

Report HDR-SS-11-16

To: Chair Burley and Members of the Social Services Committee
From: Anne Marie Shaw, Director of Housing
Meeting Date: July 13, 2016
Subject: **Quarterly Purchasing Report – Quarter 2 of 2016**
Status: Recommendation adopted by Committee as presented per Resolution SSC60-16; Endorsed by County Council August 2, 2016 per Resolution CC97-16;

Recommendation(s)

THAT Report HDR-SS-11-16 regarding the quarterly purchasing report for Quarter 2 of 2016 be received for information.

Background

The County of Grey purchasing policy A-FIN-001, as endorsed by County Council on March 4, 2014, gives Directors the authority to award items and services up to \$250,000. This policy requires Directors to provide a summary of all purchases between \$25,000 and \$250,000 on a quarterly basis.

The attached chart summarizes all purchases made between \$25,000 and \$250,000 by the Director of Housing between April 1, 2016 and June 30, 2016

| Contract | Description | # of Bids | Awarded Bid | Approved Amount | Awarded Amount (excl. HST) |
|---------------|--|-----------|---------------------------------|-----------------|----------------------------|
| RFT-HOU-06-16 | Windows at 181 Victoria Street Dundalk | 5 | Talbot Enterprises Ontario Inc. | \$150,000 | \$53,400 |
| RFT-HOU-10-16 | Two Lawn Tractors | 2 | Huron Tractor | \$60,000 | \$58,175 |

Link to Strategic Goals / Priorities

The Values Statement of the approved Corporate Strategic Plan includes fiscal responsibility. Consistent application of the purchasing policy requirements focuses on the commitment to ensure effective and efficient processes, which offer prudent use of public funds.

Attachments

None

Respectfully submitted by,

Anne Marie Shaw, Director of Housing