

To:	Warden Halliday and Members of Grey County Council
Committee Date:	October 11, 2018
Subject / Report No:	CAOR-CW-20-18
Title:	Joint Accessibility Advisory Terms of Reference
Prepared by:	Rob Hatten
Reviewed by:	Kim Wingrove
Lower Tier(s) Affected:	All (optional)
Status:	Adopted as presented by the Committee as per Resolution CW250-18; Endorsed by County Council on November 8, 2018 as per Resolution CC105-18.

Recommendation

1. That the draft Joint Accessibility Advisory Terms of Reference be received; and
2. That the draft terms of reference be circulated to all lower tier municipalities along with a letter extending an invitation to participate in the committee beginning in 2019.

Executive Summary

This report outlines a draft terms of reference for a joint municipal Accessibility Advisory Committee (AAC). A joint municipal AAC will be a valuable resource for Grey County municipalities that choose to participate. A joint AAC would provide consistent recommendation to local councils and would also address challenges in recruiting for this committee.

Background and Discussion

All Grey County municipalities are required to consult with persons with disabilities and under the *Ontarians with Disabilities Act, 2001*, any municipality with more than 10,000 residents must have an Accessibility Advisory Committee (AAC). The legislation does allow for a joint AAC which serves two or more municipalities.

In August, Council supported a staff recommendation to pursue a joint municipal AAC with voluntary participation by member municipalities. Staff have developed a draft terms of reference for the joint AAC after consulting the documents of other Ontario municipalities.

The Terms of Reference outlines the scope of responsibilities for members. These responsibilities are much the same as the current Terms of Reference document but also apply to participating municipalities.

Staff recommend a voting membership of up to seven members. The majority of these members must be people who identify as having a disability. Other voting representatives include one member of Grey County Council (selected annually) and other public members who have a high degree of accessibility knowledge.

Non-voting members will also support the committee. These members include one staff resource from each participating municipality, Grey County accessibility staff, and any other local municipal staff wishing to participate.

The Chair and Vice chair will be elected annually from the voting membership at the first meeting of the year.

Meetings will occur at the call of Chair, or as deemed necessary by the committee.

Public members of the joint AAC will be considered volunteers and will be reimbursed mileage or other similar travel costs.

Legal and Legislated Requirements

Ontarians with Disabilities Act (ODA)

Accessibility for Ontarians with Disabilities Act (AODA)

Grey County Procedural By-Law

Relevant Consultation

- Perth and Middlesex Accessibility staff

Appendices and Attachments

[Draft – Joint Municipal Accessibility Advisory Committee Terms of Reference](#)