

CAO Performance Evaluation Committee Thursday, June 27, 2019 2:35 PM Heritage Room

The CAO Performance Evaluation Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Selwyn Hicks; Councillors Odette Bartnicki, Tom Hutchinson, Brian Milne

Staff

Present: CAO Kim Wingrove and Penny Colton - Recording Secretary

Absent: Councillor Aakash Desai

Call to Order

Chair Hicks called the meeting to order at 2:35 p.m.

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

Mid-Year Evaluation

2019 CAO Goals and Objectives

Ms. Wingrove provided an overview of the documents.

The Canadian Association of Municipal Administrators' (CAMA) competencies have been included and the 2019 activities and commitments are associated with the competencies.

Performance Evaluation Template

Kim advised the performance evaluation document was provided by CAMA. The template includes Grey County's three established strategic goals along with initiatives relevant to the CAO's office.

Kim Wingrove left the meeting at this point.

The committee agreed to complete the evaluation individually and the CAO to complete a self-evaluation. The group will meet to compile the evaluations into one and then a separate meeting will be held with the CAO to review in conjunction with her self-evaluation.

Kim Wingrove joined the meeting at this point.

Strategic Planning

The group discussed the rationale to hold a facilitated strategic planning workshop. Chair Hicks advised that Bruce and Grey Wardens and CAO's have set a meeting with MPP Bill Walker to discuss the opportunities for shared services. Following this meeting a workshop will be established for County Councillors and staff to begin the strategic planning process.

Other Business

Next Meeting Date

July 11, 2019

The meeting adjourned at 3:00 p.m. to the call of the Chair.

Selwyn Hicks, Chair