



# Committee Report

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## Report HDR-SS-16-15

**To:** Chair Burley and Members of the Social Services Committee  
**From:** Anne Marie Shaw, Director of Housing  
Lynne Johnson, Director of Long-Term Care  
**Meeting Date:** September 24, 2015  
**Subject:** **Quarterly Purchasing Report for Quarter 2 of 2015**  
**Status:** Recommendation adopted by Committee as presented per Resolution SSC80-15; Endorsed by County Council October 6, 2015 per Resolution CC135-15;

### Recommendation(s)

**THAT Report HDR-SS-16-15, being a quarterly purchasing report for Quarter 2 of 2015 for the Housing and Long Term Care Departments, be received for information.**

### Background

The County of Grey Purchasing Policy A-FIN-001, as endorsed by County Council on March 4, 2014, gives Directors the authority to award items and services up to \$250,000. This policy requires Directors to provide a summary of all purchases between \$25,000 and \$250,000 on a quarterly basis.

The below chart summarizes all purchases made between \$25,000 and \$250,000 by the Director of Housing or the Director of Long Term Care between April 1, 2015 and June 30, 2015.

<b>Contract</b>	<b>Description</b>	<b># of Bids</b>	<b>Awarded to</b>	<b>Approved Available Budget</b>	<b>Awarded Amount (excl. HST)</b>
RFT-HOU-05-15	Kitchens at Kiwanis	4	Amato & Son	\$180,000	\$182,000
RFQ-HOU-07-15	Railings at Low Rise	3	Vandolders Custom Exteriors	\$25,000	\$36,685
RFT-HOU-08-15	Siding in Markdale 100 Margaret Elizabeth	4	Vandolders Custom Exteriors	\$40,000	\$39,500
RFT-HOU-11-15	Roof in Hanover 214 11 <sup>th</sup> Avenue	4	Borchert's	\$35,000	\$30,049
RFT-HOU-12-15	Roof at Meaford 157 Nelson Street	4	Comsteel	\$50,000	\$57,512
RFT-HOU-14-15	Windows at Mill Road 225 14 <sup>th</sup> St. West OS	8	Graham Construction	\$75,000	\$59,725
RFT-HOU-15-15	Lawn Tractor	4	Huron Tractor	\$30,000	\$26,400
RFT-HOU-19-15	Windows at Meaford Family Units	9	Danval Construction	\$80,000	\$61,088
RFT-HOU-20-15	Windows in Durham 248 Queen Street	5	Vandolders Custom Exteriors	\$50,000	\$25,055
RFP-LTC-03-15	Rockwood Redevelopment	2	Sienna Senior Living	\$0 (LTCR-SS-06-15)	\$47,300

## Link to Strategic Goals / Priorities

The Values Statement of the approved Corporate Strategic Plan includes fiscal responsibility. Consistent application of the purchasing policy requirements focuses on the commitment to ensure effective and efficient processes, which offer prudent use of public funds.

## Financial

In order to fund the shortfall of \$8,524 net HST for RFT-HOU-12-15 and the shortfall of \$12,331 net HST for RFQ-HOU-07-15, Housing staff have pulled three insulation jobs from the 2015 capital budgets. They are Hanover Family Units (\$7,000), East Side Family Units in Owen Sound (\$8,000), and Meaford Family Units (\$8,000). These are no longer required out of capital as they were completed under the Ecofitt program.

The Rockwood Terrace project involved hiring a consultant to assist in the various phases of redevelopment including stakeholder discussion and financial assessment. These redevelopment costs (\$48,132 net HST) will be claimed for reimbursement under the \$250,000 Planning Grant once the County of Grey has entered into a Development Agreement with the Ministry. If the Development Agreement is not entered into, the project will be paid for out of reserves.

## Attachments

None

Respectfully submitted by,

Anne Marie Shaw  
Director of Housing

Lynne Johnson  
Director of Long-Term Care