
Grey County Building Task Force – Administration
Building

Tuesday, January 12, 2016, 1:00 p.m.

The Task Force met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Burley; Councillors Greenfield, Hicks, Pringle; and Warden Barfoot

Regrets: Rob Hatten

Staff

Present: CAO Kim Wingrove, Directors Anne Marie Shaw, Sharon Vokes, Kevin Wepler, Mike Kelly and staff members Aaron Whitney and Penny Colton
– Recording Secretary

Others: Councillor Eccles; Ventin Group members Catia Dasilva and Dennis Vass
– joined via Skype

Call to Order

Chair Burley called the meeting to order at 1:10 p.m.

Adoption of the Agenda

BTF-16-01 Moved by: Councillor Pringle Seconded by: Councillor Greenfield

**THAT the Grey County Building Task Force – Administration
Building agenda dated January 12, 2016 be adopted as presented.**

Carried

Declaration of Pecuniary Interest

There was none.

Minutes of Meetings

Grey County Building Task Force dated August 11, 2015

The minutes were received as endorsed by Corporate Services August 25, 2015 and adopted by County Council September 1, 2015.

Draft Design of Building Façade for Comment

Chair Burley turned the meeting over to Mrs. Shaw and she advised of the changes to date. Ventin Group provided an update on the recent drawings submitted. The footprint of the proposed addition has not changed and advised where the services will enter the building.

Denis Vass reviewed the recent changes to the floor plans explaining the updates required to adhere to building code. The addition will meet the standard of high efficiency for heating, airflow and sprinklers.

Mechanical changes will require the movement of staff while the area is being renovated; contingency space has been accounted for.

Mr. Vass advised that the addition project will still be within the approved budget; but to upgrade the existing building, additional costs may be required. Provisions to phase in the upgrades to the existing building will be provided, and will be presented to Council.

The design for the POA courts will not require a jail cell as staff has met with Owen Sound's Chief of Police who has agreed to continue to transport defendants if required. It is rare that a defendant in POA court is incarcerated.

Full sized drawings are ready and will be provided as soon as Ventin receives sign off from Grey County. Another review by directors is still required, but do not anticipate any movement of departments.

Review of the changes to the façade were discussed.

Ventin left the meeting at this point.

Next Steps

Final conceptual drawings, budget, and provisions for upgrades to existing building will need to be presented to Council for approval to move forward. CAO and Director of

Housing will develop a presentation for the Chair to present to County Council; Ventin Group will also be invited to speak to construction issues.

Kim and Anne Marie will run through the presentation to Task Force members at the next meeting.

Drawings will be circulated to directors requesting feedback by January 18, 2016.

Consultation with our stakeholders for Provincial Offences Court is still required.

Other Business

There was none.

Next Meeting Dates

Thursday, January 21, 2016 8:30 a.m.

On motion by Councillor Greenfield, the meeting adjourned at 2:45 p.m.

Dwight Burley, Chair