



Agenda

Council

April 9, 2020 – 9:30 AM

Council Chambers - Electronic Participation

1. Call to Order
2. Roll Call
3. Declaration of Interest
4. Adoption of Minutes
 - a. County Council and Committee of the Whole minutes dated March 12, 2020 and the County Council Special Meeting minutes dated March 31, 2020

That the minutes of the County Council meeting and Committee of the Whole meetings dated March 12, 2020 and the County Council Special Meeting minutes dated March 31, 2020 and the resolutions contained therein, be adopted as presented.

- b. County Council closed meeting minutes dated March 12, 2020

That the County Council closed meeting minutes dated March 12, 2020 be adopted as provided to County Council.

- c. Long-Term Care Committee of Management minutes dated March 10, 2020

That the Long-Term Care Committee of Management minutes dated March 10, 2020 be adopted as presented; and

That the following resolutions contained therein, be endorsed:

- i. That LTCR-CM-08-20 Grey Gables Operational Report to the Committee of Management for the period of December 15, 2019-February 14, 2020 be received for information.
 - ii. That LTCR-CM-09-20 Lee Manor Operational Report to the Committee of Management for the period of December 15, 2019-February 14, 2020 be received for information.
 - iii. That LTCR-CM-10-20 Rockwood Terrace Operational Report to the Committee of Management for the period of December 15, 2019-February 14, 2020 be received for information.
 - iv. That report LTCR-CM-11-20 regarding a Behavioural Support Transition Unit Application for Grey Gables be received; and

That staff be directed to proceed with the proposal submission, within the allocated funding from the South West Local Health Integrated Network, for the creation and operation of a Behavioural Support Transitional Unit.

- d. CAO Performance Evaluation Committee minutes dated March 12, 2020

That the CAO Performance Evaluation Committee minutes dated March 12, 2020 be adopted as presented.

5. Closed Meeting Matters (if required)

6. Business Arising from the Minutes

- a. Notice of intention to reconsider provided March 12, 2020

That Council reconsider resolution CC52-19 of July 11, 2019 adopting the minutes of the Committee of the Whole dated June 27, 2019 and the recommendations contained therein, to the limited extent of reconsidering the recommendation made by motion CW144-19 to pursue a lease with an outside operator for the County Quarry and only to the extent necessary to consider an exchange of property for the ownership of approximately 32 acres of land in the community of Durham, in the Municipality of West Grey.

7. By-laws (None)

8. Adjournment

Council

March 12, 2020

Grey County Council met at the call of the Warden on the above date at 9:30 AM at the County Administration Building. The Clerk called Council to order and Warden Paul McQueen assumed the Chair.

The Warden invited members of Council to join him in O Canada.

The Roll was called by the Clerk with all members present except Councillor Soever. Alternate Councillor Rob Sampson was in attendance on his behalf.

Kim Wingrove, Chief Administrative Officer; Heather Morrison, Clerk; and Kathie Nunno, Recording Secretary were also in attendance.

The following staff members were in attendance:

Anne Marie Shaw, Director of Housing; Pat Hoy, Director of Transportation Services; Randy Scherzer, Director of Planning and Development; Michael Letourneau, Director of Legal Services-County Solicitor; Jennifer Cornell, Director of Long-Term Care; Savanna Myers, Director of Economic Development, Tourism and Culture; Mary Lou Spicer, Deputy Treasurer; Sandra Shipley, Human Resources Manager; Jody MacEachern, Senior Manager of Information Technology and Melissa McCulloch, Ontario Works Manager.

Declaration of Pecuniary Interest

There were no disclosures of pecuniary interest.

Adoption of Minutes

CC35-20 Moved by: Councillor Burley Seconded by: Councillor Mackey

That the minutes of the County Council meeting and Committee of the Whole meeting dated February 27, 2020 and the resolutions contained therein, be adopted as presented.

Carried

Closed Meeting Matters

CC36-20 Moved by: Councillor Robinson Seconded by: Councillor Potter

That Council does now go into closed session pursuant to Section 239 (2) of the Municipal Act, 2001 as amended to discuss:

- i. **A proposed or pending land acquisition or disposition of land by the municipality or local board** (*Report LSR-CC-01-20 Rockwood Terrace Redevelopment*)
- ii. **Advice that is subject to solicitor – client privilege, including communications necessary for that purpose** (*Report LSR-CC-01-20 Rockwood Terrace Redevelopment*); and

That the following staff remain in attendance: Kim Wingrove, Heather Morrison, Jennifer Cornell, Randy Scherzer, Michael Letourneau and Jacquelyn Morrison.

Carried

Council returned to open session at 10:08 AM. The Warden confirmed that only the items in the resolution to go into closed session were discussed.

Warden McQueen stated that the discussion in closed session was related to the acquisition of property for the Rockwood Terrace redevelopment. This acquisition of land includes the option for property owned by Grey County, being the County Quarry to be exchanged for land in West Grey.

As directed, staff will present a report for Council's consideration outlining the proposed land exchange at the March 26, 2020 Committee of the Whole meeting. Staff will also provide public notice of the disposition of the quarry to be considered at the April 9, 2020 Committee of the Whole meeting. Warden McQueen noted that a notice of intention to reconsider resolution CW144-19 regarding the lease of the Grey County Quarry was in order.

Councillor O'Leary provided notice of intention that Council reconsider resolution CC52-19 of July 11, 2019 adopting the minutes of the Committee of the Whole dated June 27, 2019 and the recommendations contained therein, to the limited extent of reconsidering the recommendation made by motion CW144-19 to pursue a lease with an outside operator for the County Quarry.

By-Laws

CC37-20 Moved by: Councillor Keaveney Seconded by: Councillor Woodbury

That By-Law 5080-20 be introduced and that it be taken as read a

first, second and third time, finally passed, signed by the Warden and the Clerk, sealed with the seal of the Corporation and engrossed in the By-law book.

5080-20 A By-law to Authorize the Appointment of By-law Enforcement Officers for Forest Management within Grey County

Carried

Good News and Celebrations

The Warden spoke about the open house for the cycling and trails master plan happening at the Grey County administration building today from 11:00 AM to 1:00 PM.

Councillor Boddy mentioned a special celebration and inauguration of the advanced steamship simulator at Georgian College happening today at 11:00. The financial support from Canada Steamship Lines line is a great achievement for this program.

Councillor Desai attended a performance by Meghan Patrick at Meaford Hall and extended kudos to the members of the Meaford Hall to attract high caliber entertainers. South Grey Museum will be celebrating Agnes McPhail, the first female MPP on March 22, from 2:00 – 4:00 PM.

Councillor Milne mentioned that Holstein Maplefest is scheduled for April 11th and 12th.

Warden McQueen stated that there will be a meeting to discuss regional transportation issues including traffic congestion in Clarksburg tomorrow with several participants.

Adjournment

On motion by Councillors Milne and Potter, Council adjourned at 10:17 AM to the call of the Warden.

Paul McQueen, Warden

Heather Morrison, Clerk

Committee of the Whole

March 12, 2020

Grey County Council met on the above date at 10:17 AM at the County Administration Building. Warden Paul McQueen assumed the Chair and called the meeting to order with all members present except Councillor Soever. Alternate Councillor Sampson was in attendance on behalf of Councillor Soever.

Declaration of Pecuniary Interest

There were no disclosures of pecuniary interest.

Business Arising From the Minutes

CW60-20 Moved by: Councillor Desai Seconded by: Councillor Milne

Whereas, Canada's federal excise tax currently exempts 100% Canadian wines; and

Whereas, Australia has asked the World Trade Organization (WTO) to rule that this exemption is discriminatory; and

Whereas, if the WTO were to rule with Australia, Canadian wineries making 100% Canadian wine would no longer be exempt; and

Whereas, the present value of the excise exemption is \$39 million annually across Canada; and

Whereas, in the 13 years since this exemption was created, the production of 100% Canadian wine has increased by almost 30 million litres, representing an additional annual contribution of \$2.7 billion to the Canadian economy; and

Whereas, Grey County, specifically the municipalities of Meaford and Town of Blue Mountains, is home to a number of successful, award winning, boutique wineries;

Now Therefore, Be It Resolved That, the County of Grey supports the excise exemption for 100% Canadian wines; and

That, the County of Grey appeals to the Federal government to ensure the exemption remains in place by reaching an agreement with Australia prior to the WTO ruling; and

That, this motion be forwarded to: The Right Honourable Justin Trudeau, Prime Minister of Canada; The Honourable Andrew Scheer, Leader of the Official Opposition; Yves-François Blanchet, Leader of the Bloc Québécois; Jagmeet Singh, Leader of the New Democratic Party of Canada; Jo-Ann Roberts, Interim Leader of the Green Party of Canada; The Honourable Mary Ng, Minister of Small Business, Export Promotion, and International Trade; Alex Ruff, Member of Parliament for Bruce-Grey-Owen Sound; AMO Member Municipalities; FCM Member Municipalities; Vintner's Quality Alliance; Ontario Craft Wineries; Ontario Craft Cider Association; and

That this resolution be forwarded prior to County Council approval as per Section 25.6 b) of Procedural By-law 5003-18.

Carried

Determination of Items Requiring Separate Discussion

The following items were requested to be removed from the Consent Agenda and moved under Items for Discussion: a) and e)

Consent Agenda

CW61-20 Moved by: Councillor Hicks Seconded by: Councillor Burley

That the following Consent Agenda items be received; and

That staff be authorized to take the actions necessary to give effect to the recommendations in the staff reports; and

That the correspondence be supported or received for information as recommended in the consent agenda.

- b. That the Economic Development and Planning Advisory Committee minutes dated February 25, 2020 be adopted as presented.**
- c. That the Health Care Funding Roles and Responsibilities Task Force minutes dated March 2, 2020 be adopted as presented.**
- d. That the Affordable Housing Task Force minutes dated March 3, 2020 be adopted as presented; and**

That the resolutions contained therein be endorsed:

- i. That Report PDR-AF-01-20 be received for information purposes; and**

That the Report be shared with member municipalities in Grey County for their information.

Carried

Items for Direction and Discussion

PDR-CW-17-20 Municipal and Growth Boundaries Planning Report

CW62-20 Moved by: Councillor Mackey Seconded by: Councillor Keaveney

That Report PDR-CW-17-20 be received for information purposes; and

That the Report be shared with member municipalities in Grey County for their information; and

That staff be directed to begin working with member municipalities, neighbouring municipalities, and neighbouring counties on identifying future growth and infrastructure needs and the challenges therein where two or more municipal boundaries are involved; and

That staff bring back a report summarizing findings and recommendations for next steps.

Carried

PDR-CW-18-20 Alfred Street West Information Report

CW63-20 Moved by: Councillor Burley Seconded by: Councillor Potter

That Report PDR-CW-18-20 regarding an overview of proposed plan of subdivision application 42T-2019-03, consisting of fifteen (15) total units - two semi-detached lots (4 units), five single-detached dwelling lots (5 units), and two, 3-unit townhouse lots (6 units), on lands described as Part of Lots 1-3, RP No. 105 (geographic Town of Thornbury) in the Town of The Blue Mountains, be received for information.

Carried

Councillors Boddy and Hicks then left the meeting.

Council recessed briefly and then resumed.

Delegations

Climate Change Action Plan

Sarah Shenstone-Harris, Climate Change & Energy Planner and Hiba Kariem, Climate Change Project Officer - ICLEI Canada

Ms. Shenstone-Harris outlined the current state of climate change globally and locally. Action can be taken to manage the impacts of climate change (adaptation) and reduce emissions that cause climate change (mitigation). She explained the role of municipalities, outlined the areas of focus and explained how to create goals, objectives and actions.

Ms. Shenstone-Harris spoke about the potential benefits to implementing a climate action plan including improved energy security, reducing energy and saving money, encouraging economic growth and green jobs through low-carbon investment, improving health and wellbeing of community members.

Council and staff then participated in a climate change exercise led by the presenters. The results of the exercise will be brought forward in a future report to Council.

HDR-CW-03-20 Housing Benefit Transfer Payment Agreement

CW64-20 Moved by: Councillor Robinson Seconded by: Councillor Milne

That Report HDR-CW-03-20 regarding the Canada Ontario Housing Benefit Program Transfer Agreement be received; and

That any additional funds made available to Grey County through the Canada Ontario Housing Benefit program be approved for use in 2020; and

That staff be authorized to proceed prior to County Council approval as per section 25.6 (b) of Procedural By-law 5003-18.

Carried

SSR-CW-03-20 Ontario Works Electronic Document Management

CW65-20 Moved by: Councillor Mackey Seconded by: Councillor Paterson

That Report SSR-CW-03-20 be received; and

That the Ontario Works department adopt an Electronic Data Management system under the guidelines of the Ministry of Children, Community and Social Services; and

That the contract to implement Electronic Data Management in the Ontario Works department be single sourced to Nimble Information Strategies Inc; and

That the costs of implementing Electronic Data Management, not to exceed \$59,021.50 plus HST, be provided from the Social Services General Caseload Reserve.

Carried

Councillors Hicks and Boddy then re-entered the meeting.

EDTC-CW-08-20 Local Immigration Partnership Agreement

Savanna Myers was joined by Jill Roote, Manager of Economic Development Bruce County to present the local immigration partnership report.

CW66-20 Moved by: Councillor Desai Seconded by: Councillor Carleton

That Report EDTC-CW-08-20 regarding the Local Immigration Partnership

Agreement with Bruce County be received; and

That the Warden and Clerk be authorized to enter into an agreement with Bruce County for the delivery of the Grey Bruce Local Immigration Partnership as outlined by the Immigration, Refugees & Citizenship Canada Contribution Agreement and its schedules.

Carried

Ministry of Municipal Affairs and Housing Correspondence regarding the release of the Provincial Policy Statement

Randy Scherzer stated that the Provincial Policy Statement comes into effect May 1, 2020. He elaborated on elements being reviewed by staff. A future staff report will be coming forward for Council's consideration that will summarize staff's findings.

CW67-20 Moved by: Councillor Gamble Seconded by: Councillor Keaveney

That the correspondence from the Ministry of Municipal Affairs and Housing regarding the release of the Provincial Policy Statement, 2020 be received for information.

Carried

County of Haliburton Correspondence regarding a deferral or phased-in approach to Tourism Oriented Destination Signage

Kim Wingrove spoke about raising awareness about TODS signage. There are significant cost increases to businesses being proposed. There is concern in the Tourism industry about the proposed increased costs.

CW68-20 Moved by: Councillor Woodbury Seconded by: Councillor Potter

That the correspondence from the County of Haliburton regarding a deferral or phased-in approach to Tourism Oriented Destination Signage be supported.

Carried

Other Business

COVID-19 Update

Kim Wingrove provided an update on COVID-19. The Long-Term Care Committee of Management received information from the Province to enhance screening activities at long-term care homes. Jennifer Cornell indicated that anyone coming into a Grey County long-term care home will be participating in an active screening process. Visitors will be supported as necessary. Staff will diligently share information as it becomes available.

The World Health Organization has declared COVID-19 a pandemic. At this point, there are no known positive cases in Grey County.

Conversations with Grey County's insurance providers for financial supports have been initiated for potential isolation or self-isolation. Provisions for full and part-time staff were discussed as well as working from home. Staff may be redeployed to support other County departments/services. Ongoing communication will be provided to all staff and Council as the situation develops.

CAO Wingrove requested Council's support in decisions to cancel or postpone events as necessary.

The provincial emergency operations centre has requested information sharing from all municipalities.

Blue Box Program

Warden McQueen mentioned changes to the blue box program. AMO will be asking municipalities to pass a resolution including a date to move from the old system to the new system.

Georgian College Marine Program

Councillor Boddy reported that a new state-of-the-art marine simulator was unveiled today at Georgian College's Owen Sound campus. Canada Steamship Lines, a division of the CSL Group, contributed \$540,000 toward the new advanced integrated simulator. Georgian College is the only educational facility in Canada that has this electronic communications system.

Notice of Motion

There were none.

Adjournment

On motion of Councillors Milne and O'Leary, Committee of the Whole adjourned at 12:24 PM to the call of the Chair.

Paul McQueen, Warden

Heather Morrison, Clerk

Special Council Meeting

March 31, 2020

Grey County Council met at the call of the Warden on the above date at 9:30 AM through electronic means. The Clerk called Council to order and Warden Paul McQueen assumed the Chair.

The Roll was completed by the Clerk with all members participating.

Kim Wingrove, Chief Administrative Officer; Heather Morrison, Clerk; and Tara Warder, Deputy Clerk/Legislative Coordinator were also participating.

The following staff members were also participating in the meeting:

Anne Marie Shaw, Director of Housing; Pat Hoy, Director of Transportation Services; Randy Scherzer, Director of Planning and Development; Michael Letourneau, Director of Legal Services-County Solicitor; Jennifer Cornell, Director of Long-Term Care; Savanna Myers, Director of Economic Development, Tourism and Culture; Barb Fedy, Director of Social Services; Grant McLevy, Senior Human Resources Manager; Jody MacEachern, Senior Manager of Information Technology.

Declaration of Pecuniary Interest

There were no disclosures of pecuniary interest.

Reports

CCR-CC-03-20 Amend Procedural By-law For Electronic Participation

CC38-20 Moved by: Councillor Robinson Seconded by: Councillor Desai

That Report CCR-CC-03-20 regarding amendments to Grey County's Procedural By-law 5003-18 be received; and

That Section 29A related to Procedures Applicable in Declared Emergencies be added to the Procedural By-law when an emergency has been declared by the County or by the Province under the

Section 4 or 7.0.1 of the Emergency Management and Civil Protection Act and to allow for electronic meetings during a declared emergency.

Carried

A recorded vote was then taken as recommended by the County Solicitor.

In Favour: S. Mackey 3, B. Gamble 3, D. Burley 6, S. Carleton 5; P. McQueen 5, A. Desai 5, S. Paterson 3, S. Hicks 3, B. Clumpus 6, S. Keaveney 5, I. Boddy 8, B. O’Leary 8, J. Woodbury 3, B. Milne 3, A. Soever 7, R. Potter 6, C. Robinson 6, T. Hutchinson 5

The motion was Carried unanimously.

By-Laws

CC39-20 Moved by: Councillor Hicks Seconded by: Councillor Desai

That By-Law 5081-20 be introduced and that it be taken as read a first, second and third time, finally passed, signed by the Warden and the Clerk, sealed with the seal of the Corporation and engrossed in the By-law book.

5081-20 A By-law to Amend Procedural By-law 5003-18 to Allow for Electronic Meetings During Any Period Where an Emergency Has Been Declared

Carried

A recorded vote was then taken as recommended by the County Solicitor.

In Favour: S. Mackey 3, B. Gamble 3, D. Burley 6, S. Carleton 5; P. McQueen 5, A. Desai 5, S. Paterson 3, S. Hicks 3, B. Clumpus 6, S. Keaveney 5, I. Boddy 8, B. O’Leary 8, J. Woodbury 3, B. Milne 3, A. Soever 7, R. Potter 6, C. Robinson 6, T. Hutchinson 5

The motion was Carried unanimously.

Adjournment

On motion by Councillors Burley and Paterson, Council adjourned at 9:55 AM to the call of the Warden.

Paul McQueen, Warden

Heather Morrison, Clerk

Committee of Management March 10, 2020 – 9:30 AM

The Committee met on the above date at the Grey County Administration Building with the following members in attendance:

Present: Chair Dwight Burley, Councillors Barb Clumpus, Christine Robinson, Scott Mackey, John Woodbury; and Warden Paul McQueen

Regrets: Councillor Brian O’Leary

Staff

Present: Kim Wingrove, Chief Administrative Officer; Jennifer Cornell, Director of Long-Term Care; Karen Kraus, Shannon Cox and Renate Cowan, Executive Directors, Joanna Alpajaro, Deputy Treasurer and Heather Morrison, Clerk

Call to Order

Vice Chair Mackey called the meeting to order at 9:30 AM.

Declaration of Interest

There were no declarations of interest.

Reports

LTCR-CM-08-20 Grey Gables Operational Report December 15, 2019-February 14, 2020

Shannon Cox provided an overview of the Operational Report for Grey Gables. She highlighted recent recruitment efforts, staffing levels and special events including the donation of 66 blankets for the residents.

Questions from the Committee followed.

It was noted that the staffing issues related to having a Registered Nurse (RN) on staff 24/7, has been raised to a Director level by the Ministry of Health and Long-Term Care.

Jennifer Cornell spoke to this item and noted that work is happening in this area both at the county and long-term care sector level with the hope of changes to the legislation to allow more flexibility in the use of agency nurses. Ms. Cornell noted that the recruitment of RNs is a consistent challenge across the entire health care sector.

CM08-20 Moved by: Councillor Clumpus Seconded by: Councillor Robinson

That LTCR-CM-08-20 Grey Gables Operational Report to the Committee of Management for the period of December 15, 2019-February 14, 2020 be received for information.

Carried

LTCR-CM-09-20 Lee Manor Operational Report December 15, 2019-February 14, 2020

Renate Cowan provided highlights of the Lee Manor Operational Report. She noted compliance with Ministry order related to an updated falls prevention policy. She also noted that Georgian College students are currently completing their placements within Lee Manor. Ms. Cowan provided updates on special events, resident and family council meetings.

Questions were raised related to student placements and the related staff time for training and monitoring the placements. Ms. Cowan noted that there is a teacher from the college that accompanies the students, and this assists in alleviating this as a staff responsibility. She noted that the praxis of the students (final placement) allows for an extra pair of hand to help with resident care. Kim Wingrove provided an update on staffing levels and recruitment efforts to date.

CM09-20 Moved by: Warden McQueen Seconded by: Councillor Woodbury

That LTCR-CM-09-20 Lee Manor Operational Report to the Committee of Management for the period of December 15, 2019-February 14, 2020 be received for information.

Carried

LTCR-CM-10-20 Rockwood Terrace Operational Report December 15, 2019-February 14, 2020

Karen Kraus provided an update on the Operation Report for Rockwood Report. She highlighted recent Ministry visits and associated follow up measures, co-op student placements and resident council meeting updates.

Questions related to the supply of masks in relation to the current COVID-19 outbreak. Jennifer Cornell noted that all three homes have an ample supply of masks.

CM10-20 Moved by: Councillor Robinson Seconded by: Warden McQueen

That LTCR-CM-10-20 Rockwood Terrace Operational Report to the Committee of Management for the period of December 15, 2019-February 14, 2020 be received for information.

Carried

LTCR-CM-11-20 Behavioural Support Transition Unit Update

Jennifer Cornell spoke to the above noted report. Staff are requesting support to apply to the South West Local Health Integrated Network (SWLHIN) for the creation and operation of a 20 bed Behavioural Support Transition Unit at Grey Gables. Ms. Cornell noted that in the past the BSTU was to be at Lee Manor but this was pulled in 2019 due to information that identified an impact on service delivery and County finances. She noted that the Ministry has reached out again to see if there is an opportunity for Grey County to house a BSTU. She stated that Grey Gables offers an ideal location with a smaller homes and centralized location and discussions have commenced with the SWLHIN and Ministry related to the special designated unit.

She noted that one-time funding for the specialized unit will include start-up costs as well as a 12-month contract to hire an Best Practice and Implementation Coordinator who would develop best practice guidelines for a BSTU and recommendations to support other long-term care homes who are dealing with residents with responsive behaviours. This position would also develop baseline training programs for specialized units which is very needed in the long-term care sector.

The BSTU is intended for residents who have dementia, responsive behaviours, need to be transitioned into long term care homes or need to be moved out of hospitals. She outlined the process for the BSTU to accept residents. Some may residents at the BSTU may have longer stays or be moved back to the hospital depending on their needs.

Ms. Cornell noted that Grey Gables will still have 66 beds but 18 would be moved to the BSTU unit as well as two beds that are not currently licensed and would be moved to the BSTU to make a total of 20 beds. Ms. Cornell spoke to opportunities and logistics related to the BSTU should the additional beds for Grey Gables be approved by the Ministry.

Councillor Burley entered the meeting.

Questions related the budget were reviewed. It was noted that the 2020 budget was based on having the BSTU staff to resident ratio. Ms. Cornell also noted that the base funding will be increased over the next several years. Renate Cowan noted that there are only a specific number of BSTU beds allocated throughout the south-west area.

CM11-20 Moved by: Councillor Clumpus Seconded by: Councillor Woodbury

That report LTCR-CM-11-20 regarding a Behavioural Support Transition Unit Application for Grey Gables be received; and

That staff be directed to proceed with the proposal submission, within the allocated funding from the South West Local Health Integrated Network, for the creation and operation of a Behavioural Support Transitional Unit.

Carried

Councillor Burley assumed the Chair.

Redevelopment Update

Ms. Wingrove noted that there will be a detailed update on Rockwood Terrace redevelopment at the March 12, 2020 Council meeting. There has been no contract from the Ministry on the Grey Gables application, however it was noted that the application deadline has been extended to March 31, 2020. She also noted that staff continue to participate in meetings related to general redevelopment advice.

Other Business

Georgian Village Tour

The date has been set for a tour of Georgian Village in Penetanguishene on Tuesday, April 14th, 2020. Specific details will follow shortly.

Coronavirus Update

Jennifer Cornell provided an update on COVID-19 in relation to long-term care. She noted that staff are currently updating contingency plans but that these plans are always used for different kinds of outbreaks. There is a communication plan in place for resident, staff and family members. Additional cleaning tactics are being used and there is a supply of personal protective equipment that is adequate for at least a period of 14 days.

Staffing Announcement

Jennifer Cornell announced that Renate Cowan has taken on the position of Corporate Quality Specialist for Grey County to oversee and support the accreditation process for all three long term care homes. The position will also provide oversight to enhance quality and risk management programs in the long-term care homes. The Committee congratulated Ms. Cowan on her new position.

Next Meeting Dates

Tuesday, April 14, 2020 at 12:00 PM at Georgian Village, Penetanguishene.

On motion by Councillors Mackey and Councillor Woodbury, the meeting adjourned at 10:56 AM.

CAO Performance Evaluation Committee March 12, 2020 – 1:14 p.m.

Heritage Room, County of Grey Administration Building

The CAO Performance Evaluation Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Paul McQueen; Councillors Ian Boddy, Tom Hutchinson, Brian Milne

Staff

Present: CAO Kim Wingrove and Penny Colton-Recording Secretary

Call to Order

Chair McQueen called the meeting to order at 1:14 p.m.

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

Terms of Reference

Mrs. Wingrove reviewed the terms of reference with the committee. Kim explained the use of the Canadian Association of Municipal Administrator's Evaluation Tool.

2020 Workplan

Mrs. Wingrove reviewed various items that will be occurring in the coming year including the new development in Long Term Care.

Kim will provide a listing of milestones at the next meeting for the committee to review and work with through the evaluation process over the coming year.

There was discussion regarding the increased time commitments expected of the CAO and management of the workload. Kim indicated there is a solid management team in place to assist. She did advise of potential impending retirements, along with the succession planning in place.

CAO Evaluation Template

Kim reviewed the template with the committee and the process of the evaluation. She reviewed the various positions that report to her including her role as Supervisor on the Western Ontario Wardens' Committee - Economic Development Committee.

Optional Vacancy on Committee

The Terms of Reference indicates membership consist of the Warden and four members of County Council. Due to the resignation of Councillor Bartnicki, there is a vacancy on this committee.

CPE-01-20 Moved by: Councillor Boddy Seconded by: Councillor Hutchinson

THAT the CAO Performance Evaluation Committee direct the County Clerk to petition County Council for a representative to fill the vacant position on this committee.

Carried

Next Meeting Date

April 9, 2020

The meeting adjourned at 1:50 p.m. to the call of the Chair.

Paul McQueen, Chair