Committee Minutes

Planning and Community Development Committee

May 16, 2013 – 10:00 AM

The Planning and Community Development Committee met on the above date at the Grey Roots Museum and Archives with the following members in attendance:

Present: Chair Arlene Wright; Councillors Terry McKay, Alan Barfoot, Wayne Fitzgerald, Kathi Maskell, Francis Richardson and John Bell; and Warden Duncan McKinlay

Regrets: Councillor Norman Jack

Staff Present: Sharon Vokes, County Clerk / Director of Council Services; Randy Scherzer, Director of Planning; Heather Morrison, Deputy Clerk/Records Manager; Scott Taylor, Senior Planner; Mike Alguire, Purchasing and Materials Manager and Tara Warder, Recording Secretary

Call to Order

Chair Wright called the meeting to order at 10:00 AM.

Declaration of Pecuniary Interest

There were none.

Minutes of Meetings

Joint Public Meeting minutes dated April 15, 2013- Municipality of Grey Highlands

The Joint Public Meeting minutes were reviewed.

PCD52-13 Moved by: Councillor Fitzgerald Seconded by: Councillor McKay
THAT the joint public meeting minutes with the Municipality of Grey Highlands dated April 15, 2013 regarding a proposal for two Official Plan Amendments and a zoning by-law amendment (Applicant: Oro Ridge Corporation) be received.

Carried

Business Arising from the Minutes

Planning and Community Development Committee minutes dated April 16, 2013

These minutes were for information only as they were adopted by Grey County Council on May 7, 2013.

Reports – Clerk

CCR-PCD-08-13 Analysis of First Quarter Financial Statements to March 31, 2013

Sharon Vokes and Randy Scherzer presented the above report regarding the analysis of the 2013 first quarter financial statements.

Staff addressed questions from the Committee regarding the composition of County forests and the Grey Roots operating budget. It was noted that the Elvis exhibit was very popular and had a positive effect on general admission levels in 2012. Staff also noted that the summer exhibit “Gods, Myths and Mortals: Discover Ancient Greece” is set to open May 18, 2013.

PCD53-13 Moved by: Councillor Richardson Seconded by: Councillor Barfoot

THAT Report CCR-PCD-08-13 regarding the analysis of the first-quarter financial statements for 2013 pertaining to the Planning and Community Development Committee’s portfolio be received.

Carried

CCR-PCD-10-13 Recommendation Regarding Grey Roots Business Plan

Sharon Vokes presented the above report. Mrs. Vokes noted that staff will continue working through the Business Plan and present recommendations to the Committee in stages.

Mrs. Vokes noted the proposed changes to the vision, mission and values statements as well as admission rate incentives. Specifically, the consultants have recommended that residents be given a 50% discount on admission rates if they bring friends or relatives from outside the County. Friends and relatives from outside the area who accompany Grey Roots members would also receive this discount. The intent is to attract residents and their family and friends, recognizing that these groups are a large
part of the tourism industry. Additionally, the matrix for Moreston Heritage Village was reviewed and updates have been recommended. Proposed changes to the building matrix include adjustments to the weights associated with interpretive ability and economic factors.

**PCD54-13** Moved by: Councillor Barfoot Seconded by: Councillor Bell

WHEREAS Museum Planning Partners delivered a business plan which is to guide Grey Roots for the next five years;

AND WHEREAS certain recommendations within the plan are policy oriented and require County Council’s approval;

NOW THEREFORE BE IT RESOLVED THAT Report CCR-PCD-10-13 regarding beginning implementation of recommendations within the Grey Roots business plan be received;

AND THAT the vision, mission and values as outlined in Report CCR-PCD-10-13 be endorsed.

Carried

**PCD55-13** Moved by: Councillor Richardson Seconded by: Councillor Maskell

WHEREAS the Grey Roots business plan recommends admission price breaks for Grey County residents under certain circumstances;

NOW THEREFORE BE IT RESOLVED THAT admission prices be reduced under the following circumstances:

Grey County Residents to pay half-price admission rates when they attend with friends and relatives; and

Where members of Grey Roots attend with friends and relatives, the friends and relatives will be entitled to half-price admission rates;

AND THAT “friends and relatives” is defined as individuals who do not reside within Grey County.

Carried

**PCD56-13** Moved by: Councillor McKay Seconded by: Councillor Fitzgerald

WHEREAS it is important to finalize the plan of the buildings to be included in Moreston Heritage Village;
AND WHEREAS it is recommended that the current matrix used to evaluate the acceptance of buildings into Moreston should be updated;

NOW THEREFORE BE IT RESOLVED THAT the building matrix as presented in Report CCR-PCD-10-13 is hereby approved;

AND THAT the finalization of Moreston Heritage Village be completed using community engagement processes such as surveys, social media and public, staff and council focus groups;

AND THAT following the community engagement process, that a report be prepared for the Committee’s consideration.

Carried

Reports – Planning

_PDR-PCD-18-13 Replace Culvert #1 on the CP Rail Trail_

Randy Scherzer presented the above report regarding Culvert 1, beginning with a history of the culvert which is located south of the Kiwanis Soccer Complex in Owen Sound on the CP Rail Trail. Mr. Scherzer indicated that County staff and City staff have met to discuss the proposed works outlined in the Kenny Drainage study completed by the City of Owen Sound.

Staff are recommending that Culvert #1 be replaced immediately with a steel culvert based on the condition of the existing culvert. There is a safety risk to trail users if the culvert fails, and the drainage system could be blocked if it were to fail. This item was not budgeted in 2013. The estimated cost for the replacement is $120,000 and it is recommended that the project be funded from the One Time Funding Reserve. Staff are recommending that Genivar be awarded a contract to prepare the plans and design specifications for the Culvert #1 replacement, as they have been involved in both the culvert and the Kenny Drain study in the past.

The Grey Sauble Conservation Authority has recommended that the capacity of the replacement culvert be consistent with the existing capacity, and that it be lowered to allow fish to move up the channel.

Mr. Scherzer noted that it has been brought to his attention that the snowmobile trail did run across the culvert this past season. Staff will continue to monitor the state of the structure.

The Committee requested that the consultant look at the possibility of stabilizing the eroded bank using the existing stones from the culvert.
PCD57-13  Moved by: Councillor Fitzgerald   Seconded by: Councillor Barfoot

WHEREAS Culvert#1 on the CP Rail Trail in the City of Owen Sound was repaired by the County of Grey to address safety requirements in 2005 as an interim step until a more permanent solution could be completed;

AND WHEREAS it is recommended that Culvert#1 be replaced immediately due to the existing structural condition of Culvert#1 and the risk of potential failure;

AND WHEREAS it has been estimated that the cost to design and replace Culvert#1 will be $120,000;

NOW THEREFORE BE IT RESOLVED THAT Report PDR-PCD-18-13 be received;

AND THAT based on Genivar’s past involvement and knowledge with respect to Culvert#1 that a contract be awarded to Genivar to prepare the plans and design specifications for the Culvert#1 replacement for an upset limit of $10,000;

AND FURTHER THAT staff be directed to prepare a tender for the replacement of Culvert#1 based on the design specification to be prepared by Genivar;

AND FURTHER THAT the estimated funds to support this project being $120,000.00 be funded from the One Time Funding Reserve;

AND FURTHER THAT any further crossings or works as recommended by the City of Owen Sound Kenny Drain Stormwater Management – Environmental Study would be the responsibility of the City of Owen Sound and that any works proposed to cross the CP Rail Trail be subject to an appropriate easement agreement.

Carried

By-law Enforcement Officer Report – April – May 2013

The Committee considered the By-law Enforcement Officer report. Mr. Scherzer noted that 60 permit applications have been received to date this year. The Rocklyn Creek harvest has been completed.

PCD58-13  Moved by: Councillor McKay   Seconded by: Councillor Richardson
THAT the By-law Enforcement Officer Report for April – May 2013 be received for information.

Carried

Committee Review of Land Use Planning Appeals / Potential Appeals

Grey County Planning Active Ontario Municipal Board Appeals

Randy Scherzer and Scott Taylor presented the active Ontario Municipal Board (OMB) Appeals.

Mr. Taylor indicated that the OMB has rendered a decision with respect to the appellant’s request to recover costs related to Official Plan Amendment 99. The OMB has found that the County is not subject to the costs claimed by the appellant.

Closed Meeting Matters

There were none.

Correspondence

Media Release – Owen Sound Transportation Company – Sailing Delays 2013; Case Book – Low Water Levels on Georgian Bay; Dr. Michael Risk – Ontario Municipal Board Case PL110437 Gravel Pit near Baptist Church Road - Sutherland Infractions; Resolution from the Municipality of East Ferris – Feed in Tariff Program; Resolution from Loyalist Township – Consequences of the Green Energy Act

The Committee expressed concerns with the low water levels. There is a meeting scheduled for Thursday June 13, 2013 involving municipalities surrounding Georgian Bay to attempt to spearhead action. The Committee is also hopeful an update will be received regarding the Province relaxing its dredging policies.

Mr. Taylor spoke to the correspondence received from Dr. Michael Risk, noting that Carl Sadler has confirmed that the trees which were cut did not require a permit. The landowner accidently removed some Butternut trees and contacted the Ministry of Natural Resources (MNR) and has worked with the MNR to develop an appropriate replanting program. Further, it has been confirmed that municipal entrances have not been used for hauling and that no excavation has been completed on site. The water samples have been sent to the appellant’s hydrogeologist.
PCD59-13 Moved by: Councillor McKay Seconded by: Councillor Richardson

THAT the following correspondence be received for information:
- Case Book – Low Water Level on Georgian Bay
- Dr. Michael Risk – Ontario Municipal Board Case PL110437 Gravel Pit near Baptist Church Road – Sutherland Infractions – Dated April 15, 2013
- Resolution from the Municipality of East Ferris – Feed in Tariff Program – Dated April 2, 2013
- Resolution from Loyalist Township – Consequences of the Green Energy Act – Dated April 8, 2013

Carried

Resolution – Township of Wainfleet – Non-Willing Host for Industrial Wind Turbines

The Committee noted that Wainfleet has taken a strong stance on resisting wind turbines in the municipality.

PCD60-13 Moved by: Councillor Barfoot Seconded by: Councillor Bell

THAT the County of Grey support the resolution from the Township of Wainfleet regarding a motion to declare the Township of Wainfleet a non-willing host for wind turbine development.

Carried

Other Business

Warden McKinlay noted that the Town of the Blue Mountains Council is researching the requirements to be considered a “non-willing host” for wind turbines.

Sharon Vokes informed the Committee that the Rocky Raccoon Cafe has signed a contract with the County to provide a food establishment at Grey Roots. The Café will be opening soon.

A tour of Grey Roots Museum and Archives will follow the adjournment of the meeting.

Next Meeting Dates

June 18, 2013 at the Grey County Administration Building

On motion by Warden McKinlay, the meeting adjourned at 11:07 AM.