 Committee Report

# Report FR-CW-20-17

**To**: Warden Barfoot and Members of Grey County Council

**From**: **Randy Scherzer, Anne Marie Shaw, Lynne Johnson and Pat Hoy**

**Meeting Date:** October 12, 2017

**Subject: Quarterly Purchasing Report – Quarter 3 of 2017**

**Status**: Recommendation adopted by Committee as presented per Resolution CW221-17; Endorsed by County Council October 26, 2017 per Resolution CC58-17;

## Recommendation(s)

1. **That Report FR-CW-20-17 regarding the quarterly purchasing report for Quarter 3 of 2017 be received for information.**

## Background

Grey County’s purchasing policy A-FIN-001, as endorsed by County Council on March 4, 2014, gives Directors the authority to award items and services up to $250,000. This policy requires Directors to provide a summary of all purchases between $25,000 and $250,000 on a quarterly basis.

The attached chart summarizes all purchases made between $25,000 and $250,000 by Departments between July 1, 2017 and September 30, 2017.

| **Long Term Care Contract** | **Description** | **# of Bids** | **Awarded Bid** | **ApprovedAmount** | **AwardedAmount (excl. HST)** |
| --- | --- | --- | --- | --- | --- |
| **RFQ-LTC-13-17****Grey Gables** | **Non Slip Flooring**  | **2** | **Carpet Plus** | **$89,119 available in the flooring budget**  | **$32,510.00** |

| **Planning Contract** | **Description** | **# of Bids** | **Awarded Bid** | **ApprovedAmount** | **AwardedAmount (excl. HST)** |
| --- | --- | --- | --- | --- | --- |
| **RFQ-PCD-10-17**  | **Stone Dusting** | **2** | **Bluewater Lawncare and Landscaping Ltd.** | **$45,500 available within Trail Maintenance Budget** | **$41,999** |

| **Transportation Services Contract** | **Description** | **# of Bids** | **Awarded Bid** | **ApprovedAmount** | **AwardedAmount (excl. HST)** |
| --- | --- | --- | --- | --- | --- |
| **RFP-TS-26-17** | **Drainage Studies** | **3** | **GM BluePlan** | **$200,000 available in Pre-Engineering Costs for Capital Projects Budget** | **$64,000 (75% funded from CWWF grant)** |
| **,RFT-TS-30-17** | **Cold Mix Asphalt** | **5** | **Innovative Surface Solutions Canada** | **$110,000 available within the Pothole patching Budget** | **$29,295** |
| **RFT-TS-14-17** | **Guiderail** | **3** | **Royal Fence Limited** | **$100,000 available within the Guiderail Budget** | **$32,351** |
| **RFP-TS-16-17** | **Quarry Study** | **3** | **Altus Group** | **$60,000** | **$60,000** |

| **Housing Contract** | **Description** | **# of Bids** | **Awarded Bid** | **ApprovedAmount** | **AwardedAmount (excl. HST)** |
| --- | --- | --- | --- | --- | --- |
| **RFT-HOU-13-17** | **Furniture for Admin Bldg** | **2** | **Coates & Best** | **$200,000** | **$106,086.91** |

## Link to Strategic Goals / Priorities

The Values Statement of the approved Corporate Strategic Plan includes fiscal responsibility. Consistent application of the purchasing policy requirements focuses on the commitment to ensure effective and efficient processes, which offer prudent use of public funds.

## Attachments

None

Respectfully submitted by,

Randy Scherzer, Director of Planning

Anne Marie Shaw, Director of Housing

Lynne Johnson, Director of Long Term Care

Pat Hoy, Director of Transportation Services