



**SUMMARY OF FIVE YEAR CAPITAL &
EXTRA-ORDINARY EXPENDITURES**
Corporate Services Committee Summary

COMMITTEE/FUNCTION	2015 Approved Budget	2016-2020 Five Year Capital & Extra-Ordinary Expenditures					TOTAL
		2016	2017	2018	2019	2020	
General Administration							0
Information Technology	44,085	54,500	54,500	54,500	55,000	55,000	273,500
Human Resources	0	30,200	30,200	30,200	30,200	30,200	151,000
Finance	0						0
Property - Administration Building	498,007	669,419	78,740	81,890	85,166	88,572	1,003,787
Property - Administration Building - Debt			802,743	802,743	802,743	802,743	3,210,972
Clerk & Council Services	9,000	4,000	4,000	4,000	4,000	4,000	20,000
NET LEVY REQUIREMENTS	551,092	758,119	970,183	973,333	977,109	980,515	4,659,259



SUMMARY OF FIVE YEAR CAPITAL & EXTRA-ORDINARY EXPENDITURES
General Administration

PROJECT	2015 Approved Budget	2016-2020 Five Year Capital & Extra-Ordinary Expenditures					TOTAL
		2016	2017	2018	2019	2020	
Building Condition Assessments and Reserve Fund Studies Update		110,000					110,000
From Reserve - Federal Gas Tax Reserve		(110,000)					(110,000)
Update of Corporate Strategic Plan		75,000					75,000
From Reserve - Strategic Initiatives Reserve		(75,000)					(75,000)
NET LEVY REQUIREMENTS	0	0	0	0	0	0	0

1. Department / Function: **General Administration**

Details of Project/Study: **Building Condition Assessments and Reserve Fund Studies Update**

2. Total Gross Cost of Proposed Capital Project/Study: \$110,000

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$110,000		

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$110,000	\$0	\$0	\$0	\$0	\$110,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. Estimated Useful Life: 5 years

4. Location of Project/Study (if applicable):

Facility Name / Address	Municipality
Various County Facilities	

5. Need or Benefit(s) of Project (including safety issues):

Update the building condition assessments of approximately 50 selected County owned facilities. These condition assessments will document the current condition, as well determine the remaining useful life of the County owned assets. Condition assessments will include but not be limited to the identification of structure, building exterior, building interior, elevator systems, electrical systems, mechanical systems, large equipment items, and code compliance deficiencies. Identified capital repairs will be filtered through a set of criteria, to be developed with the County that will determine a long-term capital re-investment strategy.

6. Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:

	2015	2016	2017	2018	2019	Total
Gross	\$0	\$100,000	\$0	\$0	\$0	\$100,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. Consequences/Implications of Not Undertaking Project (including alternatives):

If an update to these building condition assessments is not undertaken, proper budget planning may not occur. Capital improvements will be required that may not have been anticipated and budget impacts may occur.

8. Identify Sources and Amounts of Funding

	From Reserve - Federal Gas Tax Reserve
2016	\$110,000
2017	\$0
2018	\$0
2019	\$0
2020	\$0

Total	\$110,000
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9. Compliance with Council objective/strategic plan (if applicable):

Part of the County of Grey's Corporate Strategic Plan 2012-2015. Action Item 1.6 Accelerate the commitment to lifecycle planning for long-term investment in county-owned capital assets.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

Building Condition Assessments and Reserve Fund Studies will require updates every 5 years to remain current and relevant.

1. **Department / Function: General Administration**

Details of Project/Study: **Update of Corporate Strategic Plan**

2. **Total Gross Cost of Proposed Capital Project/Study: \$75,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$75,000		

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$75,000	\$0	\$0	\$0	\$0	\$75,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life:** 4 years; to be completed each term of council in its second year

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality

5. **Need or Benefit(s) of Project (including safety issues):**

The Corporate Strategic Plan is the guiding document which forms the basis of the corporate operating plan and departmental work plans. The process includes community engagement to ensure that the community has input into the process and council has an understanding of the community's needs. This is perhaps more important at the County level which is a little further removed from the electorate than local municipalities.

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:**

	2015	2016	2017	2018	2019	Total
Gross	\$0	\$0	\$0	\$0	\$0	\$0
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

It is often said that any road will get you there if you don't know where you are going. The Corporate Strategic Plan serves as the guiding document to ensure that financial and human resources remain aligned with council's priorities. It is often easy to add ad hoc initiatives and the use of a corporate strategic plan, supported by the corporate operating plan and departmental operating plans ensures that ad hoc initiatives line up with these or are only added if the resources are available to proceed.

8. **Identify Sources and Amounts of Funding**

	From Reserve - Strategic Initiatives Reserve
2016	\$75,000
2017	\$0
2018	\$0
2019	\$0
2020	\$0
Total	\$75,000

9. Compliance with Council objective/strategic plan (if applicable):

An update to the Corporate Strategic Plan for 2016 is recommended in the current Corporate Strategic Plan.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

A consultant will be contracted to support the initiative. There will be staff time involved in managing the process. It is anticipated that the process will be lead by a small group of councillors and staff and there will be added meeting time associated with this project. There will also be a need for involvement of the Communications Coordinator and efforts made to ensure that the public has as much opportunity as possible to participate.

There are no legal implications.

IT support will be minimal.



SUMMARY OF FIVE YEAR CAPITAL & EXTRA-ORDINARY EXPENDITURES
Information Technology

PROJECT	2015 Approved Budget	2016-2020 Five Year Capital & Extra-Ordinary Expenditures					TOTAL
		2016	2017	2018	2019	2020	
Corporate Web Site	30,000					35,000	35,000
From Reserve - IT Reserve						(35,000)	(35,000)
To Reserve - IT Reserve		7,000	7,000	7,000	7,000	7,000	35,000
Replace Complete Telephone System							
To Reserve - Telephone Reserve	10,000	10,000	10,000	10,000	10,000	10,000	50,000
IT Strategic Plan Update	40,000					45,000	45,000
From Reserve - Council/Departmental Strategic Plan Review	(40,000)					(45,000)	(45,000)
Replacement of Photocopiers			33,600	46,000	42,000	30,000	151,600
From Reserve - Copier Reserve			(33,600)	(46,000)	(42,000)	(30,000)	(151,600)
To Reserve - Copier Reserve		30,000	29,500	29,500	30,000	30,000	149,000
Ortho Photography	60,000				32,000		32,000
From Reserve - Ortho Photography	(57,000)				(32,000)		(32,000)
To Reserve - Ortho Photography	5,000	8,000	8,000	8,000	8,000	8,000	40,000
Tower Replacement (Ceylon and Woodford)							
To Reserve - Tower Replacement Reserve	19,500	20,500	21,000	21,000	21,000	21,000	104,500
User Fee to Offset Transfer to Reserve	(23,415)	(21,000)	(21,000)	(21,000)	(21,000)	(21,000)	(105,000)
Network and Desktop Software Replacement				300,000			300,000
From Reserve - IT Reserve				(300,000)			(300,000)
To Reserve - IT Reserve	70,000	70,000	70,000	70,000	70,000	70,000	350,000
User Fee to Offset Transfer to Reserve	(70,000)	(70,000)	(70,000)	(70,000)	(70,000)	(70,000)	(350,000)
Parcel Fabric Adjustment		80,000					80,000
From Reserve - One Time Funding Reserve		(40,000)					(40,000)
Partners		(40,000)					(40,000)
Replacement of GreyDocs (Oracle EDRMS)		150,000					150,000
From Reserve - Information Technology - Planned Software		(150,000)					(150,000)
To Reserve - Information Technology - Planned Software	50,000	50,000	30,000	30,000	30,000	30,000	170,000
User Fee to Offset Transfer to Reserve	(50,000)	(50,000)	(30,000)	(30,000)	(30,000)	(30,000)	(170,000)
NET LEVY REQUIREMENTS	44,085	54,500	54,500	54,500	55,000	55,000	273,500

1. Department / Function: Information Technology

Details of Project/Study: Corporate Web Site

2. Total Gross Cost of Proposed Capital Project/Study: \$35,000

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$35,000		

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$7,000	\$7,000	\$7,000	\$7,000	\$42,000	\$70,000
Net	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$35,000

3. Estimated Useful Life: 4-5 years between design refresh. Technology refresh may be needed if current technology becomes outdated.

4. Location of Project/Study (if applicable):

Facility Name / Address	Municipality
Admin Building	City of Owen Sound

5. Need or Benefit(s) of Project (including safety issues):

The web site will need a refresh and contract a design firm for the re-design

6. Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:

	2015	2016	2017	2018	2019	Total
Gross	\$30,000	\$0	\$0	\$0	\$0	\$30,000
Net	\$30,000	\$0	\$0	\$0	\$0	\$30,000

7. Consequences/Implications of Not Undertaking Project (including alternatives):

The web is a dynamic medium. If sites are not updated they become stale and are not as effective at providing the information the public needs.

8. Identify Sources and Amounts of Funding

	To Reserve - IT Reserve	From Reserve - IT Reserve	Taxation
2016	\$7,000	\$0	\$0
2017	\$7,000	\$0	\$0
2018	\$7,000	\$0	\$0
2019	\$7,000	\$0	\$0
2020	\$7,000	\$35,000	\$0
Total	\$35,000	\$35,000	\$0

9. Compliance with Council objective/strategic plan (if applicable):

4.4 Embrace and continually invest in technology in order to enhance the operations of all county services as well as the county's overall state of future preparedness.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

n/a

1. Department / Function: Information Technology

Details of Project/Study: Replace Complete Telephone System

2. Total Gross Cost of Proposed Capital Project/Study: \$100,000

Construction	Consultant/Contractor	Equipment	Other (Specify)
		\$100,000	

total cost of project is estimated at \$100,000 every 10 years.

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
Net	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000

3. Estimated Useful Life: 10 years

4. Location of Project/Study (if applicable):

Facility Name / Address	Municipality
All Facilities with Phones	

5. Need or Benefit(s) of Project (including safety issues):

Starting in 2010, an annual transfer to reserve of \$10,000 for future lifecycle replacement likely in 2021. Telephone system has over 10 year MTBF (mean time between failures). Software is on a maintenance agreement so this is the cost of the hardware portion of the phone system.

6. Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:

	2015	2016	2017	2018	2019	Total
Gross	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
Net	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000

7. Consequences/Implications of Not Undertaking Project (including alternatives):

No telephone service and/or frequent breakdowns

8. Identify Sources and Amounts of Funding

	To Reserve - Telephone Reserve
2016	\$10,000
2017	\$10,000
2018	\$10,000
2019	\$10,000
2020	\$10,000
Total	\$50,000

9. Compliance with Council objective/strategic plan (if applicable):

Complies with IT Strategic Plan

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

1. **Department / Function: Information Technology**
Details of Project/Study: IT Strategic Plan Update

2. **Total Gross Cost of Proposed Capital Project/Study: \$45,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$45,000		

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$0	\$0	\$0	\$45,000	\$45,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life: 5 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Admin Building	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

The ITSP update was completed in 2010. Ongoing updates should occur and the next update is planned for 2015.

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:**

	2015	2016	2017	2018	2019	Total
Gross	\$40,000	\$0	\$0	\$0	\$0	\$40,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

County will lose focus on goals of the IT department. We can also do this internally but it is helpful to have an outside view of the corporation every 5 years

8. **Identify Sources and Amounts of Funding**

	From Reserve - Council/Departmental Strategic Plan Review
2016	\$0
2017	\$0
2018	\$0
2019	\$0
2020	\$45,000
Total	\$45,000

9. **Compliance with Council objective/strategic plan (if applicable):**

4.4 Embrace and continually invest in technology in order to enhance the operations of all county services as well as the county's overall state of future preparedness. 6.1 Update all departmental work/operating plans to align with this Strategic Plan and identify specific initiatives and budget implications over a multi-year period (three years for operating and ten years for capital).

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

1. Department / Function: Information Technology

Details of Project/Study: Replacement of Photocopiers

2. Total Gross Cost of Proposed Capital Project/Study: \$30,000

Construction	Consultant/Contractor	Equipment	Other (Specify)
			\$30,000

Copiers to be replaced as they wear out. \$30,000 - 2016 Transfer to Reserve amount to fund future purchases.

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$30,000	\$63,100	\$75,500	\$72,000	\$60,000	\$300,600
Net	\$30,000	\$29,500	\$29,500	\$30,000	\$30,000	\$149,000

3. Estimated Useful Life: 5 years

4. Location of Project/Study (if applicable):

Facility Name / Address	Municipality
All County Facilities - Admin/Homes/TAPS/EMS	

5. Need or Benefit(s) of Project (including safety issues):

Photocopiers have a 5-7 year life. New equipment has a lower operating cost and better performance. An analysis has been done of our current equipment and the chart in (2) is the best schedule for replacement.

6. Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:

	2015	2016	2017	2018	2019	Total
Gross	\$0	\$30,000	\$63,100	\$75,500	\$72,000	\$240,600
Net	\$0	\$30,000	\$29,500	\$29,500	\$30,000	\$119,000

7. Consequences/Implications of Not Undertaking Project (including alternatives):

Breakdowns, lost productivity.

8. Identify Sources and Amounts of Funding

	From Reserve - Copier Reserve	To Reserve - Copier Reserve
2016	\$0	\$30,000
2017	\$33,600	\$29,500
2018	\$46,000	\$29,500
2019	\$42,000	\$30,000
2020	\$30,000	\$30,000
Total	\$151,600	\$149,000

9. Compliance with Council objective/strategic plan (if applicable):

Section 1.6 of the County Strat Ploan: Accelerate the commitment to lifecycle planning for long term investment in county owned capital assets

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

1. Department / Function: Information Technology

Details of Project/Study: Ortho Photography

2. Total Gross Cost of Proposed Capital Project/Study: \$32,000

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$32,000		

Total cost of purchasing orthophotography is \$32,000 every 4 years.

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$8,000	\$8,000	\$8,000	\$40,000	\$8,000	\$72,000
Net	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$40,000

3. Estimated Useful Life: 3-4 years

4. Location of Project/Study (if applicable):

Facility Name / Address	Municipality
All Departments	

5. Need or Benefit(s) of Project (including safety issues):

The purchase of the first fly over ortho photography has been a tremendous asset to the County and its member municipalities and the other contributing partners. The 2006 photos provide us with a starting point and the 2010 and 2015 photos give us the ability to monitor changes in land use, lake and water levels, identify natural heritage features, etc. The availability of the ortho photography on the public GIS site provides another level of information to our ratepayers. As the value of the photography is realized, more funding partners may come forward and the cost may be reduced. The intention is for a fly over again in 2019, with a leaf off product.

6. Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:

	2015	2016	2017	2018	2019	Total
Gross	\$71,500	\$14,500	\$14,500	\$14,500	\$74,500	\$189,500
Net	\$14,500	\$14,500	\$14,500	\$14,500	\$14,500	\$72,500

7. Consequences/Implications of Not Undertaking Project (including alternatives):

It is imperative to maintain as up-to-date data for our many applications. If all the partners of the consortium continue their involvement, the cost in future years may decrease.

8. Identify Sources and Amounts of Funding

	To Reserve - Ortho Photography	From Reserve - Ortho Photography	Taxation
2016	\$8,000	\$0	\$0
2017	\$8,000	\$0	\$0
2018	\$8,000	\$0	\$0
2019	\$8,000	\$32,000	\$0
2020	\$8,000	\$0	\$0
Total	\$40,000	\$32,000	\$0

9. Compliance with Council objective/strategic plan (if applicable):

Ortho photography continues to assist decision makers at both the County and local level with more up to date imagery, reduces the frequency of site inspections, provides information for better informed decision making ensuring conformity with the County Official Plan and consistency with the Provincial Policy Statement.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

Currently all GIS storage is housed on its own server which has capacity with the existing ortho photography, the data space requirements are built into the IT data storage plan

1. **Department / Function: Information Technology**

Details of Project/Study: Tower Replacement (Ceylon and Woodford)

2. **Total Gross Cost of Proposed Capital Project/Study: \$390,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$390,000		

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$20,500	\$21,000	\$21,000	\$21,000	\$21,000	\$104,500
Net	(\$500)	\$0	\$0	\$0	\$0	(\$500)

3. **Estimated Useful Life: 50 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
618072 Grey Road 18 (Woodford), 405451 Grey Road 4 (Ceylon)	

5. **Need or Benefit(s) of Project (including safety issues):**

Towers have a 50 year life. We are budgeting to replace the tower every 50 years

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan: 12,750**

	2015	2016	2017	2018	2019	Total
Gross	\$19,500	\$20,500	\$21,000	\$21,000	\$21,000	\$103,000
Net	(\$1,500)	(\$500)	\$0	\$0	\$0	(\$2,000)

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Tower cannot be insured and may collapse

8. **Identify Sources and Amounts of Funding**

	To Reserve - Tower Replacement Reserve	User Fee to Offset Transfer to Reserve
2016	\$20,500	\$21,000
2017	\$21,000	\$21,000
2018	\$21,000	\$21,000
2019	\$21,000	\$21,000
2020	\$21,000	\$21,000
Total	\$104,500	\$105,000

9. Compliance with Council objective/strategic plan (if applicable):

Section 1.6 of the Corporate Strat Plan: "Accelerate the commitment to lifecycle planning for long term investment in county owned capital assets"

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

1. **Department / Function: Information Technology**
Details of Project/Study: Network and Desktop Software Replacement

2. **Total Gross Cost of Proposed Capital Project/Study: \$300,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
		\$300,000	

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$70,000	\$70,000	\$370,000	\$70,000	\$70,000	\$650,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life: 5 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
All sites of County	

5. **Need or Benefit(s) of Project (including safety issues):**

Software needs to be upgraded to maintain security and compatibility with current systems

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:**

	2015	2016	2017	2018	2019	Total
Gross	\$70,000	\$70,000	\$70,000	\$370,000	\$70,000	\$650,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

security and interoperability issues with outside agencies and public

8. **Identify Sources and Amounts of Funding**

	To Reserve - IT Reserve	From Reserve - IT Reserve	User Fee to Offset Transfer to Reserve
2016	\$70,000	\$0	\$70,000
2017	\$70,000	\$0	\$70,000
2018	\$70,000	\$300,000	\$70,000
2019	\$70,000	\$0	\$70,000
2020	\$70,000	\$0	\$70,000
Total	\$350,000	\$300,000	\$350,000

9. **Compliance with Council objective/strategic plan (if applicable):**

10. **Ongoing Financial/Staffing/Legal/IT Implications (if applicable):**

1. **Department / Function: Information Technology**
Details of Project/Study: Parcel Fabric Adjustment

2. **Total Gross Cost of Proposed Capital Project/Study: \$80,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$80,000		

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$80,000	\$0	\$0	\$0	\$0	\$80,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life: Lifetime**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality

5. **Need or Benefit(s) of Project (including safety issues):**

Parcel Fabric is not aligned with Ortho photography. Digital data is becoming more important and the accuracy of the parcel fabric needs improvement.

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:**

	2015	2016	2017	2018	2019	Total
Gross	\$0	\$80,000	\$0	\$0	\$0	\$80,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Poor accuracy is creating inefficiency with GIS data.

8. **Identify Sources and Amounts of Funding**

	From Reserve - One Time Funding Reserve	Partners
2016	\$40,000	\$40,000
2017	\$0	\$0
2018	\$0	\$0
2019	\$0	\$0
2020	\$0	\$0
Total	\$40,000	\$40,000

9. **Compliance with Council objective/strategic plan (if applicable):**

4.4 Embrace and continually invest in technology in order to enhance the operations of all county services as well as the county's overall state of future preparedness.

10. **Ongoing Financial/Staffing/Legal/IT Implications (if applicable):**

1. **Department / Function: Information Technology**
Details of Project/Study: Replacement of GreyDocs (Oracle EDRMS)

2. **Total Gross Cost of Proposed Capital Project/Study: \$150,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$150,000		

Replacement will include acquisition of software along with some consultation and staff support for implementation. (Staff support includes training and potentially backing up positions within the Information Technology Department and/or the Clerk's Department.)

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$200,000	\$30,000	\$30,000	\$30,000	\$30,000	\$320,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life:** Ten years

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality

5. **Need or Benefit(s) of Project (including safety issues):**

The County's current electronic records management system, known as GreyDocs, was purchased in 2006 with implementation phased in throughout the organization beginning in 2007. Currently, the County is operating on an older platform of the software (10g). The County updated to a more current version of the software but had to revert back as the system wasn't reliable. The County stopped its annual maintenance support agreement in 2013 because of lack of support for the older version of software. The software is now running on such an old platform that there are security risks and new devices like iPads are not able to reliably connect to the system.

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:**

	2015	2016	2017	2018	2019	Total
Gross	\$50,000	\$300,000	\$30,000	\$30,000	\$30,000	\$440,000
Net	\$50,000	\$50,000	\$30,000	\$30,000	\$30,000	\$190,000

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

As noted above, the current software is no longer supported by ORACLE, Upgrades have not proven effective and technology continues to evolve providing the County with more abilities to meet its mandate of preserving its records and meeting the requirements of municipalities to be open and accountable. As technology continues to evolve, electronic records management is a critical element in protecting the County's interests and ensuring that there is a "single source of truth" for its records. Without an effective electronic records management system, collaboration between departments on documents is hampered and more server space is required.

8. **Identify Sources and Amounts of Funding**

	To Reserve - Information	From Reserve - Information	User Fee to Offset Transfer

	Technology - Planned Software	Technology - Planned Software	to Reserve - One Time Funding
2016	\$50,000	\$150,000	\$50,000
2017	\$30,000	\$0	\$30,000
2018	\$30,000	\$0	\$30,000
2019	\$30,000	\$0	\$30,000
2020	\$30,000	\$0	\$30,000
Total	\$170,000	\$150,000	\$170,000

9. Compliance with Council objective/strategic plan (if applicable):

The County's electronic records management system provides a firm foundation for the County to achieve a number of its corporate strategic goals. In particular, the use of an electronic records management system supports Goal 6 of achieving excellence in governance and service. It is also noted that the County's websites utilize the records management system.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

There will be ongoing maintenance costs associated with the purchase of new software. The purchase of the software will need to be aligned with the workload of the Information Technology Department staff. Staff training on a corporate wide basis will be required to transition to new software. The use of electronic records management software protects the County from potential liability.

As software needs to be regularly updated, the forecast provides for funding to be transferred to reserve for replacement starting in 2017.



**SUMMARY OF FIVE YEAR CAPITAL &
EXTRA-ORDINARY EXPENDITURES
Human Resources**

PROJECT	2015 Approved Budget	2016-2020 Five Year Capital & Extra-Ordinary Expenditures					
		2016	2017	2018	2019	2020	TOTAL
Job Hazard Analysis & Physical Demands Analysis	55,000	165,000					165,000
From Reserve - One-Time Funding Reserve	(55,000)	(165,000)					(165,000)
Job Description and Policy Review		110,000					110,000
Other (Specify) - One Time Funding Reserve		(110,000)					(110,000)
Market Salary Review					30,000		30,000
From Reserve - Market Salary Reserve					(22,500)		(22,500)
To Reserve - Market Salary Review Reserve		7,500	7,500	7,500		7,500	30,000
Human Resources Software Update				68,100			68,100
From Reserve - HRIS Reserve				(45,400)			(45,400)
To Reserve - HRIS Reserve		22,700	22,700		22,700	22,700	90,800
NET LEVY REQUIREMENTS	0	30,200	30,200	30,200	30,200	30,200	151,000

1. Department / Function: Human Resources

Details of Project/Study: Job Hazard Analysis & Physical Demands Analysis

2. Total Gross Cost of Proposed Capital Project/Study: \$165,000

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$165,000		

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$165,000	\$0	\$0	\$0	\$0	\$165,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. Estimated Useful Life: 10 - 15 years

4. Location of Project/Study (if applicable):

Facility Name / Address	Municipality
All County Facilities	

5. Need or Benefit(s) of Project (including safety issues):

Job Hazards Analysis are completed to ensure controls are in place to protect staff from each hazard they possibly could experience in their work and these analysis are an excellent product to use to orient new employees to hazards of the job.

Physical Demands Analysis are completed to review the physical demands of a job (standing, pushing, grip force, stair climbing, etc.) and are most often used when returning an injured employee back to work, after a workplace injury or a non-occupational injury.

6. Scheduling and Cost of Project/Study in 2015-2019 Capital Plan: \$65,000 included in 2015 Approved Budget

	2015	2016	2017	2018	2019	Total
Gross	\$0	\$0	\$0	\$0	\$0	\$0
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. Consequences/Implications of Not Undertaking Project (including alternatives):

Physical demands analysis were last completed for 2 of our long term care facilities in 2000. Residents, equipment and even facilities have changed since that time. We do not currently have any physical demands analysis (PDA's) for any of our other jobs. PDA's completed by reputable consultants assist the employer with matching job duties with employees requiring accommodation. They are concrete tools that allow us to build our case as to why a job is suitable or not suitable and will stand up against challenges made by WSIB, disability companies, Unions, and employees. By not having PDA's completed by qualified consultants, we are opening ourselves up to putting someone in a position where they could be hurt or missing opportunities where an employee could be accommodated rather than them sitting at home.

8. Identify Sources and Amounts of Funding

	From Reserve - One-Time Funding Reserve
--	--

2016	\$165,000
2017	\$0
2018	\$0
2019	\$0
2020	\$0
Total	\$165,000

9. **Compliance with Council objective/strategic plan (if applicable):**

10. **Ongoing Financial/Staffing/Legal/IT Implications (if applicable):**

1. Department / Function: Human Resources

Details of Project/Study: Job Description and Policy Review

2. Total Gross Cost of Proposed Capital Project/Study: \$110,000

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$110,000		

The cost represents a significant project performed by a consultant.

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$110,000	\$0	\$0	\$0	\$0	\$110,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. Estimated Useful Life: 10 years

4. Location of Project/Study (if applicable):

Facility Name / Address	Municipality
Non Union Employees	

5. Need or Benefit(s) of Project (including safety issues):

An important part of Grey County's salary administration program is to ensure that job descriptions are accurate and up to date and that the language used is consistent across the corporation. While new jobs have been created and existing job descriptions have been updated, there has not been a wholesale review of all non union job descriptions since approximately 1995. Over time, styles and descriptive language change, partly because of the industry and partly due to many different authors, resulting in inconsistencies across departments, or sometimes within the same department.

This project would also include a review of our salary and compensation policies. Policies should be reviewed periodically to ensure that they still comply with prevailing legislation, are still relevant. The salary administration policy was developed at the same time as the last whole sale job description review (by the same consultant). The salary administration policy includes how job descriptions are updated and who approves them and also explains the job evaluation process. It makes sense that all salary and compensation policies are reviewed at the same time.

This project was originally approved to be implemented over 3 years beginning in 2015 but after much consultation, it was determined that the project would be more beneficial to have the same consultant do the entire project for consistency in information and PDA design.

6. Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:

	2015	2016	2017	2018	2019	Total
Gross	\$0	\$0	\$0	\$0	\$0	\$0
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. Consequences/Implications of Not Undertaking Project (including alternatives):

The consequences of not performing a wholesale review of job descriptions is that you run the risk of inconsistent language being used across departments and within departments. It is a missed opportunity to corporately review who does what and does that still make sense. By not reviewing policies, there is the potential for policies to be in violation of prevailing legislation and also that our processes and practices may have changed but the policy may not accurately reflect what we are doing to **26**.

By not using a consultant for this project, the work would fall to staff within the HR department. Day to day work would not get done, or this project would suffer by not getting the focus that it needs, in particular with the job descriptions.

8. Identify Sources and Amounts of Funding

	Other (Specify) - One Time Funding Reserve
2016	\$110,000
2017	\$0
2018	\$0
2019	\$0
2020	\$0
Total	\$110,000

9. Compliance with Council objective/strategic plan (if applicable):

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

1. **Department / Function: Human Resources**
Details of Project/Study: Market Salary Review

2. **Total Gross Cost of Proposed Capital Project/Study: \$30,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$30,000		

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$7,500	\$7,500	\$7,500	\$30,000	\$7,500	\$60,000
Net	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$37,500

3. **Estimated Useful Life: 4 - 5 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Non Union Employees	

5. **Need or Benefit(s) of Project (including safety issues):**

Part of a proactive salary administration program includes comparing internal wages with outside comparators to ensure market competitiveness. Unionized wages are often compared during collective bargaining. Council compensation is marketed once per term of Council. Non Union salaries were last compared to the market in 2013 - 2014.

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:**

	2015	2016	2017	2018	2019	Total
Gross	\$0	\$0	\$0	\$0	\$0	\$0
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

By not comparing internal wages to market periodically you run the risk of falling behind. County Council has previously determined that non union wages should fall somewhere between the 45th and 55th percentile of our approved comparators. This requires a review of those comparators. By not keeping our compensation competitive you run the risk of not being able to recruit and retain qualified individuals.

8. **Identify Sources and Amounts of Funding**

	To Reserve - Market Salary Review Reserve	Taxation	From Reserve - Market Salary Reserve
2016	\$7,500	\$0	\$0
2017	\$7,500	\$0	\$0
2018	\$7,500	\$0	\$0
2019	\$0	\$7,500	\$22,500
2020	\$7,500	\$0	\$0
Total	\$30,000	\$7,500	\$22,500

9. Compliance with Council objective/strategic plan (if applicable):

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

1. **Department / Function: Human Resources**

Details of Project/Study: **Human Resources Software Update**

2. **Total Gross Cost of Proposed Capital Project/Study: \$68,100**

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$68,100		

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$22,700	\$22,700	\$68,100	\$22,700	\$22,700	\$158,900
Net	\$22,700	\$22,700	\$22,700	\$22,700	\$22,700	\$113,500

3. **Estimated Useful Life: 10 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality

5. **Need or Benefit(s) of Project (including safety issues):**

The Human Resources Information System (HRIS) software, HRWARE, was purchased in 2013. Mid 2014, the vendor announced that the current software was being rewritten to a new system and the current version would no longer be supported after 2018. This project will cover the costs to convert our current software to the new version in 2018. The vendor has also announced that the newer version allows for more flexibility with less reliance on the vendor to make changes.

It is also recommended that funds be set aside for future upgrades.

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:**

	2015	2016	2017	2018	2019	Total
Gross	\$0	\$0	\$0	\$0	\$0	\$0
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

By continuing to use software that is no longer supported by the vendor, you run the risk of the software not keeping up to date with legislative changes, system failures, etc.

8. **Identify Sources and Amounts of Funding**

	To Reserve - HRIS Reserve	Taxation	From Reserve - HRIS Reserve
2016	\$22,700	\$0	\$0
2017	\$22,700	\$0	\$0
2018	\$0	\$22,700	\$45,400
2019	\$22,700	\$0	\$0
2020	\$22,700	\$0	\$0
Total	\$90,800	\$22,700	\$45,400

9. Compliance with Council objective/strategic plan (if applicable):

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

\$5000 per year starting in 2019 for increased costs on maintenance and enhancement fees and annual hosting services as the new version of software will be web based.



SUMMARY OF FIVE YEAR CAPITAL & EXTRA-ORDINARY EXPENDITURES
Finance

PROJECT	2015 Approved Budget	2016-2020 Five Year Capital & Extra-Ordinary Expenditures					TOTAL
		2016	2017	2018	2019	2020	
Conduct Service Review of Finance Department	45,000	45,000					45,000
From Reserve - Council/Departmental Strategic Reviews Reserve	(45,000)	(45,000)					(45,000)
NET LEVY REQUIREMENTS	0	0	0	0	0	0	0

1. Department / Function: Finance

Details of Project/Study: **Conduct Service Review of Finance Department**

2. Total Gross Cost of Proposed Capital Project/Study: \$45,000

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$45,000		

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$45,000	\$0	\$0	\$0	\$0	\$45,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. Estimated Useful Life:

4. Location of Project/Study (if applicable):

Facility Name / Address	Municipality
County Administration Building	City of Owen Sound

5. Need or Benefit(s) of Project (including safety issues):

To conduct a program review to access the existing processes, practices, staffing, technology, and the organization of the department to identify opportunities for improvement that will optimize service delivery while making the best use of resources. It is good business practice to undertake program reviews from time to time to ensure that departments remain relevant in light of changing circumstances and service demands. Since 2011 County Council has earmarked funds in its annual budget to undertake such reviews.

6. Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:

	2015	2016	2017	2018	2019	Total
Gross	\$45,000	\$0	\$0	\$0	\$0	\$45,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. Consequences/Implications of Not Undertaking Project (including alternatives):

Means to ensure Department remains relevant, effective and efficient.

8. Identify Sources and Amounts of Funding

	From Reserve - Council/Departmental Strategic Reviews Reserve
2016	\$45,000
2017	\$0
2018	\$0
2019	\$0
2020	\$0
Total	\$45,000

9. Compliance with Council objective/strategic plan (if applicable):

Undertaking departmental reviews addresses the following strategic goal of the County Corporation as set out in the Corporate Strategic Plan: Goal Six - Achieving Excellence in Governance and Service: To foster a culture and organizational structure that facilitates exceptional public service delivery.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

Reviews of this nature, no matter how positive the results may be, are often unsettling for affected employees. Ensuring open, clear and timely communications is the key to managing this risk.



SUMMARY OF FIVE YEAR CAPITAL & EXTRA-ORDINARY EXPENDITURES
Property - Administration Building

PROJECT	2015 Approved Budget	2016-2020 Five Year Capital & Extra-Ordinary Expenditures					TOTAL
		2016	2017	2018	2019	2020	
Replace Carpet - Lower Level			44,000				44,000
From Reserve - Admin. Property Bldgs.							
Reserve			(44,000)				(44,000)
Workstation Replacement - Lower Level			150,000				150,000
From Reserve - Admin. Property Bldgs.							
Reserve			(150,000)				(150,000)
Replace HVAC units	42,000	42,000					42,000
From Reserve - Admin. Property Bldgs.							
Reserve		(42,000)					(42,000)
Interlocking Brick and Sidewalk Repairs			14,000				14,000
From Reserve - Admin. Property Bldgs.							
Reserve			(14,000)				(14,000)
Replace Fencing Handrails, Exterior Stairs			11,000				11,000
From Reserve - Admin. Property Bldgs.							
Reserve			(11,000)				(11,000)
Capital Improvements - County Admin. Property Bldgs. Envelope							
To Reserve - Admin. Property Bldgs.	10,800	69,212	78,740	81,890	85,166	88,572	403,580
Reserve							
Administration/POA Building Expansion	15,000	13,204,049					13,204,049
From Reserve - Administration/POA							
Building Expansion Reserve	(15,000)	(3,291,096)					(3,291,096)
From Reserve - Development Charges		(140,000)					(140,000)
To Reserve - Administration/POA	425,207	600,207					600,207
Building Expansion Reserve							
Debenture		(9,772,953)					(9,772,953)
Debenture Payment			802,743	802,743	802,743	802,743	3,210,972
Painting of the Exterior of Admin. Bldg. and Balcony Decks	35,000	35,000					35,000
From Reserve - Admin. Property Bldgs.							
Reserve	(35,000)	(35,000)					(35,000)

PROJECT	2015 Approved Budget	2016-2020 Five Year Capital & Extra-Ordinary Expenditures					
		2016	2017	2018	2019	2020	TOTAL
Humidifiers - Upper Level	20,000	20,000					20,000
From Reserve - Admin. Property Bldgs. Reserve		(20,000)					(20,000)
Replace Asphalt, Upper Parking Lot				130,000			130,000
From Reserve - Admin. Property Bldgs. Reserve				(130,000)			(130,000)
Panic System Upgrade	10,000						
From Reserve - Administration Property Projects Reserve	(10,000)						
Flag Pole Replacement		6,500					6,500
From Reserve - Admin. Property Bldgs. Reserve		(6,500)					(6,500)
NET LEVY REQUIREMENTS	498,007	669,419	881,483	884,633	887,909	891,315	4,214,759

1. **Department / Function: Property - Administration Building**
Details of Project/Study: Replace Carpet - Lower Level

2. **Total Gross Cost of Proposed Capital Project/Study: \$44,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$44,000		

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$44,000	\$0	\$0	\$0	\$44,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life: 10 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Administration Building, 595 9th Avenue East	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

The existing carpet is stained and worn in high traffic areas such as entranceways and main hallways. Replacement of the carpet is scheduled, the downstairs was originally scheduled for 2014 and the upper area in 2019 as part of the regular replacement cycle. The ground floor was renovated first, therefore would require replacement first.

The scheduled replacement of the downstairs carpet in 2014 has been now rescheduled for 2017.

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:**

	2015	2016	2017	2018	2019	Total
Gross	\$0	\$44,000	\$0	\$0	\$0	\$44,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Even with steam cleaning, the present carpet does not clean well. The carpet is becoming worn, especially in high traffic areas, will become more unsightly as the years progress and will require higher maintenance.

8. **Identify Sources and Amounts of Funding**

	From Reserve - Admin. Property Bldgs. Reserve
2016	\$0
2017	\$44,000
2018	\$0
2019	\$0
2020	\$0
Total	\$44,000

9. Compliance with Council objective/strategic plan (if applicable):

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

1. **Department / Function: Property - Administration Building**
Details of Project/Study: Workstation Replacement - Lower Level

2. **Total Gross Cost of Proposed Capital Project/Study: \$150,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
		\$150,000	

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$150,000	\$0	\$0	\$0	\$150,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life: 15+ years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
595 9th Avenue East	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

Replacement of 44 workstations on the lower level that will be at the end of their useful life in 2015. Installed in 2000 on lower level during renovations of the County Building at that time. Replacement has been moved to 2017.

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:**

	2015	2016	2017	2018	2019	Total
Gross	\$0	\$118,800	\$0	\$0	\$0	\$118,800
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Need to upgrade older furniture/workstations with newer, more ergonomic workstations that provide more flexibility in meeting staff needs while also making better use of available space.

8. **Identify Sources and Amounts of Funding**

	From Reserve - Admin. Property Bldgs. Reserve
2016	\$0
2017	\$150,000
2018	\$0
2019	\$0
2020	\$0
Total	\$150,000

9. Compliance with Council objective/strategic plan (if applicable):

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

1. **Department / Function: Property - Administration Building**
Details of Project/Study: Replace HVAC units

2. **Total Gross Cost of Proposed Capital Project/Study: \$42,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$42,000		

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$42,000	\$0	\$0	\$0	\$0	\$42,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life: 20 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
595 9th Avenue East	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

Rooftop units control heat and air conditioning for the administration building. These units reach the end of their lifespan in 2015, project deferred to 2016. As per Building Condition Audit in 2011, three older units should be replaced in 2015. The other air make up systems have 18 years remaining.

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:**

	2015	2016	2017	2018	2019	Total
Gross	\$42,000	\$0	\$0	\$0	\$0	\$42,000
Net	\$42,000	\$0	\$0	\$0	\$0	\$42,000

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Lack of insufficient heat or air conditioning could disrupt operations if the building closed and would affect clients ability to access services.

8. **Identify Sources and Amounts of Funding**

	Taxation	From Reserve - Admin. Property Bldgs. Reserve
2016	\$0	\$42,000
2017	\$0	\$0
2018	\$0	\$0
2019	\$0	\$0
2020	\$0	\$0
Total	\$0	\$42,000

9. Compliance with Council objective/strategic plan (if applicable):

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

1. **Department / Function: Property - Administration Building**
Details of Project/Study: Interlocking Brick and Sidewalk Repairs

2. **Total Gross Cost of Proposed Capital Project/Study: \$14,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
\$14,000			

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$14,000	\$0	\$0	\$0	\$14,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life: 5 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality

5. **Need or Benefit(s) of Project (including safety issues):**

Part of ongoing maintenance recommended by Building Condition Assessment 2011.
 Repair/upgrades should be completed periodically to prevent deterioration and safety issues.

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan: n/a**

	2015	2016	2017	2018	2019	Total
Gross	\$0	\$14,000	\$0	\$0	\$0	\$14,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Safety issue, trip hazard and associated liabilities

8. **Identify Sources and Amounts of Funding**

	From Reserve - Admin. Property Bldgs. Reserve
2016	\$0
2017	\$14,000
2018	\$0
2019	\$0
2020	\$0
Total	\$14,000

9. **Compliance with Council objective/strategic plan (if applicable):**

10. **Ongoing Financial/Staffing/Legal/IT Implications (if applicable):**

1. **Department / Function: Property - Administration Building**
Details of Project/Study: Replace Fencing Handrails, Exterior Stairs

2. **Total Gross Cost of Proposed Capital Project/Study: \$11,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
\$11,000			

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$11,000	\$0	\$0	\$0	\$11,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life: 30 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Administration Building, 595 9th Avenue East, Owen Sound	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

Exterior pipe hand rails on north and south sides of building and handrails at sidewalks to west of building. Bases are rusting and will need to be replaced for safety reasons as noted in the Building Condition Assessment 2011

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:**

	2015	2016	2017	2018	2019	Total
Gross	\$0	\$11,000	\$0	\$0	\$0	\$11,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Safety issues and associated liability

8. **Identify Sources and Amounts of Funding**

	From Reserve - Admin. Property Bldgs. Reserve
2016	\$0
2017	\$11,000
2018	\$0
2019	\$0
2020	\$0
Total	\$11,000

9. Compliance with Council objective/strategic plan (if applicable):

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

1. **Department / Function: Property - Administration Building**
Details of Project/Study: Capital Improvements - County Admin. Property Bldgs. Envelope

2. **Total Gross Cost of Proposed Capital Project/Study: \$403,580**

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$403,580		

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$69,212	\$78,740	\$81,890	\$85,166	\$88,572	\$403,580
Net	\$69,212	\$78,740	\$81,890	\$85,166	\$88,572	\$403,580

3. **Estimated Useful Life:** Ongoing for the life of the building

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
Admin. Bldg., Admin. Garage, Morrison Bldg., and Old Museum Storage Bldg.	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

Maintain funding levels to provide reserve funding for future capital maintenance and repairs which will become necessary for this envelope of buildings. Items were identified in the 2011 Building Condition Assessment Study, sufficient annual contributions need to be made to reserve in order to ensure adequate funds are available for the replacement of future building and equipment components.

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:**

	2015	2016	2017	2018	2019	Total
Gross	\$10,800	\$75,712	\$78,740	\$81,890	\$85,166	\$332,308
Net	\$10,800	\$75,712	\$78,740	\$81,890	\$85,166	\$332,308

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Mechanical or structural failures to major components of the building and by not having sufficient funds being set aside will have serious impact on future budgets.

8. **Identify Sources and Amounts of Funding**

	To Reserve - Admin. Property Bldgs. Reserve
2016	\$69,212
2017	\$78,740
2018	\$81,890
2019	\$85,166
2020	\$88,572
Total	\$403,580

9. Compliance with Council objective/strategic plan (if applicable):

1.6 Accelerate the commitment to lifecycle planning for long term investment in county owned capital assets.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

1. **Department / Function: Property - Administration Building**
Details of Project/Study: Administration/POA Building
Expansion

2. **Total Gross Cost of Proposed Capital Project/Study: \$13,204,050**

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$13,204,050		

Project gross cost estimate based on Class 'D' Estimate provided by Ventin Group. Estimated cost includes construction/renovation cost of \$11,990,700, plus Architect's services fees and other Client fees such as environmental, geotechnical, etc..

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$13,804,256	\$802,743	\$802,743	\$802,743	\$802,743	\$17,015,228
Net	\$600,207	\$802,743	\$802,743	\$802,743	\$802,743	\$3,811,179

3. **Estimated Useful Life: 50 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
595 9th Avenue East	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

The firm of Ventin Group Ltd. Architects was contracted to undertake an analysis of the County's current space needs for the County's administration building and Provincial Offences' (POA) administration and court facilities, to determine what the County's potential needs will be in the future (10-15 years) for the County's departments (staff, clients and the public). The study concluded that there is a deficiency of 73,700 sq. ft. in the administration building and 29,600 sq. ft. in the POA building to meet current and future needs. One of the most pressing needs is to create more functional space for the POA functions, including courtroom facilities.

A task force was established in 2012 to review the findings, conclusions and recommendations of the Ventin Group's analysis of Grey County administration space needs, as outlined in its report, Space Need Study of the Administration/POA Court dated October 11, 2011, and undertake additional research and enquiry as deemed necessary to make recommendations to the Corporate Services Committee on a preferred course of action to satisfy identified space needs.

Space Needs Task Force has recommended as of April 9, 2013 to hire the Ventin Group to provide, as the next step in the process, concept design drawings, suggested floor plan layouts and construction cost estimates for a 35-40,000 square foot addition at the rear of the administration building.

On February 21, 2014, the Space Needs Task Force recommended to the Corporate Services Committee that a two storey addition to the County Administration building be considered as proposed by Ventin Group Architects. Once the preferred option for the addition is confirmed, the Ventin Group will develop more detailed drawings and estimated costs for consideration.

The Ventin Group provided an overview of the proposed addition and renovation to the Grey County Administration Building to County Council on April 7, 2015. As part of this presentation, the Ventin Group provided : **48** estimated construction cost for the

Administration/POA Building renovation/expansion of \$11,990,700 based on the Class 'D' estimate that had been completed.

County Council endorsed at the April 7, 2015 council session, that the Ventin Group be authorized to complete detailed construction drawings for the proposed addition and renovation to the Administration Building and that these drawings be brought back to County Council for consideration prior to the tendering process.

6. Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:

	2015	2016	2017	2018	2019	Total
Gross	\$250,000	\$7,392,163	\$392,163	\$392,163	\$392,163	\$8,818,652
Net	\$250,000	\$392,163	\$392,163	\$392,163	\$392,163	\$1,818,652

7. Consequences/Implications of Not Undertaking Project (including alternatives):

Efficient and effective space allocation is essential for service excellence and the health, safety and wellness of employees.

8. Identify Sources and Amounts of Funding

	Debenture	To Reserve - Administration/POA Building Expansion Reserve	From Reserve - Administration/POA Building Expansion Reserve	From Reserve - Development Charges	Debenture Payment
2016	\$9,772,953	\$600,207	\$3,291,096	\$140,000	\$0
2017	\$0	\$0	\$0	\$0	\$802,743
2018	\$0	\$0	\$0	\$0	\$802,743
2019	\$0	\$0	\$0	\$0	\$802,743
2020	\$0	\$0	\$0	\$0	\$802,743
Total	\$9,772,953	\$600,207	\$3,291,096	\$140,000	\$3,210,972

9. Compliance with Council objective/strategic plan (if applicable):

Addressing administration space issues is a key to the strategic objective of improving the effectiveness and efficiency for service delivery. It is also fundamental that the work place environment be safe, comfortable and supportive of employee wellness.

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

1. **Department / Function: Property - Administration Building**
Details of Project/Study: Painting of the Exterior of Admin. Bldg. and Balcony Decks

2. **Total Gross Cost of Proposed Capital Project/Study: \$35,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$35,000		

Maintain exterior of building - period painting and balcony deck treatment is required.

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$35,000	\$0	\$0	\$0	\$0	\$35,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life: 7+ years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
595 9th Avenue East	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

In 2007 extensive repairs and painting were completed to the exterior of the Administration building. This included parging, painting walls and treating the balcony decks. To maintain the exterior of the building, periodic painting and balcony dec treatment will be required. This project will not be completed in 2015 and has been deferred to 2016.

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:**

	2015	2016	2017	2018	2019	Total
Gross	\$35,000	\$0	\$0	\$0	\$0	\$35,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Weathering will deteriorate the building as it continues to age and if this preventative maintenance is not done periodically, it will result in more extensive repairs and refurbishing using more specialized contractors to maintain the appearance of the building.

8. **Identify Sources and Amounts of Funding**

	From Reserve - Admin. Property Bldgs Reserve
2016	\$35,000
2017	\$0
2018	\$0
2019	\$0
2020	\$0
Total	\$35,000

9. Compliance with Council objective/strategic plan (if applicable):

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

1. **Department / Function: Property - Administration Building**
Details of Project/Study: Humidifiers - Upper Level

2. **Total Gross Cost of Proposed Capital Project/Study: \$20,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$20,000		

Install humidifiers for the two upper wings of the Administration Building

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life:**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
595 9th Avenue East	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

To address staff complaints of dry air on the upper level of the building. The project was originally scheduled for 2015 but has been deferred to 2016.

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:**

	2015	2016	2017	2018	2019	Total
Gross	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Net	\$20,000	\$0	\$0	\$0	\$0	\$20,000

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Complaints regarding dry air

8. **Identify Sources and Amounts of Funding**

	Taxation	From Reserve - Admin. Property Bldgs. Reserve
2016	\$0	\$20,000
2017	\$0	\$0
2018	\$0	\$0
2019	\$0	\$0
2020	\$0	\$0
Total	\$0	\$20,000

9. **Compliance with Council objective/strategic plan (if applicable):**

10. **Ongoing Financial/Staffing/Legal/IT Implications (if applicable):**

1. **Department / Function: Property - Administration Building**
Details of Project/Study: Replace Asphalt, Upper Parking Lot

2. **Total Gross Cost of Proposed Capital Project/Study: \$130,000**

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$130,000		

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$0	\$0	\$130,000	\$0	\$0	\$130,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life: 20 years**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
595 9th Avenue East	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

Replace asphalt in parking lot at rear of Administration Building. Asphalt in upper parking lot has many cracks, pot holes starting to develop; Transportation Services estimate in 2013 was 5 years remaining useful life.

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan:** replacement recommended in 2013-2017 plan

	2015	2016	2017	2018	2019	Total
Gross	\$0	\$0	\$0	\$130,000	\$0	\$130,000
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Maintenance requirements to repair pot holes will increase as surface degrades; trip and fall concern to staff and visitors to the County Building.

8. **Identify Sources and Amounts of Funding**

	From Reserve - Admin. Property Bldgs Reserve
2016	\$0
2017	\$0
2018	\$130,000
2019	\$0
2020	\$0
Total	\$130,000

9. Compliance with Council objective/strategic plan (if applicable):

10. Ongoing Financial/Staffing/Legal/IT Implications (if applicable):

1. **Department / Function: Property - Administration Building**
Details of Project/Study: Flag Pole Replacement

2. **Total Gross Cost of Proposed Capital Project/Study: \$6,500**

Construction	Consultant/Contractor	Equipment	Other (Specify)
	\$6,500		

Cost of Proposed Capital Project/Study in 2016-2020 Program:

	2016	2017	2018	2019	2020	Total
Gross	\$6,500	\$0	\$0	\$0	\$0	\$6,500
Net	\$0	\$0	\$0	\$0	\$0	\$0

3. **Estimated Useful Life:**

4. **Location of Project/Study (if applicable):**

Facility Name / Address	Municipality
595 9th Avenue East, Owen Sound	City of Owen Sound

5. **Need or Benefit(s) of Project (including safety issues):**

Installation of fibreglass flag poles installed into soft ground at the administration building. Three poles to be installed.

6. **Scheduling and Cost of Project/Study in 2015-2019 Capital Plan: 6500**

	2015	2016	2017	2018	2019	Total
Gross	\$0	\$0	\$0	\$0	\$0	\$0
Net	\$0	\$0	\$0	\$0	\$0	\$0

7. **Consequences/Implications of Not Undertaking Project (including alternatives):**

Without the installation of new poles, the current poles could become a safety issue as they are currently loose in the ground.

8. **Identify Sources and Amounts of Funding**

	From Reserve - Admin. Property Bldgs. Reserve
2016	\$6,500
2017	\$0
2018	\$0
2019	\$0
2020	\$0
Total	\$6,500

9. **Compliance with Council objective/strategic plan (if applicable):**

10. **Ongoing Financial/Staffing/Legal/IT Implications (if applicable):**

**Development Charges Transactions
For the Year Ending December 31, 2014**

Designated Service	% of Charge	Balance Jan. 1, 2014	Development Charges Remitted	Interest Income	Transfers to Revenue Fund	Transfers to Capital Fund	Reserve Balance December 31, 2014
Land Ambulance	3.46%	(427,776.90)	36,364.16	(5,198.24)			(396,610.98)
Social Housing	0.00%	12,421.03	-	156.15			12,577.18
Children's Services	0.00%	10,212.84	-	128.39			10,341.23
Public Works - Buildings & Fleet	4.61%	213,153.13	48,473.26	2,919.30			264,545.69
Provincial Offences	0.53%	25,170.52	5,578.86	344.01			31,093.39
Employment Resources	0.66%	55,017.62	6,984.38	726.19			62,728.19
General Government	1.72%	41,207.80	18,066.43	558.25		(38,345.00)	21,487.48
Trails	0.02%	(298.49)	255.44	(2.48)	(675.00)		(720.53)
Roads and Related Works	86.27%	2,508,863.33	906,909.59	35,997.12		(4,656.00)	3,447,114.04
Health Unit	2.72%	(104,009.13)	28,597.66	(1,626.66)	(79,706.00)		(156,744.13)
Totals	100.00%	2,333,961.75	1,051,229.78	34,002.03	(80,381.00)	(43,001.00)	3,295,811.56

KEEP HYDRO PUBLIC

WWW.KEEPHYDROPUBLIC.CA

Sharon Vokes
Acting CAO/County Clerk/Director of Council Services, County of Grey
595 9th Avenue East
Owen Sound, Ontario N4K 3E3

RECEIVED
JUN - 2 2015

Subject: Resolution regarding the proposed privatization of Hydro One

Dear Ms. Vokes:

The Ontario government's plan to sell 60 per cent of Hydro One, the provincial electricity transmission utility, has far-reaching implications for every citizen and municipality in the province.

On behalf of Keep Hydro Public, a broad-based coalition created to stop the sell-off, I am writing to encourage your municipality to add its voice to the many others that are already telling the provincial government to change course and keep Hydro One in public hands.

By now I am sure council members will have heard the many arguments against the sale:

- Selling the majority of shares in Hydro One will take control of this vital asset away from the people in Ontario and put it in the hands of private investors, including foreign investors who may not even care whether we have reliable, affordable electricity.
- Privatization will increase electricity prices for residential, business, and government customers alike.
- Under the plan proposed by the government, oversight of Hydro One by independent officers of the legislature would end. The Auditor General and the Financial Accountability Officer would no longer be able to scrutinize the utility's books or its operations; consumers would no longer be able to appeal to the Ombudsman when problems arise; citizens would not be able to access information about Hydro One through the *Freedom of Information and Protection of Privacy Act*; salaries of top Hydro One officials would no longer be made public under the *Public Sector Salary Disclosure Act*; the Integrity Commissioner would not be able to review expenses of Hydro One officials; and Hydro One would no longer be subject to the *French Language Services Act*. In other words, transparency and public accountability would end. Ontarians would truly be "in the dark" with respect to Hydro One operations.

(Please turn over)

- Privatization will provide government with a short-term cash injection that will soon be spent in exchange for giving up a steady, long-term source of revenue that pays for public services we all depend on. The cost to Ontarians will be hundreds of millions of dollars per year.

Perhaps more significant than these strong arguments is the simple fact that the provincial government has no mandate from the people of Ontario to make a sale of this magnitude. (This may explain why the government chose to put the Hydro One sale inside its 2015-16 Budget bill and push it through the legislature with minimal opportunity for public input.)

It is crystal clear that the people of Ontario do not support the sale of any part of Hydro One. Published opinion polls show opponents of the sale outnumbering supporters by a three-to-one margin. Editorial opinion is similarly opposed. If democracy means anything, we must stop this sale.

At this time, Keep Hydro Public is asking municipal councils, from the largest to the smallest, to pass a resolution opposing the sale or partial sale of Hydro One and to communicate that opposition to the government, area MPPs, and the Association of Municipalities of Ontario. Included with this letter you will find a draft resolution which municipal councils are, of course, free to use and modify as they see fit.

Your assistance in putting this issue on the agenda of your council as soon as possible is greatly appreciated; we would also appreciate hearing back from your municipality if and when council takes action on this matter.

For more information about Hydro One privatization or the ever-growing Keep Hydro Public, please visit our web site at www.KeepHydroPublic.ca or contact me directly at info@KeepHydroPublic.ca or (647) 272-5024.

Thank you for your time.

Sincerely,

A handwritten signature in black ink, appearing to read 'Katrina Miller', written in a cursive style.

Katrina Miller
On behalf of Keep Hydro Public

P.S. If your municipal council has already considered this matter, thank you for doing so!

RESOLUTION

DATE: _____

MOVED BY: _____

SECONDED BY: _____

Municipal Resolution to express opposition to the privatization of Hydro One

WHEREAS the public electricity system in Ontario is a critical asset to the economy and vital to the living standard and well-being of all Ontarians;

AND WHEREAS it is essential that Ontarians maintain public control and public decision-making with respect to electricity;

AND WHEREAS experience in other jurisdictions shows that privatization typically means consumers pay more for electricity;

AND WHEREAS a privatized Hydro One will no longer be subject to scrutiny by the Auditor General, the Ombudsman, the Financial Accountability Officer, or the Integrity Commissioner, and will no longer be required to provide information or services to citizens under the *Freedom of Information and Protection of Privacy Act*, the *Public Sector Salary Disclosure Act*, or the *French Language Services Act*;

AND WHEREAS our public electricity system currently generates hundreds of millions of dollars in revenue for the provincial government every year to help pay for public services we all depend on;

AND WHEREAS the sale of shares in Hydro One will provide a short-term financial gain for the province in exchange for a much larger long-term financial loss;

AND WHEREAS the provincial government has no mandate from voters to sell any part of Hydro One;

AND WHEREAS opinion polls show Ontarians oppose the privatization of Hydro One by a significant margin in every part of the province;

THEREFORE BE IT RESOLVED that the City/Town/Township/Municipality of _____ call on the provincial government to:

- Halt the sale of any part of Hydro One, and maintain Hydro One as a public asset for the benefit of all Ontarians;

- Strengthen Hydro One by investing in the next generation of workers and upgrading our electricity transmission infrastructure;
- Respect the autonomy and local decision-making powers of local distribution companies by not forcing these companies into mergers or sales;

AND BE IT FURTHER RESOLVED that the City/Town/Township/Municipality of _____ communicate this resolution to the Premier, with copies to the Minister of Finance, the Minister of Energy, area MPPs, and the Association of Municipalities of Ontario (AMO);

AND BE IT FURTHER RESOLVED that the City/Town/Township/Municipality of _____ work through AMO to encourage other Ontario municipalities to express their opposition to the privatization of Hydro One.

From: [Vokes, Sharon](#)
To: [Warder, Tara](#)
Cc: [Morrison, Heather](#)
Subject: Re: AMO Breaking News - Bill 8 - Effective Date for Municipal Governments Confirmed
Date: May-22-15 10:13:20 AM

May 21, 2015

Bill 8 - Effective Date for Municipal Governments Confirmed

The Ontario Gazette notes that [Bill 8, Public Sector and MPP Accountability and Transparency Act, 2014](#) and related regulations affecting municipal governments are to be proclaimed in effect on January 1, 2016. Schedules 6 and 9 of the Bill relate specifically to municipal governments.

Implementation of Bill 8:

Some municipal governments are investigating the creation of local accountability officers as provided by the Bill and some are looking at how to share accountability officers. In terms of service based complaints that could be the subject of reference to an ombudsman, AMO is currently working with Microsoft Canada and three pilot municipalities to develop a transferable, flexible complaints management system to track complaint intake across departments, complaints processing against customer service metrics, and to enable data analysis to inform service delivery improvement. The objective is to use technology to enable an effective, defensible system that can accommodate new requirements and which can be managed locally. In addition, AMO will be looking at what other information/educational needs would assist in the implementation of the legislation.

Reminder of the Bill's key changes follows:

- The Ontario Ombudsman will become the default ombudsman for municipal governments that do not appoint a municipal ombudsman, except in the City of Toronto.
- The Ontario Ombudsman will have 'final oversight' of individual complaints where a municipal ombudsman has been appointed, except in the City of Toronto.
- The Ontario Ombudsman will have oversight of municipal auditors general and integrity commissioners. The government has not provided clarification on the scope of the Ontario Ombudsman's powers in these areas.
- The Ontario Ombudsman will be able to conduct 'systemic' investigations of all municipal governments, including the City of Toronto.
- The existing closed meeting investigation regime will be maintained. The Ontario Ombudsman will continue to be the default closed meeting investigator where a municipality has not appointed a closed meeting investigator. The definition of 'meeting' will fall to the *Municipal Act* review. (AMO's Bill 8 submission provided advice on this definition.)
- By regulation, boards of health, library boards, long-term care homes, and police services boards are to be excluded from an Ombudsman's oversight.
- The new Patient Ombudsman will have oversight of long-term care homes.

Several of the amendments to the Bill reflected AMO's advice to Standing Committee. For more information, please see AMO's submission and previous [updates on Bill 8](#).

AMO Contact: Pat Vanini, Executive Director, Email: pvanini@amo.on.ca, 416.971.9856 ext. 316.

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DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

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From: [Vokes, Sharon](#)
To: [Group: Senior Management Team](#)
Cc: [Colton, Penny](#); [Warder, Tara](#); [Graham, Marg](#)
Subject: FW: AMO Update - Key Legislation for Municipalities Moves Forward
Date: June-05-15 8:50:36 PM

June 4, 2015

AMO Update – Key Legislation for Municipalities Moves Forward

The Ontario Legislative Assembly is recessing June 4th for the summer. Before the summer break, MPPs considered and approved a number of pieces of legislation of interest to municipalities. Below are summaries of the Bills and links to the legislation on the Legislative Assembly site. AMO encourages municipalities to review the statutes to assess local impacts.

Bill 31 – Making Ontario’s Roads Safer Act

Bill 31 amends the *Highway Traffic Act* to promote road user safety and to ensure that fines levied under the *Provincial Offences Act* (POA) by municipalities must be paid before vehicle plates can be renewed. Improving the collection of unpaid fines has been a longstanding concern for the municipal sector. AMO applauds the passage of this legislation. The Bill includes among other items:

- Increased fines for distracted driving and harmonizes alcohol and drug impaired driving sanctions;
- Ensures that drivers must wait until pedestrians have left a crosswalk before they can begin driving again;
- Increases fines for motorists that ‘door’ cyclists and establishes a one-meter passing rule; and
- Denies plates for vehicles with unpaid *Provincial Offences Act* fines.

Municipal Impact: The changes in this Bill should help to make Ontario’s roads safer for all users. Municipalities are particularly pleased to see the changes with regard to POA fines collection. This will ensure that all drivers are accountable for their actions. While congratulating the government on passing this Bill, AMO is calling on the Ministry of Transportation to begin working on implementing the POA changes immediately. AMO’s President’s remarks at Legislative Committee can be found [here](#).

Bill 6 – Infrastructure for Jobs and Prosperity Act

Bill 6 establishes principles for infrastructure funding that all public sector organizations must use in their decision making. It also requires that the provincial government establish and update a long term infrastructure plan and that certain projects use architects, engineers and other design professionals, as well as apprentices. The *Act* was amended to include social housing and to establish the authority for the government to regulate municipal and Broader Public Sector asset management plans.

Municipal Impact: While AMO is supportive of the introduction of a long term infrastructure plan for the province and the use of professionals in project design and apprentices on some projects, many municipalities may be cautious about the introduction of a requirement to harmonize municipal asset management plans and its implications for resources. Municipalities have made great strides in recent years, supported by provincial funding and guidance, on implementing asset management as a living decision making tool. AMO and other municipal organizations have created training and guidance to help municipal governments. New rules could jeopardize this momentum. Read [AMO’s submission on Bill 6](#).

Bill 66 – Great Lakes Protection Act – Passed Second Reading and Ordered to Standing Committee on General Government

Bill 66 creates a Great Lakes Guardians Council to advise the Minister of the Environment and Climate Change and requires the Minister to create an Ontario Great Lakes Strategy to protect the lakes, and monitor and report on their

ecological health. The Bill allows the Minister to establish targets for protection of the lakes and allows establishing initiatives that are focused geographically. To do this, the *Act* requires consultation with municipalities before these initiatives are established. Decisions and plans made under the *Planning Act* and *Condominium Act* must conform to policies designated under the *Act* to achieve protection of the lakes. This has implications for municipalities.

Municipal Impact: As of June 4, 2015, this legislation has passed second reading and has been ordered to standing committee for review. Many municipalities will welcome this *Act* and AMO is pleased to see that some amendments to the Bill have been made since it was originally introduced that reflect the concerns we have raised. Often municipal governments have invested in actions to make their waterfronts and near shore areas more attractive as part of community and economic development plans. Initiatives under this *Act* should support these. However, AMO has raised concerns regarding investments needed to implement initiatives under this legislation and will continue to look to the government to identify these resources. Read [AMO's submission](#) on the *Great Lakes Protection Act*.

Contact: Craig Reid, Senior Advisor, E-mail creid@amo.on.ca or 416-971-9856 Ext. 334.

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