



Corporation of the County of Grey Committee Minutes

Corporate Services Committee Minutes June 26, 2012 – 10:00 a.m.

The Corporate Services Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Kevin Eccles; Councillors Dwight Burley, Norman Jack, Paul McQueen, Bob Pringle, Francis Richardson, Bob White; and Warden Duncan McKinlay.

Regrets: Councillor Arlene Wright.

Staff

Present: Lance Thurston, Chief Administrative Officer; Kevin Wepler, Director of Finance; Grant McLevy, Director of Human Resources; Geoff Hogan, Director of Information Technology; Rod Wyatt, Director of Housing; Barb Fedy, Director of Social Services; Mary Lou Spicer, Deputy Director of Finance; and Merrylynn Henry, Recording Secretary.

Call to Order

Chair Eccles called the meeting to order at 10:00 a.m.

Declaration of Pecuniary Interest

There was none.

Introduction

Mary Lou Spicer, Deputy Director of Finance introduced Jordan Keuken, a student employed in the Finance Department for the summer.

Minutes of Meetings

Space Needs Review Task Force Minutes dated June 12, 2012

The Space Needs Review Task Force Minutes dated June 12, 2012 were presented.

CS79-12 Moved by: Councillor White Seconded by: Councillor Jack

THAT the minutes of the Space Needs Review Task Force dated June 12, 2012, be approved as presented and the following recommendations be endorsed:

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**THAT the Terms of Reference for the Space Needs Review Task Force be adopted as amended.**

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WHEREAS the Corporate Services Committee has approved the formation of a Space Needs Task Force to review the findings, conclusions and recommendations of the Space Needs Assessment Study for the County of Grey Administration Building and the Provincial Offenses Administration (POA) Court completed by +VG Architects in October 2011, and undertake additional research and enquiry as deemed necessary to make recommendations to the Corporate Services Committee on a preferred course of action to satisfy space needs;

NOW THEREFORE BE IT RESOLVED THAT the Director of Housing's Report HDR-AR-23-12 including the Grey County Space Needs Work Plan be adopted and the calendar of timing be flexible.

Carried

Corporate Services Committee Minutes dated June 12, 2012

The Corporate Services Committee Minutes of June 12, 2012 were presented.

CS80-12 Moved by: Councillor Richardson Seconded by: Councillor Burley

THAT the minutes of the Corporate Services Committee meeting dated June 12, 2012, be approved.

Carried

Presentation

2011 Draft County of Grey Financial Statements

Vicky Watson, CA, Senior Manager and Traci Smith, CGA, LPA, Partner of BDO Canada LLP were in attendance to present the Draft 2011 County of Grey Financial Statements and Draft Management Letter.

Ms. Smith introduced herself and advised that with the retirement of Al White, CA, Partner from BDO Canada, she will be working with Ms. Watson and taking on the responsibility as the managing Partner of the County's account.

Ms. Watson presented the draft 2011 Financial Statements for the year ended December 31, 2011 as prepared by BDO and dated June 26, 2012 and reviewed relevant financial statements including financial position, operations and accumulated surplus, changes in net financial

assets, and statement of cash flows. A Draft Management letter was circulated to Committee and Ms. Watson highlighted the salient points.

Ms. Watson acknowledged the effective preparatory work done by the Finance staff for the 2011 audit and the cooperation of County staff during the audit process.

Mr. Wepler expressed thanks to the BDO Canada LLP staff. As well he expressed thanks to all the staff involved in the audit work which was led by the Deputy Director of Finance, Mary Lou Spicer, and acknowledged with thanks the extensive work done by her to complete this.

The Committee acknowledged the work done by staff and expressed thanks.

CS81-12 Moved by: Councillor Burley Seconded by: Councillor McQueen

THAT the Management Letter dated June 26, 2012 from BDO Canada LLP, Chartered Accountants and Advisors and the Financial Statements for the year ending December 31, 2011 be accepted;

AND THAT the Treasurer is hereby authorized to approve and sign the Financial Statements.

Carried

Closed Meeting Matters

The Chair advised that the Committee will go into closed meeting at 10:55 p.m. for consideration of the matters noted below.

THE FOLLOWING RESOLUTION REGARDING ITEM ii) BELOW WAS ENDORSED UNDER BUSINESS ON MOTION AT THE JULY 3, 2012 SESSION OF GREY COUNTY COUNCIL:

THAT the recommendation contained in the Director of Human Resources' Confidential Report HRR-CS-08-12 regarding negotiations with Canadian Union of Public Employees (CUPE) representing Transportation Services employees be endorsed.

CS82-12 Moved by: Councillor Richardson Seconded by: Councillor Pringle

THAT Corporate Services Committee do now go into closed session to discuss:

- i) advice that is subject to solicitor-client privilege including communications necessary for that purpose and litigation or potential litigation including matters before administrative tribunals, affecting the municipality or local board regarding invitation to prayer;**

Scherzer addressed the consideration of providing relief or reduction in planning application fees and outlined the process, timelines and the requirement that further documentation will be required by Habitat for Humanity relating to the affordability of the units and a report brought back to Committee. Discussion then followed.

CS85-12 Moved by: Councillor Richardson Seconded by: Councillor Pringle

WHEREAS the non-profit organization Habitat for Humanity Grey Bruce in its letter dated May 17, 2012 requested consideration to allow an exemption or to provide a grant to offset development fees;

AND WHEREAS County Council on November 22, 2011, approved the Development Charges Steering Committee motion that a grant-in-lieu for affordable housing project not be provided;

NOW THEREFORE BE IT RESOLVED THAT Report FR-CS-23-12 regarding the request by the non-profit organization Habitat for Humanity Grey Bruce for consideration to allow an exemption or to provide a grant to offset development fees be received;

AND THAT the request from Habitat for Humanity Grey Bruce to provide a grant to offset development charges be denied;

AND THAT staff be directed to send a letter to Habitat for Humanity Grey Bruce indicating that documentation will need to be provided after the units have been constructed to determine whether the units meet the definition of affordability in order to determine whether relief/rebate should be provided for the planning application fees associated with this development.

Carried

Reports – Information Technology

ITR-CS-08-12 – 2011 Annual Technology Report

Mr. Hogan gave a PowerPoint presentation on the 2011 Annual Technology Report.

CS86-12 Moved by: Councillor Burley Seconded by: Councillor Jack

WHEREAS the approved 2011-2015 Information Technology Strategic Plan recommends an annual technology report be presented to County Council;

NOW THEREFORE BE IT RESOLVED THAT Report ITR-CS-08-12 entitled 2011 Annual Technology Report be received.

Carried

Correspondence

Smoke Free Outdoor Spaces By-Law and/or Rescinding of Grey County By-law

The following correspondence regarding the Smoke Free Outdoor Spaces By-law and/or Rescinding of Grey County By-law 3942-02 was received for information:

- i. Grey Bruce Health Unit Letter of Clarification Proposed re Smoke Free Outdoor Spaces By-law dated June 4, 2012
- ii. West Grey Letter Proposed County Smoke Free Outdoor Spaces By-law dated May 29, 2012
- iii. West Grey Resolution Supporting Rescinding Grey County By-law 3942-01 May 25, 2012
- iv. Georgian Bluffs Letter Not Supporting Smoke Free Outdoor Spaces By-law and Supporting Rescinding Grey County By-law 3942-02 dated June 14, 2012
- v. Bruce Grey Child & Family Services Supporting Smoke Free Outdoor Spaces By-law dated June 7, 2012
- vi. Randy Jackson on behalf of Owen Sound North Stars Senior B Lacrosse Team Supporting Smoke Free Outdoor Spaces By-law dated June 8, 2012
- vii. JoAnne White, owner of Harrison Park Inn Restaurant Supporting Smoke Free Outdoor Spaces By-law dated June 7, 2012
- viii. Mark Perry on behalf of Owen Sound Minor Soccer Association Supporting Smoke Free Outdoor Spaces By-law dated June 10, 2012
- ix. Matthew Baker on behalf of the Urban Aboriginal Healthy Living Program from M'Wikwedong Supporting Smoke Free Outdoor Spaces By-law dated June 11, 2012
- x. Crystal Ferguson Supporting Smoke Free Outdoor Spaces By-law dated June 14, 2012

Township of Chatsworth – Opting Out of the Business Tax Capping Program

Mr. Wepler reported on the resolution of the Township of Chatsworth regarding Opting Out of the Business Tax Capping Program and advised that a report is being prepared and will be shared with the local municipalities for review and comment and brought forward to Committee.

CS87-12 Moved by: Warden McKinlay

Seconded by: Councillor White

THAT the letter from the Township of Chatsworth dated June 12, 2012 be received and the Council Resolution of June 6, 2012 contained therein requesting the Minister of Finance and the Province of Ontario to amend the contents of the Municipal Act, 2011 to allow upper and single-tier municipalities to opt out of the business tax capping program set out in Part IX of the Municipal Act for the 2013 taxation year and future tax cycles, be referred to staff for further information.

Carried

Other Business

Association of Municipalities of Ontario (AMO) Delegation Requests

Request(s) for delegation with the Provincial Ministers and staff at the AMO Conference in August 2012 to be brought forward to the July 10, 2012 Corporate Services Committee for consideration.

Next Meeting Dates –

- Tuesday, July 10, 2012

On motion by Councillor Burley, the meeting adjourned at 12:15 p.m.

Kevin Eccles. Chair