



Board of Health Minutes

Date: Friday, September 22, 2017
Location: Grey Bruce Health Unit
Time: 10:00 a.m. – 1:15 p.m.
Members Present: David Inglis (Chair), Alan Barfoot, Kevin Eccles, Sue Paterson, David Shearman, Mike Smith
Regrets: Laurie Laporte, Mitch Twolan, Arlene Wright, Will Rogers, Dr. Christine Kennedy
Also Present: Dr. Ian Arra, Drew Ferguson
Special Guests:
Secretary: Erin Meneray

1.0 Call to Order

Chair, David Inglis, declared quorum present and called the meeting to order at 10:00 a.m.

2.0 Amendments to Agenda

Addition: Other Business, 10.3 Discussion re. Regular Board of Health Meeting November 24, 2017.

3.0 Approval of Agenda

Moved by: Sue Paterson Seconded by: David Shearman
"THAT, the agenda for September 22, 2017 be approved as amended."

Carried

4.0 Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest declared at this time.

5.0 Adoption of Minutes

Friday August 18, 2017

Friday August 25, 2017

Tuesday September 12, 2017

Moved by: Al Barfoot Seconded by: David Shearman

"THAT, the minutes of Friday August 18, 2017, Friday August 25, 2017 and Tuesday September 12, 2017 be approved as presented."

Carried

6.0 Staff Presentation: Vaccine Preventable Diseases, Sarah Ellis

Sarah Ellis reported on the Vaccine Preventable Diseases program specific to School Based Immunization, Changes to Immunization of School Pupils Act and Vaccine Hesitancy.

7.0 Correspondence

7.1 Northwestern Health Unit Resolution Re. The Fair Workplaces Better Jobs Act, 2017 (Bill 148)

Moved by: David Shearman

Seconded by: Sue Paterson

“THAT, the Board of Health receives the September correspondence as presented.”

Carried

8.0 Reports

8.1 September Reports

8.1.1 MOH Report – Report of the Minister’s Expert Panel on Public Health (Update) – Dr. Arra

Dr. Arra reported on a recent meeting of MOH’s in Toronto to discuss the Minister’s Expert Panel report *Public Health within an Integrated Health System*. A similar session is being held for Board of Health Chairs (or designates), on September 29, 2017. The Ministry will be seeking feedback from Health Units and Boards of Health.

8.1.2 Emergency Responders Session, October 3, 2017 – Dr. Arra

Dr. Arra will be meeting with representatives from the Emergency Response sector to discuss Public Health’s roles in Emergency Management and in opioid overdose in terms of both active support for front-line emergency responders and our role in prevention within the community.

8.1.3 Falls Across the Lifespan

Dr. Arra described the initiative “[Call to action: Working collectively to prevent falls across the lifespan](#)”. The Grey Bruce Health Unit is creating a Call to Action toolkit for various sectors and stakeholders that highlights their role in preventing falls. Each toolkit contains a self-assessment checklist to evaluate current practices that influence falls. The initiative is being launched today.

8.1.4 Radon Campaign

Dr. Arra described a campaign the Health Unit is undertaking in partnership with select municipal offices. Approximately 500 radon home testing kits will be available for free to residents of Grey Bruce. Radon is the second leading cause of lung cancer behind smoking

and testing kits are the only way to know if residents in a home are at risk. November is radon awareness month.

8.1.5 Program Report – September – Drew Ferguson

8.2 News Releases

8.2.1 Human Case of West Nile Virus in Grey Bruce

8.2.2 Volunteer Coordinator Needed for Sauble Good Food Box

8.2.3 Campaign “Attacks” Medication Misuse

8.2.4 Active surveillance ends for potential Hepatitis B exposure

8.2.5 Public Assistance Request Dog Bite – Owen Sound

8.2.6 Dr. Ian Arra Appointed as Acting Medical Officer of Health

Moved by: Kevin Eccles Seconded by: David Shearman

“THAT, the Board of Health receives the September Reports as presented.”

Carried

9.0 Financial Report

9.1 Financial Report – July

Kim Rutherford provided an update from the Public Health Business Administrators conference. Health Units are to plan for 0% growth funding for 2017. It was noted that there will be opportunities for one time funding requests; however opportunities will be very specific.

Moved by: Al Barfoot

Seconded by: Mike Smith

“THAT, the Board of Health receives the financial report for July 2017 as presented.”

Carried

9.2 Insurance Update

An overview of the Health Unit insurance coverage was provided. No significant changes were determined.

9.3 Succession Planning

The Grey Bruce Health Unit is entering a phase of building capacity at all levels within the organization. Senior Management and Management are working on a two-year vision plan for the organization.

Organizational and staffing reviews will begin next week with an eye to meeting both the current and long-term needs of the organization.

The Board requested a report back at a future meeting.

9.4 Early Retirement Packages

Melissa Clancy reported on staff looking at early retirement packages, as was provided as an option in July 2017.

At this time the Board decided not to move forward with offering early retirement packages; however this opportunity will be re-evaluated at a future time. Human Resources will meet with the individuals to discuss further; the Board would like to encourage experienced staff to remain at the Health Unit while we work towards rebuilding and realignment.

9.5 Finance Committee/Working Group

The Terms of Reference for the finance working group were reviewed and approved. The Board Recording Secretary will set up a meeting in the upcoming weeks.

10.0 In-Camera Session

10.1 Personal Matters About Identifiable Individuals

Moved by: Al Barfoot

Seconded by: David Shearman

“THAT, the Board of Health does now go into closed session at 11:26 a.m. to discuss personal matters about identifiable individuals and that Erin Meneray, will remain present as recording secretary and Drew Ferguson, and Dr. Ian Arra will remain present.”

Carried

The Board returned to open session at 12:55 p.m. with Chair Inglis presiding.

Moved by: Al Barfoot

Seconded by: Sue Paterson

“THAT, the Board of Health for the Grey Bruce Health Unit appoint forthwith Dr. Hazel Lynn as Acting Medical Officer of Health for the Grey Bruce Health unit for a term of less than 6 months, per section 69(1) of the HPPA.”

Carried

11.0 Other Business

11.1 Order in Council – Laurie Laporte Reappointment

Publically appointed Board of Member Laurie Laporte was re-appointed by the province for a term of three years, ending September 2020.

11.2 Draft Policy V-532 Flag Flying

Moved by: Mike Smith

Seconded by: Al Barfoot

“THAT, BOH Policy V-532 Flag Flying be approved as presented.”

Carried

11.3 November 24, 2017 Board of Health Meeting

There was discussion that a few of the Board Members will be attending the Ontario West Conference in London on November 24, 2017. The Board

Recording Secretary will survey the Board Members closer to the date to determine availability to meet quorum.

12.0 Adjournment

By motion of Mike Smith the Board of Health meeting adjourned at 1:15 p.m.

Next Meeting:

Friday, October 27, 2017 Regular BOH Meeting at 10:00 a.m.
Grey Bruce Health Unit, Owen Sound

X

David Inglis
Chairperson

X

Dr. Hazel Lynn
Acting Medical Officer of Health

X

Erin Meneray
Recording Secretary