

To:	Warden Hicks and Members of Grey County Council
Committee Date:	July 11, 2019
Subject / Report No:	FR-CW-20-19 Quarterly Purchasing Report
Title:	Quarterly Purchasing Report – Quarter 2 2019
Prepared by:	Mike Alguire, Purchasing Manager Sharon Melville, Buyer
Reviewed by:	Kim Wingrove
Lower Tier(s) Affected:	None
Status:	Recommendation adopted by Committee of the Whole as presented as per Resolution <i>CW154-19</i> ; Endorsed by County Council on July 25, 2019 as per Resolution <i>CC56-19</i> .

Recommendation

1. That Report FR-CW-20-19 regarding the quarterly purchasing report for Quarter 2 of 2019 be received for information.

Executive Summary

Grey County's purchasing policy A-FIN-001, as endorsed by County Council on March 4, 2014, gives Directors the authority to award items and services up to \$250,000 that have prior budget approval. This policy requires Directors to provide a summary of all purchases between \$25,000 and \$250,000 on a quarterly basis.

Background and Discussion

The attached chart summarizes all purchases made between \$25,000 and \$250,000 by Departments between April 1, 2019 and June 30, 2019.

Housing Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFQ-HOU-02-19	Tractor for Victoria Village	3	Earth Power Tractors and Equipment Inc.	\$30,000.00	\$28,131.30

Housing Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-HOU-03-19	Roof in Flesherton	3	KP Construction	\$120,000.00	\$115,000.00
RFT-HOU-04-19	Balconies in Owen Sound (Phase 2)	2	Avangarde Restoration Corp	\$80,000.00	\$31,990.00
RFT-HOU-06-19	Roofs in Thornbury, Durham & Owen Sound	3	KP Construction	\$245,000.00	\$222,650.00

Long Term Care Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-LTC-05-19	Flat Roof Replacement at Grey Gables	6	D.J. Peat Roofing and Sheet Metal Ltd.	\$122,000.00	\$94,415.00
RFT-LTC-06-19	Replacement of Mechanical Air Make-up System Lee Manor	1	Cliff's Plumbing & Heating	\$80,000.00	\$102,045.00*
RFT-LTC-08-19	Courtyard Renovations at Lee Manor	1	Ground Effects	\$135,000.00	\$133,161.62

CAO Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFT-CAO-01-19	Cleaning at Grey Roots	8	Gerald McKnight	\$45,000.00	\$43,444.00
RFP-CAO-02-19	AV in Council Chambers	4	CTRE Productions	\$75,000.00	\$69,829.94
RFT-CAO-04-19	Roof Replacement at Grey Roots	5	Pollard Enterprises Ltd.	\$115,000.00	\$55,000.00

Corporate Services Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFP-CS-03-19	IT Security Assessment Services	7	Grant Thornton LLP	\$50,000.00	\$50,000.00

Social Services Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFP-SS-03-19	Special Needs Resource Review	2	Optimuss SBR Inc.	\$30,000.00	\$61,175.00**

Paramedic Services Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFQ-PS-02-19	Uniforms	2	Unisync and Uniform Works	\$55,000.00	Unknown quantities/will be within budgeted amount

Transportation Services Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFP-TS-18-19	CCTV Storm Sewer Inspections	3	Sewer Technologies Inc.	\$175,000.00	\$140,035.00
RFP-TS-19-19	Detailed Bridge Inspection 004-274, 004-275	6	GM BluePlan	Within the Bridge Detailed Inspection Budget	\$29,510.00
RFT-TS-22-19	Milling and Hot Mix Paving GR 5	2	E.C. King Contracting	Within the Minor Capital Construction Budget	\$107,080.00
RFT-TS-24-19	Granular Seal	1	E.C. King Contracting	\$100,000.00	\$76,152.00
RFT-TS-25-19	Half Tons	4	Blue Mountain Chrysler	\$74,900.00	\$67,992.00
RFP-TS-09-18	Additional Contract Administration for the Holstein Structure Replacement	1	Greer Galloway Group	Within the Engineering Consulting Budget	\$75,000.00***
RFT-TS-28-19	Backhoe	2	Nortrax Canada Inc.	\$132,600.00	\$123,900.00

Legal and Legislated Requirements

None

Financial and Resource Implications

* RFT-LTC-06-19 overage will be funded with the following items within the 2019 approved capital:

- \$3,000 from the floor replacement project line item.
- \$12,000 from the sealant and caulking project. The work will be part of the project in 2021 where there is \$55,000 allocated
- \$8,000 from the asbestos removal project.

** RFP-SS-03-19 overage will be funded by reserves from Mitigation Funding.

*** Due to a complicated bridge replacement process, the Greer Galloway Group award for the structure design has been extended to include contract administration during construction of the new structure.

Relevant Consultation

Internal

External

Appendices and Attachments

None