

Corporate Services Committee

May 24, 2016 – 10:00 AM

The Corporate Services Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Kevin Eccles; Councillors Bob Pringle, Dwight Burley, Harley Greenfield, Arlene Wright, Paul McQueen, Norm Jack and John McKean; and Warden Alan Barfoot; Councillor Sue Paterson was also in attendance on behalf of Councillor Selwyn Hicks

Regrets: Selwyn Hicks

Staff

Present: Sharon Vokes, Clerk; Kevin Wepler, Director of Finance; Anne Marie Shaw, Director of Housing; Grant McLevy, Director of Human Resources, Geoff Hogan, Director of Information Technology; Heather Morrison, Deputy Clerk/Records Manager; Mary Lou Spicer, Deputy Director of Finance; and Kathie Nunno, Recording Secretary

Call to Order

Chair Eccles called the meeting to order at 10:02 AM.

Adoption of the Agenda

CS41-16 Moved by: Councillor McQueen Seconded by: Councillor Jack

THAT the Corporate Services Committee agenda dated May 24, 2016 be adopted as presented.

Carried

Declaration of Pecuniary Interest

There was none.

Minutes of Meetings

*Grey County Building Task Force – Administration Building minutes
dated April 12, 2016*

The minutes were reviewed. Finance staff are reviewing the building tenders received to make sure they are compliant.

CS42-16 Moved by: Councillor Wright Seconded by: Councillor Greenfield

**THAT the minutes of the Grey County Building Task Force –
Administration Building dated April 12, 2016 be adopted as
presented.**

Carried

Business Arising from the Minutes

Corporate Services Committee minutes dated April 12, 2016

These minutes are for information only as they were adopted by Grey County Council on May 3, 2016.

Deputations

*Traci Smith, Partner and Victoria Watson, Senior Manager–BDO Canada
LLP*

Ms. Smith and Ms. Watson attended the meeting to present the Financial Statements and Year End Report. Ms. Smith gave an overview of the Executive Summary contained in the Report to Members of the Corporate Services Committee. A clean audit opinion was provided.

Ms. Watson provided an overview of the 2015 Financial Statements and the Year End Report. It was noted that a change in accounting standards has led to the Statements

of Operations for Provincial Offences and Grey Roots being presented in the financial statements as unaudited supplementary information that is used for internal purposes.

Discussion ensued regarding statement disclosures for the County's commitment to complete and fund multiple external capital projects. The accounting standard states that the liability is recorded in the year that the conditions of the transfer agreement are met. As a result, the \$2,000,000 accrued liability for Georgian College has been recorded in 2015. The amount for the Markdale hospital is shown as a commitment in the notes to the financial statements, but at this time has not been shown an accrued liability. The grant is contingent upon the approval of funding for the completion of the Centre Grey Hospital by the Province of Ontario and payments are not to be processed until such time as construction begins.

Kevin Wepler thanked the auditors and staff for their work in preparing for the audit, the report and statements.

CS43-16 Moved by: Warden Barfoot Seconded by: Councillor Burley

THAT the Financial Statements for the year ending December 31, 2015 be received;

AND THAT the Treasurer be hereby authorized to approve and sign the Financial Statements.

Carried

Reports – Finance

FR-CS-14-16 Draft Corporate Summary 2017-2021 Five Year Capital Forecast

Kevin Wepler presented the above report outlining the corporate capital summary for 2017 – 2021. The capital forecast proposed requires a 2017 levy commitment of \$14,277,875, which is an increase of \$897,253 to the approved 2016 capital budget.

This report includes the proposed long-term care redevelopment of Rockwood Terrace being budgeted for 2020.

The County, as part of the current Federal Gas Tax Funding Agreement, is required to have in place by the end of 2016, an asset management plan which encompasses all assets for eligible gas tax funding project categories. In order to use gas tax revenues, the categories for the proposed expenditures must be included in the asset management plan.

Discussion on road maintenance ensued.

CS44-16 Moved by: Councillor Greenfield Seconded by: Warden Barfoot

THAT Report FR-CS-14-16 regarding the Five Year Capital and Extra-Ordinary Expenditures Forecast for 2017-2021 be received;

AND THAT the corporate budget package of the Five Year Capital and Extra-Ordinary Expenditures for 2017-2021 be forwarded to the June session of County Council for consideration;

AND FURTHER THAT the First Year of the 2017-2021 Capital Forecast be included in the County's 2017 Budget for consideration by County Council and that it be used for planning purposes for the 2017 Budget;

AND FINALLY THAT as per the County's Purchasing Procedures, staff be authorized to procure up to 50% of gross expenditures contained in the first year of the current Five Year Capital and Extra-Ordinary Expenditures Forecast, prior to the annual budget being approved, once Council has authorized these expenditures being procured via resolution.

Carried

Chair Eccles declared a brief recess following which the meeting resumed.

FR-CS-15-16 Tax Capping Policies for 2016

Kevin Weppler presented the above report recommending the continued use of all optional capping tools available to move as many properties as possible toward full current value assessment taxation.

CS45-16 Moved by: Councillor McQueen Seconded by: Councillor Pringle

THAT Report FR-CS-15-16 regarding Business Property Tax Capping Optional Tools for 2016 be received;

AND THAT the Tax Capping Optional Tools in accordance with Section 329.1 of the Municipal Act be approved as follows:

- **The maximum increase threshold shall be the greater of:**
 - i) 10% of the previous year's annualized capped tax, and**
 - ii) 10% of the previous year's annualized Current Value Assessment (CVA) tax for eligible property;**

- **An increase threshold adjustment be imposed for capped properties where the required billing adjustment is within \$500 of the properties' Current Value Assessment tax; in this instance, no capping credit would be applied, and the affected property would be billed at their full CVA tax level;**
- **A decrease threshold adjustment be imposed for capped properties where the required billing adjustment is within \$250 of the properties' Current Value Assessment tax; in this instance, no capping claw-back would be applied, and the affected property would be billed at their full Current Value Assessment tax level;**
- **The measures be instituted to exclude properties from the capping program once they reach their Current Value Assessment tax destination, or cross over it.**
- **the multi-residential and industrial class be excluded from the capping program in its entirety in 2016 as no property within the class will be eligible to receive capping protection**

AND THAT the cost of funding the tax capping relief be recovered from the same tax class (claw-back) from decreasing properties;

AND THAT the appropriate by-law be prepared and presented to County Council.

Carried

FR-CS-16-16 2015 Development Charges Reserve Fund Statement

Kevin Wepler presented the above report. Staff were requested to forward the attachments to the local municipalities.

CS46-16 Moved by: Councillor Burley Seconded by: Councillor McKean

THAT Report FR-CS-16-16 regarding the 2015 Development Charges Reserve Fund Statement be received;

AND THAT the 2015 Development Charges Reserve Fund Statement, prepared in accordance with the provisions of the Development Charges Act, 1997, be received for information purposes;

AND THAT Council accepts the Director of Finance's declaration that the County is in compliance with the reporting requirements of the *Development Charges Act, 1997* and any additional reporting requirements identified by the *Smart Growth for our Communities Act, 2015 (Bill 73)*;

AND FURTHER THAT Report FR-CS-16-16 and the related attachments be made available on the County's website or upon request.

Carried

FR-CS-17-16 2015 Investment Report

Kevin Weppler presented the above report.

Councillor Greenfield then left the meeting.

CS47-16 Moved by: Councillor Pringle Seconded by: Councillor Paterson

THAT Report FR-CS-17-16 regarding the 2015 Investment Report be received for information.

Carried

Correspondence

Town of Amherstburg and Town of Tillsonburg – Support for Bill 180, Workers Day of Mourning Act, 2016

CS48-16 Moved by: Warden Barfoot Seconded by: Councillor McKean

THAT the County of Grey receive for information the resolutions from the Town of Amherstburg and Town of Tillsonburg regarding Bill 180, Workers Day of Mourning Act, 2016.

Carried

Association of Municipalities of Ontario (AMO) Support for Fort McMurray

Warden Barfoot suggested that a discussion occur at Grey County Council. Staff have raised \$450. Ms. Vokes challenged committee members to match a \$100 donation made by Councillor Jack.

CS49-16 Moved by: Councillor Pringle Seconded by: Warden Barfoot

THAT the County of Grey support Fort McMurray to assist with their wildfire disaster relief;

AND THAT a cheque be sent for \$5,000 along with any staff or councillor donations;

AND FURTHER THAT Grey County's finance staff determine the best manner to make this donation to take advantage of any fund matching that may be available.

Carried

Receive for Information

Conference attendance was discussed. Ms. Vokes mentioned that AMO will also be holding a joint Association of Municipalities of Ontario (AMO)/OMSSA Human Services Symposium starting September 22nd in Vaughan. The focus is entirely on social services programs such as long-term care, land ambulance and housing. Ms. Vokes recommended that councillors consider attending this meaningful conference.

CS50-16 Moved by: Warden Barfoot Seconded by: Councillor Pringle

THAT the following correspondence be received for information:

- **OGRA Heads Up Alert – ROMA ends 16 year Combined conference partnership**

Carried

Other Business

Call for Nominations 2016 – 2018 Association of Municipalities of Ontario (AMO) Board of Directors

Councillor McQueen indicated his willingness to stand and will be looking for endorsement at Grey County Council on June 7, 2016.

Corporate Policy for Conference and Seminar Attendance for Councillors

The procedure was appended to the agenda package as supplemental information to the OGRA/ROMA announcement.

The Federation of Canadian Municipalities (FCM) conference will be in Ottawa in 2016.

The current conference policy provides for only the Warden to attend the FCM conference. Exceptions to the policy are to be considered by the Corporate Services Committee. Council's Conference Policy is on the list of policies to be reviewed.

Next Meeting Dates

Tuesday, June 14, 2016.

On motion by Councillor Burley, the meeting adjourned at 12:11 PM.

Kevin Eccles, Chair