by each of the Executive Directors.

*CM57-19* Moved by: Councillor Woodbury Seconded by: Warden Hicks

**That Report LTCR-CM-43-19 regarding a Financial Update and Year-End Projections as of September 30, 2019 be received for information.**

Carried

## LTCCR-CM-44-19 Long Term Care Task Force Unfilled Shifts Update

Amanda Healy addressed the Committee on the above report. A taskforce was struck in order to attempt to better understand the factors contributing to unfilled shifts and working short in Grey County long-term care homes, and possible mitigations to assist.

The meetings and consultations that were conducted were outlined.

Ms. Healy then outlined next steps and an action plan. After further research and development, individual actions plans for each theme will be formalized and reports with associated financial implications will be brought forward for consideration.

*CM58-19* Moved by: Councillor Robinson      Seconded by: Councillor Woodbury

**That Report LTCCR-CM-44-19 regarding an update on the Long-Term Care Task Force's accomplishments on unfilled shifts and working short be received for information.**

Carried

The Committee recessed, then reconvened.

The Committee thanked the Task Force for their work and the value of the data was noted.

## Closed Meeting Matters

*CM59-19* Moved by: Councillor Woodbury      Seconded by: Councillor Mackey

**That the Long-Term Care Committee of Management does now go into closed session pursuant to Section 239 (2) of the Municipal Act, 2001 as amended, to discuss**

- i. Labour relations or employee negotiations regarding OPSEU Local 299; and**

**That all staff remain in attendance.**

Carried

The Committee proceeded into closed session at 11:00 AM.

The Committee returned to open session at 12:14 PM.

Amanda Healy and Brad Noble then left the meeting.

## Grey Gables Redevelopment Update

Kim Wingrove provided an update on the Grey Gables redevelopment and provided an overview of the existing Grey Gables footprint and what the footprint would look like for various options. The direction from Council was to apply for 96 beds, which translates into three resident home areas. When three resident home areas are depicted onto the footprint of the current site, it creates some intricacies.

Kevin Weppler provided estimates and assumptions for the proposed operating budgets and capital construction costs for three options, Option 1 being a 128 bed build at both Grey Gables and Rockwood Terrace, Option 2 being a new 160 bed build at Grey Gables and 128 bed build at Rockwood Terrace, and Option 3 being a 96 bed build at Grey Gables and 128 bed build at Rockwood Terrace.

The Committee discussed the financials and the number of beds, and feasibility of each of the options.

## Rockwood Terrace Redevelopment Update

Kim Wingrove provided an update on the Rockwood Terrace Redevelopment. The County has received a complete appraisal from the appraiser and an estimate of the remediation costs. Transportation Services has estimated the costs to service the property. Staff met with the owner to discuss the appraisal and site remediation costs. An amended option to purchase was presented.

## Closed Meeting Matters

*CM60-19*      Moved by: Councillor Robinson      Seconded by: Councillor Woodbury

**That the Long-Term Care Committee of Management does now go into closed session pursuant to Section 239 (2) of the Municipal Act, 2001 as amended, to discuss**

**ii. A proposed or pending acquisition or disposition of land by the municipality or local board regarding Rockwood Terrace; and**

**That all staff remain in attendance.**

Carried

The Committee proceeded into closed session at 12:54 PM.

The Committee returned to open session at 1:13 PM.

## Other Business

There was no other business.

## Next Meeting Dates

**Tuesday, December 10, 2019 at 9:30 AM at the Grey County Administration**