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## Long-Term Care Committee of Management July 9, 2019 – 9:30 AM

The Long-Term Care Committee of Management met on the above date at the Grey County Administration Building with the following members in attendance:

Present: Chair Dwight Burley; Councillors Scott Mackey, John Woodbury, and Christine Robinson; and Warden Selwyn Hicks

### Staff

Present: Kim Wingrove, Chief Administrative Officer; Karen Kraus and Renate Cowan, Long-Term Care Executive Directors; and Jacquelyn Morrison, Deputy Clerk.

## Call to Order

The Chair called the meeting to order at 9:33 AM.

## Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

## Reports

### LTCR-CM-29-19 Request for Unbudgeted Capital Project – Nurse Call Corridor Displays

Karen Kraus discussed the above report and explained the Nurse Call Corridor Display system. The Committee discussed options for the Nurse Call Corridor Displays after the redevelopment. Discussion occurred on considering one system across the three homes and Renate Cowan noted that the displays are generic and easy to understand for all staff even if different providers install the systems.

*CM43-19* Moved by: Councillor Robinson Seconded by: Councillor Mackey

**That Report LTCR-CM-29-19 regarding the unbudgeted purchase of nurse call corridor displays at Rockwood Terrace be received; and**

**That staff be directed to negotiate a single source contract with KR Communications Ltd.; and**

**That the purchase cost of \$25,164 plus applicable taxes be funded from the Rockwood Terrace reserve.**

Carried

## Verbal Update on Sienna Agreement Negotiations

Kim Wingrove advised that she has been in contact with Sienna regarding Sienna's services and the retirement of the County's Director of Long Term Care. She provided information on the communications between the County and Sienna regarding the next steps.

The Committee discussed the addition of personnel to help support the homes, such as Clinical and Quality leads and a Director. Karen Kraus noted that the homes have additional policies and processes in place because of Sienna. Discussion occurred on purchasing the policies from Sienna. Renate Cowan noted that the County has been purchasing Sienna's policies for over 10 years. Staff are well versed in Sienna's forms and language.

The Committee agreed that Ms. Wingrove should continue to negotiate with Sienna. Ms. Wingrove will keep the Committee informed.

## Closed Meeting Matter

CM44-19 Moved by: Councillor Robinson Seconded by: Councillor Woodbury

**That the Long-Term Care Committee of Management does now go into closed session pursuant to Section 239 (2) of the *Municipal Act, 2001* to discuss:**

- i. **Personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiations (*Confidential Operations Report*); and**
- ii. **Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them; and**

**That the following staff remain in attendance: Kim Wingrove; Jacquelyn Morrison; Karen Kraus; Renate Cowan.**

Carried

The Committee proceeded into closed session at 10:04 AM.

The Committee returned to open session at 11:06 AM.

*CM45-19* Moved by: Councillor Robinson Seconded by: Warden Hicks

**The Committee directed that the correspondence from the Ministry of Long Term Care be signed back as provided.**

Carried

Discussion occurred on providing Council with a verbal update on July 25<sup>th</sup> regarding the Committee's progress.

## Redevelopment Update

Warden Hicks presented the idea of a Task Force to move forward with the Grey Gables project. Kim Wingrove noted that the Committee's core responsibility is the operational oversight of the three long term care homes. A broader perspective of the Grey Gables project could happen through a Task Force, but the Committee would interact with said Task Force. It was noted that Committee members are on the Committee as County Councillors. Membership on the Task Force could be broader, which could allow for more opportunities to address needs. Discussions occurred on concerns relating to hierarchy, priorities, and timelines. Councillor Mackey suggested not limiting the Task Force to Grey Gables and to consider services to seniors in general, looking beyond long term care.

Kim Wingrove will bring draft Terms of Reference back to the Committee for consideration and further discussion.

Discussion occurred on how to determine the right size for Grey Gables. Ms. Wingrove noted that she will update the report for Rockwood Terrace regarding costs. This report will give an idea of the County's financial position for 2025 and can help inform discussions regarding estimated costs for Grey Gables. Staff will gather updated information relating to a footprint, options, and the rough cost for additional beds. Ms. Wingrove will continue to ask the province for any information on the application process.

The Committee would like to present County Council with financial information regarding the cost for additional beds at Grey Gables. Ms. Wingrove noted that to continue all current services, the County's budget for 2020 would be a deficit. Strategic priorities need to be considered in addition to the Rockwood Terrace and Grey Gables projects.

## Other Business

Councillor Mackey suggested that the Committee tour the County Simcoe campus style long term care facility in September. Staff would be encouraged to attend.

## Procedural Discussion

Kim Wingrove discussed quorum of the Committee. Three or more members being present at any time constitutes quorum, which can be construed as a meeting if Committee business is being addressed.

In relation to personnel, Ms. Wingrove noted that there are positions that could be filled internally such as Clinical and Quality leads. The Committee supported the retention of a recruiting firm for filling the Director position.

## Next Meeting Dates

The next meeting will be held on August 13, 2019 at the Grey County Administration Building.

On a motion by Councillors Woodbury and Mackey, the meeting adjourned at 11:51 AM.

Dwight Burley, Chair