

Grey County Building Task Force – Administration Building

October 4, 2016 – 9:15 AM

The Grey County Administration Building Task Force met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Dwight Burley; Councillors Pringle, Hicks, Greenfield; and Warden Barfoot

Staff

Present: CAO Kim Wingrove; Directors Anne Marie Shaw, Kevin Weppler, Sharon Vokes; staff members Rob Hatten, Aaron Whitney and Penny Colton – Recording Secretary

Others: Soren Vaerum, Garland Canada Inc.

Call to Order

Chair Burley called the meeting to order at 9:16 a.m.

Adoption of the Agenda

BTF-09-16 Moved by: Councillor Hicks Seconded by: Councillor Greenfield

**THAT the Grey County Building Task Force – Administration
Building agenda dated October 4, 2016 be adopted as presented.**

Carried.

Declaration of Pecuniary Interest

There was none.

Minutes of Meetings

Grey County Building Task Force dated September 6, 2016

BTF-10-16 Moved by: Councillor Pringle Seconded by: Warden Barfoot

THAT the Grey County Building Task Force – Administration Building September 6, 2016 minutes be adopted as presented.

Carried.

Status of Roof

Mrs. Shaw introduced Soren Vaerum of Garland Canada Inc. to discuss the evaluation of our existing roof on the administration building. The Task Force was advised the work was completed 10 years ago and the warranty has ended.

Mr. Vaerum provided an overview of warranties and liabilities within the industry. The roof is experiencing water issues due to workmanship errors. A new request for proposal will include a performance based specification that ensures the product manufacturer provides daily inspections and a performance report back to the County to ensure the product is being applied correctly.

Due to longstanding issues Mr. Vaerum is recommending replacement of the roof with a hot application process.

Following discussion regarding next steps and the scope of work, staff advised they will review the information and provide a report at the next Task Force meeting.

Other Business

No new business

Next Meeting Dates

November 1, 2016, 9:30 a.m. or at the call of the Chair

On motion by Councillor Pringle, the meeting adjourned at 9:54 a.m.

Dwight Burley, Chair