Grey County Logo Council Minutes

# June 7, 2016

Grey County Council met at the call of the Warden on the above date at 9:00 AM at the County Administration Building. The County Clerk called Council to order and Warden Alan Barfoot assumed the Chair.

The Warden invited members of Council to join him in a moment of reflection.

The Roll was called by the Clerk with all members present except Councillors Wright and Bell.

Kim Wingrove, Chief Administrative Officer, Sharon Vokes, County Clerk/Director of Council Services and Heather Morrison Deputy Clerk/Records Manager were also in attendance.

The following staff members were in attendance for the presentation of their respective reports:

Kevin Weppler, Director of Finance; Anne Marie Shaw, Director of Housing; Barbara Fedy, Director of Social Services; Grant McLevy, Director of Human Resources; Randy Scherzer, Director of Planning and Development; Mike Muir, Director of Paramedic Services and Jennifer Cornell, Administrator-Grey Gables.

## Adoption of Agenda

*CC66-16* Moved by: Councillor Fosbrooke Seconded by: Councillor Hicks

**THAT the County Council agenda dated June 7, 2016 be adopted as presented.**

Carried

## Declaration of Pecuniary Interest

There were no disclosures of pecuniary interest.

## Adoption of Minutes

*CC67-16* Moved by: Councillor McQueen Seconded by: Councillor Greenfield

**THAT the minutes of the May 3 and May 19, 2016 Sessions of Grey County Council and the closed meeting minutes of May 3, 2016 be adopted as circulated.**

Carried

## Communications and Correspondence

The Clerk presented correspondence and recommendations for its disposition as follows:

* Town of Amherstburg regarding Marathon Petroleum Facility
* Town of Essex requesting priority for completion of Highway 3 widening project between Essex and Leamington
* City of Timmins requesting the Government of Ontario to regulate fuel prices
* Niagara Region to Health Canada and Ministry of Health and Long-Term Care regarding Lyme Disease funding for testing and treatment
* City of Kingston regarding 220V output stations for charging electric vehicles
* Killaloe Hagarty and Richards regarding donation to the Red Cross Alberta Fire Appeal for Fort McMurray
* Wellington North urging the Provincial Government to ban all door-to-door sales in the home services sector
* Note of thanks:
  + For Expression of Sympathy-Carl Sadler (By-Law Enforcement Officer) in the passing of his wife

Received for information

*CC68-16* Moved by: Councillor McKean Seconded by: Councillor Ardiel

**THAT the disposition of Council correspondence as recommended by the Clerk be approved.**

Carried

## Notice of Motion

No Notice of Motion was given.

## Business Arising from the Minutes

There was no business arising from the previous meeting.

## Deputations

### Gary Scandlan, Watson & Associates

Mr. Scandlan made a presentation to County Council on Section 326 of The Municipal Act: Implications for County Roads in the Town of the Blue Mountains asset transfer request. Mr. Scandlan provided an overview of the proposal received from the Town of the Blue Mountains. He then outlined specific clauses contained within Section 326 of the Municipal Act.

Mr. Scandlan provided information related to road use by residents within Grey County for employment and tourism opportunities. He then reviewed other municipalities that have special services for items such as street lights, conservation land etc.

Councillor Pringle entered the meeting.

Questions related to interpretation of the Act, number of visitors using other roads to get to Blue Mountains and concerns related to loss of Clarksburg Depot on other municipalities arose.

Councillor Mackey entered the meeting.

Mr. Scandlan was thanked for his presentation.

### Plain Language

Rob Hatten, Communications Officer provided Council with a presentation on plain language. He provided an overview of what plain language is and why it is important. He noted that there are benefits to moving to more plain language including less follow up, fewer mistakes and higher compliance rates. Key points related to plain language include using:

* Common language
* Short words
* Active voice
* Visuals
* Short sentences

Mr. Hatten provided some examples of areas that are using plain language. He noted that training has begun on plain language for staff and documents are being revised to follow these criteria.

Questions and comments then followed.

## Retirement Presentation

Warden Barfoot presented Ron Parkin with a retirement gift. Mr. Parkin worked for Grey County for 35 years in the Transportation Services department and held various positions including Operations Supervisor, Area Foremen and most recently Maintenance Manager. On behalf of County Council, Warden Barfoot wished Mr. Parkin well in his retirement.

## Deputations Continued

### BDO Canada LLP Chartered Accountants-2015 Audit Report

Ms. Victoria Watson, Senior Manager and Ms. Tracy Smith, Partner presented the 2015 Audit and Financial Statements ending December 31, 2015 to County Council. Ms. Smith provided an overview of the audit process. She indicated that BDO issued a clean audit opinion for Grey County for 2015. She noted that the County is currently in a strong financial position and should be commended on the continual update of financial plans to fund future projects.

Ms. Watson outlined the cash flow and capital asset activity.

Council recessed due to a public disturbance.

Council reconvened with Warden Barfoot in the Chair.

Ms. Watson continued her presentation and provided an overview of future reserves noting an increase in these for future capital purchases.

Questions and comments followed.

## Presentation and Adoption of Reports

### Board of Health

Council considered the minutes of the Board of Health and the Report of the Board.

*CC69-16* Moved by: Councillor Pringle Seconded by: Councillor Jack

**THAT the minutes of the Board of Health dated April 22 and April 29, 2016 and the Report to the Board dated May 27, 2016 be received.**

Carried

### Corporate Services Committee

Council considered the minutes of the Corporate Services Committee.

*CC70-16* Moved by: Councillor Burley Seconded by: Councillor Paterson

**THAT the minutes of the Corporate Services Committee dated May 24, 2016 and the recommendations contained therein be adopted as presented and engrossed in the minutes.**

Carried

*CC71-16* Moved by: Councillor Eccles Seconded by: Councillor Greenfield

**THAT Councillor Paul McQueen be nominated for the Board of Directors for the Association of Municipalities of Ontario’s County Caucus for 2016-2018.**

Carried

### Social Services Committee

Council considered the minutes of the Social Services Committee.

*CC72-16* Moved by: Councillor Boddy Seconded by: Councillor Clumpus

**THAT the minutes of the Social Services Committee dated May 11, 2016 and the recommendations contained therein be adopted as presented and engrossed in the minutes.**

Carried

### Transportation and Public Safety Committee

Council considered the minutes of the Transportation and Public Safety Committee.

*CC73-16* Moved by: Councillor McKean Seconded by: Councillor Fosbrooke

**THAT the minutes of the Transportation and Public Safety Committee dated May 19, 2016 and the recommendations contained therein** **be adopted as presented and engrossed in the minutes.**

Carried

### FR-CC-18-16 RFT-FIN-01-16 Building Addition and Alteration Award

Council considered the above report. Anne Marie Shaw, Director of Housing outlined the tendering process. Kevin Weppler, Director of Finance provided information related to the project cost and the self-financing sources for the project. The total build cost is estimated to be $12,123,278.

CC74-16 Moved by: Councillor Burley Seconded by: Councillor Hicks

**WHEREAS the 2016 budget included $11,990,700 for a 36,000 square foot addition and alterations to the existing Grey County Administration Building;**

**NOW THEREFORE BE IT RESOLVED THAT Report FR-CC-18-16 being a report containing the tender results for RFT-FIN-01-16 be received;**

**AND THAT RFT-FIN-01-16 be awarded to Devlan Construction Ltd. for a bid price of $10,643,000, excluding HST;**

**AND THAT a $250,000 contingency for items required relating to Site Plan Approval, be added to the tender price, for a revised estimated project cost of $10,893,000 excluding HST;**

**AND THAT the Warden and Clerk are authorized to sign all documentation necessary to complete the contract between the County of Grey and Devlan Construction Ltd.;**

**AND FINALLY THAT a borrowing by-law be prepared authorizing the self-financing of the addition and alterations for the County Administration Building.**

Councillor McKean requested a recorded vote.

In favour: B. Pringle 4, S. Mackey 3, A. Barfoot 5, D. Burley 5, P. McQueen 5, S. Halliday 5, S. Paterson 3, S. Hicks 3, B. Clumpus 5, H. Greenfield 5, I. Boddy 9, A. Fosbrooke 4, N. Jack 3, K. Eccles 6

Opposed: J. McKean 6, G. Ardiel 5.

The motion was Carried 65 to 11.

## By-Laws

*CC75-16* Moved by: Councillor Eccles Seconded by: Councillor Halliday

**THAT By-Laws 4937-16 and 4938-16 be introduced and that they be taken as read a first, second and third time, finally passed, signed by the Warden and the Clerk, sealed with the seal of the Corporation and engrossed in the By-law book.**

**4937-16 A By-law to Amend Schedule “N” of By-law 4788-13, being a By-law to Regulate Traffic and Parking on Highways within the Grey County Roads System (as amended)**

**4938-16 A By-law to Adopt Municipal Options Related to Part IX of The Municipal Act, 2001, as amended “Limitations on Taxes for Certain Property Classes”**

Carried

## Other Business

Councillor Eccles noted that a resolution was endorsed by West Grey Council related to Grey County undertaking an economic and/or social impact study on the redevelopment of Rockwood Terrace along with a request that Grey County delay making any decisions on the future of Rockwood Terrace until all relevant information has been gathered. The motion will be forwarded to the Social Services Committee for further consideration.

## Good News and Celebrations

Council was apprised of good news and celebrations occurring within the County.

Warden Barfoot congratulated Grey Roots on its recent Trip Advisor Award of Excellence for customer service.

## Adjournment

On motion of Councillor Pringle, Council adjourned at 12:15 PM to the call of the Warden.

Council closed with the singing of O Canada.

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Alan Barfoot, Warden Sharon Vokes, County Clerk