



Committee Report

To:	Warden Hicks and Members of Grey County Council
Committee Date:	October 27, 2022
Subject / Report No:	FR-CW-17-22 Quarterly Purchasing Report
Title:	Quarterly Purchasing Report – Quarter 3 2022
Prepared by:	Mike Alguire, Purchasing Manager Sharon Melville, Buyer
Reviewed by:	Kim Wingrove
Lower Tier(s) Affected:	None
Status:	Recommendation adopted by Committee as presented per Resolution CW140-22; Endorsed by County Council November 10, 2022, per Resolution CC98-22.

Recommendation

1. That report FR-CW-17-22 regarding the quarterly purchasing report for Quarter 3 of 2022 be received for information.

Executive Summary

Grey County's purchasing policy 7-1-2020, as endorsed by County Council on January 9, 2020, through By-law 5074-20, gives Directors the authority to award items and services up to \$500,000 that have prior budget approval. This policy requires Directors to provide a summary of all purchases between \$75,000 and \$500,000 quarterly.

Background and Discussion

The attached chart summarizes all purchases made between \$75,000 and \$500,000 by Departments between July 1, 2022, and September 30, 2022.

Department – Economic Development, Tourism & Culture

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFP-EDTC-10-22	Trail Head Parking Lot Reviews	1	GM Blue Plan	\$75,000.00	\$74,954.00
RFP-EDTC-14-22	Digital Service Squad – IT Support Services for Local Businesses	1	Fresh Media	\$150,000.00	\$98,236.00

Department – Transportation Services

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-TS-01-22	Paving/Patching Multiple Locations	3	The Murray Group Ltd.	Funds within the Minor Capital Construction Budget (total combined budget of \$742,800)	\$284,676.55 (minor capital remains in budget)
RFT-TS-23-22*	Winter Sand	3	Arnill Construction Ltd.	Total Winter Sand Budget is \$320,000 (See Financials)	Clarksburg \$98,301.00 Kimberley \$21,775.95
RFT-TS-23-22*	Winter Sand	3	Cedarwell Excavating	Total Winter Sand Budget is \$320,000 (See Financials)	Flesherton \$62,496.00 Dundalk \$44,440.00 Ayton \$55,660.50

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-TS-23-22*	Winter Sand	3	Walker Aggregates	Total Winter Sand Budget is \$320,000 (See Financials)	Chatsworth \$65,921.28

Department – Housing

Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-HOU-10-22	Window Replacements at Westmount Family Units	3	Vandolder's	\$165,000.00	\$122,100.00
RFT-HOU-13-22	Various Window and Door Replacements	3	Mapleton Exteriors	\$395,000.00	\$371,694.23
RFT-HOU-15-22	Kitchen Rebuilds at 650 4 th St "A" East, Owen Sound	7	2490179 Ontario Ltd.	\$510,000.00	\$495,180.00

Legal and Legislated Requirements

None

Financial and Resource Implications

* The shortfall in RFT-TS-23-22 Winter Sand (\$28,594) will be funded from any surplus realized in the capital construction budget, and if no surplus, transportation reserves.

Relevant Consultation

Internal

External

Appendices and Attachments

None