

<b>To:</b>	Warden Hicks and Members of Grey County Council
<b>Committee Date:</b>	July 11, 2019
<b>Subject / Report No:</b>	FR-CW-20-19 Quarterly Purchasing Report
<b>Title:</b>	Quarterly Purchasing Report – Quarter 2 2019
<b>Prepared by:</b>	Mike Alguire, Purchasing Manager Sharon Melville, Buyer
<b>Reviewed by:</b>	Kim Wingrove
<b>Lower Tier(s) Affected:</b>	None
<b>Status:</b>	Recommendation adopted by Committee of the Whole as presented as per Resolution <i>CW154-19</i> ;

## Recommendation

1. That Report FR-CW-20-19 regarding the quarterly purchasing report for Quarter 2 of 2019 be received for information.

## Executive Summary

Grey County's purchasing policy A-FIN-001, as endorsed by County Council on March 4, 2014, gives Directors the authority to award items and services up to \$250,000 that have prior budget approval. This policy requires Directors to provide a summary of all purchases between \$25,000 and \$250,000 on a quarterly basis.

## Background and Discussion

The attached chart summarizes all purchases made between \$25,000 and \$250,000 by Departments between April 1, 2019 and June 30, 2019.

Housing Contract	Description	# of Bids	Awarded Bid	Approved Amount	Awarded Amount (excl. HST)
RFQ-HOU-02-19	Tractor for Victoria Village	3	Earth Power Tractors and Equipment Inc.	\$30,000.00	\$28,131.30

<b>Housing Contract</b>	<b>Description</b>	<b># of Bids</b>	<b>Awarded Bid</b>	<b>Approved Amount</b>	<b>Awarded Amount (excl. HST)</b>
RFT-HOU-03-19	Roof in Flesherton	3	KP Construction	\$120,000.00	\$115,000.00
RFT-HOU-04-19	Balconies in Owen Sound (Phase 2)	2	Avangarde Restoration Corp	\$80,000.00	\$31,990.00
RFT-HOU-06-19	Roofs in Thornbury, Durham & Owen Sound	3	KP Construction	\$245,000.00	\$222,650.00

<b>Long Term Care Contract</b>	<b>Description</b>	<b># of Bids</b>	<b>Awarded Bid</b>	<b>Approved Amount</b>	<b>Awarded Amount (excl. HST)</b>
RFT-LTC-05-19	Flat Roof Replacement at Grey Gables	6	D.J. Peat Roofing and Sheet Metal Ltd.	\$122,000.00	\$94,415.00
RFT-LTC-06-19	Replacement of Mechanical Air Make-up System Lee Manor	1	Cliff's Plumbing & Heating	\$80,000.00	\$102,045.00*
RFT-LTC-08-19	Courtyard Renovations at Lee Manor	1	Ground Effects	\$135,000.00	\$133,161.62

<b>CAO Contract</b>	<b>Description</b>	<b># of Bids</b>	<b>Awarded Bid</b>	<b>Approved Amount</b>	<b>Awarded Amount (excl. HST)</b>
RFT-CAO-01-19	Cleaning at Grey Roots	8	Gerald McKnight	\$45,000.00	\$43,444.00
RFP-CAO-02-19	AV in Council Chambers	4	CTRE Productions	\$75,000.00	\$69,829.94
RFT-CAO-04-19	Roof Replacement at Grey Roots	5	Pollard Enterprises Ltd.	\$115,000.00	\$55,000.00

<b>Corporate Services Contract</b>	<b>Description</b>	<b># of Bids</b>	<b>Awarded Bid</b>	<b>Approved Amount</b>	<b>Awarded Amount (excl. HST)</b>
RFP-CS-03-19	IT Security Assessment Services	7	Grant Thornton LLP	\$50,000.00	\$50,000.00

<b>Social Services Contract</b>	<b>Description</b>	<b># of Bids</b>	<b>Awarded Bid</b>	<b>Approved Amount</b>	<b>Awarded Amount (excl. HST)</b>
RFP-SS-03-19	Special Needs Resource Review	2	Optimuss SBR Inc.	\$30,000.00	\$61,175.00**

<b>Paramedic Services Contract</b>	<b>Description</b>	<b># of Bids</b>	<b>Awarded Bid</b>	<b>Approved Amount</b>	<b>Awarded Amount (excl. HST)</b>
RFQ-PS-02-19	Uniforms	2	Unisync and Uniform Works	\$55,000.00	Unknown quantities/will be within budgeted amount

<b>Transportation Services Contract</b>	<b>Description</b>	<b># of Bids</b>	<b>Awarded Bid</b>	<b>Approved Amount</b>	<b>Awarded Amount (excl. HST)</b>
RFP-TS-18-19	CCTV Storm Sewer Inspections	3	Sewer Technologies Inc.	\$175,000.00	\$140,035.00
RFP-TS-19-19	Detailed Bridge Inspection 004-274, 004-275	6	GM BluePlan	Within the Bridge Detailed Inspection Budget	\$29,510.00
RFT-TS-22-19	Milling and Hot Mix Paving GR 5	2	E.C. King Contracting	Within the Minor Capital Construction Budget	\$107,080.00
RFT-TS-24-19	Granular Seal	1	E.C. King Contracting	\$100,000.00	\$76,152.00
RFT-TS-25-19	Half Tons	4	Blue Mountain Chrysler	\$74,900.00	\$67,992.00
RFP-TS-09-18	Additional Contract Administration for the Holstein Structure Replacement	1	Greer Galloway Group	Within the Engineering Consulting Budget	\$75,000.00***
RFT-TS-28-19	Backhoe	2	Nortrax Canada Inc.	\$132,600.00	\$123,900.00

## Legal and Legislated Requirements

None

## Financial and Resource Implications

\* RFT-LTC-06-19 overage will be funded with the following items within the 2019 approved capital:

- \$3,000 from the floor replacement project line item.
- \$12,000 from the sealant and caulking project. The work will be part of the project in 2021 where there is \$55,000 allocated
- \$8,000 from the asbestos removal project.

\*\* RFP-SS-03-19 overage will be funded by reserves from Mitigation Funding.

\*\*\* Due to a complicated bridge replacement process, the Greer Galloway Group award for the structure design has been extended to include contract administration during construction of the new structure.

## Relevant Consultation

Internal

External

## Appendices and Attachments

None