



Committee Report

To:	Warden Hicks and Members of Grey County Council
Committee Date:	July 8, 2021
Subject / Report No:	FR-CW-20-21 Quarterly Purchasing Report
Title:	Quarterly Purchasing Report – Quarter 2 2021
Prepared by:	Mike Alguire, Purchasing Manager Sharon Melville, Buyer
Reviewed by:	Kim Wingrove
Lower Tier(s) Affected:	None
Status:	Adopted as presented by Committee of the Whole through Resolution CW7111-21; Endorsed by County Council CC57-21

Recommendation

1. That Report FR-CW-20-21 regarding the quarterly purchasing report for Quarter 2 of 2021 be received for information.

Executive Summary

Grey County’s purchasing policy 7-1-2020, as endorsed by County Council on January- 9, 2020 through By-law 5074-20 gives Directors the authority to award items and services up to \$500,000 that have prior budget approval. This policy requires Directors to provide a quarterly summary of all purchases between \$75,000 and \$500,000.

Background and Discussion

The attached chart summarizes all purchases made between \$75,000 and \$500,000 by Departments between April 1, 2021 and June 30, 2021.

Department – Transportation Services

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-TS-09-21	Grey Roads 5 and 12, Milling and Hot Mix Paving	1	E.C King	\$450,000	\$324,916

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-TS-18-21	Garage Doors	1	Peninsula Overhead Doors	\$21,500	\$42,564*
RFT-TS-21-21	Four ½ Ton Trucks	2	Finch Chevrolet	\$144,700	\$158,208**
RFT-TS-22-21	Two ¾ Ton Trucks	2	Finch Chevrolet	\$74,500	\$93,538***

Legal and Legislated Requirements

None

Financial and Resource Implications

* Garage Doors - \$21,064 shortfall will be funded from the Transportation Services – Facilities, Depots and Domes Reserve

** ½ Ton Trucks - \$13,508 shortfall will be funded from Tandem’s award surplus (TR-CW-09-21)

*** ¾ Ton Trucks - \$19,038 shortfall will be funded from the Transportation Services – Equipment Replacement Reserve

Relevant Consultation

Internal

External

Appendices and Attachments

None