
Long-Term Care Committee of Management

April 9, 2019 – 9:30 AM

The Long-Term Care Committee of Management met on the above date at Rockwood Terrace with the following members in attendance:

Present: Chair Dwight Burley; Councillors Scott Mackey, John Woodbury, and Christine Robinson; and Warden Selwyn Hicks

Staff

Present: Kim Wingrove, Chief Administrative Officer; Lynne Johnson, Director of Long-Term Care; Heather Morrison, Clerk; Karen Kraus, Jennifer Cornell, and Renate Cowan, Long-Term Care Executive Directors; and Jacquelyn Morrison, Deputy Clerk/ Legislative Coordinator

Sienna Staff

Present: Sanja Freeborn, Vice President of Operations Long-Term Care

Call to Order

The Chair called the meeting to order at 9:30 AM.

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

Correspondence

Annual Medical Directors' Reports

Lynne Johnson provided an overview of the annual medical directors' reports. The Executive Directors confirmed that all homes are reducing opioid use. Karen Kraus noted that questions in the Rockwood Terrace annual report have been followed up with by staff.

CM27-19 Moved by: Councillor Mackey Seconded by: Councillor Robinson

That the Annual Medical Directors' Reports for Grey Gables, Lee Manor, and Rockwood Terrace be received for information.

Carried

Staff Correspondence with Ministry of Health and Long Term Care Staff

Kim Wingrove advised that she reached out to the program manager at the Ministry of Health and Long Term Care (MOHLTC) after the announcement of 91 beds for Southbridge in Owen Sound. The MOHLTC plans to release the next bed allotment phase soon, relating to their commitment for 15,000 new beds. Ms. Wingrove noted that she is waiting for the release of the application form.

Ms. Wingrove confirmed that correspondence relating to Grey County's intentions will be sent to the MOHLTC and brought to the Committee for information.

Discussion occurred on Southbridge's homes in Owen Sound and throughout Grey County.

Reports

LTCR-CM-21-19 Rockwood Terrace Operations Report to Committee of Management – March 1-31, 2019

Karen Kraus discussed report LTCR-CM-21-19 for the period of March 1-31, 2019. Ms. Kraus noted that the quality scorecard will be updated in the next report. She reviewed the Ministry of Health and Long Term Care ("MOHLTC") compliance orders, people, Sienna support updates, projects and events, occupancy rates, regulatory visits, complaints and compliments, and emergency preparedness.

Sonja Freeborn joined the meeting.

Ms. Kraus provided an update on changes to the process when a resident passes away. This topic went to the Resident Council. Resident's would like to continue to use the front door. She noted minor changes to the process, including detours when the tuck shop is open, reminding funeral homes not to come at meal times, and an announcement so residents can choose whether they wish to participate.

CM28-19 Moved by: Councillor Woodbury Seconded by: Warden Hicks

That LTCR-CM-21-19 Rockwood Terrace Operations Report to Committee of Management March 1-31, 2019 be received for information.

Carried

LTCCR-CM-22-19 Grey Gables Operations Report to Committee of Management – March 1-31, 2019

Jennifer Cornell reviewed report LTCCR-CM-22-19 for the period of March 1-31, 2019. Ms. Cornell discussed the people, the Behavioural Support Team, MOHLTC compliance orders, Sienna support updates, projects and events, occupancy rates, regulatory visits, complaints and compliments, resident and family satisfaction survey, and emergency preparedness.

Discussion occurred on the Behavioural Supports Team's fundraising event. Ms. Cornell clarified that the fundraising was minimal and the event was a way to engage families and residents.

The Committee discussed the letter sent to the Ministry of Transportation regarding a crosswalk on the highway. It was noted that it is a historical and ongoing issue. In the past, the Ministry of Transportation has looked into the issue and determined that the location did not meet the criteria for a crosswalk.

Ms. Cornell advised that the Ministry of Labour's interest in the outbreaks relates to staff. The Ministry of Labour ensures that policies and best practices were followed during the outbreak. Outbreaks are considered an occupational hazard. During an outbreak, staff report to the Ministry of Labour every day. If staff members become ill, they are encouraged to go home and stay at home for the recommended time period.

CM29-19 Moved by: Councillor Mackey Seconded by: Councillor Robinson

That LTCCR-CM-22-19 Grey Gables Operations Report to Committee of Management March 1-31, 2019 be received for information.

Carried

LTCCR-CM-23-19 Lee Manor Operations Report to Committee of Management – March 1-31, 2019

Renate Cowan discussed report LTCCR-CM-23-19 for the period of March 1-31, 2019. Ms. Cowan reviewed the quality scorecard, MOHLTC compliance orders, people, Sienna support updates, projects and events, occupancy, complaints and compliments, resident and family satisfaction survey, resident and family council updates, and emergency preparedness.

CM30-19 Moved by: Warden Hicks Seconded by: Councillor Woodbury

That LTCCR-CM-23-19 Lee Manor Operations Report to Committee of Management March 1-31, 2019 be received for information.

Carried

Closed Meeting Matter

CM31-19 Moved by: Councillor Robinson Seconded by: Councillor Mackey

That the Long-Term Care Committee of Management does now go into closed session pursuant to Section 239 (2) of the *Municipal Act, 2001* to discuss:

- i. Personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiations (*Confidential Operations Report*); and**

That all staff remain in attendance.

Carried

The Committee proceeded into closed session at 10:04 AM.

The Committee returned to open session at 10:46 AM.

The Chair confirmed that only the items stated in the resolution to move into closed session were discussed.

Renate noted that Lee Manor has hired a full time Registered Nurse. She also noted that casual staff are working more hours.

Other Business

Councillor Robinson requested that an action item for Rockwood Terrace and Grey Gables redevelopment be included on the next agenda.

Councillor Mackey requested that the Committee move forward with obtaining a consultant for Grey Gables to explore options and the opportunity to improve efficiency through additional beds.

Next Meeting Dates

The next meeting will be held on May 14, 2019 at Lee Manor.

On a motion by Councillors Woodbury and Mackey, the meeting adjourned at 10:52 AM.

Dwight Burley, Chair