



# Committee Minutes

## Joint Accessibility Advisory Committee March 22, 2023 – 1:00 PM

The Grey County Joint Accessibility Advisory Committee met on the above date electronically with the following members in attendance:

Present: Chair Catherine Sholtz; Councillor Andrea Matrosovs; and Members Christina Schnell, Brooke Sillaby, Andy Underwood

Regrets: Members Claudia Strelocke and Andrew Edgcumbe

### Municipal Representatives:

Raylene Martell, Debbie Yip, and Krista House, Grey Highlands; Carly Craig and Niall Loble, Georgian Bluffs; Melissa Hilgendorff, Town of Hanover; Jen Patton, The Town of the Blue Mountains; Jamie Eckenswiller and Sile Ferguson, West Grey

### Staff

Present: Kathie Nunno, Contract and Accessibility Coordinator; Olivia Yale, Digital Communications Specialist; Randy Scherzer, Deputy CAO; Natalie Mechalko, Trails, and Forestry Coordinator; Stephanie Stewart, Community Transportation Manager; and Sarah Goldrup, Deputy Clerk/Legislative Coordinator

Others: Deborah Wadsworth, Senior Project Architect, Kasian Architecture; and Andrew Rodrigues, Project Manager, Colliers Project Leaders

## Call to Order

The Clerk called the meeting to order at 1:02 PM.

## Election of Chair and Vice Chair

Tara Warder called for nominations for Chair and Vice Chair of the Committee.

*JAAC01-23* Moved by: Brooke Sillaby

Seconded by: Andy Underwood

**That Catherine Sholtz be nominated as Chair of the Grey County Joint Accessibility Advisory Committee for 2023.**

On motion by Andy Underwood, nominations closed.

Catherine Sholtz accepted the nomination and was acclaimed Chair of the Committee for 2023.

JAAC02-23 Moved by: Catherine Sholtz

Seconded by: Councillor Matrosovs

**That Christina Schnell be nominated as Vice Chair of the Grey County Joint Accessibility Advisory Committee for 2023.**

On motion by Brooke Sillaby, nominations closed.

Christina Schnell accepted the nomination and was acclaimed Vice Chair of the Joint Accessibility Advisory Committee for 2023.

Catherine Sholtz assumed the role of Chair.

## Declaration of Interest

There were no declarations of interest.

## Reports

The Committee unanimously agreed to consider the items on this meeting's agenda in the following order.

### Rockwood Terrace Site Plan Review (Randy Scherzer & Deborah Wadsworth)

Andrew Rodrigues introduced the project, and Deborah Wadsworth presented to the Committee regarding the proposed Rockwood Terrace redevelopment project, including the location and key elements of the site plan. For exterior details, the presenter reviewed landscaping, walking trails, garden features, seating areas, and furniture and discussed considerations for mobility devices. Further, the presenter described internal elements of the long-term care and assisted living spaces, including resident rooms and ensuites, such as grab bars and turn radiuses for mobility devices. Further, the designer reviewed external and interior signage and accessibility considerations for cognition and memory as well as accessibility considerations beyond those legislated in the Ontario Building Code.

Members of the Committee provided comments regarding programming for the proposed garden spaces, surfacing, providing assistive hearing devices for common areas, placement of taps closer to the side of the sink rather than at the back, furniture, and height-adjustable dining tables. Further, the Committee noted consideration for the

height and location of keypads, parking, and signage, such as using braille or auditory tools.

*JAAC03-23* Moved by: Brooke Sillaby

Seconded by: Andy Underwood

**That the presentation from the County of Grey dated March 22, 2023, regarding the Rockwood Terrace redevelopment be presented for review and comment.**

Carried

### CCR-JAAC-06-23 - Updated Terms of Reference Grey County Joint Accessibility Advisory Committee (Kathie Nunno)

Kathie Nunno presented to the Committee regarding the updated terms of reference document.

*JAAC04-23* Moved by: Councillor Matrosovs

Seconded by: Andy Underwood

**That report CCR-JAAC-06-23 regarding the updated Terms of Reference for the Grey County Joint Accessibility Advisory Committee be received; and**

**That the updated Grey County Joint Accessibility Advisory Committee Terms of Reference be endorsed and adopted as presented.**

Carried

### CCR-JAAC-08-23 - Grey County 2023 Accessibility Compliance Report (Kathie Nunno)

Kathie Nunno presented to the Committee regarding Grey County 2023 accessibility compliance.

*JAAC05-23* Moved by: Brooke Sillaby Seconded by: Christina Schnell

**That report CCR-JAAC-08-23 2023 Accessibility Compliance Report be received; and**

**That the 2023 Accessibility Compliance Report be endorsed as submitted to the Ministry for Seniors and Accessibility.**

Carried

### CCR-CW-01-23 - Update on Membership of the Grey County

## Joint Accessibility Advisory Committee (Kathie Nunno)

Kathie Nunno reviewed the report which was endorsed by Grey County Council and thanked the members for supporting the Committee.

*JAAC06-23* Moved by: Councillor Matrosovs      Seconded by: Christina Schnell

**That report CCR-CW-01-23 Grey County Joint Accessibility Advisory Committee Membership be received for information.**

Carried

## PDR-JAAC-14-23 - Grey Road 18 CP Rail Trail Parking Lot (Natalie Mechalko)

Natalie Mechalko presented the proposed parking lot for the Grey Road 18 crossing of the CP Rail Trail to the Committee. The presenter explained that the parking lot would be gravel with space for 15 vehicles and a proposed 3m wide pedestrian path to the access trail and was planned to be developed in collaboration with Transportation Service during construction for Grey Road 18.

In response to questions from the Committee, Natalie Mechalko confirmed that there were no paved accesses within County forests and trails. Further, Kathie Nunno described projects to map municipal accessible features and improve accessible trail features.

*JAAC07-23* Moved by: Andy Underwood      Seconded by: Brooke Sillaby

**That report PDR-JAAC-14-23 from the County of Grey dated March 22, 2023, regarding the Grey Road 18 CP Rail Trail parking lot be presented for review and comment.**

Carried

## Grey Highlands - Multi-Year Accessibility Plan 2023-2027 (Debbie Yip)

Debbie Yip attended to speak to the report and answer any questions.

*JAAC08-23* Moved by: Councillor Matrosovs      Seconded by: Christina Schnell

**That the report from the Municipality of Grey Highlands regarding the Multi-Year Accessibility Plan 2023-2027 be presented for review and comment.**

Carried

## Georgian Bluffs - Verbal Update - Past & Upcoming Projects (Niall Lobley)

Niall Lobley introduced himself and his role with the Township of Georgian Bluffs as a steward for parks, trails, and facilities. The presenter described upcoming projects for parks and open spaces with accessibility considerations, such as improvements to parking lots, trail surfacing, and accessible tables or seating areas. Niall Lobley confirmed additional materials and information would be provided to the Committee during a future meeting.

## Reference Documents

There were no reference documents for discussion.

## Other Business

### Update on the September 14, 2022, Regional Accessibility Advisory Chairs Meeting (Catherine Sholtz)

That Chair reported that due to scheduling challenges, she could not attend the September 14, 2022, meeting but would be attending future Regional Accessibility Advisory meetings.

### Transit – How Can We Make It Better? (Andrew Edgcumbe)

The Committee unanimously agreed to refer this item to the next meeting's agenda.

### UHN KITE Research Institute – Wayfinding Technology Survey (Kathie Nunno)

Kathie Nunno inquired if Committee members participated in the previous survey circulated for UHN KITE Research Institute and noted CSA Group has a survey regarding accessible dwellings that closes on May 31, 2023.

## Other Business

There were no items of other business raised.

## Next Meeting Dates

**To Be Confirmed.**

On motion by Councillor Matrosovs, the meeting adjourned at 2:32 PM.

Catherine Sholtz, Chair