

## Report PSR-TAPS-02-16

**To:** Chair and Members of the Transportation and Public Safety Committee  
**From:** Mike Muir, Director of Paramedic Services  
Mike Alguire, Purchasing and Materials Manager  
**Meeting Date:** December 17, 2015  
**Subject:** **Purchase of Two New Ambulances for 2016**  
**Status:** Recommendation adopted by Committee as presented per Resolution TAPS12-16; Endorsed by County Council January 5, 2016 per Resolution CC08-16;

### Recommendation(s)

**WHEREAS on March 6, 2012 Grey County Council approved the purchase of ambulances from Demers Ambulance under a single source arrangement to ensure fleet standardization for a period of five years;**

**AND WHEREAS 2016 pricing received by the preferred vendor contains an increase of approximately 1.87 % over the 2015 pricing;**

**AND WHEREAS all purchasing policies and procedures have been adhered to;**

**AND WHEREAS the 2016 capital vehicle replacement budget for two ambulances is approved in the amount of \$332,020.**

**NOW THEREFORE BE IT RESOLVED THAT PSR-TAPS-02-16 regarding the purchase of two ambulances be received;**

**AND THAT the purchase of two ambulances be awarded to Demers Ambulances for the amount of \$327,840 excluding taxes;**

**AND THAT ambulance units 1268 and 1200 be disposed of as per section 10.02 of Grey County's Purchasing Procedures;**

**AND FURTHER THAT staff be authorized to proceed with the purchase prior to County Council approval as per Section 24.13 (b) of Procedural By-law 4876-14, as amended.**

## Background

The 2016 vehicle replacement budget calls for the purchase of two ambulances. Ambulances are replaced on a six year cycle and are funded from the Paramedic Services equipment reserve. On February 23, 2012 report EMSR-TAPS-02-12 regarding fleet standardization was presented and approved by the Transportation and Public Safety Committee. On March 6, 2012 County Council approved motion TAPS24-12 thereby adopting the motion to standardize the fleet.

<b>Bidder</b>	<b>Ambulance Model</b>	<b>Bid Amount</b>
Demers	Gasoline Engine	\$163,920 (\$327,840 excluding HST) (purchase of 2 new ambulances)

## Financial / Staffing / Legal / Information Technology

### Considerations

The 2016 capital budget is approved in the amount of \$332,020. Total ambulance purchase costs are \$331,609 net recoverable HST, which is within the capital funding allotment. The total cost of the ambulances includes the new decals and striping patterns recommended in report EMSR-TAPS-06-14. This includes the savings of \$1,000 per ambulance if the County pays the invoice 21 days before delivery of the vehicles.

Approving the purchase and submitting the purchase order before December 18, 2015 will save the County approximately \$5,200 as a result of the vendor honouring 2015 pricing for the Stryker Power Load components. For the 2016 purchasing year, Demers added an approximate 1.87% increase to their base vehicle price over their 2015 pricing.

As for the two ambulances being replaced, purchasing staff will dispose of each as per section 10.02 of the purchasing policy which states:

## *10.02 Disposal of Surplus Goods*

- c. Purchasing shall ascertain whether items falling into their respective authorities can be of use to another municipality or division rather than disposed of.
- d. Items that are not required by another municipality or division may be disposed of using a public process that will take into consideration the type of materials being disposed of and the cost-benefit to the municipality. An example of this is a public auction website. Trade-in options may also be considered as a form of disposal.

## Link to Strategic Goals / Priorities

### *Service Excellence*

The standardization model ensures that the paramedics and allied agency personnel are able to consistently and efficiently locate all patient care equipment and supplies in all of our ambulances especially in critical and potentially life-threatening patient care situations.

### *Fiscal Responsibility*

The deployment of a consistent ambulance conversion platform allows for parts and repair efficiencies and expertise.

Respectfully submitted by,

Mike Muir  
Director of Paramedic Services

Mike Alguire  
Purchasing and Materials Manager