



**COUNTY OF GREY  
LEE MANOR  
2018 BUDGET SUMMARY**

**OPERATING SUMMARY**

	2017	2018			Net Budget Change Increase / (Decrease)
	Budgeted Levy	Revenue	Budgeted Expenditure	Levy	
General - Revenue	(447,566)	(475,800)	25,300	(450,500)	(2,934)
Revenue	(3,353,850)	(3,400,152)		(3,400,152)	(46,302)
Administration	711,507	(66,700)	813,981	747,281	35,774
Director of Long-Term Care	265,189	(6,000)	275,823	269,823	4,634
Dietary	1,259,507		1,267,100	1,267,100	7,593
Housekeeping	533,502		545,454	545,454	11,952
Laundry	306,542		313,714	313,714	7,172
Maintenance	871,498		899,750	899,750	28,252
Raw Food - Dietary	9,855	(497,718)	507,573	9,855	0
Nursing & Personal Care	1,456,239	(6,079,685)	7,484,224	1,404,539	(51,700)
Programs & Support Services	102,845	(682,754)	781,772	99,018	(3,827)
<b>Total</b>	<b>1,715,268</b>	<b>(11,208,809)</b>	<b>12,914,691</b>	<b>1,705,882</b>	<b>(9,386)</b>

**CAPITAL SUMMARY**

	2017	2018			Net Budget Change Increase / (Decrease)
	Budgeted Levy	Revenue	Budgeted Expenditure	Levy	
Administration	212,727	(314,391)	533,500	219,109	6,382
<b>Total Capital</b>	<b>212,727</b>	<b>(314,391)</b>	<b>533,500</b>	<b>219,109</b>	<b>6,382</b>

**OPERATING AND CAPITAL COMBINED SUMMARY**

	2017	2018			Net Budget Change Increase / (Decrease)
	Budgeted Levy	Revenue	Budgeted Expenditure	Levy	
Operating	1,715,268	(11,208,809)	12,914,691	1,705,882	(9,386)
Capital	212,727	(314,391)	533,500	219,109	6,382
<b>Grand Total</b>	<b>1,927,995</b>	<b>(11,523,200)</b>	<b>13,448,191</b>	<b>1,924,991</b>	<b>(3,004)</b>

The County of Grey  
Lee Manor  
Operating Summary  
2018 BUDGET

Account	Description	2017	2017 YTD	2018	2018 BUDGET to
		BUDGET	ACTUAL	BUDGET	2017 BUDGET
				Variance %	
<b>Revenue</b>					
49400	Transfer From Reserve	(\$5,000)		(\$66,700)	1234.00%
49405	From Reserve - One Time Funding	(39,800)		(6,000)	-84.92%
51100	Provincial Conditional Grant	(7,288,168)	(5,489,182)	(7,575,672)	3.94%
51115	Prov. High Needs Supplies & Lab Claim	(30,000)	(45,837)	(28,500)	-5.00%
51118	Provincial Physician Grant	(14,528)	(10,894)	(14,528)	0.00%
51119	Provincial RPN Grant	(114,162)	(85,974)	(115,116)	0.84%
51189	High Cost Supplies and Services Per Diem	(41,063)	(29,423)	(34,493)	-16.00%
54035	Current Tenant Rent	(20,966)	(16,735)	(21,000)	0.16%
54050	Donations		(745)		0.00%
54070	Miscellaneous		(8,072)		0.00%
54080	Receipts From Basic	(1,205,000)	(899,462)	(1,188,000)	-1.41%
54081	Receipts From Pref. Private	(203,000)	(159,913)	(204,000)	0.49%
54082	Receipts From Pref. Semi	(200,000)	(157,776)	(204,000)	2.00%
54083	Receipts From Private	(547,000)	(418,349)	(552,000)	0.91%
54084	Receipts From Semi	(1,158,000)	(869,487)	(1,152,000)	-0.52%
54095	Receipts From Telephone	(20,000)	(13,328)	(18,000)	-10.00%
54096	Receipts From Hairdresser	(30,000)	(21,887)	(28,800)	-4.00%
	<b>Total Revenue</b>	<b>(10,916,687)</b>	<b>(8,227,064)</b>	<b>(11,208,809)</b>	<b>2.68%</b>
<b>Expenditures</b>					
61000	Salaries and Wages	8,461,005	6,157,061	8,540,865	0.94%
61003	Overtime Wages		157,002		0.00%
61009	Salary Recoveries		(7,733)		0.00%
61220	CPP	352,671	277,158	375,066	6.35%
61221	EI	188,584	126,738	187,719	-0.46%
61222	WSIB Premiums	117,723	89,277	124,438	5.70%
61223	OMERS Premiums	637,212	459,197	652,991	2.48%
61224	EHT	165,021	124,002	166,446	0.86%
61225	Group Benefits	669,217	446,361	660,884	-1.25%
61228	Boot Allowance	900	252	900	0.00%
61260	Service Awards	3,650	1,925	5,200	42.47%
63000	Advertising	1,000		500	-50.00%
63010	Association/Membership Fees	10,500	7,994	11,800	12.38%
63030	Copying & Printing	7,500	5,431	8,000	6.67%
63042	Equipment/Furniture Purchases	34,500	21,478	35,250	2.17%
63051	Telephone	16,709	13,522	16,950	1.44%
63052	Cellular	10,700	5,695	8,700	-18.69%
63060	Office & Charting Supplies	14,100	11,140	14,100	0.00%
63063	Postage/Courier/Freight	2,950	2,086	3,050	3.39%
63067	Resident Life Improvements	5,000	3,311	5,000	0.00%
63070	Other Materials & Services	4,000	12,338	6,500	62.50%
63073	Hi Intensity Needs-Claimable	30,000	61,421	30,000	0.00%
63300	Staff Training and Development	19,700	10,292	32,100	62.94%
63310	Travel & Meal Expenses	16,400	6,904	18,200	10.98%
63320	Conferences	800		500	-37.50%
63401	Cleaning Supplies	10,500	13,164	10,500	0.00%
63402	Chemicals	19,639	17,054	20,400	3.87%
63403	Maintenance of Buildings	80,000	65,942	82,000	2.50%
63409	Non Contract Chemicals	19,500	11,140	19,500	0.00%
63419	Waste Disposal	26,000	17,760	27,000	3.85%
63440	Heat	50,000	42,217	55,000	10.00%
63441	Hydro/Water	220,000	142,560	220,000	0.00%
63442	Water/Sewage & Fire Protect.	61,000	39,992	61,000	0.00%
63450	Maintenance of Equipment	60,500	24,056	60,500	0.00%
63485	Maintenance of Grounds	8,000	12,092	8,500	6.25%
63486	Snow Removal	25,000	19,161	26,000	4.00%
63500	Home Physician	19,710	14,783	19,700	-0.05%
63502	Incontinent Supplies	79,388	60,191	85,000	7.07%
63503	Medical Supplies	77,493	64,403	85,000	9.69%
63504	Raw Food	488,549	356,544	510,073	4.41%
63505	Recreation Supplies	5,000	1,720	7,000	40.00%
63507	Outside Services	7,500	2,826	8,000	6.67%
63508	Paper Supplies	19,200	15,573	19,200	0.00%
63518	Physician On Call	14,528	11,026	14,528	0.00%
63520	Linen	13,000	14,468	15,000	15.38%
63522	Cable TV Expense	37,423	30,902	44,240	18.22%
63523	Dishes	10,000	6,373	10,800	8.00%
63530	Cable TV Recovery	(48,700)	(32,609)	(46,200)	-5.13%
63531	Other Expenditure Recovery	(43,000)	(25,723)	(36,000)	-16.28%
63759	Volunteer Services	2,000	30	2,000	0.00%
64020	Computer Support/Maintenance	34,532	39,117	41,500	20.18%
64096	Hairdresser Services	26,400	19,218	25,300	-4.17%
64100	Legal Fees	20,000	26,557	20,000	0.00%
64102	Professional & Consulting fees	13,000	6,503	74,700	474.62%
64120	Purchased Service	272,530	281,056	276,228	1.36%

The County of Grey  
**Lee Manor**  
**Operating Summary**  
2018 BUDGET

<u>Account</u>	<u>Description</u>	<u>2017</u> <u>BUDGET</u>	<u>2017 YTD</u> <u>ACTUAL</u>	<u>2018</u> <u>BUDGET</u>	<u>2018 BUDGET to</u> <u>2017 BUDGET</u> <u>Variance %</u>
64325	Chaplaincy Services	\$9,360	\$6,788	\$9,750	4.17%
65110	Insurance	164,898	159,231	165,300	0.24%
67013	Interfunc. Audit Fees	9,093	(9,093)	9,100	0.08%
67014	Interfunc. IS Costs	60,070	45,052	68,913	14.72%
67023	Interfunc. Laundry	(10,000)	(7,500)	(10,000)	0.00%
	<b>Total Expenditures</b>	<b>12,631,955</b>	<b>9,485,426</b>	<b>12,914,691</b>	<b>2.24%</b>
	<b>Net Levy Requirements</b>	<b>1,715,268</b>	<b>1,258,362</b>	<b>1,705,882</b>	<b>-0.55%</b>

The County of Grey  
**Lee Manor**  
**General Revenue (Operating)**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b>Revenue</b>					
54035	Current Tenant Rent	(\$20,966)	(\$16,735)	(\$21,000)	0.16%
54081	Receipts From Pref. Private	(203,000)	(159,913)	(204,000)	0.49%
54082	Receipts From Pref. Semi	(200,000)	(157,776)	(204,000)	2.00%
54095	Receipts From Telephone	(20,000)	(13,328)	(18,000)	-10.00%
54096	Receipts From Hairdresser	(30,000)	(21,887)	(28,800)	-4.00%
<b>Total Revenue</b>		<b>(473,966)</b>	<b>(369,639)</b>	<b>(475,800)</b>	<b>0.39%</b>
<b>Expenditures</b>					
64096	Hairdresser Services	26,400	19,218	25,300	-4.17%
<b>Total Expenditures</b>		<b>26,400</b>	<b>19,218</b>	<b>25,300</b>	<b>-4.17%</b>
<b>Net Levy Requirements</b>		<b>(447,566)</b>	<b>(350,421)</b>	<b>(450,500)</b>	<b>0.66%</b>

Account 54035 Current Tenant Rent - leased space to Home and Community Support Services for Day Away Program

The County of Grey  
**Lee Manor**  
**OA - Revenue (Operating)**  
2018 BUDGET

<u>Account</u>	<u>Description</u>	<u>2017</u> <u>BUDGET</u>	<u>2017 YTD</u> <u>ACTUAL</u>	<u>2018</u> <u>BUDGET</u>	<u>2018 BUDGET to</u> <u>2017 BUDGET</u> <u>Variance %</u>
<b><i>Revenue</i></b>					
51100	Provincial Conditional Grant	(\$443,850)	(\$322,524)	(\$508,152)	14.49%
54080	Receipts From Basic	(1,205,000)	(899,462)	(1,188,000)	-1.41%
54083	Receipts From Private	(547,000)	(418,349)	(552,000)	0.91%
54084	Receipts From Semi	(1,158,000)	(869,487)	(1,152,000)	-0.52%
	<b>Total Revenue</b>	<b>(3,353,850)</b>	<b>(2,509,822)</b>	<b>(3,400,152)</b>	<b>1.38%</b>
<b><i>Expenditures</i></b>					
	<b>Net Levy Requirements</b>	<b>(3,353,850)</b>	<b>(2,509,822)</b>	<b>(3,400,152)</b>	<b>1.38%</b>

The split between Provincial Conditional Grant (Acct 51100) and resident revenue (various "Receipts From" accounts) depending on clientele and their ability to pay. An increase of 1.4% to Other Accomodation funding has been assumed, effective July 1, 2018. Ministry determines amount of revenue, resident pays portion based on income and Ministry pays the difference.

The County of Grey  
**Lee Manor**  
**OA - Administration (Operating)**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b>Revenue</b>					
49400	Transfer From Reserve	(\$5,000)		(\$66,700)	1234.00%
	<b>Total Revenue</b>	<b>(5,000)</b>		<b>(66,700)</b>	<b>1234.00%</b>
<b>Expenditures</b>					
61000	Salaries and Wages	280,932	216,333	291,600	3.80%
61220	CPP	9,819	8,169	10,000	1.84%
61221	EI	4,077	3,393	4,100	0.56%
61222	WSIB Premiums	3,554	2,955	4,400	23.80%
61223	OMERS Premiums	29,309	20,484	30,600	4.40%
61224	EHT	5,502	4,209	5,700	3.60%
61225	Group Benefits	36,984	23,840	37,768	2.12%
61260	Service Awards	3,650	1,925	5,200	42.47%
63000	Advertising	1,000		500	-50.00%
63010	Association/Membership Fees	8,000	6,354	9,100	13.75%
63030	Copying & Printing	7,000	4,449	7,000	0.00%
63042	Equipment/Furniture Purchases	2,000	1,875	2,500	25.00%
63051	Telephone	16,259	13,321	16,500	1.48%
63052	Cellular	10,000	4,902	8,000	-20.00%
63060	Office & Charting Supplies	13,500	11,062	13,500	0.00%
63063	Postage/Courier/Freight	2,900	2,070	3,000	3.45%
63067	Resident Life Improvements	5,000	3,311	5,000	0.00%
63070	Other Materials & Services	2,500	3,692	5,000	100.00%
63300	Staff Training and Development	6,500	2,323	6,500	0.00%
63310	Travel & Meal Expenses	5,500	3,020	6,000	9.09%
63531	Other Expenditure Recovery	(32,000)	(19,263)	(30,000)	-6.25%
64020	Computer Support/Maintenance	27,460	34,253	34,000	23.82%
64100	Legal Fees	20,000	26,557	20,000	0.00%
64102	Professional & Consulting fees	13,000	6,503	74,700	474.62%
65110	Insurance	164,898	159,231	165,300	0.24%
67013	Interfunc. Audit Fees	9,093	(9,093)	9,100	0.08%
67014	Interfunc. IS Costs	60,070	45,052	68,913	14.72%
	<b>Total Expenditures</b>	<b>716,507</b>	<b>580,927</b>	<b>813,981</b>	<b>13.60%</b>
	<b>Net Levy Requirements</b>	<b>711,507</b>	<b>580,927</b>	<b>747,281</b>	<b>5.03%</b>

Transfer From Donation Reserve (Acct 49400) of \$5,000 offsets expense in Resident Life Improvements (Acct 63067)  
Donation funds will be utilized to purchase items to enhance the quality of life for the residents.

The County of Grey  
**Lee Manor**  
**OA - Director of Long-Term Care**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b>Revenue</b>					
49405	From Reserve - One Time Funding	(\$39,800)		(\$6,000)	-84.92%
<b>Total Revenue</b>		<b>(39,800)</b>		<b>(6,000)</b>	<b>-84.92%</b>
<b>Expenditures</b>					
61000	Salaries and Wages	222,426	172,870	194,554	-12.53%
61220	CPP	6,787	5,786	5,186	-23.59%
61221	EI	3,227	2,318	2,461	-23.74%
61222	WSIB Premiums	2,509	2,224	2,081	-17.06%
61223	OMERS Premiums	30,449	23,047	27,188	-10.71%
61224	EHT	4,358	3,386	3,810	-12.57%
61225	Group Benefits	27,033	19,677	25,943	-4.03%
63010	Association/Membership Fees	100		300	200.00%
63030	Copying & Printing	500	982	1,000	100.00%
63051	Telephone	450	200	450	0.00%
63052	Cellular	700	794	700	0.00%
63060	Office & Charting Supplies	600	78	600	0.00%
63063	Postage/Courier/Freight	50	16	50	0.00%
63070	Other Materials & Services		611		0.00%
63300	Staff Training and Development	1,000	570	7,000	600.00%
63310	Travel & Meal Expenses	4,000	570	4,000	0.00%
63320	Conferences	800		500	-37.50%
<b>Total Expenditures</b>		<b>304,989</b>	<b>233,129</b>	<b>275,823</b>	<b>-9.56%</b>
<b>Net Levy Requirements</b>		<b>265,189</b>	<b>233,129</b>	<b>269,823</b>	<b>1.75%</b>

Account 49405 (From Reserve - One Time Funding) \$6,000 for one year trial - physio resource for staff (offsetting expense in account 63300 - Staff Training and Development)

The County of Grey  
**Lee Manor**  
**OA - Dietary (Operating)**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b>Revenue</b>					
<b>Expenditures</b>					
61000	Salaries and Wages	\$960,757	\$700,238	\$971,050	1.07%
61003	Overtime Wages		5,738		0.00%
61009	Salary Recoveries		(234)		0.00%
61220	CPP	41,985	31,486	43,400	3.37%
61221	EI	23,250	14,767	22,500	-3.23%
61222	WSIB Premiums	13,546	10,040	13,900	2.61%
61223	OMERS Premiums	69,015	46,904	68,500	-0.75%
61224	EHT	18,734	13,886	18,900	0.89%
61225	Group Benefits	74,609	48,813	72,600	-2.69%
63010	Association/Membership Fees	1,050	450	1,050	0.00%
63042	Equipment/Furniture Purchases	5,000	3,381	5,000	0.00%
63070	Other Materials & Services	200	1,604	200	0.00%
63300	Staff Training and Development	1,200	594	1,600	33.33%
63310	Travel & Meal Expenses	1,500	843	1,500	0.00%
63402	Chemicals	6,389	4,976	6,400	0.17%
63409	Non Contract Chemicals	1,500	938	1,500	0.00%
63450	Maintenance of Equipment	15,000	10,995	12,000	-20.00%
63508	Paper Supplies	12,000	8,803	12,000	0.00%
63523	Dishes	10,000	6,373	10,800	8.00%
63531	Other Expenditure Recovery	(2,000)	(1,115)	(2,000)	0.00%
64020	Computer Support/Maintenance	5,772	4,863	6,200	7.42%
<b>Total Expenditures</b>		<b>1,259,507</b>	<b>914,343</b>	<b>1,267,100</b>	<b>0.60%</b>
<b>Net Levy Requirements</b>		<b>1,259,507</b>	<b>914,343</b>	<b>1,267,100</b>	<b>0.60%</b>

The County of Grey  
**Lee Manor**  
**OA - Housekeeping (Operating)**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b>Revenue</b>					
<b>Expenditures</b>					
61000	Salaries and Wages	\$397,036	\$295,521	\$402,617	1.41%
61003	Overtime Wages		2,833		0.00%
61220	CPP	17,588	13,565	18,464	4.98%
61221	EI	9,687	6,318	9,469	-2.25%
61222	WSIB Premiums	5,598	4,284	5,846	4.43%
61223	OMERS Premiums	29,084	21,436	28,361	-2.49%
61224	EHT	7,742	5,924	7,851	1.41%
61225	Group Benefits	27,317	20,953	33,146	21.34%
63042	Equipment/Furniture Purchases	2,000	447	2,000	0.00%
63401	Cleaning Supplies	10,500	12,376	10,500	0.00%
63402	Chemicals	3,750	2,359	4,000	6.67%
63409	Non Contract Chemicals	15,500	8,047	15,500	0.00%
63450	Maintenance of Equipment	500		500	0.00%
63508	Paper Supplies	7,200	6,770	7,200	0.00%
	<b>Total Expenditures</b>	<b>533,502</b>	<b>400,833</b>	<b>545,454</b>	<b>2.24%</b>
	<b>Net Levy Requirements</b>	<b>533,502</b>	<b>400,833</b>	<b>545,454</b>	<b>2.24%</b>

The County of Grey  
**Lee Manor**  
**OA - Laundry (Operating)**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b>Revenue</b>					
<b>Expenditures</b>					
61000	Salaries and Wages	\$229,858	\$167,129	\$232,094	0.97%
61003	Overtime Wages		5,733		0.00%
61220	CPP	10,251	7,923	10,759	4.96%
61221	EI	5,608	3,682	5,510	-1.75%
61222	WSIB Premiums	3,241	2,467	3,377	4.20%
61223	OMERS Premiums	19,656	14,423	21,142	7.56%
61224	EHT	4,482	3,412	4,526	0.98%
61225	Group Benefits	12,946	9,230	13,306	2.78%
63042	Equipment/Furniture Purchases	2,000	251	2,000	0.00%
63070	Other Materials & Services	500	583	500	0.00%
63402	Chemicals	9,500	9,719	10,000	5.26%
63409	Non Contract Chemicals	2,500	2,155	2,500	0.00%
63450	Maintenance of Equipment	3,000	2,671	3,000	0.00%
63520	Linen	13,000	14,468	15,000	15.38%
67023	Interfunc. Laundry	(10,000)	(7,500)	(10,000)	0.00%
	<b>Total Expenditures</b>	<b>306,542</b>	<b>236,346</b>	<b>313,714</b>	<b>2.34%</b>
	<b>Net Levy Requirements</b>	<b>306,542</b>	<b>236,346</b>	<b>313,714</b>	<b>2.34%</b>

Account 67023 Interfunc. Laundry - provide laundry servie for Paramedic Services Department

The County of Grey  
**Lee Manor**  
**OA - Maintenance (Operating)**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b>Revenue</b>					
<b>Expenditures</b>					
61000	Salaries and Wages	\$272,268	\$202,241	\$278,800	2.40%
61003	Overtime Wages		9,805		0.00%
61220	CPP	12,115	9,700	13,000	7.30%
61221	EI	6,289	4,285	6,100	-3.01%
61222	WSIB Premiums	3,838	3,023	4,100	6.83%
61223	OMERS Premiums	24,469	18,823	25,800	5.44%
61224	EHT	5,309	4,181	5,400	1.71%
61225	Group Benefits	26,977	18,577	27,700	2.68%
61228	Boot Allowance	900	252	900	0.00%
63010	Association/Membership Fees	1,350	1,191	1,350	0.00%
63042	Equipment/Furniture Purchases	2,000	1,649	2,000	0.00%
63070	Other Materials & Services	800	285	800	0.00%
63300	Staff Training and Development	1,500		1,500	0.00%
63310	Travel & Meal Expenses	1,400	503	1,200	-14.29%
63401	Cleaning Supplies		788		0.00%
63403	Maintenance of Buildings	80,000	65,942	82,000	2.50%
63419	Waste Disposal	26,000	17,760	27,000	3.85%
63440	Heat	50,000	42,217	55,000	10.00%
63441	Hydro/Water	220,000	142,560	220,000	0.00%
63442	Water/Sewage & Fire Protect.	61,000	39,992	61,000	0.00%
63450	Maintenance of Equipment	16,000	9,389	16,000	0.00%
63485	Maintenance of Grounds	8,000	12,092	8,500	6.25%
63486	Snow Removal	25,000	19,161	26,000	4.00%
63522	Cable TV Expense	37,183	30,635	44,000	18.33%
63530	Cable TV Recovery	(48,700)	(32,609)	(46,200)	-5.13%
63531	Other Expenditure Recovery		(309)		0.00%
64020	Computer Support/Maintenance	1,300		1,300	0.00%
64120	Purchased Service	36,500	18,089	36,500	0.00%
	<b>Total Expenditures</b>	<b>871,498</b>	<b>640,222</b>	<b>899,750</b>	<b>3.24%</b>
	<b>Net Levy Requirements</b>	<b>871,498</b>	<b>640,222</b>	<b>899,750</b>	<b>3.24%</b>

Account 63522 Cable TV Expense - increase due to new contract

The County of Grey  
**Lee Manor**  
**Raw Food - Dietary (Operating)**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b>Revenue</b>					
51100	Provincial Conditional Grant	(\$464,624)	(\$351,216)	(\$497,718)	7.12%
51189	High Cost Supplies and Services Per Diem	(6,570)	(3,282)		-100.00%
	<b>Total Revenue</b>	<b>(471,194)</b>	<b>(354,498)</b>	<b>(497,718)</b>	<b>5.63%</b>
<b>Expenditures</b>					
63504	Raw Food	487,049	356,014	508,573	4.42%
63531	Other Expenditure Recovery	(6,000)	(50)	(1,000)	-83.33%
	<b>Total Expenditures</b>	<b>481,049</b>	<b>355,964</b>	<b>507,573</b>	<b>5.51%</b>
	<b>Net Levy Requirements</b>	<b>9,855</b>	<b>1,466</b>	<b>9,855</b>	<b>0.00%</b>

An increase of 2.0 % to Raw Food funding has been assumed, effective July 1, 2018.  
Account 51189 High Cost Supplies and Services Per Diem discontinued in 2017 and funding rolled into Account 51100 Provincial Conditional Grant

The County of Grey  
**Lee Manor**  
**Nursing & Personal Care - PSW & General (Operating)**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b>Revenue</b>					
51100	Provincial Conditional Grant	(\$5,590,155)	(\$4,223,128)	(\$5,758,948)	3.02%
51115	Prov. High Needs Supplies & Lab Claim	(30,000)	(45,837)	(28,500)	-5.00%
51118	Provincial Physician Grant	(14,528)	(10,894)	(14,528)	0.00%
51189	High Cost Supplies and Services Per Diem	(34,493)	(26,141)	(34,493)	0.00%
	<b>Total Revenue</b>	<b>(5,669,176)</b>	<b>(4,306,000)</b>	<b>(5,836,469)</b>	<b>2.95%</b>
<b>Expenditures</b>					
61000	Salaries and Wages	3,262,400	2,353,288	3,302,400	1.23%
61003	Overtime Wages		76,031		0.00%
61009	Salary Recoveries		(2,848)		0.00%
61220	CPP	145,829	109,477	153,200	5.05%
61221	EI	81,233	51,673	79,800	-1.76%
61222	WSIB Premiums	45,999	34,341	48,200	4.78%
61223	OMERS Premiums	190,296	144,872	208,500	9.57%
61224	EHT	63,616	47,505	64,400	1.23%
61225	Group Benefits	266,026	162,684	243,100	-8.62%
63042	Equipment/Furniture Purchases	20,000	13,370	20,000	0.00%
63073	Hi Intensity Needs-Claimable	30,000	61,421	30,000	0.00%
63300	Staff Training and Development	8,000	5,484	13,500	68.75%
63310	Travel & Meal Expenses	3,000	1,645	4,500	50.00%
63450	Maintenance of Equipment	25,000	1,001	28,000	12.00%
63500	Home Physician	19,710	14,783	19,700	-0.05%
63502	Incontinent Supplies	79,388	60,191	85,000	7.07%
63503	Medical Supplies	77,493	64,403	85,000	9.69%
63518	Physician On Call	14,528	11,026	14,528	0.00%
63531	Other Expenditure Recovery	(3,000)	(4,987)	(3,000)	0.00%
	<b>Total Expenditures</b>	<b>4,329,518</b>	<b>3,205,360</b>	<b>4,396,828</b>	<b>1.55%</b>
	<b>Net Levy Requirements</b>	<b>(1,339,658)</b>	<b>(1,100,640)</b>	<b>(1,439,641)</b>	<b>7.46%</b>

An increase of 2% to Nursing and Personal Care funding has been assumed, effective April 1, 2018.

The County of Grey  
**Lee Manor**  
**Nursing & Personal Care - Administration (Operating)**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b><i>Revenue</i></b>					
<b><i>Expenditures</i></b>					
61000	Salaries and Wages	\$344,560	\$281,120	\$335,300	-2.69%
61220	CPP	10,306	10,208	10,400	0.91%
61221	EI	4,817	3,952	4,100	-14.88%
61222	WSIB Premiums	4,347	3,967	5,300	21.92%
61223	OMERS Premiums	38,077	31,112	36,600	-3.88%
61224	EHT	6,748	5,505	6,600	-2.19%
61225	Group Benefits	35,598	27,383	37,045	4.06%
	<b>Total Expenditures</b>	<b>444,453</b>	<b>363,247</b>	<b>435,345</b>	<b>-2.05%</b>
	<b>Net Levy Requirements</b>	<b>444,453</b>	<b>363,247</b>	<b>435,345</b>	<b>-2.05%</b>

The County of Grey  
**Lee Manor**  
**Nursing & Personal Care - MDS RAI Program**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b>Revenue</b>					
51100	Provincial Conditional Grant	(\$77,300)	(\$57,978)	(\$77,300)	0.00%
<b>Total Revenue</b>		<b>(77,300)</b>	<b>(57,978)</b>	<b>(77,300)</b>	<b>0.00%</b>
<b>Expenditures</b>					
61000	Salaries and Wages	70,552	53,612	69,700	-1.21%
61220	CPP	2,614	2,495	3,100	18.59%
61221	EI	1,204	1,073	1,300	7.97%
61222	WSIB Premiums	999	795	1,200	20.12%
61223	OMERS Premiums	7,192	5,674	6,300	-12.40%
61224	EHT	1,382	1,100	1,400	1.30%
61225	Group Benefits	8,940	3,075	14,600	63.31%
<b>Total Expenditures</b>		<b>92,883</b>	<b>67,824</b>	<b>97,600</b>	<b>5.08%</b>
<b>Net Levy Requirements</b>		<b>15,583</b>	<b>9,846</b>	<b>20,300</b>	<b>30.27%</b>

The County of Grey  
**Lee Manor**  
**Nursing & Personal Care - RN (Operating)**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b>Revenue</b>					
<b>Expenditures</b>					
61000	Salaries and Wages	\$517,885	\$267,165	\$523,200	1.03%
61003	Overtime Wages		11,502		0.00%
61009	Salary Recoveries		(2,189)		0.00%
61220	CPP	16,986	10,651	20,100	18.33%
61221	EI	8,493	4,655	9,400	10.68%
61222	WSIB Premiums	7,302	3,962	7,600	4.08%
61223	OMERS Premiums	45,562	21,320	47,400	4.03%
61224	EHT	10,098	5,479	10,200	1.01%
61225	Group Benefits	26,948	22,419	27,600	2.42%
64120	Purchased Service		79,980		0.00%
<b>Total Expenditures</b>		<b>633,274</b>	<b>424,944</b>	<b>645,500</b>	<b>1.93%</b>
<b>Net Levy Requirements</b>		<b>633,274</b>	<b>424,944</b>	<b>645,500</b>	<b>1.93%</b>

The County of Grey  
**Lee Manor**  
**Nursing & Personal Care - RPN (Operating)**  
 2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b>Revenue</b>					
51119	Provincial RPN Grant	(\$114,162)	(\$85,974)	(\$115,116)	0.84%
<b>Total Revenue</b>		<b>(114,162)</b>	<b>(85,974)</b>	<b>(115,116)</b>	<b>0.84%</b>
<b>Expenditures</b>					
61000	Salaries and Wages	1,468,863	1,132,985	1,492,000	1.58%
61003	Overtime Wages		41,282		0.00%
61009	Salary Recoveries		(2,462)		0.00%
61220	CPP	59,782	53,615	67,800	13.41%
61221	EI	30,699	24,212	33,100	7.82%
61222	WSIB Premiums	20,710	16,704	22,000	6.23%
61223	OMERS Premiums	118,459	88,969	120,800	1.98%
61224	EHT	28,642	23,174	29,100	1.60%
61225	Group Benefits	89,594	64,208	93,351	4.19%
<b>Total Expenditures</b>		<b>1,816,749</b>	<b>1,442,687</b>	<b>1,858,151</b>	<b>2.28%</b>
<b>Net Levy Requirements</b>		<b>1,702,587</b>	<b>1,356,713</b>	<b>1,743,035</b>	<b>2.38%</b>

The County of Grey  
**Lee Manor**  
**Nursing & Personal Care - Behavioural Support RN**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b>Revenue</b>					
51100	Provincial Conditional Grant	(\$24,780)	(\$18,909)	(\$25,215)	1.76%
<b>Total Revenue</b>		<b>(24,780)</b>	<b>(18,909)</b>	<b>(25,215)</b>	<b>1.76%</b>
<b>Expenditures</b>					
61000	Salaries and Wages	20,351	10,754	20,800	2.21%
61220	CPP	593	280	600	1.18%
61221	EI	297	112	275	-7.41%
61222	WSIB Premiums	255	153	250	-1.96%
61223	OMERS Premiums	2,019	1,137	2,100	4.01%
61224	EHT	353	211	250	-29.18%
61225	Group Benefits	912	757	940	3.07%
<b>Total Expenditures</b>		<b>24,780</b>	<b>13,404</b>	<b>25,215</b>	<b>1.76%</b>
<b>Net Levy Requirements</b>			<b>(5,505)</b>		<b>0.00%</b>

The County of Grey  
**Lee Manor**  
**Nursing & Personal Care- Behavioural Support PSW**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b>Revenue</b>					
51100	Provincial Conditional Grant	(\$32,211)	(\$19,179)	(\$25,585)	-20.57%
<b>Total Revenue</b>		<b>(32,211)</b>	<b>(19,179)</b>	<b>(25,585)</b>	<b>-20.57%</b>
<b>Expenditures</b>					
61000	Salaries and Wages	24,300	10,761	18,700	-23.05%
61003	Overtime Wages		22		0.00%
61220	CPP	1,142	497	900	-21.19%
61221	EI	605	208	400	-33.88%
61222	WSIB Premiums	343	153	300	-12.54%
61223	OMERS Premiums	2,193	951	1,700	-22.48%
61224	EHT	474	211	400	-15.61%
61225	Group Benefits	3,154	1,699	3,185	0.98%
<b>Total Expenditures</b>		<b>32,211</b>	<b>14,502</b>	<b>25,585</b>	<b>-20.57%</b>
<b>Net Levy Requirements</b>			<b>(4,677)</b>		<b>0.00%</b>

The County of Grey  
**Lee Manor**  
**Program & Support Services - General (Operating)**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b>Revenue</b>					
51100	Provincial Conditional Grant	(\$535,848)	(\$399,843)	(\$546,250)	1.94%
<b>Total Revenue</b>		<b>(535,848)</b>	<b>(399,843)</b>	<b>(546,250)</b>	<b>1.94%</b>
<b>Expenditures</b>					
61000	Salaries and Wages	388,817	286,076	394,600	1.49%
61003	Overtime Wages		3,907		0.00%
61220	CPP	16,874	12,994	17,600	4.30%
61221	EI	9,098	5,933	8,900	-2.18%
61222	WSIB Premiums	5,482	4,113	5,700	3.98%
61223	OMERS Premiums	31,432	20,047	28,000	-10.92%
61224	EHT	7,581	5,689	7,700	1.57%
61225	Group Benefits	32,179	23,047	30,600	-4.91%
63042	Equipment/Furniture Purchases	1,500	506	1,750	16.67%
63300	Staff Training and Development	1,500	1,321	2,000	33.33%
63310	Travel & Meal Expenses	1,000	322	1,000	0.00%
63450	Maintenance of Equipment	1,000		1,000	0.00%
63504	Raw Food	1,500	530	1,500	0.00%
63505	Recreation Supplies	5,000	1,720	7,000	40.00%
63507	Outside Services	7,500	2,826	8,000	6.67%
63522	Cable TV Expense	240	267	240	0.00%
63759	Volunteer Services	2,000	30	2,000	0.00%
64120	Purchased Service	58,166	58,337	59,464	2.23%
64325	Chaplaincy Services	9,360	6,788	9,750	4.17%
<b>Total Expenditures</b>		<b>580,229</b>	<b>434,453</b>	<b>586,804</b>	<b>1.13%</b>
<b>Net Levy Requirements</b>		<b>44,381</b>	<b>34,610</b>	<b>40,554</b>	<b>-8.62%</b>

An increase of 2% to Program and Support Services funding has been assumed, effective April 1, 2018.

The County of Grey  
**Lee Manor**  
**Program & Support Services - Dietitian**  
 2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b><i>Revenue</i></b>					
<b><i>Expenditures</i></b>					
64120	Purchased Service	\$58,464	\$44,051	\$58,464	0.00%
<b>Total Expenditures</b>		<b>58,464</b>	<b>44,051</b>	<b>58,464</b>	<b>0.00%</b>
<b>Net Levy Requirements</b>		<b>58,464</b>	<b>44,051</b>	<b>58,464</b>	<b>0.00%</b>

The County of Grey  
**Lee Manor**  
**Program & Support Services - Behavioural Support**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b>Revenue</b>					
51100	Provincial Conditional Grant		(\$5,655)	(\$14,704)	100.00%
<b>Total Revenue</b>			<b>(5,655)</b>	<b>(14,704)</b>	<b>100.00%</b>
<b>Expenditures</b>					
61000	Salaries and Wages		6,969	13,450	100.00%
61003	Overtime Wages		149		0.00%
61220	CPP		314	557	100.00%
61221	EI		157	304	100.00%
61222	WSIB Premiums		97	184	100.00%
61224	EHT		133	209	100.00%
<b>Total Expenditures</b>			<b>7,819</b>	<b>14,704</b>	<b>100.00%</b>
<b>Net Levy Requirements</b>			<b>2,164</b>		<b>0.00%</b>

The County of Grey  
**Lee Manor**  
**Program & Support Services - Physiotherapy**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<i><b>Revenue</b></i>					
51100	Provincial Conditional Grant	(\$119,400)	(\$90,750)	(\$121,800)	2.01%
<b>Total Revenue</b>		<b>(119,400)</b>	<b>(90,750)</b>	<b>(121,800)</b>	<b>2.01%</b>
<i><b>Expenditures</b></i>					
64120	Purchased Service	119,400	80,600	121,800	2.01%
<b>Total Expenditures</b>		<b>119,400</b>	<b>80,600</b>	<b>121,800</b>	<b>2.01%</b>
<b>Net Levy Requirements</b>			<b>(10,150)</b>		<b>0.00%</b>

The County of Grey  
**Lee Manor**  
**Tuck Shop**  
2018 BUDGET

<u>Account</u>	<u>Description</u>	<u>2017 BUDGET</u>	<u>2017 YTD ACTUAL</u>	<u>2018 BUDGET</u>	<u>2018 BUDGET to 2017 BUDGET Variance %</u>
<b><i>Revenue</i></b>					
54070	Miscellaneous		(\$8,072)		0.00%
	<b>Total Revenue</b>		<b>(8,072)</b>		<b>0.00%</b>
<b><i>Expenditures</i></b>					
63070	Other Materials & Services		5,564		0.00%
	<b>Total Expenditures</b>		<b>5,564</b>		<b>0.00%</b>
	<b>Net Levy Requirements</b>		<b>(2,508)</b>		<b>0.00%</b>

The County of Grey  
**Lee Manor**  
**Donations**  
2018 BUDGET

<u>Account</u>	<u>Description</u>	<u>2017 BUDGET</u>	<u>2017 YTD ACTUAL</u>	<u>2018 BUDGET</u>	<u>2018 BUDGET to 2017 BUDGET Variance %</u>
<b><i>Revenue</i></b>					
54050	Donations		(\$745)		0.00%
<b>Total Revenue</b>			<b>(745)</b>		<b>0.00%</b>
<b><i>Expenditures</i></b>					
<b>Net Levy Requirements</b>			<b>(745)</b>		<b>0.00%</b>

The County of Grey  
**Lee Manor**  
**OA - Administration (Capital)**  
2018 BUDGET

Account	Description	2017 BUDGET	2017 YTD ACTUAL	2018 BUDGET	2018 BUDGET to 2017 BUDGET Variance %
<b>Revenue</b>					
49400	Transfer From Reserve	(\$248,273)		(\$314,391)	26.63%
54070	Miscellaneous		5,601		0.00%
	<b>Total Revenue</b>	<b>(248,273)</b>	<b>5,601</b>	<b>(314,391)</b>	<b>26.63%</b>
<b>Expenditures</b>					
63041	Computer Purchase	20,000	15,804	62,000	210.00%
63042	Equipment/Furniture Purchases	192,500	95,720	108,000	-43.90%
63403	Maintenance of Buildings	208,500	56,386	323,500	55.16%
64429	Site Maintenance	40,000	3,551	40,000	0.00%
64605	Illumination Lighting		(35,567)		0.00%
	<b>Total Expenditures</b>	<b>461,000</b>	<b>135,894</b>	<b>533,500</b>	<b>15.73%</b>
	<b>Net Levy Requirements</b>	<b>212,727</b>	<b>141,495</b>	<b>219,109</b>	<b>3.00%</b>



The County of Grey  
**Lee Manor**  
**2018 Capital Budget Summary**

PROJECT	2018
High-Low Beds and Mattresses	33,000
From Reserve - Lee Manor Reserve	(32,391)
Computers	62,000
From Reserve - Lee Manor Reserve	(22,000)
Resident Lifts	25,000
Home Enhancements	20,000
From Reserve - Lee Manor donations	(5,000)
Floor Replacement	15,000
Dietary Equipment	50,000
Hot Water Heat Exchange and Filter Replacement	12,000
Relocation of Four inch Main Sprinkler System	20,000
Sanitary Waste Removal System	11,500
Asbestos Removal	30,000
Storm Water Management	40,000
From Reserve - Lee Manor Reserve	(40,000)
Kitchen Floor Replacement (Dish Room)	50,000
	(50,000)
Kitchen Renovation	150,000
	(150,000)
Replacement of Mechanical Air Make-up System	15,000
From Reserve - Lee Manor Reserve	(15,000)
<b>Net Levy Requirements</b>	<b>219,109</b>