

Corporate Services Committee

July 15, 2014 – 10:00 AM

The Corporate Services Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Bob Pringle; Councillors Dwight Burley, Wayne Fitzgerald, Bob White, Harley Greenfield, Arlene Wright, Norman Jack and Kevin Eccles; and Warden Brian Milne

Regrets: Councillor Ellen Anderson

Staff

Present: Mike Muir, Acting Chief Administrative Officer; Sharon Vokes, County Clerk / Director of Council Services; Kevin Wepler, Director of Finance; Grant McLevy, Director of Human Resources; Anne Marie Shaw, Director of Housing; Aaron Whitney, Technical Supervisor and Tara Warder, Recording Secretary

Call to Order

Chair Pringle called the meeting to order at 10:00 AM.

Declaration of Pecuniary Interest

There was none.

Minutes of Meetings

Accessibility Advisory Committee minutes dated June 10, 2014

The minutes were reviewed.

CS67-14 Moved by: Councillor Wright Seconded by: Councillor Jack

THAT the Accessibility Advisory Committee minutes dated June 10, 2014 be approved as presented;

AND THAT the following recommendation contained in the Accessibility Advisory Committee minutes therein be endorsed:

THAT Report CCR-AAC-09-14 which provides an overview of accessibility requirements in the design of the church in Moreston Heritage Village at Grey Roots be received and endorsed as presented.

Carried

Space Needs Task Force minutes dated June 24, 2014

The Space Needs Task Force minutes were reviewed.

CS68-14 Moved by: Councillor Burley Seconded by: Councillor Greenfield

THAT the minutes of the Space Needs Task Force dated June 24, 2014 be adopted as presented.

Carried

Business Arising from the Minutes

Corporate Services Committee minutes dated June 10, 2014

These minutes are for information only as they were adopted by Grey County Council as presented on July 8, 2014.

Reports – Finance

FR-CS-23-14 Grey Bruce Health Unit – 2013 Year End Surplus

Kevin Weppler presented the above report, recommending that the Grey Bruce Health Unit's year end surplus be transferred to the Health Unit reserve. It was noted that this reserve is a County Reserve and would be under the direction and control of County Council.

Mr. Weppler informed the Committee that a \$55,000 deficit in the budgets under the control of the Corporate Services Committee is projected as per Report FR-CS-25-14.

CS69-14 Moved by: Councillor Wright Seconded by: Councillor White

THAT Report FR-CS-23-14 regarding the Grey Bruce Health Unit's 2013 Year End Surplus be received;

AND THAT the County of Grey's surplus of \$96,497.29, be transferred to the County of Grey's Health Unit reserve.

Carried

Deputations

Paul Sapounzi, Ventin Group Ltd.

Paul Sapounzi attended the Committee meeting to present the proposal for an addition to the County Administration building. Mr. Sapounzi noted that the proposal is anticipated to meet the 25 year plan for space. The existing building provides an excellent foundation for an addition, as it has long term usability. Mr. Sapounzi noted that combining the POA court into the building will create synergies.

An overview of the proposed layout was presented, which includes a two storey addition at the rear of the building. The proposal of the two storey is an economical solution, as the topography of the landscape provides for the addition to be in actuality, a one storey addition with a basement. The current front entrance would be decommissioned as an entrance. The need for a controlled access was cited to assist with safety of staff and patrons. Enhanced parking will be included.

Mr. Sapounzi then outlined the costs of the proposal, totalling approximately \$10,760,326, including a 5% contingency amount. It was confirmed that this estimate does not include furnishings.

Mr. Sapounzi addressed questions and comments from the Committee regarding the phasing of the construction, options to fund the project, whether a need exists to combine uses and the cost to furnish the building.

The Committee discussed the concept drawings.

Staff were requested to provide funding requirements for the proposal.

The Committee requested that the Space Needs Task Force prepare a report on the proposed addition and outline the history of the project for presentation to County Council.

CS70-14 Moved by: Councillor Burley Seconded by: Councillor Fitzgerald

THAT the presentation and information provided by Ventin Group regarding the proposed Grey County Administration Building addition concept be supported in principle;

AND THAT the concept be referred to County Council for direction.

Carried

FR-CS-24-14 Corporate Summary 2015-2019

Kevin Wepler addressed the Committee on the above report regarding the draft Corporate Summary 2015-2019 Five Year Capital Forecast. The forecast as presented would result in a 1.7% tax increase for 2015 if adopted.

CS71-14 Moved by: Warden Milne Seconded by: Councillor Eccles

THAT Report FR-CS-24-14 regarding the Five Year Capital and Extra-Ordinary Expenditures Forecast for 2015-2019 be received;

AND THAT the corporate budget package of the Five Year Capital and Extra-Ordinary Expenditures for 2015-2019 be forwarded to the August 5, 2014 session of County Council for consideration;

AND FURTHER THAT the First Year of the 2015-2019 Capital Forecast be included in the County's 2015 Budget for consideration by County Council and that it be used for planning purposes for the 2015 Budget;

AND FINALLY THAT as per the County's Purchasing Procedures, staff be authorized to procure up to 50% of gross expenditures contained in the first year of the current Five Year Capital and Extra-Ordinary Expenditures Forecast, prior to the annual budget being approved, once Council has authorized these expenditures being procured via resolution.

Carried

FR-CS-25-14 Corporate Services Financial Update and Year End

Projection as of May 31, 2014

Kevin Wepler presented the above report. Based on current information, staff are anticipating a deficit of \$55,000 with respect to the budgets under the Corporate Services Committee's direction. It was indicated that supplementary assessment figures are not included in the projection.

Mr. Wepler provided a detailed outline of the various factors contributing to potential savings to mitigate the projected deficit as well as sources of the deficit including decreases in provincial offences ticket volumes.

CS72-14 Moved by: Councillor Jack Seconded by: Councillor Fitzgerald

THAT the Corporate Services Committee receive Report FR-CS-25-14 regarding a Financial Update and Year-End Projection as of May 31, 2014 for those budgets under the direction of the Corporate Services Committee.

Carried

Correspondence

AMO Board of Directors – County Caucus Appointment

CS73-14 Moved by: Councillor Burley Seconded by: Councillor White

THAT the correspondence received from the AMO Board of Directors regarding the County Caucus Appointment of Duncan McKinlay be received for information.

Carried

AMO Concern Over Lack of Discussion on Accountability Act

CS74-14 Moved by: Warden Milne Seconded by: Councillor White

THAT the correspondence received from AMO regarding concern over the lack of discussion on the proposed Accountability Act be received;

AND THAT the County of Grey support AMO in its actions to call on the Province to engage in discussion with AMO before the legislation proceeds;

AND THAT a letter be sent from the Warden's office to the Premier of Ontario, the Member of Provincial Parliament (MPP) for Bruce-Grey-Owen Sound and neighbouring MPPs on the matter.

Carried

Other Business

There was none.

Next Meeting Dates

Tuesday, August 12, 2014 at the Grey County Administration Building.

On motion by Councillor Burley the meeting adjourned at 12:11 PM.

Bob Pringle, Chair