

Transportation and Public Safety Committee

April 17, 2014 – 10:00 AM

The Transportation and Public Safety Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Alan Barfoot; Councillors John Bell, Harley Greenfield, Deborah Haswell, Duncan McKinlay, Bob Pringle and Bob White; and Warden Brian Milne

Regrets: Councillor Wayne Fitzgerald

Staff

Present: Lance Thurston, Chief Administrative Officer; Mike Muir, Director of Emergency Medical Services; Michael Kelly, Director of Transportation; Pat Hoy, Engineering Manager; Sharon Melville, Buyer and Tara Warder, Recording Secretary

Call to Order

Chair Barfoot called the meeting to order at 10:02 AM.

Declaration of Pecuniary Interest

There was none.

Business Arising from the Minutes

Transportation and Public Safety Committee minutes dated March 20, 2014

These minutes are for information only as they were adopted by Grey County Council on April 1, 2014.

Deputations

Tim Yoworski – Waive Requirement for Road Widening – Severance

B25/13 – Township of Georgian Bluffs

Tim Yoworski attended the Committee meeting to request that Condition 8 on provisional severance B25/13 be waived, being the requirement to deed a 17 foot parcel of land to the County from the severed and retained parcels for road widening purposes.

Mr. Yoworski outlined the location of the subject property located at 504715 Grey Road 1 (Lot 13) in the Township of Georgian Bluffs. Mr. Yoworski is constructing a house at this address, and his neighbours have agreed to sever 24 feet of their lot, being Lot 12, to provide sufficient space for the new residence. Upon receiving notification that 17 feet of land from Lot 12 being the retained parcels, would also need to be given for road widening, Mr. Yoworski was advised by his neighbours that they would not be proceeding with the severance unless this condition was removed.

It was noted that Mr. Yoworski was not aware of the County's requirements with respect to widening and has been working with the Township on the matter since May of 2013. The design of the residence would have been different if the road widening requirements were known beforehand. The location of the proposed residence will have to move, as well as the lower drive which will prevent access to the boat launch.

Staff noted that there is no requirement for pre consultation for consent applications, however municipalities and residents are encouraged to contact the County for applications on County roads to see if there are any requirements that may change the development application.

The Grey County Official Plan suggests that 30.48 metres of road allowance is the applicable standard and it is staff's desire to maintain this standard where possible.

Staff indicated that other municipalities were consulted on whether they request widening on both the retained and severed parcels and that it is a consistent practice to obtain both. The rationale is to avoid expropriation when widening is needed and to avoid incurring high costs to obtain widening.

The Committee inquired as to where the County's policy states that widening will be acquired from the retained parcel. Staff clarified that Section 53 (12) of the Planning Act provides municipalities with the authority to obtain widening.

Reports – Transportation

TR-TAPS-36-14 Grey Road 1 Widening Policy Exemption

Michael Kelly presented the above report, noting that attempts are made to be consistent through policy application. It is the County's desire to acquire widening early in order to avoid expropriation and other methods.

Mr. Kelly noted that the Planning Act enables municipalities to obtain widening from the severed and retained parcels. The Official Plan states that the County will strive to have 30.48 metres of right of way.

Lance Thurston noted that precedent would not be established in this case as each application is considered on its own merit.

It was noted that during the pre-consultation process, applicants should be made aware that the County may take widening so applicants know requirements at the beginning of the process.

TAPS47-14 Moved by: Councillor Haswell Seconded by: Warden Milne

WHEREAS the County's Acquisition of Land Procedure requires that all severances adjacent to Grey Roads deed a 5.18 metre (17 feet) parcel of land for road widening purposes to Grey County;

AND WHEREAS the Notice of Decision from the Township of Georgian Bluffs File Number B25/13, regarding the severance was completed on February 12, 2014, included the requirement to deed the 5.18 metre of frontage to Grey County as a provision of consent;

AND WHEREAS the owner of the property that will be increased in size from the severance, being 504715 Grey Road 1, has requested the County to withdraw its requirement to deed the 5.18 metre wide section of property to the County;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-36-14 regarding the request to withdraw the requirement to deed property to the County as outlined in the County's Acquisition of Land Procedure G-GEN-003-002 of Policy G-GEN-003-001 and contained within the Notice of Decision from the Township of Georgian Bluffs File Number B25/13 be received;

AND THAT the road acquisition requirements as set out in the

Acquisition of Land Procedure G-GEN-003-002 section 4 continue to be applied to the severed portion only.

Carried

TAPS48-14 Moved by: Councillor McKinlay Seconded by: Councillor Pringle

THAT staff be directed to review the land acquisition policy/procedure and provide Council with options related to requirements for road widening on severances on retained and severed parcels.

Carried

The Committee recessed briefly then reconvened.

TR-TAPS-24-14 Material Disposal Agreement

Michael Kelly presented the above noted report, noting that occasionally the County needs to dispose of excess material during construction and maintenance projects. This can be done through disposal at a landfill site or through an agreement with a private property owner who wishes to receive fill material. The execution of these agreements is not included in the delegation of duties policy and staff are requesting that the policy be amended to provide staff with the authority to execute these agreements.

TAPS49-14 Moved by: Warden Milne Seconded by: Councillor Greenfield

WHEREAS the County of Grey Transportation Services requires material disposal locations throughout the County to deposit excess fill material excavated from maintenance and construction activities on Grey County roads;

AND WHEREAS the approval to execute these agreements is currently not included within the delegation of duties by-law;

AND WHEREAS staff ensures that standard agreements are properly completed and signed by the landowner prior to the disposal of material on the private property;

AND WHEREAS timing of the completion of the Material Disposal Agreements is imperative and often requires approval prior to the next scheduled Transportation and Public Safety Committee meeting;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-24-14 regarding Material Disposal Agreements be received;

AND THAT the Director of Transportation Services be given authorization to execute the Material and Disposal Agreements on behalf of Grey County;

AND THAT this approval be included in the next revision of the Delegation of Duties Policy.

Carried

TR-TAPS-27-14 Encroachment Permit Fees

Michael Kelly presented the above report, noting that encroachment permits were implemented in May of 2013 and everyone who applies for an encroachment permit is subject to complete the application and pay the fee. Mr. Kelly noted that calls have been received from municipalities and utility companies requesting to have the fee waived.

Mr. Kelly noted that there are administration costs involved in processing the fees and attempts are made to be as neutral as possible. Staff are requesting direction on whether it is the Committee's wish is to continue with the fees as they exist today, or exempt municipalities and/or utility companies.

Concern was expressed with charging municipalities for the permit when a cooperative approach across municipalities is desirable.

TAPS50-14 Moved by: Councillor McKinlay Seconded by: Councillor Bell

WHEREAS County Council endorsed the implementation of the Encroachment Permit Procedure as of May 7, 2013;

AND WHEREAS the Encroachment Permit fee of \$505.00 is charged to all applicants to compensate Grey County for administrating the Encroachment Permit applications, inspecting the site and the works during and after completion;

AND WHEREAS local municipalities and utility companies have requested the Transportation Services Department to waive the Encroachment Permit fees for their works;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-27-14 regarding Encroachment Permit Fees be received;

AND THAT the Transportation Services Department be directed to continue to charge Encroachment Permit Fees to non- municipal utility companies and that municipalities be exempt from the fee.

Carried

TR-TAPS-30-14 Feversham Sand Dome Repairs

Michael Kelly addressed the above and provided a history of the matter to date. Staff are recommending that Council provide staff with the authorization to negotiate an agreement with Yeadon, the fabric installer, that would involve the repair of the fabric, provide the Municipality of Grey Highlands up to \$20,000 in compensation for the costs incurred of not having the dome functional for the 2013/2014 winter season, an extended warranty and an engineer to inspect the condition of the repairs.

TAPS51-14 Moved by: Councillor White

Seconded by: Councillor McKinlay

WHEREAS on August 28, 2013 Yeadon Fabric Structures Ltd. (Yeadon) and Grey County entered into an agreement to replace the fabric on the Feversham Sand Dome by October 27, 2013;

AND WHEREAS the fabric did not arrive on site until November 26, 2013 and when it was being installed the fabric ripped;

AND WHEREAS Yeadon has made an offer to repair the ripped fabric with an engineer-recognized repair method and compensate the Township of Grey Highlands for expenses incurred as a result of the fabric not being installed for the 2013/2014 winter season up to \$20,000;

AND WHEREAS the Municipality of Grey Highlands wishes a new fabric without rips to be installed on the Dome;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-30-14 regarding the Feversham Sand Dome be received;

AND THAT County staff be provided the authority to negotiate an agreement with Yeadon that would:

- **Allow the repair of the torn fabric with an acceptable repair method.**
- **Provide up to \$20,000 to the Municipality of Grey Highlands as compensation for not having the Feversham Sand Dome functional for the 2013/2014 winter season.**
- **An extended warranty.**
- **An engineer to inspect and certify the condition of the repairs and fabric once installed.**

Carried

TR-TAPS-31-14 Flower Planting on County Bridges

Michael Kelly presented the above report, noting that the Friends of Clarksburg have been undertaking planting on a County bridge and have inquired as to whether the County would provide for their insurance. It is staff's desire to apply consistency across all groups. It is also desirable for the lower tier municipality to be involved in these projects. Staff are recommending that the municipality complete an encroachment permit and utilize their insurance for groups to undertake such activities.

Concern was expressed over the risk of discouraging volunteers from undertaking such projects if a large burden is placed on them to organize these activities.

TAPS52-14 Moved by: Councillor Haswell Seconded by: Councillor White

WHEREAS the County has received a request for a volunteer group to place flowers on a County bridge and for the County to provide the insurance for this activity;

AND WHEREAS the County does not provide insurance to other organizations completing volunteer work within the road right-of-way;

AND WHEREAS beautification initiatives should be approved by local municipalities;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-31-14 regarding the undertaking of flower plantings on Grey County bridges be received;

AND THAT the Transportation Services Department incorporates a section into the Encroachment Permit Procedure that would permit local municipalities to submit an encroachment permit for local beautification projects on County Road right-of-ways.

Carried

TR-TAPS-33-14 RFT-TS-12-14 Grey Road 1 Hot Mix Paving Award

Pat Hoy addressed the Committee on the above report. Staff are recommending that the tender for the pulverizing and paving of Grey Road 1 be awarded to Harold Sutherland Construction.

TAPS53-14 Moved by: Councillor White Seconded by: Councillor Pringle

WHEREAS the 2014 budget included two Grey Road 1 hot mix paving projects with a total value of \$2,742,205, which consists of paving, drainage, design, tendering, construction, inspection, and quality assurance;

AND WHEREAS RFT-TS-12-14 for Grey Road 1 Pulverizing and Hot Mix Paving was issued on Wednesday, March 5, 2014 and closed on Thursday, March 20, 2014;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-33-14 being a report containing the tender results for RFT-TS-12-14, be received;

AND THAT RFT-TS-12-14 be awarded to Harold Sutherland Construction for a bid price of \$1,786,447.53, excluding HST;

AND THAT a 10% contingency and 5% contract administration and quality assurance, be added to the total project expenditure for a revised project cost to the County of Grey of \$2,090,572.34 net HST.

Carried

TR-TAPS-32-14 RFT-TS-11-14 Grey Road 2 Hot Mix Paving Award

Pat Hoy addressed the above report, recommending the hot mix paving tender be awarded to E.C. King Contracting and that the anticipated shortfall of this project be funded by the anticipated surplus in the Grey Road 1 pulverize and paving project.

TAPS54-14 Moved by: Councillor Pringle Seconded by: Councillor Greenfield

WHEREAS the 2014 budget for two Grey Road 2 Hot Mix Paving projects was \$772,173 with the project consisting of paving in two locations, design, tendering, construction, inspection, and quality assurance;

AND WHEREAS RFT-TS-11-14 for Grey Road 2 Hot Mix Paving was issued on Friday, February 21, 2014 and closed on Tuesday, March 18, 2014;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-32-14 being a report containing the tender results for RFT-TS-11-14, be received;

AND THAT the RFT-TS-11-14 be awarded to E.C. King Contracting for a bid price of \$930,905.10, excluding HST;

AND THAT a 10% contingency and 5% contract administration and quality assurance, be added to the total project expenditure for a revised project cost to the County of Grey of \$1,089,382.38 net HST;

AND FURTHER THAT the approximate \$650,000 surplus from tender RFT-TS-12-14 (Grey Road 1) be utilized to fund the approximate \$317,000 budgeted shortfall for RFT-TS-11-14 (Grey Road 2).

Carried

TR-TAPS-34-14 Grey Road 31 Property Purchase

TAPS55-14 Moved by: Councillor McKinlay Seconded by: Councillor Greenfield

WHEREAS in accordance with the terms of the M.A.Q. Aggregate Inc. (MAQ) agreement with the Counties of Simcoe and Grey, MAQ was responsible for completing road work on Grey Road 31;

AND WHEREAS the required road work will result in the need for Grey County to purchase a strip of road widening to accommodate the revised road alignment;

AND WHEREAS the offer to purchase the property is consistent with the Acquisition of Land Procedures, including the price;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-34-14 be received;

AND THAT the Warden and Clerk be authorized to execute the land purchase agreement for a 5 metre strip of frontage for a total length of 325 metres, described as Part of Lot 19, Concession A, west of Grey Road 31 / Simcoe Road 95, Township of Grey Highlands (formerly Osprey), County of Grey.

Carried

TR-TAPS-35-14 Quarterly Purchasing Report – Quarter 1 of 2014

TAPS56-14 Moved by: Councillor McKinlay Seconded by: Councillor Bell

THAT Report TR-TAPS-35-14 regarding the quarterly purchasing report for Quarter 1 of 2014 be received for information.

Carried

*TR-TAPS-37-14 Harold Sutherland Construction Ltd. Keppel Quarry
Aggregate Haul Road Improvement Agreement*

TAPS57-14 Moved by: Councillor McKinlay Seconded by: Councillor Pringle

WHEREAS Harold Sutherland Construction Ltd. (HSCL) has applied for an aggregate license for an expansion of the Keppel Quarry;

AND WHEREAS Condition 14 of the Niagara Escarpment Development Control Permit as approved by the Niagara Escarpment Hearing Officer indicates that prior to the issuance of a Development Permit, HSCL shall enter into an agreement with the County of Grey with regards to any required upgrades to Grey Road 17, the new quarry entrance on the west side of Grey Road 17 and turning lane, road maintenance and the tunnel under Grey Road 17;

AND WHEREAS HSCL and Grey County have reached an agreement that addresses all three of the items identified in Condition 14 of the Niagara Escarpment Development Control Permit;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-37-14 regarding the execution of an Agreement between HSCL and Grey County be received;

AND THAT the Warden and Clerk be authorized to execute the Aggregate Haul Road Improvement Agreement with HSCL.

Carried

*TR-TAPS-38-14 Addendum Two Revised MAQ Haul Route Road and
Improvement Agreement – Grey Road 31*

TAPS58-14 Moved by: Councillor McKinlay Seconded by: Councillor Bell

WHEREAS in accordance with Report TR-TAPS-70-13, the Warden and Clerk were authorized to execute the Addendum for the Aggregate Haul Route Road and Improvement Agreement with St Marys Cement Ltd (St Marys);

AND WHEREAS MAQ Aggregate Incorporated's (MAQ) has reassigned their interest in the quarry located on Grey Road 31;

AND WHEREAS as a result of delays by St Marys and modifications between the relationship between MAQ and St Marys minor modifications were made to the proposed Addendum approved by Grey County Council;

AND WHEREAS the modifications will not affect the original terms of the Addendum to the Agreement;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-38-14 be received:

AND THAT the Warden and Clerk be authorized to execute the modified Addendum for the Aggregate Haul Route Road and Improvement Agreement with St Marys as noted in Report TR-TAPS-38-14.

Carried

Reports – Emergency Medical Services

EMSR-TAPS-08-14 Ambulance Services Review Results

Mike Muir presented the above report regarding the results of the final report on the annual service review undertaken by the Ministry of Health. The County of Grey received excellent results in the review and has rectified any issues the Ministry commented on.

Staff were congratulated by the Committee on the results of the review. A media release will be issued.

TAPS59-14 Moved by: Warden Milne

Seconded by: Councillor Greenfield

THAT Report EMSR-TAPS-08-14 regarding ambulance service review results be received for information.

Carried

EMSR-TAPS-09-14 Re-Branding Grey County EMS to Grey County

Paramedic Services

Mike Muir addressed the above report, recommending that the term Grey County EMS be changed to Grey County Paramedic Services. Similar names are being used by other jurisdictions as well.

It was noted that there are costs associated with setting up the new crest as well as signage.

TAPS60-14 Moved by: Councillor Greenfield Seconded by: Warden Milne

WHEREAS Grey County has completed a re-branding exercise in an effort to remain current;

AND WHEREAS Grey County Emergency Medical Services wishes to re-brand its name to more accurately reflect the nature of the services provided by the department;

AND WHEREAS the term Paramedic has become synonymous with the nature of the services provided;

NOW THEREFORE BE IT RESOLVED THAT report EMSR-TAPS-09-14 be received;

AND THAT Grey County Emergency Medical Services be renamed to Grey County Paramedic Services.

Carried

EMSR-TAPS-10-14 Cross Border Billing

Mike Muir presented the above report regarding cross border billing. Staff are recommending the approval of a cross border billing invoice received from Bruce County in the amount of \$4235.00 for the provision of land ambulance services within Grey County.

TAPS61-14 Moved by: Councillor Pringle Seconded by: Councillor Bell

WHEREAS in 2012 Grey County approved a motion to enter into agreements with neighbouring single and upper-tier municipalities for the purposes of annual financial reconciliation of Emergency Medical Services (EMS) cross-border service accounts;

AND WHEREAS Grey County has received a reconciled invoice from Bruce County for payment of cross-border land ambulance services provided in 2012 in the amount of \$4,235.00;

NOW THEREFORE BE IT RESOLVED THAT Reports EMSR-TAPS-10-14 regarding cross border billing for Bruce County be received;

AND THAT the payment of cross-border land ambulance services provided by Bruce County in 2012 in the amount of \$4,235.50 be approved.

Carried

EMSR-TAPS-11-14 Response Time Performance Plans

Mike Muir addressed the above information report, outlining the 2013 response time performance plans.

TAPS62-14 Moved by: Councillor Pringle Seconded by: Councillor White

WHEREAS Grey County is required to submit annual response time performance plans to the Ministry of Health and Long Term Care;

AND WHEREAS Grey County has submitted to the Ministry of Health and Long Term Care its performance measurement against the 2013 response time performance plan targets;

AND WHEREAS Grey County has the opportunity to adjust the response time performance plan targets throughout the year;

AND WHEREAS Grey County has met the performance targets set for 2013;

NOW THEREFORE BE IT RESOLVED THAT Report EMSR-TAPS-11-14 regarding response time performance plan be received;

AND THAT Grey County maintains the current response time performance targets submitted to the Ministry of Health and Long Term Care for the 2014 calendar year.

Carried

Correspondence

Building Canada Fund Announcement – AMO Breaking News

TAPS63-14 Moved by: Councillor Bell Seconded by: Councillor Greenfield

THAT the correspondence received from the Association of Municipalities of Ontario regarding the Building Canada Fund Announcement be received for information.

Carried

Other Business

Transportation Services Update

Michael Kelly noted that the expansion of the Flanagan Pit by H. Bye Construction was recently considered at the Planning and Community Development Committee meeting of April 15, 2014. Mr. Kelly will be bringing forth a report at an upcoming meeting on when road assessments are needed during quarry developments.

Emergency Medical Services Update

Mr. Muir updated the Committee on the service's submission for the Community Paramedicine initiative sponsored by the Ministry of Health and Long-Term Care. There is an opportunity for grant funding up to \$300,000 that would be used to participate in a clinical trial in partnership with the Owen Sound Family Health Team, expansion of current community referral programs and assisting Grey Bruce Health Services with emergency department discharged patients utilizing electronic remote patient monitoring technologies donated by Future Health Inc. Mr. Muir will submit a report to Committee if approval for grant funding is received.

Next Meeting Dates

Thursday, May 22, 2014 at the Grey County Administration Building

On motion by Councillor Pringle, the meeting adjourned at 12:07 PM

Alan Barfoot, Chair