



Committee Report

To:	Warden McQueen and Members of Grey County Council
Committee Date:	June 11, 2020
Subject / Report No:	FR-CW-15-20
Title:	FCM's Municipal Asset Management Program Application
Prepared by:	Amanda Brooks, Asset Management Coordinator
Reviewed by:	Kevin Wepler, Director of Corporate Services
Lower Tier(s) Affected:	N/A
Status:	Recommendation adopted by Committee as presented per Resolution CW116-20; Endorsed by County Council June 25, 2020 per Resolution CC61-20

Recommendation

1. That Report FR-CW-15-20 be received; and
2. That staff be authorized to apply for funding from the Federation of Canadian Municipalities' (FCM) Municipal Asset Management Program (MAMP) to advance the County's asset management program by undertaking the Grey County 2020 Building Condition Assessments, Facility Condition Indexes, Reserve Fund Studies and Energy Audits; and
3. That County Council acknowledges the commitment to fund any project costs that are not covered by the FCM grant and these costs are to be funded as per the approved 2020 budget; and
4. That staff be authorized to proceed with this grant application prior to County Council's approval as per Section 25.6 (b) of Procedural By-law 5003-18.

Executive Summary

- The Municipal Asset Management Program (MAMP) is an eight-year, \$110-million program funded by Infrastructure Canada to support Canadian municipalities and communities in making informed infrastructure investment decisions based on stronger asset management practices.
- Municipal governments with a population above 1,000 can receive funding for up to 80% of the eligible costs of a qualifying project, up to a maximum MAMP contribution of \$50,000.
- To apply for this funding, Grey County is required to complete an application form, Asset

Management Readiness Scale, workplan and budget, and provide a resolution that demonstrates Council's commitment to fund any project costs that are not covered by the FCM grant.

- Deadline for application submission is October 31, 2022, subject to funding availability, therefore staff are recommending this application be submitted as soon as possible.

Background and Discussion

Grey County staff is requesting Council's approval to submit a funding application for the FCM's MAMP as soon as possible. Due to the high volume of applications experienced in the last round of funding in 2018, it is expected that funding will run out well before the October 31, 2022 deadline. Under this program FCM is offering funding for 80% of specified eligible activities up to a maximum grant of \$50,000 for municipalities with a population of more than 1,000 residents.

Ontario municipalities are now subject to Ontario Regulation 588/17: Asset Management Planning for Municipal Infrastructure. Under this regulation, every municipality is required to prepare a comprehensive strategic asset management policy, a plan to maintain core municipal infrastructure, a level of service proposal, and a publicly accessible asset management plan which is required to be updated every fifth year going forward with data obtained within the preceding two years.

The County's current AMP was completed in 2016, and an updated version would be very beneficial for the County's financial planning. To obtain updated, complete, and relevant information upon which to base this plan, staff are recommending that complete Building Condition Assessments, Facility Condition Indexes, Reserve Fund Studies, and Energy Audits of all County building facilities be undertaken by an external consultant in 2020, as was included in the approved 2020 budget.

Funding sources for the portion of the project's cost not covered by the grant must be clearly identified in the application and committed before the time of application. Grey County is required to submit the completed and signed MAMP funding application along with the following completed documents:

1. Council approved resolution
2. Completed workplan and budget
3. Completed Asset Management Readiness Scale

Since completing external Building Condition Assessments, Facility Condition Indexes, Reserve Fund Studies and Energy Audits was already scheduled to be completed in 2020, this project was budgeted to be fully funded by Federal Gas Tax and tax levy funding. Since condition assessments are an example of an eligible activity as per FCM's MAMP Application Guideline, the funding available is limited and therefore the application should be submitted imminently, and this project is already in the procurement process, it is suggested that this project be utilized as the activity for which Grey County is seeking MAMP funding, so that funding previously earmarked for this project may be available for other corporate needs. The Request for Proposals for this project is set to close June 25, 2020.

The signed application and council resolution are required to be completed prior to the FCM MAMP application being submitted. Evaluation of the MAMP application consists of an initial

screening and an independent technical review. FCM will approve or deny applications based on the technical review score, subject to funding availability. In the previous iteration, FCM received a large volume of submissions and the funding window was closed before Grey County's application was submitted. Therefore, it is being recommended that staff be authorized to proceed with this grant application prior to County Council approval as per Section 25.6 (b) of the Procedural By-law 5003-18.

Legal and Legislated Requirements

In December 2017, the province passed Ontario Regulation 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015. Under this regulation, every municipality is required to prepare a comprehensive strategic asset management policy, a plan to maintain core municipal infrastructure, a level of service proposal, and a publicly accessible asset management plan which is required to be updated every fifth year going forward with data obtained within the preceding two years.

The following are the key dates to this regulation:

- January 1, 2018: Effective date of Regulation.
- July 1, 2019: Date for municipalities to have a finalized strategic asset management policy (completed on time by Grey County).
- July 1, 2021: Date for municipalities to have an approved asset management plan for core assets (roads, bridges and culverts, water, wastewater and stormwater management) that addresses current levels of service and the cost of maintaining those services.
- July 1, 2023: Date for municipalities to have an approved asset management plan for all municipal infrastructure assets that addresses current levels of service and the cost of maintaining those services.
- July 1, 2024: Date for municipalities to have an approved asset management plan for all municipal infrastructure assets that builds upon the requirements set out for 2023. This includes a discussion of proposed levels of service, what activities will be required to meet proposed levels of service, and a strategy to fund the activities.

In order to assist Grey County in meeting its obligation under this regulation, Grey County is required to have a complete asset management plan for all building and facility assets by July 1, 2023 as per the O. Reg. 588/17 deadline. Staff are working to complete a full 2020 Asset Management Plan (AMP) in early 2021 based upon data gathered in 2020. This plan will allow the County to meet the O. Reg. 588/17 deadlines for 2021 and 2023 in 2021, and staff can begin to work towards the next iteration of the AMP in time for the 2024 deadline.

Financial and Resource Implications

Building Condition Assessments, Facility Condition Indexes, Reserve Fund Studies and Energy Audits are an integral resource utilized in the County's financial planning and are used as the basis to determine the financial requirements of the County's buildings and facilities for the 10-Year Capital Plan and annual budget.

The work must be completed within 12 months of funding being granted, which aligns with the predicted timelines for completion of this project. A total cost of \$275,000 was estimated in the

2020 budget for the project. Any MAMP grant funding being received would be used to offset the total project cost.

The MAMP Application Guide is attached for information.

Relevant Consultation

Internal – Finance staff

Appendices and Attachments

[Attachment to FR-CW-15-20 MAMP Application Guide](#)