

Corporate Services Committee November 8, 2016 – 10:00 AM

The Corporate Services Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Kevin Eccles; Councillors Dwight Burley, Harley Greenfield, Selwyn Hicks, Norm Jack, John McKean, Paul McQueen, Bob Pringle and Arlene Wright; and Warden Alan Barfoot

Staff

Present: Kim Wingrove, Chief Administrative Officer; Kevin Weppler, Director of Finance, Sharon Vokes, County Clerk/Director of Council Services; Anne Marie Shaw, Director of Housing; Grant McLevy, Director of Human Resources; Heather Morrison, Deputy Clerk/Records Manager and Tara Warder, Committee Coordinator

Call to Order

Chair Eccles called the meeting to order at 10:00 AM.

Adoption of the Agenda

CS76-16 Moved by: Councillor Burley Seconded by: Councillor Jack

THAT the Corporate Services Committee agenda dated November 8, 2016 be adopted as presented.

Carried

Declaration of Pecuniary Interest

There was none.

Minutes of Meetings

Corporate Services Committee closed meeting minutes dated October 11, 2016;

CS77-16 Moved by: Councillor McKean Seconded by: Councillor Greenfield

- 1. That the Corporate Services Committee closed meeting minutes dated October 11, 2016 be adopted as provided to the Committee.**

Carried

Building Task Force minutes dated November 1, 2016

CS78-16 Moved by: Warden Barfoot Seconded by: Councillor Hicks

- 1. That the Building Task Force minutes dated November 1, 2016 be adopted as presented.**

Carried

CS79-16 Moved by: Councillor Burley Seconded by: Councillor Pringle

- 1. That the following recommendation from the Building Task force minutes dated November 1, 2016 be endorsed:**

That staff be directed to proceed with the replacement of the existing roof at the administration building and coordinate with the existing contractor, Devlan Construction Ltd. to ensure the same product, life cycle and warranty is procured for the new roof of the administration building addition.

Carried

Business Arising from the Minutes

Corporate Services Committee minutes dated October 11, 2016

These minutes are for information only as they were adopted by Grey County Council on November 1, 2016.

Deputations

Lisa Penner, South West Local Health Integration Network (LHIN) – Hospice Palliative Planning in the South West LHIN

Lisa Penner addressed the Committee on hospice palliative planning, outlining the vision, which identifies the need to develop a system that better supports people with life-limiting illnesses and their families and improves comfort and dignity preceding death.

Ms. Penner noted that hospice palliative care is a priority for the Ministry of Health and Long-Term Care. The roles of hospice palliative care were outlined.

Ms. Penner spoke to the statistics surrounding palliative care use and compared these to other counties and spoke to future plans for hospices in Grey and Bruce Counties.

Reports – Finance

FR-CS-34-16 Corporate Services Financial Update and Year-End Projection as of September 30, 2016

Kevin Weppler presented the above noted report, providing an update on the year end projections of the budgets under the Corporate Services Committee portfolio. It is anticipated that a \$7000 deficit will result at year end.

Staff addressed questions regarding WSIB. Staff noted that job hazard assessments are being completed this year and a plan will be put together to address or remove the hazards to prevent future incidents.

CS80-16 Moved by: Warden Barfoot Seconded by: Councillor Wright

- 1. That the Corporate Services Committee receive Report FR-CS-34-16 regarding a Financial Update and Year-End Projection as of September 30, 2016 for those budgets under the direction of the Corporate Services Committee.**

Carried

FR-CS-36-16 Ontario Regulation 284/09 2017 Budget

Kevin Weppler presented the above report, as required by the Province.

CS81-16 Moved by: Councillor McKean Seconded by: Councillor Jack

- 1. That Report FR-CS-36-16 regarding Ontario Regulation 284/09 – 2017 Budget be received for information.**

Carried

Reports – Clerk's

CCR-CS-28-16 Process Changes to Implement Committee of the Whole

Sharon Vokes presented the above report. Mrs. Vokes spoke to the proposed changes being recommended as the County moves towards implementing Committee of the

Whole. Changes include a weekly email blast, using Robert's Rules of Order instead of Bourinot's, formalizing meeting procedures and using consent agendas. Staff noted that the County of Grey Act allows for Council to be able to use weighted voting in Committee of the Whole, if desired.

Discussion occurred on the proposed method for subcommittee appointments.

Staff noted that future procedural by-law amendments can elaborate on the roles of the Deputy Warden. There has been no direction from Council on changing the Deputy Warden duties, however staff recommend that the County move through the Committee of the Whole pilot before making these changes. The pilot project may result in Council recommending change to the responsibilities of the Deputy Warden.

It was noted that the intent of the move to Committee of the Whole is to inform all of County Council and move away from having chairs under this pilot structure.

CS82-16 Moved by: Councillor Pringle Seconded by: Councillor Wright

- 1. That Report CCR-CS-28-16 regarding recommended procedural changes to facilitate the Committee of the Whole Pilot Project be received; and**
- 2. That the changes recommended in Report CCR-CS-28-16 to G-GEN-002-004 being the procedure to manage resolutions, be approved; and**
- 3. That Roberts Rules of Order be used by Grey County Council for matters not covered in its Procedural By-law; and**
- 4. That the 2017 miscellaneous committee and board appointments be done using a single vote method at the November 22, 2016 Council session; and**
- 5. That County Council enact a by-law to provide for weighted voting in committee of the whole as provided for in the County of Grey Act 1993; and**
- 6. That land use planning approvals currently vested in the Planning and Community Development Committee be delegated to the Committee of the Whole for the duration of the pilot project.**

Carried

The Committee briefly recessed, then reconvened.

CCR-CS-31-16 Update to Closed Meeting Procedure

Sharon Vokes presented the above noted report and spoke to the changes coming forward with regard to accessing closed session reports and proposed updates made to the closed meeting procedure.

CS83-16 Moved by: Councillor McKean Seconded by: Councillor Hicks

- 1. That Report CCR-CS-31-16 be received and Grey County's Closed Meeting Procedure (G-GEN-002-005) be approved as presented in Report CCR-CS-31-16.**

Carried

Reports – Information Technology and Human Resources

ITR-CS-07-16 Quarterly Purchasing Report – Quarter 3 of 2016

CS84-16 Moved by: Councillor Greenfield Seconded by: Councillor Jack

- 1. That Report ITR-CS-07-16 regarding the quarterly purchasing report for Quarter 3 of 2016 be received for information.**

Carried

Correspondence

Peterborough County Resolution – Rising Health Services Costs

CS85-16 Moved by: Councillor Pringle Seconded by: Councillor Burley

- 1. That the County of Grey support the resolution from Peterborough County regarding rising health services costs.**

Carried

Association of Municipalities of Ontario (AMO) – What's Next Ontario

Discussion occurred on the decreasing lifespan of roads because of the quality of asphalt.

CS86-16 Moved by: Councillor Wright Seconded by: Warden Barfoot

Whereas recent polling, conducted on behalf of the Association of Municipalities of Ontario indicates 76% of Ontarians are concerned or somewhat concerned property taxes will not cover the cost of

infrastructure while maintaining municipal services, and 90% agree maintaining safe infrastructure is an important priority for their communities;

And Whereas a ten-year projection (2016-2025) of municipal expenditures against inflationary property tax and user fee increases, shows there to be an unfunded average annual need of \$3.6 billion to fix local infrastructure and provide for municipal operating needs which would equate to annual increases of 4.6% (including inflation) to province-wide property tax revenue for the next ten years;

And Whereas if future federal and provincial transfers are unfulfilled beyond 2015 levels, it would require annual province-wide property tax revenue increases of up to 8.35% for ten years;

And Whereas each municipal government in Ontario faces unique issues, the fiscal health and needs are a challenge which unites all municipal governments, regardless of size;

- 1. Now Therefore Be it Resolved That Grey County Council supports the Association of Municipalities of Ontario in its work to close the fiscal gap; so that all municipalities can benefit from predictable and sustainable revenue, to finance the pressing infrastructure and municipal service needs faced by all municipal governments.**

Carried

Other Business

Rural Ontario Municipal Association (ROMA) Delegation Requests

Appropriate Funding for Rural Health Units

Kim Wingrove suggested a delegation request topic for the ROMA conference be about appropriate funding for rural health units.

CS87-16 Moved by: Warden Barfoot Seconded by: Councillor Burley

- 1. That a delegation request be submitted for the ROMA conference regarding appropriate funding for rural health units with the Ministry of Health; and**

- 2. That a delegation request be submitted for the ROMA conference to Ministry of Finance on clarity regarding tax rate communications**

Grey Bruce Health Unit Final Budget Allocations 2016

Kevin Wepler noted that Grey and Bruce Counties are to share 25% of the Health Unit's budget. In order to assist the health unit with the funding shortfall, the Health Unit is requesting that the County maintain its funding commitment for the Board of Health approved budget, as opposed to the Province approved budget.

Next Meeting Dates

Thursday, January 12, 2017 County Council and Committee of the Whole at the Grey County Administration Building

On motion by Councillor McQueen, the meeting adjourned at 12:28 PM.

Kevin Eccles, Chair