

Report FR-SS-05-15

To: Chair and Members of the Social Services Committee
From: Mary Lou Spicer, Deputy Director of Finance
Meeting Date: December 10, 2014
Subject: **Long Term Care Write off of Uncollectible Accounts**
Status: Recommendation adopted by Committee as presented per Resolution SS05-15; Endorsed by County Council January 6, 2015 per Resolution CC24-15;

Recommendation(s)

THAT report FR-SS-05-15 regarding the year end write off of uncollectible accounts receivable balances for the Long Term Care department be received;

AND THAT accounts receivable balances totaling \$6,037.62 from former Long Term Care residents be written off.

Background

Staff at each of the three sites reviews accounts receivable balances on a monthly basis as well as attempts to work with families when arrears exist in order to minimize the potential for write offs. The Ministry of Health and Long Term Care reimburses homes 50% of the amount written off for former residents that applies to basic accommodation (optional services such as the additional cost for a private or semi-private room, cable or telephone are not eligible for Ministry subsidy). Normal practice is to write off amounts for accounting purposes and staff continues efforts to collect the amounts owing until being notified that no further funds are available. Write offs are processed annually as the Ministry requires that the write off be made wherever possible in the year the resident was discharged from the home in order to qualify for 50:50 funding.

The accounts receivable balances have been reviewed and staff recommends that \$6,037.62 from one resident be written off. In this case, the estate has not been finalized and if there are insufficient funds, the Ministry will reimburse \$2,243.59 and the balance of \$3,794.03 will be a loss in revenue for Rockwood Terrace.

Financial / Staffing / Legal / Information Technology

Considerations

The recommended write off totals \$6,037.62; if the estate does not have sufficient funds, the loss in revenue of \$3,794.03 will not create a significant impact on the Rockwood Terrace budget.

Link to Strategic Goals / Priorities

To ensure that Council's goals of financial sustainability and public accountability are maintained.

Attachments (none)

Respectfully submitted by,

Mary Lou Spicer
Deputy Director of Finance

Director Sign Off: *Kevin Weppler, Director of Finance; Lynne Johnson, Director of Long Term Care*