1.0 Call to Order
Dr. Hazel Lynn assumed the position of Chair. Chair Hazel Lynn declared a quorum present and called the meeting to order at 10:00 a.m.

2.0 Elections
2.1 Board of Health Chair
Dr. Lynn invited nominations for Chair of the Board of Health for 2018.

Moved by: Arlene Wright  Seconded by: Mitch Twolan
“That Board of Health member Alan Barfoot be nominated Chair of the Board of Health for the Grey Bruce Health Unit for 2018.”

Carried

Moved by: Arlene Wright  Seconded by: David Shearman
“That nominations be closed for Chair of the Board of Health for the Grey Bruce Health Unit.”

Carried

Alan Barfoot, as a representative of Grey County, accepted the position of Chair of the Board of Health for the Grey Bruce Health Unit for 2018.

Alan Barfoot assumed Chair.

2.2 Board of Health Vice-Chair
Alan Barfoot invited nominations for Vice-Chair of the Board of Health for 2018.
Moved by: David Shearman Seconded by: Arlene Wright
“That Board of Health member Mitch Twolan be nominated for the Vice-Chair of the Board of Health for the Grey Bruce Health Unit for 2018.”

Carried

Moved by: Arlene Wright Seconded by: Sue Paterson
“That nominations be closed for Vice-Chair of the Board of Health for the Grey Bruce Health Unit.”

Carried

Mitch Twolan, as a representative of Bruce County, accepted the position of Vice-Chair of the Board of Health for the Grey Bruce Health Unit for 2018.

Chair Barfoot thanked previous Chair, David Inglis, for his term and welcomed new Board of Health members Stewart Halliday and Paul Eagleson.

3.0 Amendments to Agenda

4.0 Approval of Agenda
Moved by: Stewart Halliday Seconded by: Sue Paterson
“THAT, the agenda for Friday December 15, 2017 be approved as presented.”

Carried

5.0 Disclosure of Pecuniary Interest
There were no disclosures of pecuniary interest declared at this time.

6.0 Adoption of Minutes
Friday, November 24, 2017
Moved by: Mitch Twolan Seconded by: Sue Paterson
“THAT, the minutes of Friday November, 24, 2017 be approved as presented.”

Carried

7.0 Staff Presentation:
7.1 2017 Health Status Report – Alanna Leffley

8.0 Correspondence
8.1 Peterborough Public Health, Smoke Free Ontario Modernization
8.2 Association of Local Public Health Agencies, Smoke Free Ontario Modernization
8.3 Sudbury and District Health Unit Re. Nutritious Food Basket

Moved by: Stewart Halliday Seconded by: David Shearman
“THAT, the Board of Health receive items 8.1 and 8.2 regarding the Smoke-Free Ontario Modernization Report and THAT, the Board of Health support item 8.3, Sudbury and District Board of Health resolution regarding food insecurity and nutritious food basket costing.”

Carried

9.0 Reports

9.1 December Reports

9.1.1 MOH Report – Dr. Arra and Dr. Lynn

9.1.1.1 Public Health Role in Emergency Response
Presentation
Dr. Arra provided an overview of Public Health’s role in emergency response in general, and gave specific examples on the role in the current opioid overdose emergency.

9.1.1.2 Strategic Planning Software
Strategic Planning has been identified as something that needs to be front and foremost in our day-to-day business. The Health Unit is in the process of working with potential vendors to provide this type of integrational software.

9.1.1.3 Suspect Cluster Investigation
Dr. Arra reported on a suspect Cluster Investigation of breast cancer that is underway by our team. Dr. Arra explained that more often than not the result of such investigations do not uncover causal relation to environmental/workplace exposure. Nevertheless, the investigation will be an opportunity to raise awareness around risk factors for breast cancer.

9.1.1.4 Radon Awareness Campaign – Update
Six hundred (600) radon test kits have been distributed to date. Results will begin coming back next year and the final report by mid 2018.

9.1.1.5 Corporate Director – Update
The Health Unit will begin recruiting for a Director of Corporate Services early in 2018. The Human Resources Director from Grey County will be assisting us in the recruitment process.

9.1.1.6 Infectious Disease Program – Update
Dr. Arra reported on organizational changes in the Infectious Disease Program.

9.1.2 Program Report – December

9.1.3 Annual Report 2016

9.2 News Releases

9.2.1 STOP Program: Support for Ontario Smokers Who Wish to Quit Smoking
9.2.2 Medication Return Blitz
9.2.3 Fighting Food Insecurity
9.2.4 Grey Bruce Health Unit Is Looking To Hire Teen Shoppers
   Moved by: Laurie Laporte     Seconded by: Arlene Wright
   “THAT, the Board of Health receives the December Reports as presented.”
   Carried

10.0 Financial Report
   10.1 Financial Report – October
   Moved by: David Shearman     Seconded by: Sue Paterson
   “THAT, the Board of Health receives the financial report for October 2017 as presented.”
   Carried

   10.2 2018 Non-Union Wage Increase
   Moved by: David Shearman     Seconded by: David Inglis
   “THAT, the Board of Health approve a 1.75% increase for non-union staff for 2018.”
   Carried

   The Board requested that the compensation policy be reviewed and perhaps revised to include a provision for non-union increases and ensuring internal pay equity reviews are completed annually.

   10.3 BOH Finance Working Group Update
   The Board of Health Finance Working Group met on November 29, 2017 to discuss year-end surplus/spending. A summary of additional spending for the 2017 fiscal year was provided, including vacation pay-outs for staff who qualified and additional items with respect to building maintenance and information technology.

   Moved by: Mitch Twolan     Seconded by: David Inglis
   “THAT, the Board of Health receive the report from the Finance Working Group.”
   Carried

   10.4 Building Update – Darren Lynk
   The Health Unit received the one-time funding for the replacement of the roof. However the work has to be substantially completed and funds used by March 31, 2018 and no extensions will be granted.

   In consultation with Garland Canada, the roof replacement will be re-tendered with the scope of work changed from a cold applied method to a hot applied. Garland is confident that this change in scope will enable the
roof replacement to move forward with the existing funding and within the deadline for completion.

The RFP will go out on Monday, December 11, 2017 with a closing date of Tuesday, December 19, 2017.

Moved by: David Shearman Seconded by: Mitch Twolan
“THAT, the Board of Health authorizes the BOH Executive Committee to assess the RFP’s and chose the successful candidate for completion of the replacement of the roof.”
Carried

11.0 In-Camera Session
11.1 Personal Matters About Identifiable Individuals
Moved by: Sue Paterson Seconded by: Arlene Wright
“THAT, the Board of Health does now go into closed session at 11:00 a.m. to discuss personal matters about identifiable individuals and that Erin Meneray, will remain present as recording secretary and Dr. Hazel Lynn, Dr. Ian Arra and Drew Ferguson will remain present.”
Carried

The Board returned to open session at 11:35 a.m. with Chair Barfoot presiding.

12.0 Other Business
12.1 2018 Healthy Communities Conference – Save-the-Date
The 2018 Healthy Communities Conference, Creating Partnerships for Wellbeing will bring together Indigenous and non-Indigenous community members, advocates and leaders from across Grey Bruce to share in learning about Indigenous health equity. The conference is scheduled for the evening of Tuesday, May 8 and all day Wednesday, May 9.

12.2 GBHU BOH Letter to Premier Re. Municipal Government’s Role in Cannabis Legislation and Recovery of Associated Costs
The Board requested that a letter be sent to the federal Minister of Finance and the Premier of Ontario identifying issues relating to legalization of cannabis and asking that municipalities be at the table for discussions, and that funding be made available to municipalities. The letter was shared.

12.3 2018 Board of Health Meeting Dates
The 2018 Meeting Dates for the Board of Health were reviewed and approved.

12.4 OPSEU Support Contract Ratification
Moved by: David Shearman    Seconded by: Mitch Twolan
“THAT, the Board of Health ratify the terms of the OPSEU support contract
dated November 1, 2017 to December 31, 2018.”
Carried

13.0 Adjournment
By motion of Arlene Wright, the Board of Health meeting adjourned at 11:45 a.m.

Next Meeting:
Friday, January 26, 2018 at 10:00 a.m.
Grey Bruce Health Unit, Owen Sound

Alan Barfoot                          Dr. Hazel Lynn
Chairperson                           Acting Medical Officer of Health

Erin Meneray                          
Recording Secretary