

Transportation and Public Safety Committee July 24, 2014 – 10:00 AM

The Transportation and Public Safety Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Alan Barfoot; Councillors Bob Pringle, Bob White, Harley Greenfield, Deborah Haswell, Duncan McKinlay and John Bell; and Warden Brian Milne. Councillor Paul McQueen was in attendance on behalf of Councillor Wayne Fitzgerald.

Regrets: Councillor Wayne Fitzgerald

Staff

Present: Mike Muir, Acting CAO; Michael Kelly, Director of Transportation Services; Mary Lou Spicer, Deputy Director of Finance; Doug Johnstone, Financial Analyst; Mike Alguire, Purchasing Manager; Pay Hoy, Engineering Manager; Matt Marck, Senior Technologist and Tara Warder, Recording Secretary

Call to Order

Chair Barfoot called the meeting to order at 10:00 AM.

Declaration of Pecuniary Interest

There was none.

Business Arising from the Minutes

Transportation and Public Safety Committee minutes dated June 19, 2014

These minutes are for information only as they were adopted by Grey County Council on July 8, 2014.

Reports – Finance

FR-TAPS-29-14 Paramedic Services Financial Update and Year-End

Projection as of May 31, 2014

Mary Lou Spicer presented the above report. Staff are projecting a \$53,000 shortfall. Ms. Spicer outlined the factors that are contributing to the anticipated shortfall, including overtime hours during the winter months.

TAPS86-14 Moved by: Councillor Bell

Seconded by: Warden Milne

THAT the Transportation and Public Safety Committee receive Report FR-TAPS-29-14 regarding a Financial Update and Year-End Projection as of May 31, 2014 for the Paramedic Services Department.

Carried

TR-TAPS-52-14 Transportation Services Department Update and Year-End Projection as of May 31, 2014

Michael Kelly presented the above report. Staff are projecting a year end deficit of approximately \$462,000, however are anticipating that the sale of surplus equipment will generate approximately \$275,000 in revenue to aid in reducing the projected deficit.

Discussion occurred on the winter control reserve and the importance of maintaining such a reserve.

TAPS87-14 Moved by: Councillor Pringle

Seconded by: Councillor Greenfield

THAT Report TR-TAPS-52-14 regarding the Transportation Services Department Financial Update and Year-End Projection as of May 31, 2014 be received.

Carried

TR-TAPS-56-14 RFT-TS-33-14 Grey Road 19 Slope Stabilization Award

Michael Kelly addressed the Committee on the above report. Staff are recommending that the tender be awarded to E.C. King Contracting. Slope failure occurred on Grey Road 19 north of Sleepy Hollow Crescent in 2013. In spring 2014, the design was completed and was estimated to cost \$207,500. There was one bidder on the project, being E.C. King Contracting, and staff are recommending that the tender be awarded to E.C. King Contracting in the amount of \$216,486.50 exclusive of HST. If the slope is not repaired before the winter, it could lead to a larger failure and cause damage to the roadway and force a road closure.

TAPS88-14 Moved by: Councillor White

Seconded by: Councillor McKinlay

WHEREAS the 2014 approved budget included \$125,000 in funding for the Grey Road 19 Slope Stabilization project;

AND WHEREAS RFT-TS-33-14, Grey Road 19 Slope Stabilization project was issued on Wednesday, May 28, 2014 and closed on Tuesday, June 17, 2014;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-56-14 being a report containing the tender results for RFT-TS-33-14 be received;

AND THAT RFT-TS-33-14 be awarded to E. C. King Contracting for a bid price of \$216,486.50, excluding HST;

AND THAT 10% contingency and 5% contract administration and quality assurance be added to the total project expenditure for a revised project cost of \$248,959.47 excluding HST;

AND FURTHER THAT the approximate budget shortfall of \$128,341.16, net HST, be funded from the Minor Capital Budget line to offset this budgeted shortfall.

Carried

TR-TAPS-59-14 Quarterly Purchasing Reports Quarter Two of 2014

Michael Kelly presented the above report noting the purchases requiring reporting under the Purchasing Policy.

TAPS89-14 Moved by: Councillor Bell

Seconded by: Councillor McQueen

THAT Report TR-TAPS-59-14, being a quarterly purchasing report for Quarter 2 of 2014 for the Transportation Department, be received for information.

Carried

Reports - Transportation

TR-TAPS-50-14 Road Sign Policies

Michael Kelly presented the above report regarding road sign policies. Staff are recommending that five traffic control device policies be repealed. The Ontario Traffic Manual (OTM) provides guidelines to follow in the installation of traffic control devices and staff wish to utilize the OTM in order to reduce the possibility for inconsistencies.

TAPS90-14 Moved by: Councillor White

Seconded by: Councillor Bell

WHEREAS the Ontario Traffic Manuals (OTM) has been developed to provide uniformity in the installation of traffic control devices;

AND WHEREAS Grey County utilizes the OTM for the majority of its signage with the exception of five traffic control device policies;

AND WHEREAS the information in the OTM and the five traffic control device policies are similar but not exactly the same;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-50-14 regarding road sign policies be received;

AND THAT the following County of Grey Policies regarding traffic control device policies be repealed:

Use of Chevron Markers (1993)

Use of Checkerboard Signs with Right and Left Arrows (1993)

Use of Road Edge Delineation Markers (1993)

Use of Guide Post Markers on Grey County Highways (1993)

Stop Line (Bar) Placement (2008).

Carried

TR-TAPS-54-14 School Litter Pick-up Summary Report 2014

Michael Kelly presented the above report regarding the school litter pick up summary report. In 2014, approximately 200 kilometres of roadside were cleaned and four schools participated in the program. It was noted that actions have been taken to train and educate students on safety.

TAPS91-14 Moved by: Councillor Greenfield Seconded by: Councillor Haswell

THAT Report TR-TAPS-54-14 regarding a summary of the school litter pick up program be received for information.

Carried

TR-TAPS-55-14 Transportation Services Department Restructure

Michael Kelly presented the above noted report regarding Transportation Services Department restructuring. Mr. Kelly outlined the proposed changes to the Department's organization.

TAPS92-14 Moved by: Councillor McKinlay Seconded by: Warden Milne

WHEREAS the May 2013 Transportation Service Department Review proposed an Organization that included an Engineering Section consisting of a Manager three full time Technologists and a seasonal

Construction Supervisor, as well as a Structural Section including a Structural Engineer and the Bridge Crew;

AND WHEREAS with the elimination of the Structural Engineer position for the interim, a revised Transportation Services Department staff structure is required;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-55-14 regarding a revised Transportation Services Department staff structure be received;

AND THAT the revised Transportation Services Department staff structure will include the following modifications:

The Engineering Section will be responsible for the County's structures and the Bridge Crew;

A Structural Engineer will not be hired at least for three years;

The Seasonal Construction Supervisor will be eliminated from the Engineering Section complement;

The Engineering Section will increase its Technologist complement by one Intermediate Technologist;

The existing Junior Technologist will be upgraded to an Intermediate Technologist;

The title for the Junior Technologist will be modified to Technologist;

The Engineering Section will hire a Technologist for a three year contract period;

In 2017 this structure will be reviewed to determine if the Technologist position is still required.

Carried

TR-TAPS-57-14 Winter Sand

Michael Kelly presented the above report, recommending tender awards for winter sand supply.

TAPS93-14 Moved by: Councillor Pringle

Seconded by: Councillor Greenfield

WHEREAS the 2014 allotment for winter sand, within the winter control budget, was estimated to be \$335,000 to stockpile treated sand for five dome locations;

AND WHEREAS the total bid amount was \$328,106 excluding HST (including 7% treated salt);

AND WHEREAS RFT-TS-37-14 was issued on Thursday June 26, 2014 and closed on Thursday July 10, 2014;

NOW THEREFORE BE IT RESOLVED THAT TR-TAPS-57-14, being a report containing the tender results for RFT-TS-37-14, winter sand supply be received;

AND THAT the Tender for the supply, delivery, treating, stockpiling and remixing winter sand be awarded to the following bidders, based on the sand meeting the specifications identified within the contract:

Locations	Awarded Bidder	Total (excl. HST)
Chatsworth	Wayne Schwartz Construction	\$24,400
Flesherton	Wayne Schwartz Construction	\$64,080
Dundalk	Wayne Schwartz Construction	\$20,136
Ayton	Wayne Schwartz Construction	\$57,960
Clarksburg	Wayne Schwartz Construction	\$75,680
Kimberley Remix	Harold Sutherland Construction	\$3,960
Pendleton Remix	Harold Sutherland Construction	\$4,950

Carried

TR-TAPS-58-14 Equipment Disposal

Michael Kelly informed the Committee that surplus equipment will be sold. It was noted that the equipment is anticipated to generate \$275,000 in revenue. The equipment will be offered to the lower tier municipalities in Grey County first. Further, as is noted in Corporate Procedure A-FIN-001-001, 11.2 d) surplus equipment not purchased by the lower tier municipalities is subsequently disposed of using a public process which includes a public auction website.

Staff noted that a report will be brought forward to committee prior to year end that will recommend treatment of the projected surplus/deficit and that in the meantime, staff will review the equipment replacement schedule and the adequacy of the equipment reserve.

TAPS94-14 Moved by: Councillor Bell

Seconded by: Councillor Pringle

THAT Report TR-TAPS-58-14 regarding the disposal of surplus Transportation Services Department equipment be received;

AND THAT the Committee supports the disposal of surplus equipment.

Carried

TR-TAPS-60-14 Grey Road 4 Culvert Replacement

Michael Kelly presented the above report regarding a culvert repair on Grey Road 4. A structural engineer has assessed the culvert and determined that it is at risk of failure. The location of the culvert is between Durham and Hanover on Grey Road 4 west of the 30th Sideroad.

Staff noted there is a reserve that exists for emergency repairs to culverts.

TAPS95-14 Moved by: Councillor McKinlay Seconded by: Councillor White

WHEREAS a centreline culvert under Grey Road 4 between Hanover and Durham has been assessed by a Structural Engineer and deemed to be in a condition of imminent failure;

AND WHEREAS if the culvert fails there will be additional costs to the County to replace the culvert and for possible flooding responsibilities;

AND WHEREAS the 2014 Transportation Services Department budget did not include an allocation to replace this culvert;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-60-14 regarding the replacement of the Grey Road 4 centreline culvert be received;

AND THAT the Transportation Services Department be authorized to allocate \$150,000 of the Construction, Resurfacing and Minor Capital budget to the replacement of the Grey Road 4 centreline culvert;

AND FURTHER THAT Transportation Services issue a tender to procure the replacement of this culvert in accordance with the County Purchasing Policy.

Carried

TR-TAPS-61-14 Road Assessment Grey Road 28 – Cedarwell Excavation

Michael Kelly presented the above report, recommending that Cedarwell Excavation

undertake a road assessment study on Grey Road 28 for its proposed aggregate pit expansion.

TAPS96-14 Moved by: Warden Milne

Seconded by: Councillor McKinlay

WHEREAS Cedarwell Excavating is considering expanding an aggregate pit and plan to use Grey Roads 4, 10 and 28 as haul routes;

AND WHEREAS in the opinion the Director of Transportation Services there is a reasonable probability that the additional truck traffic associated with the proposed expansion of the aggregate pit will have a detrimental effect on Grey Road 28 and consequently a Road Assessment Study is recommended for Grey Road 28;

AND WHEREAS in accordance with Resolution TAPS81-14 the Director is to present a Report to the Transportation and Public Safety Committee if a Road Assessment Study is recommended;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-61-14 regarding the completion of a Road Assessment Study for Grey Road 28 be received;

AND THAT Cedarwell Excavation be required to complete a Road Assessment Study for Grey Road 28 as a condition to the proposed expansion of the aggregate pit located at Part Lot 24, Concession 24 NDR in the former Township of Bentick;

AND FURTHER THAT Cedarwell Excavation be financially responsible for the cost of completing the road assessment study and for the cost of the upgrades which will be required due to the hauling of material if the aggregate pit is approved.

Carried

Correspondence

Receive for Information

TAPS97-14 Moved by: Councillor Haswell

Seconded by: Councillor Greenfield

THAT the correspondence from the Ministry of Transportation regarding the Highway 21 Roundabout be received for information.

Carried

TAPS98-14 Moved by: Councillor McKinlay Seconded by: Councillor Bell

THAT the Notice of Public Meeting to Consider the One-Way of Claire Glen in the Town of the Blue Mountains be received for information.

Carried

Other Business

The design of the roundabout in the Town of the Blue Mountains has resulted in higher maintenance than anticipated. Staff are looking at lower maintenance options going forward.

Transportation Services Update

Michael Kelly noted that Doug Edwards has recently retired after longstanding service with Grey County.

Paramedic Services Update

There was no update.

Next Meeting Dates

Thursday, August 7, 2014 at the Grey County Administration Building

On motion by Councillor Pringle, the meeting adjourned at 11:12 AM.

Alan Barfoot, Chair