

Report TR-TAPS-43-14

To: Chair Barfoot and Members of the Transportation and Public Safety Committee
From: Mike Kelly, Director of Transportation Services and Mike Alguire, Purchasing and Materials Manager
Meeting Date: May 22, 2014
Subject: Award of RFT-TS-09-14 Fuel
Status: Recommendation adopted by Committee as presented per Resolution TAPS70-14 May 22, 2014; Endorsed by County Council June 3, 2014 per Resolution CC73-14;

Recommendation(s)

WHEREAS the County issued a tender to supply fuel (diesel and gasoline) to six locations through the County to be used for County vehicles;

AND WHEREAS RFT-TS-09-14 for Fuel Supply was issued on Thursday, April 3, 2014 and closed on Thursday, April 24, 2014;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-43-14 containing the tender results for RFT-TS-09-14 be received;

AND THAT the RFT-TS-09-14 be awarded to Wayne Bird Fuels, for all schedules, at the total tender price of \$913,038.14.

Background

The County has fuel tanks located at the Chatsworth, Clarksburg, Ayton, Dundalk and Flesherton patrols, as well as the County Administration Building. A tender to supply and deliver fuel to these locations was posted on the County of Grey's website from Thursday, April 3, 2014 to Thursday, April 24, 2014.

The majority of fuel is used to power the Transportation Services Department's equipment; however other departments such as Emergency Medical Service also utilize the fuel.

The tender is for a three year period, with the option to extend the contract for one year to a maximum of two additional years.

The tender includes a price adjustment clause, which will increase or decrease the cost of the fuel depending on the market price.

The fuel quantizes used in the tender are based on historical usage and payment will only be made for the product received.

The tender was divided into five separate schedules within the County of Grey, and four other schedules to supply four separate municipalities with fuel. Each member municipality will award the schedule for its fuel in accordance with their own by-laws.

The tender results for the County of Grey schedules are listed below:

Fuel Tender RFT-TAPS-09-14	Chalmers	Bird Fuels	FS Partners	MacDonnell	Pioneer
Schedule A - Chatsworth Depot	\$219,984.56	\$217,784.45	\$222,619.04	\$221,984.66	\$218,984.51
Schedule B - Clarksburg Depot	No bid	\$270,050.45	\$275,525.64	\$275,077.26	\$271,889.53
Schedule C - Ayton Depot	\$174,128.25	\$173,421.44	\$176,038.18	\$177,269.65	\$181,510.54
Schedule D - Dundalk Depot	\$192,170.63	\$191,222.84	\$194,066.20	\$197,340.38	\$192,170.63
Schedule E - County	no bid	\$60,558.96	\$61,779.36	\$62,267.52	\$65,088.00
TOTAL OF ALL GREY	\$586,283.44	\$913,038.14	\$930,028.42	\$933,939.46	\$929,643.20

The tender costs are similar to the cost paid in 2013 and are well within the budget expectations.

It is recommended that Wayne Bird Fuels be awarded RFT-TS-09-14 for the estimated amount of \$913,038.14.

Financial / Staffing / Legal / Information Technology Considerations

The prices are similar to the price paid for fuel in 2013. RFT-TS-09-14 was completed in accordance with Grey County policies and procedures and the low bid price for all five schedules was Bird Fuels for a total bid of \$913,038.14. However, is recognized that the overall price will fluctuate based on actual fuel used and the fuel index.

Link to Strategic Goals / Priorities

The values statement of the approved Corporate Strategic Plan includes fiscal responsibility. Consistent application of the purchasing policy requirements focuses on the commitment to ensure effective and efficient processes, which offer prudent use of public funds.

Attachments

None.

Respectfully submitted by,

M.J. Kelly
Director of Transportation Services

Mike Alguire
Purchasing and Materials Manager