The Corporate Services Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Bob Pringle; Councillors Dwight Burley, Paul McQueen, Bob White, Harley Greenfield, Kevin Eccles, Arlene Wright, Norman Jack; and Warden Duncan McKinlay

Staff Present: Kevin Weppler, Director of Finance; Grant McLevy, Director of Human Resources; Rod Wyatt, Director of Housing; Heather Morrison, Deputy Clerk/Records Manager; Sandra Shipley, Human Resources Manager; and Tara Warder, Recording Secretary

Call to Order

Chair Pringle called the meeting to order at 10:02 a.m.

Declaration of Pecuniary Interest

There were none.

Business Arising from the Minutes

Corporate Services Committee minutes dated December 11, 2012

These minutes are for information only as they were adopted by Grey County Council on January 8, 2013.

Deputations

Dr. Hazel Lynn, Chief Medical Officer of Health, and Angela Newman, Tobacco Program Manager, spoke to the Committee on the implementation of a smoke free outdoor spaces by-law. Dr. Lynn provided information on ways to reduce the number of
people who use tobacco products, including prevention, protection, and cessation, as well as statistics on smoking in Grey and Bruce counties. Further, the methods of enforcement of a smoke free spaces by-law and the role of the health unit in the process were discussed.

The Committee stressed the importance of consulting the public on the draft by-law prior to it being presented to Grey County Council.

**CS14-13**

Moved by: Councillor Wright  
Seconded by: Councillor McQueen

**THAT the Corporate Services Committee establish a working group, including the Grey Bruce Health Unit, to bring forward a draft umbrella by-law to regulate and provide education on smoking in outdoor places;**

**AND THAT the working group continue to petition the provincial government for province wide smoke-free outdoor spaces legislation;**

**AND FURTHER THAT Grey County staff liaise with Bruce County staff to co-ordinate this by-law.**

Carried

**CS15-13**

Moved by: Warden McKinlay  
Seconded by: Councillor Wright

**THAT the Smoke Free Outdoor Spaces working group be comprised of Bruce County staff, a Bruce County political representative, the Grey County Warden, Grey County Clerk’s Office staff, and the Grey Bruce Health Unit Tobacco Program Manager;**

**AND THAT the Grey Bruce Health Unit provide the administrative support for the working group.**

Carried

The Committee briefly recessed and then reconvened.

**Reports – Chief Administrative Officer**

**CAOR-CS-04-13 – Administrative Policies and Procedures**

Report CAOR-CS-04-13 regarding administrative policies and procedures was provided to the Committee as an information report. The report outlined the new process for submitting agenda items for committee meetings. This procedure was amended by the
Clerk’s Office and approved by the Chief Administrative Officer on November 5, 2012.

Moved by: Councillor White          Seconded by: Councillor Greenfield

THAT Report CAOR-CS-04-13 regarding administrative policies and procedures be received for information.
Carried

Reports – Human Resources

HRR-CS-03-13 – 2013 Employee Group Benefit Insurance Renewal

Sandra Shipley presented the above report to the Committee regarding the 2013 employee group benefit insurance renewal. Ms. Shipley indicated that Mosey and Mosey and Grey County staff are recommending the current benefit coverage under Green Shield be transferred to Sun Life Financial effective May 1, 2013, and the insurance policies with Chartis Insurance and Sun Life Financial be renewed to December 31, 2013. The costs and benefits of each of the options were discussed. Ms. Shipley further noted however, that if claims continue at current rates, it is anticipated that Sun Life will eventually require a 13.1% increase to health and dental benefits, therefore bringing the County into alignment with proper rate levels by 2015.

Moved by: Councillor Burley          Seconded by: Councillor White

THAT the Human Resources Manager Report HRR-CS-03-13 regarding the Grey County Corporate Wide Benefits Program Renewal be received;

AND THAT the insurance policies with Chartis Insurance and Sun Life Financial be renewed for the period of January 1 to December 31, 2013;

AND THAT the insurance policy with Green Shield Canada be renewed for the period of January 1 – April 30, 2013;

AND FURTHER THAT the benefits covered under the Green Shield policy be transferred to Sun Life Financial effective May 1, 2013.
Carried

HRR-CS-04-13 -2013 Workplace Safety and Insurance Board Insurance Renewal

Sandra Shipley provided information on the 2013 Workplace Safety and Insurance Board (WSIB) insurance renewal. It was noted that this insurance protects the County if a significant claim is received. Ms. Shipley outlined the County’s current type and level
of insurance, being Occupational Accident Insurance and Excess Indemnity. Ms. Shipley addressed questions from the Committee.

CS18-13 Moved by: Councillor Jack Seconded by: Councillor Greenfield

THAT the Human Resources Manager Report HRR-CS-04-13 regarding 2013 Workplace Safety Insurance Board (WSIB) Insurance be received;

AND THAT the following policies through Jardine Lloyd Thompson of Canada be approved for 2013;

- Chubb Insurance Company for occupational accident insurance at a premium of $71,917.20 including provincial sales tax, and
- Chubb Insurance Company for excess indemnity at a premium of $145,679.04 including provincial sales tax.

Carried

Closed Meeting Matters

There were none.

Correspondence

The Committee discussed the correspondence received from the City of Owen Sound regarding a county wide by-law to prohibit smoking and an update from the Municipal Property Assessment Corporation (MPAC). Kevin Weppler noted that it is anticipated MPAC will appear before County Council in February to give a presentation and address questions from Council. Discussion occurred regarding assessment growth and values.

CS19-13 Moved by: Warden McKinlay Seconded by: Councillor Jack

THAT the Correspondence from the Grey Bruce Health Unit regarding a county wide by-law to prohibit smoking and an update from the Municipal Property Assessment Corporation be received for information.

Carried

Other Business

Chair Pringle noted that there is no quarterly purchasing report to present for the fourth quarter of 2012.
Warden McKinlay indicated that he has requested to appear as a delegate before the Minister of Infrastructure, Bob Chiarelli, on behalf of the Western Ontario Warden’s Caucus with regard to the Ministry’s Broadband Initiative.

The Committee discussed options for requesting a delegation at the Ontario Good Roads Association / Rural Ontario Municipal Association (OGRA/ROMA) Combined Conference. There was concurrence among members to submit a request regarding the implementation of the cycling strategy and funding for bicycle lanes and have this directed to the Ministry of Transportation.

It was noted that a draft cycling strategy is currently being circulated. Numerous groups, including the Grey Bruce Health Unit, the Transportation Master Plan Steering Committee and the Ontario Good Roads Association are reviewing the strategy.

Councillor Wright expressed concern with low water levels, a topic being discussed by the City of Owen Sound, and noted the need to dredge the Owen Sound harbour. Councillor Wright stressed that this is a large economic development issue. The Committee proposed that a delegation request be submitted for the OGRA/ROMA conference in response to this issue and that it be directed to the Ministry of Economic Development and Innovation.

Next Meeting Dates

**Tuesday, February 12, 2013 at 10:00 a.m. at the Grey County Administration Building**

On motion by Councillor Burley, the meeting adjourned at 11:51 a.m.

Bob Pringle, Chair