

**MINUTES OF THE  
COUNTY OF GREY  
CORPORATE SERVICES COMMITTEE MEETING  
Tuesday, February 14, 2012 at 10:00 a.m.**

The Corporate Services Committee met on the above noted date and time at the County Administration Building with the following members present:

Present: Councillors Kevin Eccles, Dwight Burley, Paul McQueen, Francis Richardson, Bob White and Arlene Wright and Warden Duncan McKinlay

Regrets: Councillors Norman Jack and Bob Pringle.

**Staff**

Present: Sharon Vokes, Clerk/Director of Council Services; Kevin Weppler, Director of Finance; Geoff Hogan, Director of Information Technology; Grant McLevy, Director of Human Resources; Barbara Fedy, Director of Social Services; Mike Kelly, Director of Transportation Services; Marg Graham, Provincial Offences Manager and Merrylynn Henry, Recording Secretary.

Staff attended for presentation of their respective reports and for information of other reports.

**CALL TO ORDER**

Chair Eccles called the meeting to order.

**DISCLOSURE OF PECUNIARY INTEREST**

There was none.

**BUSINESS ARISING FROM THE MINUTES**

The minutes of Corporate Services Committee dated January 24, 2012 were adopted by Grey County Council on February 7, 2012.

**REPORTS**

*County Clerk/Director of Council Services*

*Report CCR-CS-16-12 – Provincial Offences Court 2011 Year in Review*

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Mrs. Graham presented Report CCR-CS-16-21 and addressed the collection efforts and advised the Committee that obtaining interpreters is becoming difficult with the price differential, as the Province pays a higher rate.

Mrs. Vokes addressed the outcome to date regarding the White Paper released by the Ontario Association of Police Services Boards regarding outstanding fines noting that the Ministry of Transportation has now been identified as the lead ministry.

CS43-12 Moved by: Councillor McQueen

Seconded by: Councillor Richardson

**THAT Report CCR-CS-16-12 providing 2011 statistical information regarding the Provincial Offences Court be received for information.**

Carried

*Report CCR-CS-13-12 Clerk's Department and Provincial Offences Work Plans Update*

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Mrs. Vokes presented Report CCR-CS-13-12 and reviewed the projects within the Clerk's Office under the Committee's mandate and their progress to-date.

Mrs. Vokes addressed the action item in regards to ensuring that reports to committees and council are concise and reflect policy matters as well as the revamping of the report structure for accessibility purposes. Mrs. Vokes inquired whether there was interest in a compressed report writing training session for committee chairs and other council members. The members indicated that the Clerk proceed to arrange a training session.

CS44-12 Moved by: Councillor White

Seconded by: Councillor Burley

**WHEREAS as part of the Corporate Operating Plan, departmental work plans have been implemented to ensure alignment between the Corporate Strategic Plan and departmental operations;**

**NOW THEREFORE BE IT RESOLVED THAT Report CCR-CS-13-12 be received for information.**

Carried

*Report CCR-CS-15-12 – Recommended Update of Sale and Acquisition of Land Policy and Procedures*

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Mrs. Vokes reviewed Report CCR-CS-15-12 with recommended updates to the County's Sale and Acquisition of Land Policy and Procedures. The update also updates Transportation Services' policies and removes a redundant policy.

Mrs. Vokes and Mr. Kelly addressed questions and concerns from the members.

The Committee noted some minor revisions and requested that a chart be included in the Acquisition of Land Procedure of payments made for roads' related purposes. A legal opinion will also be sought with respect to a recommended wording change.

CS45-12 Moved by: Councillor White

Seconded by: Councillor Wright

**THAT Report CCR-CS-15-12 regarding a revised Sale and Acquisition of Land Policy and Procedures be deferred pending review and amendments based on the Committee's discussions.**

Carried

*Report CCR-CS-18-12 – Updating the County’s Corporate Branding*

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Mrs. Vokes presented Report CCR-CS-18-12 regarding the updating of the County’s Corporate Branding noting the need for the development of a new brand (logo and slogan) has been identified in the Corporate Strategic Plan. As well the Tourism Destination Development Action Plan recommended the development of updated branding. In this regard, the 2012 budget provides \$40,000 for this purpose and staff has prepared a Request for Proposal. The appointment of a steering committee is recommended to assist in guiding the process in the development of a new brand.

CS46-12 Moved by: Councillor Wright

Seconded by: Councillor Burley

**THAT Report CCR-CS-18-12 regarding updating the County’s corporate branding be received;**

**AND THAT a steering committee comprised of the Warden, Chairs of the four standing committees, Chief Administrative Officer, Clerk/Director of Council Services and Tourism Manager/Economic Development Coordinator be formed to guide the process.**

Carried

*Report FR-CS-14-12 – Overview of the 2012 County Taxation by Municipality*

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CS47-12 Moved by: Warden McKinlay

Seconded by: Councillor Richardson

**THAT the Director of Finance’s Report FR-CS-18-12 regarding an Overview of the 2012 County Taxation by Municipality be received.**

Carried

*Report FR-CS-15-12 – Treasurer’s Statement – Council Remuneration and Expenses*

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CS48-12 Moved by: Warden McKinlay

Seconded by: Councillor White

**THAT the Director of Finance’s Report FR-CS-15-12 be received and the attached 2011 Treasurer’s Statement - Council Remuneration and Expenses, be forwarded to Council as required under the Municipal Act.**

Carried

*Director of Information Technology*

*Rural Broadband Project*

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The Rural Connections...the Ontario Municipal Rural Broadband Partnership Program Funding Agreement between the Minister of Agriculture, Food and Rural Affairs and the County requires the infrastructure work on the Rural Broadband project be substantially completed by March 31, 2012. The province has advised that the agreement cannot be

extended.

Mr. Hogan identified the Gibraltar and Eugenia locations of the project where outstanding infrastructure work required by the Municipal Facility Agreement still needs to be completed and informed the Committee of the status of these towers by Xplornet Communications Inc. in view of the project timelines.

Questions and comments then followed by the members.

CS49-12 Moved by: Warden McKinlay Seconded by: Councillor McQueen

**THAT the Director of Information Technology communicate with the Xplornet Communications Inc. to confirm that the County of Grey expects the completion of all works in accordance with the contract and that the Director of Information Technology has the authority to negotiate the completion of the project.**

Carried

### **CORRESPONDENCE**

*Town of Collingwood Regarding Request for Financial Support for 2012 Ontario Winter Games dated January 12, 2012*

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County Council on November 22, 2011 heard a delegation from a representative from the Ontario Winter Games to be held March 8 – 11, 2012, and passed a resolution to support the Games through in kind support by promoting the games on the Grey County website. Warden McKinlay informed the Committee of recent events that precipitated a request from the Town of Collingwood dated January 12, 2012 regarding financial support for the Games.

CS50-12 Moved by: Councillor Wright Seconded by: Councillor Burley

**WHEREAS the County of Grey promotes tourism on a regional basis;**

**AND WHEREAS the County does not sponsor individual events;**

**NOW THEREFORE BE IT RESOLVED THAT the request from the Town of Collingwood outlined in its letter of January 12, 2012 regarding sponsorship opportunities for the County of Grey to assist neighbouring municipalities in supporting the Ontario winter Games be received;**

**AND THAT the County advise the Town of Collingwood it would assist with further in-kind contributions for this event.**

Carried

Mrs. Fedy will review the schedule of the County's vans to determine the feasibility of providing transportation services.

*Ken and Judy Thomson regarding a universal, single card county library system for Grey County dated December 27, 2011*

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The correspondence from Ken and Judy Thomson dated December 27, 2011 was referred to Committee for consideration.

CS51-12 Moved by: Councillor Richardson                      Seconded by: Councillor Burley

**THAT the Warden respond to the request of Ken and Judy Thomson regarding a county-wide library system stating that the matter of regional cooperation will be included in the Warden's Forum.**

Carried

### **OTHER BUSINESS**

The Chair asked if responses were received from the Province for requested delegations at the ROMA/OGRA Conference.

**NEXT MEETING** - Tuesday, March 13, 2012

On a motion by Councillor Wright the Corporate Services Committee meeting adjourned at 12:45 p.m.

Kevin Eccles, Chair