

Ministry of
Community Safety and
Correctional Services

Office of the
Fire Marshal and
Emergency Management

77 Wellesley Street West
Box 222
Toronto ON M7A 1N3
Tel: 416-314-3723
Fax: 416-314-3758

Ministère de la
Sécurité communautaire et
des Services correctionnels

Bureau du
commissaire des incendies et
de la gestion des situations d'urgence

77, rue Wellesley Ouest
C.P. 222
Toronto ON M7A 1N3
Tél. : 416-314-3723
Télééc. : 416-314-3758



Ontario

cc: M-McLary
RECEIVED
FEB 28 2014

February 18, 2014

County of Grey
Mr. Duncan McKinlay
Warden
County Building 595 Ninth Avenue East
Owen Sound ON N4K 3E3

Dear Warden McKinlay:

The Office of the Fire Marshal and Emergency Management (OFMEM) has conducted an annual review of your municipal emergency management program and its elements. Municipalities are required, in accordance with the *Emergency Management and Civil Protection Act* (EMCPA) to provide the following:

Municipal emergency management programs

2.1 (1) Every municipality shall develop and implement an emergency management program and the council of the municipality shall by by-law adopt the emergency management program. 2002, c. 14, s. 4.

Same

(2) The emergency management program shall consist of,
(a) an emergency plan as required by section 3;
(b) training programs and exercises for employees of the municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities;
(c) public education on risks to public safety and on public preparedness for emergencies; and
(d) any other element required by the standards for emergency management programs set under section 14. 2002, c. 14, s. 4.

Based on our review of your emergency management program and its elements, your municipality has complied with all of the following requirements of the EMCPA:

Community Emergency Management Coordinator (CEMC) appointed (O.Reg.380/04,s.10(1))	✓
CEMC completed the required training (O.Reg.380/04,s.10(2))	✓
The Municipality Emergency Management Program Committee met once this year (O. Reg. 380/04, s.11 (6))	✓

Current by-law for the municipality's adoption of its emergency management program (EMCPA s. 2.1(1))	✓
Municipal Community Risk Profile reviewed by the Emergency Management Program Committee (EMCPA s. 2.1(3))	✓
Municipality's Emergency Response Plan reviewed and the most current copy submitted to EMO (EMCPA s.3(1), s.3(6) s. 6.2 (1))	✓
Current by-law for the municipality's Emergency Response Plan? (EMCPA s. 3(1))	✓
Municipal Emergency Operations Centre designated (O.Reg.380/04,s.13 (1))	✓
Municipality's EOC communications system deemed to be appropriate (O. Reg. 380/04,s.13 (2))	✓
Municipality's Critical Infrastructure reviewed by the Emergency Management Program Committee (EMCPA s. 2.1 (3))	✓
Four (4) hours of annual municipal training conducted for the Municipal Emergency Control Group, staff and others identified in the ER Plan (EMCPA s.2.1(2), O. Reg. 380/04,s.12 (3))	✓
Municipal annual Exercise for the Municipal Emergency Control Group, staff and others identified in the ER Plan (EMCPA s.2.1(2), O.Reg.380/04 s. 12 (6))	✓
Municipal designated employee appointed to act as Emergency Information Officer (O.Reg.380/04, s. 14 (1))	✓
Public Education Strategy completed (EMCPA s. 2.1 (2c))	✓
Municipality's Emergency Management Program Committee conducted an Annual Review of the Program (O.Reg.380/04,s.11 (6))	✓

OFMEM staff are available to further discuss this review, as well as to provide you with ongoing advice and assistance to enhance the delivery of emergency management programming in your municipality.

Sincerely,



Tadeusz (Ted) Wieclawek
 Fire Marshal of Ontario, and
 Chief of Emergency Management

- c. Sharon Vokes, Municipal Clerk
 Marlene McLevy Community Emergency Management Coordinator
 Drew Maddison Sector Field Officer