Committee Minutes

Planning and Community Development Committee

January 22, 2013 – 10:00 a.m.

The Planning and Community Development Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Arlene Wright; Councillors Terry McKay, Alan Barfoot, Wayne Fitzgerald, Francis Richardson, Norman Jack, John Bell; and Warden Duncan McKinlay

Regrets: Councillor Kathi Maskell

Staff Present: Lance Thurston, Chief Administrative Officer; Randy Scherzer, Director of Planning; Sharon Vokes, County Clerk/Director of Council Services; Heather Morrison, Deputy Clerk/Records Manager; Mike Alguire, Manager of Purchasing; Sharon Melville, Buyer; Sarah Morrison, Intermediate Planner and Tara Warder, Recording Secretary

Call to Order

Chair Wright called the meeting to order at 10:00 a.m.

Declaration of Pecuniary Interest

There were none.

Minutes of Meetings

Public Meeting minutes dated December 10, 2012, Tourism Advisory Committee Minutes dated December 20, 2012, and Transportation Master Plan Steering Committee minutes dated January 10, 2013

PCD12-13 Moved by: Councillor Jack Seconded by: Councillor Bell

THAT the minutes of the public meeting held in the Municipality of West Grey dated December 10, 2012, the minutes of the Tourism
Business Arising from the Minutes

Randy Scherzer updated the Committee on the recent meeting of the Transportation Master Plan Steering Committee. It was noted that positive feedback was received from the public at the open houses. There will be an additional round of Public Information Sessions in April. Mr. Scherzer will arrange to have the latest presentation forwarded to Council members, and draft policies and recommendations will be provided to the Transportation Master Plan Steering Committee in March.

Warden McKinlay informed the Committee of items that the Ontario Good Roads Association (OGRA) is taking forward to the Ministry of Transportation (MTO) with regard to the draft Cycling Strategy paper. Potential changes to the Highway Traffic Act, standards for bicycle lanes, rules of the road for cyclists, and mechanisms for holding cyclists responsible for actions on the roadway are some of the topics for discussion.

Further, staff are preparing a letter for the MTO on the comments raised about paved shoulders, funding terms, and legislation on e-bikes.

Planning and Community Development Committee minutes dated December 18, 2012

These minutes are for information only as they were adopted by Grey County Council on January 8, 2013.

Reports – Chief Administrative Officer

CAOR-PCD-02-13 South West Economic Alliance (SWEA) and Western Ontario Wardens’ Caucus (WOWC) Project Updates

Lance Thurston addressed the Committee on the above report regarding the South West Economic Alliance (SWEA) and Western Ontario Wardens’ Caucus (WOWC) initiatives. Mr. Thurston noted that SWEA is working towards strengthening their membership this year and undertaking economic development initiatives, including establishing a partnership with the University of Guelph to research rural economic development issues. Additionally, information on the Intelligent Region Initiative is anticipated to be coming forth in the second quarter of 2013.

It was noted that Warden McKinlay has been elected chair of the WOWC. One of the focuses of this organization is the regional broadband project. Mr. Thurston anticipates
that a report on this project will be presented to the WOWC in the upcoming months. Further, the WOWC has requested delegations with the respective ministers at the Ontario Good Roads Association / Rural Ontario Municipal Association Combined Conference regarding the broadband initiative.

Information Technology staff were requested to provide an information report on the status of broadband within Grey County.

*PCD13-13* Moved by: Councillor Barfoot Seconded by: Councillor McKay

**THAT Report CAOR-PCD-02-13 regarding an update on the South West Economic Alliance (SWEA) and the Western Ontario Wardens’ Caucus (WOWC) be received for information.**

Carried

Reports - Clerk

*CCR-PCD-01-13 Grey Roots Fees and Services Charges Recommended Updates*

Sharon Vokes provided information on the above report regarding proposed additions to fees at Grey Roots. Mrs. Vokes noted that the fees and service charges by-law provides for an annual automatic increase to fees, equal to the Consumer Price Index, however staff are required to review the by-law for any required adjustments. The new rates are recommended to be incorporated into the by-law when the next amendment is brought forward for consideration.

Mrs. Vokes informed the Committee that a second recommendation will be coming forward regarding a fee for use of the buildings and structures in Grey Roots village, as there have been recent requests to hold weddings within the village.

*PCD14-13* Moved by: Councillor Bell Seconded by: Councillor Fitzgerald

**THAT Report CCR-PCD-01-13 be received and that changes to Schedule G, Heritage and Tourism Department Fees, as recommended in the report, be approved;**

**AND THAT the revised schedule be forwarded to the Director of Finance for inclusion in an updated Fees and Service Charges By-law to be brought forward for Council’s consideration.**

Carried
Reports – Planning

Addendum to PDR-PCD-28-12 PHTS Logistics – County Official Plan Amendment
Municipality of West Grey

Sarah Morrison provided information on the above report regarding a County Official Plan Amendment (OPA) for a property within the Municipality of West Grey fronting onto Bruce Road 10. Ms. Morrison noted that the property currently houses a commercial truck transport establishment and an OPA is required to allow for the existing warehouse to be expanded, thereby amending the designation from “Rural” to “Rural with Exceptions”.

PCD15-13 Moved by: Councillor McKay Seconded by: Councillor Richardson

THAT the Planning and Community Development Committee supports the proposed amendment to the County of Grey Official Plan to re-designate the subject lands from “Rural” to “Rural with Exceptions” for the lands described as Part of Lot 1, Concession 9, (Geographic Township of Bentinck) Municipality of West Grey, to recognize a transport and warehouse facility on site and to construct an addition to the existing use;

AND THAT the Addendum to Planning Report PDR-PCD-28-12 is hereby adopted;

AND FURTHER THAT the appropriate by-law be prepared for consideration by County Council.

Carried

PDR-PCD-06-13 Martin Minor Exemption

Sarah Morrison provided details on Report PDR-PCD-06-13 regarding two Minor Exemptions for clear cutting within the Township of Southgate, one being for work that has already been completed and the second for proposed work. Ms. Morrison noted that the intent is to return the land back to farmland and outlined the requirements, including a 30 metre buffer around the watercourse and leaving the portion of property within the Significant Woodlands designation intact.

The Committee briefly discussed fines for those who do not conform to the requirements of the Forest Management By-law land use planning requirements. It was noted that providing further education to landowners on these requirements is important.
County staff were requested to communicate with the appropriate groups and specific contacts on tree cutting requirements within the Township of Southgate.

**PCD16-13 LAST CLAUSE OF RESOLUTION AT FEBRUARY 5, 2013 GREY COUNTY COUNCIL MODIFIED:**

AND FURTHER THAT areas already cleared around the Saugeen River be replanted for a 30 metre buffer area with white cedar at a spacing of 8’ x 8’, either done by an experience arborist or inspected by a qualified individual with the costs to be borne by the applicant, and that the plantings be assessed at the 1st, 2nd, and 5th year with the intent of a 70% survival rate being achieved.

**PCD16-13 Moved by: Councillor Jack Seconded by: Councillor Fitzgerald**

WHEREAS two applications for Minor Exemption (clear cutting) under the County’s Forest Management By-law have been received for Lots 16 & 17, Concession 19, in the geographic Township of Proton, Township of Southgate;

AND WHEREAS adjacent landowners, Southgate planning staff and Grey Sauble Conservation Authority staff were notified of the applications and asked to provide comments on the request;

AND WHEREAS the small triangular portion on the northern part of the area proposed for clearing not be included in the area for clearing;

AND WHEREAS the applications stated that the intended use of the proposed cleared area is for cropping;

NOW THEREFORE BE IT RESOLVED THAT the applications for a Minor Exemption under the County’s Forest Management By-law for Lots 16 & 17, Concession 19, in the geographic Township of Proton, Township of Southgate, be approved;

AND THAT comments from the Saugeen Valley Conservation Authority recommend a 30 metre buffer around the Saugeen River;

AND FURTHER THAT areas already cleared around the Saugeen River be replanted for a 30 metre buffer area with white cedar at a spacing of 8’ x 8’, either done by an experienced arborist or inspected by a qualified individual with the costs to be borne by the
applicant, and that the plantings be assessed at the 1st, 2nd and 5th year with a 70% survival rate achieved.

Carried

**PDR-PCD-07-13 Grey Sauble Conservation Authority Contract Renewal**

Randy Scherzer addressed the Committee on the above report recommending the renewal of the contract for forest/trail management and by-law enforcement with the Grey Sauble Conservation Authority (GSCA) for a five year period. Mr. Scherzer further recommended that the requirement within purchasing By-law 4697-10 for procuring services by a request for proposal be waived based on the existing working relationship with the GSCA.

The agreement and by-law will proceed to Council in March conditional on acceptance by County Council and the GSCA Board. The Committee briefly discussed the cost of the contract, noting that it is based on hourly rates and includes cost of living increases. Mrs. Vokes stated that the County has realized savings in the budget through this contract.

**PCD17-13**  Moved by: Councillor Richardson    Seconded by: Councillor Barfoot

WHEREAS Grey Sauble Conservation Authority has been contracted for the past eight (8) years to prepare and implement the forest management plan as well as to manage the County forests in an ecologically sustainable manner, promote acceptable recreational opportunities, as well as general maintenance and risk management of County owned trails within the County Forests;

AND WHEREAS Grey Sauble Conservation Authority has been contracted for the past eight (8) years to provide By-law Enforcement of the Forest Management By-law 4341-06 including inspections, consultations and charges;

AND WHEREAS Grey Sauble Conservation Authority has also been contracted for the past six (6) years to promote acceptable recreational opportunities, general maintenance and risk management of the CP Rail Trail;

AND WHEREAS the current contract with the Grey Sauble Conservation Authority ends March 1, 2013;

NOW THEREFORE BE IT RESOLVED THAT staff be directed to complete a renewal of the contracts for forest/trail management and
by-law enforcement for a period of five (5) years with the Grey Sauble Conservation Authority based on the knowledge and experience that the Grey Sauble Conservation Authority staff have, as well as the successful working relationship that has been established, subject to the acceptance of the Grey Sauble Conservation Authority;

AND THAT the existing agreements between the County of Grey and the Grey Sauble Conservation Authority be extended to March 5, 2013;

AND THAT the requirement contained in By-law No. 4697-10 for procuring services by a request for proposal be waived;

AND FURTHER THAT By-laws authorizing the execution of these agreements be prepared for Council’s consideration.

Carried

By-law Enforcement Officer Report – January 2013

The By-law Enforcement Officer Report for January 2013 was presented.

PCD18-13 Moved by: Warden McKinlay Seconded by: Councillor McKay

THAT the By-law Enforcement Officer Report for January 2013 be received for information.

Carried

Grey County Planning Active Development File List up to December 31, 2012

Randy Scherzer outlined the active development applications as of December 31, 2012. Questions may be addressed to the appropriate staff members as indicated on the list.

Mr. Scherzer updated the Committee on an appeal received regarding the City of Owen Sound’s Official Plan Amendment No. 4, being the City’s five year review. Staff are currently preparing a package to be sent to the Ontario Municipal Board. County staff however are hopeful the concerns of the appellant can be resolved through mediation.

Closed Meeting Matters

There were none.
Committee Review of Land Use Planning Appeals/Potential Appeals

There were none.

Correspondence

*Resolution from Grey Highlands regarding Road Use Agreements for Wind Turbine Projects*

The above noted correspondence was for information only as it has been placed on the upcoming Transportation and Public Safety Committee agenda for January 24, 2013.

Other Business

The Committee inquired as to whether there has been a formal resolution from Grey County Council indicating the County’s position on wind turbines.

Staff were requested to provide a summary report on previous information and resolutions regarding wind turbines.

PCD19-13  Moved by: Councillor Barfoot   Seconded by: Councillor McKay

**THAT staff provide a summary report on previous resolutions regarding wind turbines.**

Carried

Discussion regarding logging permits ensued and clarification was requested on whether municipalities receive notification when a logging permit has been issued. Staff will follow up with the Forester to ensure that the process is being followed in that permits are circulated to lower tier municipalities so any concerns or requirements by the lower tier municipality may be acknowledged.

Next Meeting Dates

**February 19, 2013 at the Grey County Administration Building at 10:00 a.m.**

On motion by Councillor Bell, the meeting adjourned at 11:25 a.m.

Arlene Wright, Chair