



Board of Health Minutes

Date: Friday, November 24, 2017
Location: Grey Bruce Health Unit
Time: 10:00 a.m. – 12:45 p.m.
Members Present: David Inglis (Chair), Sue Paterson, David Shearman, Mike Smith, Mitch Twolan, Arlene Wright
Regrets: Alan Barfoot, Kevin Eccles, Laurie Laporte, Will Rogers
Also Present: Dr. Ian Arra, Dr. Hazel Lynn
Special Guests:
Secretary: Erin Meneray

1.0 Call to Order

Chair, David Inglis, declared quorum present and called the meeting to order at 10:00 a.m.

2.0 Amendments to Agenda

The In-Camera session will be moved up to 7.0; after the staff presentation.

3.0 Approval of Agenda

Moved by: Arlene Wright

Seconded by: Sue Paterson

“THAT, the agenda for Friday November 24, 2017 be approved as presented.”

Carried

4.0 Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest declared at this time.

5.0 Adoption of Minutes

Friday October 27, 2017

A typo was corrected in the motion regarding the terms of the Medical Officer of Health Contract; the date should read September 22, 2017 to March 22, 2018.

Moved by: Mitch Twolan

Seconded by: David Shearman

“THAT, the minutes of Friday October 27, 2017 be approved as amended.”

Carried

6.0 Staff Presentation:

6.1 Sexual Health/Harm Reduction – Sarah Ellis, Program Manager and Laurie Moore, Public Health Nurse

6.2 Public Health Ontario Opioid Rates, Ontario vs. Grey Bruce – Dr. Ian Arra

7.0 In-Camera Session

7.1 Personal Matters About Identifiable Individuals

Moved by: Mitch Twolan

Seconded by: Sue Paterson

“THAT, the Board of Health does now go into closed session at 10:30 a.m. to discuss labour relations or employee negotiations, and personal matters about identifiable individuals and that Erin Meneray, will remain present as recording secretary and Dr. Hazel Lynn, and Dr. Ian Arra will remain present.”

Carried

The Board returned to open session at 10:55 a.m. with Chair Inglis presiding.

Dr. Hazel Lynn left the meeting at 11:00 a.m.

8.0 Correspondence

8.1 Elgin St. Thomas Public Health Cannabis Endorsement Letter

Moved by: David Shearman

Seconded by: Mike Smith

“THAT, the Board of Health for the Grey Bruce Health Unit submit a letter to the Premier of Ontario expressing concern regarding the municipal government’s role in cannabis legalization and recovery of associated costs, and THAT the letter be forwarded to the Federal Minister of Finance and local MP’s and MPP’s for information.”

Carried

8.2 Simcoe Muskoka District Health Unit Support of Smoke Free Modernization

Moved by: Mitch Twolan

Seconded by: Mike Smith

“THAT the Board of Health endorse Simcoe Muskoka District Health Unit’s recommendation’s to the province regarding the Smoke-Free Ontario Modernization strategy and commitment to the Tobacco Endgame for Canada.”

Carried

8.3 Kingston Frontenac Lennox and Addington District Health Unit Re. Nutritious Food Basket

8.4 Kingston Frontenac Lennox and Addington District Health Unit Re. Response to Expert Panel Report

8.5 Northwestern Health Unit Re. Provincial Alcohol Modernization and Strategy

8.6 Algoma Public Health Letter to Minister Re. Provincial Alcohol Strategy

8.7 Northwestern Health Unit Re. Ministers Expert Panel on Public Health

8.8 Algoma Public Health Re. Response to Expert Panel Report

8.9 Porcupine Health Unit RE. Response to Expert Panel Report

8.10 Peterborough Public Health Re. Energy Drinks

8.11 Thunder Bay District Health Unit Re. Provincial Alcohol Strategy

8.12 Sudbury District Board of Health Re. Response to Expert Panel Report

- 8.13 Association of Public Health Business Administrators Re. Response to Expert Panel Report
- 8.14 Renfrew County and District Health Unit Re. Expert Panel Report
- 8.15 Halton Region Re. Response to Expert Panel Report
- 8.16 Region of Waterloo Re. Response to Expert Panel Report
- 8.17 Durham Region Re. Response to Expert Panel Report
- 8.18 Durham Region Re. Rowan's Law Advisory Committee
- 8.19 GBHU Board Response to Expert Panel Report

Moved by: Mitch Twolan

Seconded by: Mike Smith

"THAT the Board of Health endorse correspondence items 8.5, 8.6 and 8.11 from Northwestern Health Unit, Algoma Public Health and Thunder Bay District Health Unit regarding provincial action to address the potential health harms from the modernization of alcohol retail sales."

Carried

Moved by: David Shearman

Seconded by: Arlene Wright

"THAT, the Board of Health receives the remainder of the November correspondence as presented."

Carried

9.0 Reports

9.1 November Reports

9.1.1 MOH Report – Dr. Arra, Physician Consultant

9.1.1.1 Public Health Summit and alPHa Fall Meeting

Dr. Arra provided an overview from the alPHa Fall Meeting on November 3, 2017 and the Public Health Summit on November 16, 2017 in Toronto. Items of interest included discussions on Patient's First, the Expert Panel Report, LHIN and Public Health Unit collaboration as well as the release of the new Public Health modernized standards, the new vision-screening program and the 2018 budget process.

9.1.1.2 Organizational Structure

Dr. Arra presented a 2-year vision for the organizational structure including the management structure with the new Public Health modernized standards. This vision of the structure will be periodically re-evaluated with management input based on programs need and budget considerations

9.1.2 Program Report – November

9.2 News Releases

9.2.1 Public Assistance Request Dog Bite, Owen Sound

9.2.2 Medical Officer of Health Update

9.2.3 Test Your Home for Radon

9.2.4 World Town Planning Day

9.2.5 Grey Bruce Youth Rally on Parliament Hill to support plain and standardised tobacco products and packaging

9.2.6 Public Assistance Request Dog Bite, Owen Sound

9.2.7 Flu Arrives in Grey Bruce

Moved by: Mike Smith

Seconded by: Sue Paterson

“THAT, the Board of Health receives the November reports as presented.”

Carried

10.0 Financial Report

10.1 Financial Report – September – Kim Rutherford

Notice of approval was received for funding under the 2017-18 Community Infrastructure Renewal Program for repairs to the roof, however the project has to be substantially completed and funds used by March 31, 2018.

Staff was directed to recirculate the Request for Proposals (RFP) and resubmit the request to the Ministry with updated quotes for completion in the Spring/Summer of 2018. Deadline for resubmission is early 2018.

Moved by: Arlene Wright

Seconded by: Sue Paterson

“THAT, the Board of Health receives the financial report for September 2017 as presented.”

Carried

10.2 BOH Finance Working Group/Surplus Update – Dr. Arra

10.2.1 BOH Finance Working Group

The Finance Working Group was requested to meet to discuss the remaining surplus and the third quarter financial report due to the Ministry this month. A meeting request will be circulated.

10.2.2 MOH Coverage/Honorarium

The Board agreed to compensate PDHU Medical Officer of Health for Acting Medical Officer of Health coverage provided from August 11, 2017 to September 12, 2017. The Board requested that the policy on Medical Officer of Health absences be reviewed and revised to include a provision for professional services sharing, compensation and honorariums where coverage will not be reciprocated.

10.2.3 Vacation Payout

With organizational changes over the last year and the fact that all employees have not had an opportunity to fully utilize their vacation time, Human Resources and Finance request the Board consider a one-time payout of vacation time and/or compensatory time for all staff.

The Board requested a legal opinion and referred the request to the Finance Working Group.

11.0 Other Business

11.1 Holiday Lunch

Moved by: Arlene Wright

Seconded by: Mike Smith

“THAT, the Board of Health support planning of a staff Holiday lunch.”

Carried

11.2 Medical Officer of Health Performance Evaluation – Discussion

With the recent appointment of an Acting Medical Officer of Health, the MOH Performance Evaluation will need to be rescheduled. The item will be added to the Board Annual Planning Cycle.

There was discussion about the MOH Recruitment Process.

Moved by: David Shearman

Seconded by Arlene Wright

“THAT, a Request for Proposal (RFP) for Consulting Services for MOH Recruitment be prepared and brought to the Board for consideration.”

Carried.

11.3 BOH Orientation – Discussion

Board Orientation will take place in January. Board Members were asked to provide input to the Board Secretary on items to include and/or how they would like to receive the orientation package.

12.0 Adjournment

By motion of Sue Paterson the Board of Health meeting adjourned at 12:45 p.m.

Next Meeting:

Friday, December 15, 2017 Regular BOH Meeting at 10:00 a.m.
Grey Bruce Health Unit, Owen Sound

X

David Inglis
Chairperson

X

Dr. Hazel Lynn
Acting Medical Officer of Health

X

Erin Meneray
Recording Secretary