

## Transportation and Public Safety Committee

December 5, 2013 – 10:00 AM

The Transportation and Public Safety Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Councillors Bob Pringle, Alan Barfoot, Wayne Fitzgerald, Bob White, Harley Greenfield, Deborah Haswell, Duncan McKinlay and John Bell; and Warden Brian Milne

### Staff

Present: Lance Thurston, Chief Administrative Officer; Michael Kelly, Director of Transportation; Mike Muir, Director of Emergency Medical Services; Kevin Wepler, Director of Finance; Sharon Vokes, County Clerk / Director of Council Services; Randy Scherzer, Director of Planning; Mary Lou Spicer, Deputy Director of Finance; Doug Johnstone, Financial Analyst and Tara Warder, Recording Secretary

### Call to Order

Sharon Vokes called the meeting to order at 10:00 AM.

### Election of Chair and Vice Chair

Mrs. Vokes called for nominations for Chair of the Transportation and Public Safety Committee for 2014.

*TAPS01-14* Moved by: Councillor Haswell                      Seconded by: Councillor Bell

**THAT Councillor Barfoot be nominated Chair of the Transportation and Public Safety Committee for 2014.**

On motion by Councillor Greenfield nominations closed.

Councillor Barfoot accepted the nomination and was acclaimed Chair of the Transportation and Public Safety Committee for 2014.

Mrs. Vokes then called for nominations for Vice Chair of the Transportation and Public Safety Committee for 2014.

*TAPS02-14* Moved by: Councillor Barfoot                      Seconded by: Councillor Fitzgerald

**THAT Councillor Haswell be nominated Vice Chair of the  
Transportation and Public Safety Committee for 2014.**

*TAPS03-14* Moved by: Councillor Bell                      Seconded by: Councillor Greenfield

**THAT Councillor Pringle be nominated Vice Chair of the  
Transportation and Public Safety Committee for 2014.**

On motion by Councillor McKinlay, nominations closed.

Councillor Haswell accepted the nomination. Councillor Pringle respectively declined the nomination and thanked his nominators.

Councillor Haswell was acclaimed Vice Chair of the Transportation and Public Safety Committee for 2014.

Councillor Barfoot then assumed the Chair.

## Declaration of Pecuniary Interest

There were none.

## Deputations

### *Harold Sutherland – Road Assessment Study for the Keppel Quarry Expansion*

Mr. Sutherland addressed the Committee on the requirement for a road assessment study for the Keppel Quarry expansion. Mr. Sutherland noted that an Ontario Municipal Board hearing is scheduled for April 7, 2014 and the licence for the quarry expansion will not be received for at least one year.

Mr. Sutherland indicated that support was previously received from Grey County. The quarry is an expansion of the Keppel Quarry rather than a new business. Harold

Sutherland Construction (HSC) is requesting the County to waive the requirement for the completion of a road assessment study.

Jennifer Prentice noted that the letters of September 22, 2003 and January 2006 indicated that no further studies were required for this project. Ms. Prentice questioned the need for a study based on the recent road upgrades along the haul route. Further, HSC recently received a licence for its pit in Glenelg and a traffic impact study was not required.

The Committee inquired whether a policy exists indicating when such a study is required. Randy Scherzer noted that the Official Plan specifies when a traffic impact study is required. Studies are not always required if the status of the road is known for example.

Mr. Scherzer noted that a haul route agreement needs to be entered into based on the conditions of the Niagara Escarpment development permit and in order to develop an appropriate agreement, a road assessment study is needed to dictate the terms of the haul route agreement.

Mr. Sutherland spoke to County Road 17 from Ben Allen to Keppel Township, citing that it was not constructed to specifications.

Mr. Sutherland further indicated that the licence for the expanded quarry will not be added to the existing quarry and that there will be one total extraction limit between the two licences. The current quarry is depleted and no aggregate will be removed from it.

Staff indicated that the purpose of the road assessment study is to determine the impact that the transportation of the material from the expansion of the Keppel Quarry will have on Grey County roads and determine road structure and condition. This will allow HSC and Grey County to determine costing responsibilities. Traffic may stay the same, but the material being transported is new material. The study will form an integral piece of the agreement and provides background information so the agreement is properly structured. There is difficulty in determining where responsibility lies with each party in terms of road repairs without an assessment.

The Committee suggested an agreement be drafted with HSC outlining the responsibilities for damage from truck traffic.

*TAPS04-14* Moved by: Councillor Pringle

Seconded by: Councillor Haswell

**THAT resolution TAPS58-12 requiring a traffic impact study / road assessment be undertaken by Harold Sutherland Construction for the Keppel Quarry Expansion be rescinded;**

**AND THAT Grey County enter into an agreement with Harold Sutherland Construction to cost share road repair expenses that are expected to occur as a result of the new (expanded) Keppel Quarry development;**

**AND THAT Harold Sutherland Construction and Grey County undertake mediation as soon as possible to establish an agreement that will specify Harold Sutherland Construction's financial contributions for road repairs for the duration of the quarry life.**

Carried

Mr. Sutherland requested that three members of the Transportation and Public Safety Committee be present for the meeting. It was suggested the Warden, Chair and Vice Chair of the Committee be present.

## Business Arising from the Minutes

*Transportation and Public Safety Committee minutes dated November 7, 2013*

These minutes are for information only as they were adopted by Grey County Council as amended on November 26, 2013, by noting that Councillor Anderson did not vote on Resolution TAPS131-13.

The Committee briefly recessed then reconvened.

### *TR-TAPS-73-13 NextEra Energy Entrance Permits – Wind Turbine Development*

The Committee considered the above report, deferred from the meeting of November 7, 2013. Mr. Kelly noted that NextEra has completed the required studies, except for the environmental assessment. NextEra wishes the County to support the entrance permit in principle in order to facilitate the work beginning shortly after the approval is received for the environmental assessment. Staff indicated that it is their understanding zoning is not an issue after the approval of the assessment.

Material submitted by NextEra indicates that they expect to obtain environmental approval in the near future.

Concern was expressed over approving an entrance permit without approval from the Province and why the process needs to be expedited.

Staff confirmed that the entrance permit will not be issued until all permits from the Province are received.

**CC10-14** *The following resolution was passed at the January 9, 2014 session of Grey County Council:*

***THAT resolution TAPS05-14 regarding the NextEra Energy Entrance Permits-Wind Turbine Development be deferred and referred to the next Transportation and Public Safety Committee.***

TAPS05-14 Moved by: Warden Milne                      Seconded by: Councillor McKinlay

**WHEREAS** at its meeting on September 5, 2013 the Transportation and Public Safety Committee directed that it receives an information report outlining the staff assessment of current outstanding entrance applications related to industrial wind turbine projects, before staff rendered a decision on the applications;

**NOW THEREFORE BE IT RESOLVED THAT** Report TR-TAPS-73-13 regarding the six NextEra - Wind Turbine entrance permits on Grey Road 4 be received for information;

**AND THAT** it is understood that the entrance permits submitted meet the County's entrance criteria for industrial wind turbine development and will be approved by the Director of Transportation Services under authority granted by County Council through its Delegation of Duties Policy, G-GEN-008 as amended, and in accordance with Entrance Permit Procedure MS-TS-001-001.

Carried

## Reports – Finance

*FR-TAPS-01-14 Emergency Medical Services Financial Reports and Treatment of Year End Surplus / Deficit*

Mary Lou Spicer presented the above noted report regarding the projected year-end surplus/deficit for the Emergency Medical Services Department (EMS). Staff anticipate that an \$11,000 surplus will be realized at the end of the year and are recommending that the surplus be transferred to the Ambulance reserve.

TAPS06-14 Moved by: Councillor White                      Seconded by: Councillor Greenfield

**THAT Report FR-TAPS-01-14 regarding a Financial Report and Treatment of Year End Surplus/(Deficit) for the Emergency Medical Services department budget be received as presented;**

**AND THAT the allocation of Ambulance reserve funds to fund any staff reorganization costs incurred in 2013 be approved;**

**AND THAT any remaining 2013 surplus/(deficit) be transferred to/from the Ambulance reserve.**

Carried

*TR-TAPS-07-14 Transportation Services Year End Financial Projection and Treatment of Year End Budget Surplus / Deficit*

Michael Kelly addressed the Committee on the above report regarding the projected year-end surplus for the Transportation Services Department. Staff anticipate that a \$637,000 surplus will be realized at year-end, however it is difficult to determine the amount at this time due to the amount of winter maintenance that may still be required in 2013. Staff are recommending that the remaining surplus be transferred to the Transportation Services Reserve at the end of the year.

Councillor Haswell left the meeting.

TAPS07-14 Moved by: Warden Milne

Seconded by: Councillor Bell

**THAT Report TR-TAPS-07-14 regarding the treatment of surplus and/or deficit positions at year end for the Transportation Services Department be received;**

**AND THAT \$418,000 for the following two projects included in the 2013 budget but not scheduled for completion until 2014 be transferred to reserve for use in 2014:**

- **Critical Deficiency Study Report - \$20,000**
- **Grey Road 31 Road Construction - \$398,000**

**AND FURTHER THAT the remaining surplus/deficit funds from the Transportation Services Department at year end be transferred to/from the Transportation Services General Reserve.**

Carried

## Reports – Transportation Services

### *TR-TAPS-01-14 Grey / Simcoe County and Grey / Dufferin County*

#### *Boundary Road Maintenance Agreements*

Michael Kelly presented the above report, recommending that separate agreements be executed with Simcoe and Dufferin Counties to authorize Grey County to complete road maintenance on the respective boundary roads with the costs being divided equally between the parties.

TAPS08-14 Moved by: Councillor Pringle                      Seconded by: Councillor White

**WHEREAS Sections 20, 29, 29.1 and 52 of the Municipal Act allow for agreements between adjoining municipalities for the maintenance and repair of any highway forming a boundary road;**

**AND WHEREAS Grey Roads 19, 21, 31 and 124 are boundary roads shared by Grey County and Simcoe County and Grey Road 9 is a boundary road shared by Grey County and Dufferin County;**

**AND WHEREAS Grey County has historically completed the maintenance on the boundary roads of Grey Road 19, 21, 31, 124 and 9;**

**AND WHEREAS the County of Grey, the County of Dufferin and the County of Simcoe have agreed that it is mutually beneficial that Grey County continue to assume the annual maintenance of the boundary roads between their municipalities with the costs shared equally between the parties;**

**NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-01-14 be received;**

**AND THAT the Warden and Clerk be authorized to execute the Boundary Road Agreement for Grey Roads 19, 21, 31 and 24 between the County of Grey and the County of Simcoe and the Boundary Road Agreement for Grey Road 9 between the County of Grey and the County of Dufferin;**

**AND THAT the appropriate by-Laws be prepared for Council's consideration.**

Carried

*TR-TAPS-04-14 Transportation Services Internal Review Implementation Plan*

Michael Kelly presented the above report regarding the proposed implementation plan of the Transportation Services Internal Review. Staff will be sending a letter to the lower tier municipalities informing them that sign shop work has changed and the County will invite the local municipalities to participate in its sign tender. It was noted that full time union staff will not be laid off.

Staff will also be using a letter to the Grey County municipalities regarding the use of a structural engineer hired by the County to conduct bridge assessments.

Staff will be providing bi-monthly updates on the implementation plan.

Staff addressed questions from the Committee on fleet management, reporting timeframes, and communication with lower tiers.

*TAPS09-14* Moved by: Councillor Greenfield      Seconded by: Councillor Pringle

**WHEREAS County Council endorsed the Grey County Transportation Internal Review Summary Report dated May, 2013 per Resolution CC88-13 and requested the Director of Transportation Services to develop an action plan for the recommendations contained in the Report;**

**NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-04-14 be received;**

**AND THAT the Transportation Services Internal Review Implementation Plan be endorsed;**

**AND FURTHER THAT the Director of Transportation Services provides bi-monthly updates on the Internal Review Implementation Plan.**

Carried

The Committee briefly recessed, then reconvened.

*TR-TAPS-05-14 Keppel and Sarawak Storage Agreements*

Michael Kelly addressed the Committee on the above report, recommending that an agreement be executed with the Township of Georgian Bluffs to share two winter storage buildings in the former townships of Keppel and Sarawak for the purposes of winter maintenance.



TAPS10-14 Moved by: Warden Milne

Seconded by: Councillor McKinlay

**WHEREAS the County of Grey and the Township of Georgian Bluffs wish to enter into two agreements to share two winter storage buildings for winter maintenance purposes;**

**NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-05-14 be received;**

**AND THAT the Warden and Clerk be authorized to execute two agreements with the Township of Georgian Bluffs to share the Sarawak and Keppel storage buildings, located at 323554 East Linton Sideroad West, Part Lot 22, in the former Sarawak Township and 401297 Grey Road 17, Concession 20 Part Lot 8, in the former Keppel Township.**

Carried

## Reports – Emergency Medical Services

### *EMSR-TAPS-01-14 iMEDIC Electronic Ambulance Call Reports (ACR) and Hosting Agreement with Interdev*

Mike Muir presented the above regarding an electronic patient care software renewal. Staff recommend that the County continue with the provider.

TAPS11-14 Moved by: Councillor Greenfield

Seconded by: Councillor Fitzgerald

**WHEREAS the County of Grey currently utilizes electronic patient care software provided by Interdev Technologies Inc. for its Emergency Medical Services (EMS) department;**

**AND WHEREAS the current software and system supports meet and/or exceed all requirements of the EMS department;**

**NOW THEREFORE BE IT RESOLVED THAT Report EMSR-TAPS-01-14 be received;**

**AND THAT the County of Grey and Interdev Technologies Inc. enter into a service agreement for the years 2014 through 2016 for the provision of electronic patient care software and support.**

Carried

*EMSR-TAPS-02-14 Cross Border Billing*

Mike Muir addressed the Committee on the above report. Mr. Muir provided a history of cross border billing between municipalities and noted that there are multiple parties involved in cross border services around Grey County's borders, including Wellington County, Bruce, Simcoe, and Dufferin. Staff are recommending that Grey County not participate in cross border billing at this time.

TAPS12-14 Moved by: Councillor White

Seconded by: Councillor Pringle

**WHEREAS in 2012 Grey County approved a motion to enter into agreements with neighbouring single and upper-tier municipalities for the purposes of annual financial reconciliation of Emergency Medical Services (EMS) cross-border service accounts;**

**AND WHEREAS the motion was passed on the understanding that all Western Ontario Wardens' Caucus member municipalities would be participating in cross border billing agreements;**

**AND WHEREAS it has been determined that not all Western Ontario Wardens' Caucus municipalities will be participating in cross border billing;**

**NOW THEREFORE BE IT RESOLVED THAT Report EMSR-TAPS-02-14 be received;**

**AND THAT Grey County postpones the signing of cross border billing agreements pending further discussion of this issue at an upcoming Western Ontario Wardens' Caucus meeting.**

Carried

Closed Meeting Matters

There were none.

Correspondence

*Ministry of Energy – Long – Term Energy Plan Review Participation,  
NextEra Energy – East Durham Wind Project, Municipality of West Grey –  
TR-TAPS-73-13 NextEra Energy Entrance Permits*

TAPS13-14 Moved by: Councillor Pringle

Seconded by: Councillor White

**THAT the following correspondence be received for information:**

- **Ministry of Energy - Participation in the Long-term Energy Plan Review**
- **NextEra Energy - East Durham Wind Project**
- **Municipality of West Grey – TR-TAPS-73-13 NextEra Energy Entrance Permits**

Carried

The Committee requested the Clerk's Department to respond to the letter received from the Municipality of West Grey regarding report TR-TAPS-73-13 NextEra Energy Entrance Permits.

## Other Business

### *Motorcycle Signage Discussion*

Chair Barfoot spoke to the Committee on the matter, noting that a resident has expressed positive comments on the signage installed for motorcyclists within Grey County. The signage was made by the Grey County sign shop.

### *2014 ROMA/OGRA Combined Conference Municipal Delegation Registration*

Chair Barfoot noted the importance of encouraging the Ministry of Transportation to combine the projects being undertaken at the Alvanley intersection.

The Committee requested that the delegation registration matter be included on the Transportation and Public Safety Committee meeting agenda of December 19, 2013.

### *Transportation Services Update*

Michael Kelly provided an update to the Committee, noting that winter maintenance is underway. Additionally, MAQ / St. Mary's Cement has requested another addendum to its agreement with the County. The matter will come forward on December 19, 2013.

### *Emergency Medical Services Update*

Mike Muir noted that the Ministry of Health's interim draft report has been received by

Grey County. Further, Grey County paramedics are now able to use a new pain relief protocol, permitting paramedics to administer some types of pain relief medication. This practice has not been permitted by the Province in the past, however will now be implemented across the Province. The protocol was initiated by Grey County in conjunction with the local base hospital.

Councillor McKinlay will be providing an update on the Ontario Good Roads Association at the next meeting.

## Next Meeting Dates

**December 19, 2013 at the Grey County Administration Building and January 9, 2014 (if required) at the Grey County Administration Building**

On motion by Councillor Pringle, the meeting adjourned at 1:02 PM.

Alan Barfoot, Chair