



Task Force Agenda

Grey County Building Task Force – Administration Building

Thursday, February 8, 2018, 3:00 p.m. (approx.)

Heritage Room

1. **Call to Order**
2. **Declaration of Pecuniary Interest**
3. **Minutes of Meetings**
Minutes of the November 23, 2017 meeting
[November 23 2017 minutes](#)
4. **Report HDR-BTF-02-18 Administration Build and Renovation Update**
[HDR-BTF-02-18](#)
5. **Other Business**
6. **Next Meeting Date**
7. **Adjournment**

To:	Chair Burley and Members of Build Committee
Committee Date:	February 8 , 2018
Subject / Report No:	HDR-BTF-02-18 Administration Building Addition and Renovation Update
Title:	
Prepared by:	Anne Marie Shaw
Reviewed by:	
Lower Tier(s) Affected:	
Status:	

Recommendation

1. That Report HDR-BTF-02-18 regarding an update on the County Administration Building addition and renovation be received;

Executive Summary

Grey County has occupancy for the addition and construction continues on the renovation part of the project.

It is estimated the project will be completed end of April or early May

The project remains on budget with \$9,672,479.84 of the contract price of \$10,893,000 (excluding HST) completed.

There remains \$309,992 in contingency and cash allowance expenditures. It is anticipated this will cover the remaining renovations and cash allowance items still to be completed as construction continues.

Background and Discussion

Grey County received Partial Occupancy for the completed addition on November 2, 2017. Over the course of two weeks staff moved from the original building to the new addition. Housing, Social Services and Childcare service areas are up and running. Staff moved out of three quadrants of the original building to allow for the renovation to begin and the roof to be completed.

To date construction continues on the three quadrants, mechanical and plumbing changes are nearly complete, mechanical and electrical inspections are ongoing and good, dry wall is underway, siding is 90% complete, floor patching and carpeting continues and barrel roofing is complete.

Staff in the remaining fourth quadrant will be moving back to their completed area at the end of February and construction will begin on the remaining quadrant early March with a deadline of end of April for completion of the overall construction.

Financial and Resource Implications

The latest certificate of payment dated January 5, 2018 the value of work finished equals \$9,672,479.84 of the contract price of \$10,893,000 (excluding HST).

The contingency fund of \$600,000 has \$72,449.74 remaining.

Cash Allowance Expenditures fund of \$528,000, there is \$237,493.07 remaining in this fund.

Staff anticipate the remaining \$309,992 will cover the remaining renovations and cash allowance items still to be completed as construction continues.

Relevant Consultation

Internal: Finance

Appendices and Attachments

None