



# **BOARD OF HEALTH MINUTES**

**DATE:** Friday October 24, 2014  
**LOCATION:** Grey Bruce Health Unit Boardroom (Room 207)  
**TIME:** 10:00 a.m. – 11:40 a.m.  
**MEMBERS PRESENT:** Mitch Twolan (Acting Chair), Laurie Laporte, Brian Milne, Bob Pringle, Will Rogers, David Shearman, Mike Smith, Arlene Wright  
**REGRETS:** Gary Levine, Duncan McKinlay, John Close  
**ALSO PRESENT:** Dr. Hazel Lynn, Dr. Christine Kennedy, Drew Ferguson, Sue Murray  
**SPECIAL GUESTS:**  
**SECRETARY:** Erin Meneray

## **1.0 CALL TO ORDER**

Vice-Chair, Mitch Twolan, chaired the meeting in absence of the Chair, Duncan McKinlay. Acting Chair, Mitch Twolan called the meeting to order at 10:00 a.m.

## **2.0 AMENDMENTS TO AGENDA**

Addition: Building Update

## **3.0 APPROVAL OF AGENDA**

Moved by: Arlene Wright    Seconded by: Brian Milne  
“That the agenda be approved as amended.”

Carried

## **4.0 DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest declared at this time.

## **5.0 REVIEW OF MINUTES OF LAST MEETING (September 26, 2014)**

Moved by: Brian Milne    Seconded by: David Shearman  
“That the minutes of September 26, 2014 be approved as circulated.”

Carried

## **6.0 STAFF PRESENTATION:** Prenatal Services – Linda Davies

## **7.0 CORRESPONDENCE**

- 7.1 Public Health Unit Letter from Minister of Health Re. Reporting Practices
- 7.2 Porcupine Health Unit Resolution Re. Publically Funded Dental Services
- 7.3 Windsor-Essex County Health Unit Resolution Re. Preventive Oral Health Services
- 7.4 Wellington-Dufferin-Guelph Public Health Re. 2014 Nutritious Food Basket

Moved by: Arlene Wright    Seconded by: Mike Smith

“That the Board of Health for the Grey Bruce Health Unit supports Wellington-Dufferin-Guelph Public Health recommendations, urging the provincial government to ensure that poverty reduction remains a high priority for the government and specifically to increase basic social assistance to an amount that is adequate to cover basic living expenses including the cost of healthy eating.”

Carried

7.5 Ontario Society of Physical Activity Promoters in Public Health Physical Literacy Policy Recommendations

Moved by: Bob Pringle

Seconded by: Brian Milne

“That the Board of Health for the Grey Bruce Health Unit endorse the Ontario Society of Physical Activity Promoters in Public Health policy recommendations in support of physical literacy development in Ontario.”

Carried

Moved by: David Shearman

Seconded by: Mike Smith

“That the Board of Health receives correspondence 7.1, 7.2 and 7.3 as circulated.”

Carried

## 8.0 REPORTS

### 8.1 October Reports

8.1.1 MOH Report – Advocacy

8.1.2 Program Report – October 2014

### 8.2 News Releases

8.2.1 Making Healthy Communities the Election Issue

8.2.2 Falls Prevention Celebrates 20 Years in Grey Bruce

8.2.3 Bad Way to Be Nice – Cut off the “social supply” of smokes

8.2.4 A New Head Lice Resource Assists Parents

8.2.5 Public Assistance Request, Dog Bite Port Elgin

8.2.6 STOP Program: Support for Ontario smokers who wish to quit smoking

8.2.7 National Infection Control Week October 20-26, 2014

Moved by: David Shearman

Seconded by: Arlene Wright

“That the Board of Health receives the October reports as presented.”

Carried

## 9.0 ADMINISTRATION AND FINANCE

### 9.1 Financial Report August – Sue Murray

Moved by: Mike Smith

Seconded by: Bob Pringle

“That the Board of Health receives the Financial Report for the Month of August as presented by Sue Murray.”

Carried

### 9.2 Vaccine Fridge

Moved by: Arlene Wright

Seconded by: Bob Pringle

“That the Board of Health approves the purchase of a new refrigeration unit for vaccine storage as recommended.”

Carried

## 10.0 OTHER BUSINESS

### 10.1 Governance Centre of Excellence Mentorship Program

### 10.2 Board of Health Policies

10.2.1 Draft I-100 Organizational Policy Standards

10.2.2 II-201 Reference Manuals/Documents Legislation (removed)

10.2.3 Draft II-200 Mission, Vision and Values

10.2.4 Draft II-201 Operational Philosophy

10.2.5 Draft II-202 Strategic Planning

Moved by: Mike Smith                      Seconded by: Bob Pringle

“That policies I-100 Organizational Policy Standards, II-200 Mission, Vision and Values, II-201 Operational Philosophy and II-202 Strategic Planning be approved as presented, and that policy II-201 Reference Manuals/Documents Legislation be removed as recommended.”

Carried

10.3 MOH Performance Evaluation

The MOH Performance Evaluation Survey is set to be distributed to BOH Members October 30, 2014. Results will be aggregated and presented back to the Chair, who will provide feedback to Dr. Lynn.

10.4 Human Health Hazard Letter and Brown County WI Press Release

Distributed for information.

10.5 Holiday Luncheon

The staff holiday luncheon will follow the December Board Meeting; Friday December 19, 2014.

10.6 OPSEU Pro-Tech Negotiations

Moved by: Bob Pringle                      Seconded by: Brian Milne

“That Board of Health Members Duncan McKinlay and Mitch Twolan be appointed as the primary and secondary Board of Health representatives in the OPSEU Pro-Tech negotiations.”

Carried

10.7 Building Update

The Board was apprised of the ongoing remedial work on building deficiencies.

## 11.0 ADJOURNMENT

By Motion of Brian Milne, Acting Chair Mitch Twolan adjourned the meeting at 11:40 a.m.

<p><b>Date of Next Meeting:</b> Friday November 28, 2014 – 10:00 a.m. Grey Bruce Health Unit Boardroom</p>
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Mitch Twolan  
Acting Chairperson

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Dr. Hazel Lynn  
Medical Officer of Health

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Erin Meneray  
Recording Secretary