



Committee Report

To:	Warden Hicks and Members of Grey County Council
Committee Date:	January 14, 2021
Subject / Report No:	FR-CW-04-21
Title:	2020 Housing Write Off of Uncollectible Accounts
Prepared by:	Joanna Alpajaro, Deputy Treasurer
Reviewed by:	
Lower Tier(s) Affected:	Not applicable
Status:	

Recommendation

1. That Report FR-CW-04-21 titled **2020 Housing Write Off of Uncollectible Accounts** be received; and
2. That the recommended write offs in the amount of **\$43,716** as outlined in the report be approved.

Executive Summary

Balances owing from former tenants with no repayment activity are written off at year-end for accounting purposes and staff continue to work on collections. Staff recommends that \$43,716 in arrears be written off, slightly more than the budgeted amount of \$40,700.

Background and Discussion

Staff in the Housing department review accounts receivable balances monthly and attempt to work with residents when arrears exist in order to minimize the potential for write offs. Most of the Housing accounts receivable balances that staff recommends be written off relate to former housing tenants with charges originating between July 1, 2019 and June 30, 2020 with no repayment activity. Although the amounts are written off for accounting purposes, attempts continue to be made to collect the receivable.

Previous tenants with balances owing are not eligible for subsidized housing with Grey County or other housing providers in the province until such time as payment is made or a repayment schedule is in place.

A total of \$43,716 meets the criteria outlined above as compared to the budgeted amount of \$40,700. The write off is comprised mostly of rental arrears with small amounts for maintenance charges and utility charges. This total write-off amount is 1.04% of the budgeted

rental revenue of \$4,222,700. The following chart provides comparative information for the proposed 2020 write off and the previous five years.

Summary of Housing Accounts Receivable Write Off and Bad Debt Recovery

Year	Amount of Write Off	Number of Accounts Written Off	Amount of Bad Debt Recovery
2020	\$43,716	27	\$3,325
2019	\$50,074	21	\$3,263
2018	\$21,471	19	\$8,133
2017	\$63,137	38	\$2,694
2016	\$40,900	30	\$2,829
2015	\$16,225	14	\$4,265

Legal and Legislated Requirements

None

Financial and Resource Implications

The uncollectible amount eligible for write off totals \$43,716 as compared to the budgeted amount of \$40,700.

Relevant Consultation

- Internal – Anne Marie Shaw, Director of Housing
- External (list)

Appendices and Attachments

None