1. Call to Order
2. Declaration of Pecuniary Interest
3. Determination of Items Requiring Separate Discussion
4. Consent Agenda

That the following Consent Agenda items be received; and

That staff be authorized to take the actions necessary to give effect to the recommendations in the staff reports; and

That the correspondence be supported or received for information as recommended in the consent agenda.

a. Building Task Force minutes dated July 26, 2018

That the Building Task Force minutes dated July 26, 2018 be adopted as presented; and

That the following resolution contained therein be endorsed:

i. THAT Report HDR-BTF-13-18 regarding future plans for the Provincial Court Building be received; and

THAT the Provincial Offences Building be decommissioned in the fall 2018; and

THAT the funding required for the decommissioning come from One Time Reserve; and

THAT funding to expand the parking lot using the former Provincial Offences Building area be considered in the 2019 budget.

b. Grey County – The Blue Mountains Task Force minutes dated March 6, 2018

That the Grey County – The Blue Mountains Task Force minutes dated March 6, 2018 be adopted as presented.

c. Correspondence from Southwestern Integrated Fibre Technology Inc. dated July 30, 2018
That the correspondence from Southwestern Integrated Fibre Technology Inc. dated July 30, 2018 be received for information.

d. Active Development File List

That the Active Development File list be received for information.

e. Local Planning Appeals Tribunal List

That the Local Planning Appeals Tribunal List be received for information.

5. Items For Direction and Discussion

a. CAOR-CW-17-18 County-Wide Joint Accessibility Advisory Committee

That report CAOR-CW-17-18 County-Wide Joint Accessibility Advisory Committee be received; and

That staff bring back a report with a Terms of Reference for a county-wide Accessibility Advisory Committee for Council consideration; and

That consideration be given in the 2019 operating budget for part time staff resources to oversee the Accessibility Coordinator functions.

b. Accessibility Advisory Committee minutes dated July 24, 2018

That the Accessibility Advisory Committee minutes dated July 24, 2018 be adopted as presented; and

That the following resolution contained therein be endorsed:

i. That report CAOR-AAC-14-18 be received and that the draft Multi-Year Accessibility Plan: 2018-2022 be endorsed; and

That staff begin to implement the recommendations contained within the strategy.

c. PSR-CW-09-18 Grey County Paramedic Services Response Time Performance Plan

That Report PSR-CW-09-18 be received and that the 2019 Response Time Performance Plan outlined in the report be approved by October 01, 2018 and submitted to the Ministry of Health and Long-Term Care by October 31, 2018.

d. HRR-CW-03-18 Memorandum of Settlement – OPSEU Social Services

That Report HRR-CW-03-18 regarding the Social Services OPSEU Memorandum of Settlement be received, and the Collective Agreement between the County of Grey and OPSEU Local 266 Social Services be ratified.

e. TR-CW-43-18 EPCOR Model Franchise Agreement - Chatsworth and West Grey
That Report TR-CW-43-18 regarding the EPCOR Model Franchise Agreement be received; and

That a By-Law be prepared authorizing the Warden and Clerk to execute the 2018 EPCOR Model Franchise Agreement.

6. Other Business

7. Notice of Motion

8. Adjournment
Call to Order

Chair Burley called the meeting to order at 1:10pm

Declaration of Pecuniary Interest

There was none.

Minutes of Meeting

Grey County Building Task Force – Administration Building minutes dated February 22, 2018

The minutes were reviewed.

BTF-04-18 Moved by: Councillor Barfoot Seconded by: Councillor Greenfield

THAT the minutes of the Grey County Building Task Force-Administration Building dated February 22, 2018 be accepted for information purposes as endorsed by County Council on March 8, 2018.

Carried
Reports

HDR-BTF-13-18 Future Plans for Provincial Offences Building

BTF-04-18 Moved by: Councillor Greenfield Seconded by: Councillor Barfoot

THAT Report HDR-BTF-13-18 regarding future plans for the Provincial Court Building be received; and

THAT the Provincial Offences Building be decommissioned in the fall 2018; and

THAT the funding required for the decommissioning come from One Time Reserve; and

THAT funding to expand the parking lot using the former Provincial Offences Building area be considered in the 2019 budget.

Carried

Ms. Shaw reviewed information pertaining to the POA building and indicated that numerous structural, HVAC and plumbing repairs would be required to retain it. The estimate of those capital projects is $500,500 over five years. In addition, cleaning, utilities, and insurance are estimated to be $51,000 a year to maintain the building. Ms. Shaw indicated that extra parking is needed; therefore demolition of the building to allow for this could be considered. If a parking lot is created, electric vehicle charging stations could be added to this area as access to electricity exists.

Ms. Shaw advised that the demolition would be approximately $50,000. An Engineer report and permit would be required.

Discussion on the potential alternate uses for the building occurred. Councillor Burley suggested that a transformer be put on the site as there are numerous wires, hydro source etc. running to the building.

Financials

Ms. Shaw reviewed the Contingency Allowance Change Orders, indicating that $19,747.63 is remaining with one additional contingency to possibly come in. Ms. Shaw is not anticipating the project to go over budget.
Ms. Wingrove discussed the reconciliation on the architect fees and is waiting on a response from Ventin.

Remaining Deficiencies

Ms. Shaw reviewed the remaining deficiencies, which include landscaping, resurfacing a section of the parking lot, curbs for accessible parking, and HVAC system issues.

Two additional flag poles will be purchased and one will be moved from the old POA building.

Ms. Wingrove specified that additional signage will be installed in the near future.

Mr. Hatten indicated that for accessibility the former stair railing and possibility a simpler transition from the old building to the new building be reviewed.

Warden Halliday asked if there were any washroom signs and clarification was provided.

Open House

There was discussion regarding a Building Open House. Warden Halliday suggested that arrangements be made for the second Council meeting in September allowing the opening of Council to highlight the new building. A ribbon cutting ceremony could take place at 2:00 p.m. followed by public tours from 2:00 – 7:00 p.m.

Mr. Hatten suggested that the Open House also be an opportunity to provide additional information about each department to the public. It was suggested that staff from each department be available to advise of the services offered and provide any further information. Ms. Wingrove suggested that guided tour times could be allocated.

Other Business

Councillor Burley asked the Committee if future meetings will be required. Ms. Wingrove suggested that one more meeting should be arranged to address anything outstanding.

Tour of Building

No tour was conducted
Next Meeting Date

At the call of the Chair

On motion by Councilor Hicks and Councilor Pringle the meeting adjourned at 1:50 p.m.
Committee Minutes

Grey County – The Blue Mountains Task Force

Meeting Date: March 6, 2018
Meeting Time: 1:00 p.m.
Location: Town of The Blue Mountains, Town Hall, Council Chamber
32 Mill Street, Thornbury
Prepared by Krista Royal, Deputy Clerk

A. Call to Order

The Blue Mountains Councillor Michael Martin called the meeting to order with Task Force members present, including The Blue Mountains Councillors John McGee and Councillor Joe Halos, Grey County Warden Stewart Halliday, Grey County Councillors Selwyn Hicks and Ian Boddy. Absent from the meeting, Grey County Councillor Kevin Eccles

Also present: Grey County Chief Administrative Officer Kim Wingrove, The Blue Mountains Interim CAO Shawn Everitt and Director of Infrastructure and Public Works Reg Russwurm.

• Approval of Agenda

Moved by: Stewart Halliday  Seconded by: John McGee
THAT the Agenda of March 6, 2018, be approved as circulated, including any items added to the Agenda, Carried.

• Declaration of Pecuniary Interest and general nature thereof

None

• Previous Minutes

Moved by: Ian Boddy  Seconded by: John McGee
THAT the Grey County – The Blue Mountains Task Force minutes of November 28, 2017 be adopted as circulated, including any revisions to be made, Carried.

B. Agenda Topics

B.1 Breakdown of Grey County Capital Expenditures within The Blue Mountains

Grey County CAO Kim Wingrove provided the Committee with a summary of the various projects, services, costs and programs that will help explain what the County of Grey provides within the municipality of The Blue Mountains.
Committee reviewed this handout which outlined Transportation Services Projects, Social Services covering Ontario Works and Children’s Services, Housing, Planning and Development, Information Technology, Paramedic Services, and Grey County Community Paramedic Programs. Committee concurred there could be various projects that would be beneficial to have both the County of Grey and The Blue Mountains coordinate future projects and purchases that could be more cost efficient. Kim advised that she will take the Committee’s suggestion back to the County’s procurement group and coordinate organizing a purchasing group.

Committee also asked if The Blue Mountains could receive a digital copy of the detailed handout regarding the services to provide to the residents and post on our website. Kim advised that she will send a copy on to the Committee for circulation.

B.2 Funding Criteria of Grey County Social Services Budget of $40,000

Councillor Halos questioned the $168,000 budget figure in regards to the housing costs at 81 Bruce Street, Thornbury. Does this figure include total operating expenses? Kim noted it appears to be operating costs but advised that she will follow up with Financial Services at the County to confirm. Kim further noted that the CAO and Warden’s upcoming 2018 Grey County Update presentation to The Blue Mountains Committee of the Whole on April 4th 2018 will be specific to services provided to The Blue Mountains by the County.

Chair Michael Martin spoke about the Events for Life (EFL) organization within our community that provide services to teens and young individuals that have developmental disabilities. Michael suggested that the members of the EFL organization attend an upcoming County of Grey Council meeting as a deputation to outline the services that they provide to the community and their programs and to speak of the need for financial support. Michael advised that The Blue Mountains supported $10,000 through the Grants and Donations Budget to their organization. Interim CAO Shawn Everitt noted this organization provides services to individuals once they are finished high school as currently there are very few programs that are offered. Shawn further noted this facility is being utilized by individuals throughout the County of Grey not just residents of The Blue Mountains.

B.3 Regional Transit – Programs and Initiatives

Committee reviewed transit programs within The Blue Mountains. CAO Kim Wingrove spoke in regards to the Grey County pilot program for transportation services between Owen Sound and Shelburne on Highway 10 being offered to clients. Kim provided an update to the Committee of an application submitted to the Province for funding as a proposal to extend the transit service from Owen Sound to the Blue Mountain Resort and perhaps further connect to Collingwood.

B.4 Flooding on or around County Roads – Example Grey County Road 19/21 Intersections and GR119

Director of Infrastructure & Public Works Reg Russwurm provided the Committee with two satellite imaging; one of Grey Road 21 near the Monterra Road, Grand Cypress Lane and Augusta Crescent area and the other one of Grey Road 19 located at the base of Blue Mountain, Scenic Caves Road and the Price’s Subdivision.

Reg advised the Committee of a recent melt of water runoff from the ski hill through the golf course that washed out a resident’s laneway. The cause being the result of an undersized culvert installed by the Monterra development. Reg noted the development is looking at increasing the size of the culvert.
B.5 Proposed Task Force Tour

Committee concurred that it is important to have a tour coordinated to have a visual understanding applications being received for future development. Michael Martin advised that he will coordinate a tour with Andrew Siegwart of Blue Mountain Village Association, Dan Skelton of Blue Mountain Resorts, along with members from the County of Grey and The Blue Mountains. Councillor John McGee suggested to invite members from the Grey Sauble Conservation Authority and the Nottawasaga Conservation Authority.

John asked if Reg could provide a large map that shows all water courses within The Blue Mountains on one document. Kim noted that she will coordinate with GIS staff at the County to provide mapping that will also have a layer of existing development and proposed development. Kim further noted that she will speak with Randy Scherzer, Director of Planning and Development and Pat Hoy, Director of Transportation Services to put together services on a bigger map to help visualize proposed development area.

C. New Business

None

D. Notice of Meeting Dates

Chair Michael Martin suggested the next meeting be held in the later part of May and to be hosted by the County of Grey.

E. Adjournment

Moved by: John McGee     Seconded by: Stewart Halliday

THAT this Committee does now adjourn at 3:00 p.m., Carried.
Warden Stewart Halliday  
Grey County  
595 9th Ave. E., County Building  
Owen Sound ON  N4K 3E3

July 30, 2018

To Warden Halliday & Council,

As per your capital agreement with Southwestern Integrated Fibre Technology Inc. (SWIFT) and our commitment to provide a bi-annual report, I am writing today to share an update on the project as we work toward realizing our goal of building critical fibre-optic broadband infrastructure across Southwestern Ontario, Caledon and the Niagara Region.

SWIFT is working to improve ultra-high-speed fibre optic Internet access for more than 3.5 million Ontarians across approximately 350 communities, serving 25% of Ontario’s population. As a member of SWIFT, you are part of a collective buying group that has significant broadband purchasing power. The project is leveraging over $180 million in combined investments by the federal and provincial governments and over $17 million in investments by municipalities across the region. SWIFT is delivering significant value to its members by maximizing procurement efficiencies and best practices in a consistent and transparent way. As a buying group, SWIFT is also ensuring greater competition between telecom service providers which will lead to better services at lower prices in member communities.

Membership News
The SWIFT team has been working hard to expand our membership base and increase our already significant buying power. SWIFT now represents the combined connectivity interests of all 15 members of the Western Ontario Wardens’ Caucus Inc. (WOWC). This includes: Brant, Bruce, Chatham-Kent, Elgin, Dufferin, Essex, Grey, Huron, Lambton, Middlesex, Norfolk, Oxford, Perth, Simcoe, and Wellington Counties. In addition to leadership from the county members of the WOWC, London, Barrie, Caledon, Mulmer, Orillia, London, Windsor and the Niagara and Waterloo Regions are also supporting the project.
SWIFT has also been working to engage First Nations across the region in the project, and is pleased to welcome support from First Nations members, including Beausoleil First Nation, Chippewas of the Kettle and Stony Point, Delaware Nation – Moravian of the Thames, Saugeen Ojibway Nation, Caldwell First Nation, and Six Nations of the Grand River.

Broader public-sector members and consortium members include Connecting Windsor-Essex (CW-E), Georgian College, Grey Bruce Health Services, Chatham Kent Lambton Administrators Group (CKLAG), the Ontario Federation of Agriculture, Niagara CIO Consortium (NCC), Simcoe County Access Network (SCAN), and WREPnet (Waterloo Region Education & Public Network).

Private sector members include AgReliant Genetics Inc./Prime Seeds, Ascent LLP, Beyond Air Networks, Bruce Power, FTC Data, InterMarket Real Estate Group, and Lone Canoe.

SWIFT now represents the purchasing interests of more than 2,400 member-sites, including municipalities, First Nations, hospitals, schools, school boards, and other large public and private enterprises across the region.

Financial Update
As per our Capital Agreement, we have attached our audited financial statements for your information.

Procurement Process
In May 2017, SWIFT launched a two-stage Request for Pre-Qualification (RFPQ). The intention of the RFPQ process was to identify qualified Telecom Service Providers (TSPs), specific service gaps across the region, and determine priority areas for eligible investment by SWIFT. Through this process, 28 TSPs were pre-qualified. The final list was released in July 2017.

SWIFT released its first Request for Proposal (RFP) on January 3rd, 2018. During this phase of the project, our pre-qualified TSPs will be able to submit a proposal in response to the RFP for the first phase of network construction. SWIFT is using a multi-stage procurement process to ensure the goals of the project are achieved within our projected timeline. Throughout this period, SWIFT is continuing to consult with members and seek as much information from TSPs as possible to ensure we invest in the right infrastructure, in the right place, at the right time, in order to maximize the impact of our investments while minimizing any potential for overbuild. The SWIFT Board of Directors approved the release of an RFP to build fibre into the Delaware Nation at Moraviantown. The RFP was released June 29, 2018 and will close August 1, 2018. This means that customers will be connected to SWIFT funded infrastructure in 2018. We anticipate the next phase of construction to spread across the region in 2019.
As SWIFT moves through the RFP process, it is important that we continue to build our membership base. The more sites we have committed to the network, the more influence we will have with service providers and the more competitive the resulting network bids and build will be for participating members.

**Membership Opportunities**

SWIFT membership is open to any community or organization that needs connectivity to any of its locations. Lower-tier municipalities, schools and school boards, colleges, universities, hospitals and health care organizations, First Nations and private businesses are all welcome to join SWIFT. Please consider encouraging lower-tier municipalities, public sector organizations, and private enterprises in your communities to join SWIFT as members.

Annual membership rates range from $250 to $2500 depending on the number of locations that they commit to the network. Members benefit from SWIFT’s significant procurement expertise, including aggregated demand, negotiated rates, and support in preparing RFPs for broadband services. As a buying group, SWIFT also ensures greater competition between telecom service providers which will lead to better services at lower prices in member communities. SWIFT supports members with a standards-based approach to infrastructure investment, including advice on service level agreements and ensuring core standards are met. Members also benefit from SWIFT’s extensive experience in advocating on behalf of communities and consumers. Being a member means your voice is heard.

**Membership Rates**

Regardless of the size of your community, where you’re located, or what sector you represent, our membership rates are based of the principal of equal access. Rates are based on the number of sites your organization commits to the SWIFT network:

<table>
<thead>
<tr>
<th>Sites</th>
<th>Annual Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$250</td>
</tr>
<tr>
<td>2-10</td>
<td>$500</td>
</tr>
<tr>
<td>10-25</td>
<td>$1,000</td>
</tr>
<tr>
<td>25-50</td>
<td>$1,500</td>
</tr>
<tr>
<td>50-100</td>
<td>$2,000</td>
</tr>
<tr>
<td>Over 100</td>
<td>$2,500</td>
</tr>
</tbody>
</table>

**SWIFT Survey**

To connect everyone as effectively and efficiently as possible, we’re collecting information about how residents, farms and businesses currently use the Internet. This information will help us to determine where we will invest our funding and support SWIFT in achieving our goals of building “broadband for everyone.” Your participation in this survey is completely
voluntary and you may opt out of any question in the survey. All of your responses will be kept confidential. They will only be used for statistical purposes and will be reported only in aggregated form.

To complete the survey, please visit www.swiftnetwork.ca/survey.

If you do not have time to fill in the complete survey please complete a speed test at https://performance.cira.ca/swift.

We encourage everyone to fill on our survey so that our research partners at the http://www.r2b2project.ca/ can measure the effectiveness of our pubic investment in broadband.

For more information:
If you would like additional information about our progress and plans for the future, please do not hesitate to connect with me at Geoff.Hogan@swiftnetwork.ca or 519-914-1308. For more information about membership, please contact Adriana Dekker, Stakeholder Relations Manager, at Adriana.Dekker@swiftnetwork.ca or 519-914-1308.

Thank you, again, for your investment in SWIFT and your leadership in supporting “broadband for everyone” across our region. We truly believe that this project will be a game-changing investment in the future of our communities, and we could not achieve our goals without your support.

Sincerely,

Geoff Hogan
Chief Executive Officer
SWIFT Inc.
Encl.
SOUTHWESTERN INTEGRATED FIBRE TECHNOLOGY INC.

FINANCIAL STATEMENTS

DECEMBER 31, 2016
SOUTHWESTERN INTEGRATED FIBRE TECHNOLOGY INC.

DECEMBER 31, 2016

CONTENTS

Management's Responsibility for the Financial Statements 1
Independent Auditor's Report 2
Statement of Financial Position 4
Statement of Operations 5
Statement of Change in Net Financial Assets 6
Statement of Cash Flow 7
Notes to the Financial Statements 8
MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

The accompanying financial statements of the Southwestern Integrated Fibre Technology Inc. (the "Organization") are the responsibility of the Organization's management and have been prepared in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada, as described in Note 1 to the financial statements.

The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Organization's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded (in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada), and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management. The Board of Directors meet with management and the external auditor to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The financial statements have been audited by Collins Barrow SGB LLP, independent external auditor appointed by the Organization. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Organization's financial statements.

Chief Executive Officer
December 8, 2017
INDEPENDENT AUDITOR'S REPORT

To the Board of Directors and Members of Southwestern Integrated Fibre Technology Inc.:

Report on the Financial Statements
We have audited the accompanying financial statements of Southwestern Integrated Fibre Technology Inc., which comprise the statement of financial position as at December 31, 2016, and the statements of operations, change in net financial assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements
Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion
In our opinion, the financial statements present fairly, in all material respects, the financial position of Southwestern Integrated Fibre Technology Inc. as at December 31, 2016, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.
INDEPENDENT AUDITOR'S REPORT

Emphasis of Matter

We draw attention to Note 2 to the financial statement which describes that Southwestern Integrated Fibre Technology Inc. adopted Canadian public sector accounting standards on January 1, 2016 with a transition date of October 19, 2015. These standards were applied retrospectively by management to the comparative information in these financial statements, including the statements of financial position at December 31, 2015 and October 19, 2015 and the statements of operations, change in net financial assets and cash flows for the period ended December 31, 2015 and related disclosures. We were not engaged to report on the restated comparative information, and as such, it is not audited.

Collins Barrow SGB LLP
Licensed Public Accountants
Collingwood, Ontario
December 8, 2017
# SOUTHWESTERN INTEGRATED FIBRE TECHNOLOGY INC.

## STATEMENT OF FINANCIAL POSITION

**AS AT DECEMBER 31**

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Financial assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts receivable from members</td>
<td>2,560,811</td>
<td>-</td>
</tr>
<tr>
<td>Due from Western Ontario Wardens' Caucus</td>
<td>58,909</td>
<td>-</td>
</tr>
<tr>
<td>HST recoverable</td>
<td>6,738</td>
<td>-</td>
</tr>
<tr>
<td>Government grants receivable (Note 7)</td>
<td>168,000</td>
<td>-</td>
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<tr>
<td></td>
<td>2,794,458</td>
<td>-</td>
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<tr>
<td><strong>Liabilities</strong></td>
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<td></td>
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<tr>
<td>Accounts payable and accruals</td>
<td>161,491</td>
<td>-</td>
</tr>
<tr>
<td>Due to Western Ontario Wardens' Caucus</td>
<td>-</td>
<td>71,697</td>
</tr>
<tr>
<td></td>
<td>161,491</td>
<td>71,697</td>
</tr>
<tr>
<td><strong>Net financial assets (net debt) and accumulated surplus (deficit) (Note 4)</strong></td>
<td>2,632,967</td>
<td>(71,697)</td>
</tr>
</tbody>
</table>

Approved _____________________________ Chair _____________________________ Date March 3, 2018

See accompanying 2018s to the financial statements
### Statement of Operations

**For the Year Ended December 31, 2016**

*(with comparatives for the period ended December 31, 2015)*

<table>
<thead>
<tr>
<th></th>
<th>Budget 2016</th>
<th>Actual 2016</th>
<th>Actual 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contributions from members (Note 6)</td>
<td>510,000</td>
<td>2,975,811</td>
<td>768,000</td>
</tr>
<tr>
<td>Government grants (Note 7)</td>
<td>-</td>
<td>168,000</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>510,000</td>
<td>3,143,811</td>
<td>768,000</td>
</tr>
<tr>
<td><strong>Expenses (Note 5)</strong></td>
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<td></td>
</tr>
<tr>
<td>Consulting</td>
<td>510,000</td>
<td>308,173</td>
<td>827,842</td>
</tr>
<tr>
<td>Marketing</td>
<td>-</td>
<td>5,306</td>
<td>966</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>-</td>
<td>6,525</td>
<td>-</td>
</tr>
<tr>
<td>Office expense</td>
<td>-</td>
<td>204</td>
<td>-</td>
</tr>
<tr>
<td>Professional fees</td>
<td>-</td>
<td>27,658</td>
<td>-</td>
</tr>
<tr>
<td>Salaries and wages</td>
<td>-</td>
<td>65,441</td>
<td>-</td>
</tr>
<tr>
<td>Travel</td>
<td>-</td>
<td>25,840</td>
<td>10,889</td>
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<tr>
<td><strong>Total Expenses</strong></td>
<td>510,000</td>
<td>439,147</td>
<td>839,697</td>
</tr>
<tr>
<td><strong>Annual surplus (deficit)</strong></td>
<td>-</td>
<td>2,704,664</td>
<td>(71,697)</td>
</tr>
<tr>
<td><strong>Accumulated (deficit) surplus, beginning of year</strong></td>
<td>(71,697)</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Accumulated surplus (deficit), end of year (Note 4)</strong></td>
<td>-</td>
<td>2,632,967</td>
<td>(71,697)</td>
</tr>
</tbody>
</table>

See accompanying notes to the financial statements.
## STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2016
(with comparatives for the period ended December 31, 2015)

<table>
<thead>
<tr>
<th></th>
<th>Budget 2016</th>
<th>Actual 2016</th>
<th>Actual 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual surplus (deficit)</td>
<td>-</td>
<td>2,704,664</td>
<td>(71,697)</td>
</tr>
<tr>
<td>Change in net financial assets (net debt)</td>
<td>-</td>
<td>2,704,664</td>
<td>(71,697)</td>
</tr>
<tr>
<td>Net debt, beginning of year</td>
<td></td>
<td>(71,697)</td>
<td>-</td>
</tr>
<tr>
<td>Net financial assets (net debt), end of year</td>
<td>2,632,967</td>
<td>(71,697)</td>
<td></td>
</tr>
</tbody>
</table>

See accompanying 22s to the financial statements
STATEMENT OF CASH FLOW
FOR THE YEAR ENDED DECEMBER 31, 2016
(with comparatives for the period ended December 31, 2015)

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>(Unaudited)</td>
<td>(Note 2)</td>
<td></td>
</tr>
<tr>
<td>Cash flows from (for):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating activities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual surplus (deficit)</td>
<td>2,704,664</td>
<td>(71,697)</td>
</tr>
<tr>
<td>Changes in:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts receivable from members</td>
<td>(2,560,811)</td>
<td>-</td>
</tr>
<tr>
<td>HST recoverable</td>
<td>(6,738)</td>
<td>-</td>
</tr>
<tr>
<td>Government grants receivable</td>
<td>(168,000)</td>
<td>-</td>
</tr>
<tr>
<td>Accounts payable and accruals</td>
<td>161,491</td>
<td>-</td>
</tr>
<tr>
<td>Net change in cash from operations</td>
<td>130,606</td>
<td>(71,697)</td>
</tr>
<tr>
<td>Financing activities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Due to (from) Western Ontario Wardens’ Caucus</td>
<td>(130,606)</td>
<td>71,697</td>
</tr>
<tr>
<td>Net change in cash position</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents, beginning of year</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Cash and cash equivalents, end of year</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

See accompanying 23 to the financial statements
Nature of operations

Southwestern Integrated Fibre Technology Inc. ("the Organization") is a government not-for-profit organization incorporated without share capital under the Canada Not-for-profit Corporations Act on October 19, 2015. The corporation was formed by the Western Ontario Wardens' Caucus (WOWC) on behalf of WOWC, Region of Waterloo, Region of Niagara, Town of Caledon and the separated cities in the project area. Members include municipalities, first nations, schools, health care providers and community networks. The purpose of the Organization is to bring high speed broadband internet to the South Western Ontario region.

1. Summary of significant accounting policies

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies are as follows:

(a) Reporting entity

These financial statements reflect the assets, liabilities, revenues and expenses and accumulated surplus of Southwestern Integrated Fibre Technology Inc.

(b) Recognition of revenues and expenses

Revenues and expenses are reported on the accrual bases of accounting. The accrual basis of accounting recognizes revenues in the period in which the transactions or events occurred that give rise to the revenue; expenses are recognized in the period the good or services are acquired and a legal liability is incurred or transfers are due.

Contributions from members are recorded as revenue at the time invoices are issued and contributions become collectible.

Government grants are recognized in the financial statements as revenues in the period in which the events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amounts can be made. Conditional government grants are recognized to the extent the conditions imposed on them have been fulfilled. Unconditional government grants are recognized when monies are receivable. Grants are recognized as deferred revenue when grant stipulations give rise to a liability. Grant revenue is recognized in the statement of operations as the stipulation liabilities are settled.

(c) Cash and cash equivalents

Cash and cash equivalents include all cash balances and short-term, highly liquid financial instruments with a maturity of three months or less from the date of acquisition.
1. Summary of significant accounting policies (continued)

(d) Use of estimates

The preparation of the financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

(e) Tangible capital assets

(i) Network infrastructure

The Organization retains ownership of 51% of the funded network assets of the network construction project; however, all repairs and maintenance and upgrade costs are the responsibility of the service providers contracted to provide the network infrastructure. Since the Organization does not retain operational control over the network infrastructure, they have not been recorded as tangible capital assets but have been reported as an expense on the statement of operations.

(ii) Other

The Organization does not have any other tangible capital assets.

2. First time adoption of Canadian public sector accounting standards

Effective January 1, 2016, the Organization adopted the requirements of the CPA Canada Handbook and has adopted Canadian public sector accounting standards (PSAB). This framework is in accordance with Canadian GAAP. These are the first financial statements prepared in accordance with this framework which has been applied retrospectively. The accounting policies set out in the significant accounting policy note have been applied in preparing the financial statements for the year ended December 31, 2016, the comparative information presented in these financial statements for the period ended December 31, 2015 and in the preparation of an opening balance sheet at October 19, 2015 - which is the Organization's date of incorporation and transition.

The adoption of PSAB had no impact on the previously reported assets, liabilities, and accumulated surplus of the Organization, and accordingly, no adjustments have been recorded in the comparative statements of financial position, operations, change in net financial assets or cash flow. Thus an opening balance sheet as at October 19, 2015 has not been presented. The Organization's presentation and disclosures included in these financial statements reflect the presentation and disclosure requirements of PSAB.

3. Contingencies

The year following delivery of broadband services to users and generating positive net revenues, a portion of those revenues for each fiscal year will be allocated to repay the refundable portion of the contributions made by members. Refundable portions are defined in member agreements and range from 49% to 71% of the amount contributed. As of December 31, 2016 of the $12,804,050 of member contributions 60% is refundable when positive net revenues are earned. Repayment of the refundable portion will be made to members based on their proportion of all member contributions. Members have the option to waive repayment at the time it becomes eligible and to require the Organization to reinvest the funds into the high speed broadband internet network infrastructure.
4. Accumulated surplus (deficit)

The accumulated surplus consists of individual fund surplus as follows:

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Surplus (deficit):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Member contributions towards high speed broadband internet project</td>
<td>2,632,967</td>
<td>(71,697)</td>
</tr>
<tr>
<td>Accumulated surplus (deficit)</td>
<td>2,632,967</td>
<td>(71,697)</td>
</tr>
</tbody>
</table>

Accumulated surplus consists of sustainability funding that the Organization received as part of agreements with members to fund operating expenses after October 19, 2015.

5. Related party transactions

Included in expenses is $56,889 paid to the The Corporation of the County of Grey for wage and benefit costs incurred to administer the Organization from January 1, 2016 to December 22, 2016.

Also included in expenses is $8,460 paid to the The Corporation of the County of Lambton for wage and benefits costs incurred to administer the Organization from December 12, 2016 to December 31, 2016.

6. Contributions from members

Members have agreed to contribute $12,804,050 over the period beginning in fiscal year 2016 and ending December 31, 2019. As of December 31, 2016 $3,743,811 was billed and recognized as revenue. The remaining revenue will be recognized as billed in future periods.

7. Government grants

The Governments of Canada and Ontario will each provide up to $556,377 under Phase 1 of the high speed broadband internet network project. Phase 1 of the project includes information gathering, planning, analysis and assessment of the technical and financial feasibility of the proposed project. As of December 31, 2016 $168,000 has been earned, based on eligible expenses incurred.

8. Budget amounts

The operating budget approved by the Board of Directors for 2016 is reflected on the statements of operations and change in net assets and was not audited. Budget figures have been reclassified for the purposes of these financial statements to comply with PSAB reporting requirements.
SOUTHWESTERN INTEGRATED FIBRE TECHNOLOGY INC.

FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2017
## CONTENTS

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<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
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<td>1</td>
</tr>
<tr>
<td>Independent Auditor's Report</td>
<td>2</td>
</tr>
<tr>
<td><strong>FINANCIAL STATEMENTS</strong></td>
<td></td>
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<tr>
<td>Statement of Financial Position</td>
<td>3</td>
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<tr>
<td>Statement of Operations</td>
<td>4</td>
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<tr>
<td>Statement of Changes in Net Financial Assets</td>
<td>5</td>
</tr>
<tr>
<td>Statement of Cash Flow</td>
<td>6</td>
</tr>
<tr>
<td>Notes to the Financial Statements</td>
<td>7 - 9</td>
</tr>
</tbody>
</table>
The accompanying financial statements of the Southwestern Integrated Fibre Technology Inc. (the "Organization") are the responsibility of the Organization's management and have been prepared in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada, as described in Note 1 to the financial statements.

The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Organization's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded (in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada), and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management. The Board of Directors meet with management and the external auditor to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The financial statements have been audited by Collins Barrow SGB LLP, independent external auditor appointed by the Organization. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Organization's financial statements.

Chief Executive Officer
February 14, 2018
INDEPENDENT AUDITOR'S REPORT

To the Board of Directors and Members of Southwestern Integrated Fibre Technology Inc.:

Report on the Financial Statements
We have audited the accompanying financial statements of Southwestern Integrated Fibre Technology Inc., which comprise the statement of financial position as at December 31, 2017, and the statements of operations, change in net financial assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements
Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion
In our opinion, the financial statements present fairly, in all material respects, the financial position of Southwestern Integrated Fibre Technology Inc. as at December 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Collins Barrow SGB LLP
Licensed Public Accountants
Collingwood, Ontario
February 14, 2018

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SOUTHWESTERN INTEGRATED FIBRE TECHNOLOGY INC.
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2017

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ACTUAL</td>
<td>ACTUAL</td>
</tr>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>FINANCIAL ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash in Bank</td>
<td>4,359,420</td>
<td>0</td>
</tr>
<tr>
<td>Accounts Receivable from Members</td>
<td>600,000</td>
<td>2,560,811</td>
</tr>
<tr>
<td>Due from the Western Ontario Wardens’ Caucus</td>
<td>0</td>
<td>58,909</td>
</tr>
<tr>
<td>Accounts Receivable Other</td>
<td>10,730</td>
<td>0</td>
</tr>
<tr>
<td>HST Recoverable</td>
<td>208,033</td>
<td>6,738</td>
</tr>
<tr>
<td>Government Grants Receivable (Note 6)</td>
<td>1,112,754</td>
<td>168,000</td>
</tr>
<tr>
<td><strong>TOTAL FINANCIAL ASSETS</strong></td>
<td>6,290,937</td>
<td>2,794,458</td>
</tr>
<tr>
<td><strong>LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Payable and Accruals</td>
<td>356,217</td>
<td>161,491</td>
</tr>
<tr>
<td><strong>NET FINANCIAL ASSETS</strong></td>
<td>5,934,720</td>
<td>2,632,967</td>
</tr>
</tbody>
</table>

Net Financial Assets and Accumulated Surplus (Note 3)

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>5,934,720</td>
<td>2,632,967</td>
</tr>
</tbody>
</table>

Approved Chair

March 3, 2018

Date

The accompanying notes and schedules are an integral part of this financial statement.
### SOUTHWESTERN INTEGRATED FIBRE TECHNOLOGY INC.

**STATEMENT OF OPERATIONS**

FOR THE YEAR ENDED DECEMBER 31, 2017

<table>
<thead>
<tr>
<th></th>
<th>2017 BUDGET $</th>
<th>2017 ACTUAL $</th>
<th>2016 ACTUAL $</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contributions from Members (Note 5)</td>
<td>5,970,000</td>
<td>5,001,119</td>
<td>2,975,811</td>
</tr>
<tr>
<td>Government Grants (Note 6)</td>
<td>0</td>
<td>944,754</td>
<td>168,000</td>
</tr>
<tr>
<td>Memberships</td>
<td>50,000</td>
<td>34,450</td>
<td>0</td>
</tr>
<tr>
<td>Interest</td>
<td>20,000</td>
<td>32,287</td>
<td>0</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>0</td>
<td>721</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>6,040,000</td>
<td>6,013,331</td>
<td>3,143,811</td>
</tr>
<tr>
<td><strong>EXPENSES (Note 4)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Consulting</td>
<td>1,440,975</td>
<td>1,485,428</td>
<td>308,173</td>
</tr>
<tr>
<td>Insurance</td>
<td>1,857</td>
<td>20,967</td>
<td>0</td>
</tr>
<tr>
<td>Marketing</td>
<td>20,000</td>
<td>15,577</td>
<td>5,306</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>9,287</td>
<td>25,115</td>
<td>6,525</td>
</tr>
<tr>
<td>Office Expense</td>
<td>30,256</td>
<td>15,429</td>
<td>204</td>
</tr>
<tr>
<td>Professional Fees</td>
<td>387,500</td>
<td>540,886</td>
<td>27,658</td>
</tr>
<tr>
<td>Salaries and Wages</td>
<td>479,200</td>
<td>565,042</td>
<td>65,441</td>
</tr>
<tr>
<td>Travel</td>
<td>166,500</td>
<td>43,134</td>
<td>25,840</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>2,535,575</td>
<td>2,711,578</td>
<td>439,147</td>
</tr>
<tr>
<td><strong>ANNUAL SURPLUS</strong></td>
<td>3,504,425</td>
<td>3,301,753</td>
<td>2,704,664</td>
</tr>
<tr>
<td><strong>ACCUMULATED SURPLUS/(DEFICIT), beginning of the year</strong></td>
<td>2,632,967</td>
<td>2,632,967</td>
<td>(71,697)</td>
</tr>
<tr>
<td><strong>ACCUMULATED SURPLUS, end of the year (Note 3)</strong></td>
<td>6,137,392</td>
<td>5,934,720</td>
<td>2,632,967</td>
</tr>
</tbody>
</table>

The accompanying notes and schedules are an integral part of this financial statement.
### SOUTHWESTERN INTEGRATED FIBRE TECHNOLOGY INC.
#### STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2017

<table>
<thead>
<tr>
<th></th>
<th>2017 BUDGET $</th>
<th>2017 ACTUAL $</th>
<th>2016 ACTUAL $</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ANNUAL SURPLUS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3,504,425</td>
<td>3,301,753</td>
<td>2,704,664</td>
</tr>
<tr>
<td>Change in Net Financial Assets</td>
<td>3,504,425</td>
<td>3,301,753</td>
<td>2,704,664</td>
</tr>
<tr>
<td>NET FINANCIAL ASSETS (Net Debt), beginning of the year</td>
<td>2,632,967</td>
<td>2,632,967</td>
<td>(71,697)</td>
</tr>
<tr>
<td>NET FINANCIAL ASSETS, end of the year</td>
<td>6,137,392</td>
<td>5,934,720</td>
<td>2,632,967</td>
</tr>
</tbody>
</table>

(Note 7)

The accompanying notes and schedules are an integral part of this financial statement.
### SOUTH WESTERN INTEGRATED FIBRE TECHNOLOGY INC.

**STATEMENT OF CASH FLOW**  
**FOR THE YEAR ENDED DECEMBER 31, 2017**

<table>
<thead>
<tr>
<th></th>
<th>2017 ACTUAL $</th>
<th>2016 ACTUAL $</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cash flows from (for):</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>OPERATING TRANSACTIONS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual Surplus</td>
<td>3,301,753</td>
<td>2,704,664</td>
</tr>
<tr>
<td>Changes in:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Receivable from Members</td>
<td>1,960,811</td>
<td>(2,560,811)</td>
</tr>
<tr>
<td>Due from the Western Ontario Wardens’ Caucus</td>
<td>58,909</td>
<td>0</td>
</tr>
<tr>
<td>Accounts Receivable Other</td>
<td>(10,730)</td>
<td>0</td>
</tr>
<tr>
<td>HST Recoverable</td>
<td>(201,295)</td>
<td>(6,738)</td>
</tr>
<tr>
<td>Government Grants Receivable</td>
<td>(944,754)</td>
<td>(168,000)</td>
</tr>
<tr>
<td>Accounts Payable and Accruals</td>
<td>194,726</td>
<td>161,491</td>
</tr>
<tr>
<td><strong>Net change in cash from operations</strong></td>
<td>4,359,420</td>
<td>130,606</td>
</tr>
<tr>
<td><strong>Financing Activities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Due To Western Ontario Wardens’ Caucus</td>
<td>0</td>
<td>(130,606)</td>
</tr>
<tr>
<td><strong>Net Change in Cash Position</strong></td>
<td>4,359,420</td>
<td>0</td>
</tr>
<tr>
<td><strong>CASH, beginning of the year</strong></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>CASH, end of the year</strong></td>
<td>4,359,420</td>
<td>0</td>
</tr>
</tbody>
</table>

The accompanying notes and schedules are an integral part of this financial statement.
Nature of Operations

Southwestern Integrated Fibre Technology Inc. ("the Organization") is a government not-for-profit organization incorporated without share capital under the Canada Not-for-profit Corporations Act on October 19, 2015. The corporation was formed by the Western Ontario Wardens’ Caucus (WOWC) on behalf of WOWC, Region of Waterloo, Region of Niagara, Town of Caledon and the separated cities in the project area. Members include municipalities, first nations, schools, health care providers and community networks. The purpose of the Organization is to bring high speed broadband internet to the South Western Ontario Region.

1. Summary of Significant Accounting Policies

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies are as follows:

(a) Reporting Entity
   These financial statements reflect the assets, liabilities, revenues and expenses and accumulated surplus of Southwestern Integrated Fibre Technology Inc.

(b) Recognition of revenue and expenses
   Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which the transactions or events occurred that give rise to the revenue; expenses are recognized in the period the good or services are acquired and a legal liability is incurred or transfers are due.

   Contribution from members are recorded as revenue at the time invoices are issued and contributions become collectible.

   Government grants are recognized in the financial statements as revenues in the period in which the events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amounts can be made. Conditional government grants are recognized when monies are receivable. Grants are recognized as deferred revenue when grant stipulations give rise to a liability. Grant revenue is recognized in the statement of operations as the stipulation liabilities are settled.

(c) Cash and Cash Equivalents
   Cash and cash equivalents include all cash balances and short-term, highly liquid financial instruments with a maturity of three months or less from the date of acquisition.

(d) Use of estimates
   The preparation of the financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.
1. Summary of Significant Accounting Policies (continued)

   (e) Tangible capital assets
      (i) Network Infrastructure
          The Organization retains ownership of 51% of the funded network assets of the network construction
          project; however, all repairs and maintenance and upgrade costs are the responsibility of the service
          providers contracted to provide the network infrastructure. Since the Organization does not retain
          operational control over the network infrastructure, they have not been recorded as tangible capital
          assets but have been reported as an expense on the statement of operations.

      (ii) Other
          The Organization does not have any other tangible capital assets.

2. Contingencies

   The year following delivery of broadband services to users and generating positive net revenues, a
   portion of those revenues for each fiscal year will be allocated to repay the refundable portion of the
   contributions made by members. Refundable portions are defined in member agreements and range
   from 49% to 71% of the amount contributed. As of December 31, 2017 $17,018,735 has been pledged
   by members. Of the $8,744,930 invoiced, $4,319,934 is refundable when positive net revenues are earned.
   Repayment of the refundable portion will be made to members based on their proportion of all member
   contributions. Members have the option to waive repayment at the time it becomes eligible and to require
   the Organization to reinvest the funds into the high speed broadband internet network infrastructure.

3. Accumulated Surplus (Deficit)

   Accumulated surplus consists of sustainability funding that the Organization received as part of
   agreements with members to fund operating expenses after October 19, 2015.

4. Related Party Transactions

   Included in expenses is $227,463 (2016 - $56,889) paid to The Corporation of the County of Grey for
   wage and benefit costs incurred to administer the Organization.

   Also included in expenses is $332,798 (2016 - $8,460) paid to The Corporation of the County of Lambton
   for wages and benefit costs incurred to administer the Organization.

5. Contributions from Members

   Members have agreed to contribute $17,018,735 over the period beginning in fiscal year 2016
   and ending December 31, 2019. As of December 31, 2017 $8,744,930 (2016 - $2,975,811) was billed
   and recognized as revenue. The remaining revenue will be recognized as billed in future periods.
6. Government Grants

The Governments of Canada and Ontario will each provide up to $556,377 under Phase 1 of the high speed broadband internet network project. Phase 1 of the project includes information gathering, planning, analysis and assessment of the technical and financial feasibility of the project. As of December 31, 2017 a total of $1,112,754 has been earned, based on eligible expenses incurred. Additional grant revenue of $375,246 is expected to be received based on eligible expenses incurred as of December 31, 2017 pending the results of the renewed contract.

7. Budget Amounts

The operating budget approved by the Board of Directors for 2017 is reflected on the Statement of Operations and the Statement of Change in Net Financial Assets and was not audited. Budget figures have been reclassified for the purposes of these financial statements to comply with PSAB reporting requirements.
<table>
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<tr>
<th>Municipality</th>
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<th>Consultants / Groups Involved</th>
<th>County Staff Involved</th>
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<tbody>
<tr>
<td>Chatsworth</td>
<td>42-04-36-OPA-123 Bumstead Pit</td>
<td>OPA &amp; ZBLA</td>
<td>A proposed OPA for a gravel pit. The non-decision on the OPA was appealed to the Ontario Municipal Board (OMB). A report was presented to the December 14th, 2017 Committee of the Whole recommending that the County support the application, subject to a haul route agreement, and take no part in the OMB matter. Committee supported the recommendation of this report.</td>
<td></td>
<td>Cuesta Planning Consultants</td>
<td>Scott</td>
</tr>
<tr>
<td>Georgian Bluffs</td>
<td>42T-2017-05 Davenport</td>
<td>Plan of Subdivision</td>
<td>A revised application has been received to create a total of 20 single detached units within the settlement area of East Linton. The application has been updated now to reflect the fact that full services are available for this development. Public Meeting has been scheduled by the Township of Georgian Bluffs for September 5th, 2018.</td>
<td></td>
<td>Ron Davidson</td>
<td>Randy</td>
</tr>
<tr>
<td>Georgian Bluffs</td>
<td>42T-2013-04 Boulter Estates 2018 Resubmission</td>
<td>Plan of Subdivision</td>
<td>Draft approval recently lapsed on March 17, 2018. A new application was submitted and approved by the County on July 12, 2018. We are currently in the appeal period for this development.</td>
<td></td>
<td>Ron Davidson, Land Use Planning Consultant Inc.</td>
<td>Scott</td>
</tr>
<tr>
<td>Grey Highlands</td>
<td>Talisman – two file #s – 42-CDM-2007-02 &amp; 42-CDM-2007-03</td>
<td>Plan of Condo</td>
<td>Received applications after a significant amount of pre-consultation. Notice of complete application has been circulated to agencies and neighbors. Comments on Dev. Permits sent. Application on hold until further notice.</td>
<td></td>
<td>D.C. Slade amongst others</td>
<td>Randy</td>
</tr>
<tr>
<td>Grey Highlands</td>
<td>42T-2017-06 Centre Point South</td>
<td>Plan of Sub / ZBLA</td>
<td>An application has been received to create 393 residential units. The subdivision and zoning amendment applications have been circulated and a public meeting was held May 9, 2018 in</td>
<td></td>
<td>Krystin Rennie, Georgian Planning</td>
<td>Scott</td>
</tr>
<tr>
<td>Municipality</td>
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<tr>
<td>Grey Highlands</td>
<td>42T-2018-02 - Stonebrook Phase 2</td>
<td>Plan of Subdivision</td>
<td>Markdale. The Municipality has supplied draft conditions for the subdivision. County staff are currently investigating servicing capacity allocations for this development, before bringing forward a final recommendation.</td>
<td></td>
<td>Solutions</td>
<td></td>
</tr>
<tr>
<td>Grey Highlands</td>
<td>42T-2007-06 Grey Highlands Property Ltd. (Maxwell)</td>
<td>Plan of Sub</td>
<td>Met with the applicant and their agent on March 20th, 2018 to look at possibly revising this application and moving forward.</td>
<td></td>
<td>Ron Davidson</td>
<td></td>
</tr>
<tr>
<td>Grey Highlands</td>
<td>42T-2005-01 – East Mountain Padfield - Youngblood</td>
<td>Plan of Sub</td>
<td>County/Municipal staff are to meet with the proponent in late April 2018 to look at possibly reviving this application and moving forward.</td>
<td></td>
<td>Astrid J. Clos (formerly Ron Davidson)</td>
<td></td>
</tr>
<tr>
<td>Hanover</td>
<td>42T-2016-08 Georgiou</td>
<td>Plan of Sub / ZBLA</td>
<td>A proposed plan of subdivision to create 67 new lots and a medium density block for up to 59 townhouses. The Town hosted a public meeting for March 20, 2017. Additional information has been received from the proponent including a noise study. County / Town staff met recently with the proponent to explore road access and construction issues. County staff to prepare draft conditions for Hanover’s consideration.</td>
<td></td>
<td>Ron Davidson</td>
<td></td>
</tr>
<tr>
<td>Meaford</td>
<td>42-07-10-480-OPA-143 Meaford Winery</td>
<td>OPA / LOPA / ZBLA</td>
<td>A proposed official plan amendment to allow for a new winery. The application has been received and County Staff are currently</td>
<td></td>
<td>Georgian Planning Solutions, Stephanie</td>
<td></td>
</tr>
<tr>
<td>Municipality</td>
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<tr>
<td>Meaford</td>
<td>Meaford Highlands</td>
<td>OPA / LOPA</td>
<td>A draft version of the peer review has been received and was shared with the developer. A subsequent meeting was held with the developer in late 2013, with the peer reviewer, the Municipality and the County to discuss the results of the peer review. The developer has shared a draft peer review response (March 2014), and the County’s peer review team has reviewed that response. An initial discussion regarding the response was held between the proponent’s planner and the County/Municipality’s peer reviewer. Awaiting a response from the developer. Contact (March 2017) has been made with the proponent to indicate that they still intend on moving forward with this project.</td>
<td>reviewing the submitted materials to determine if it’s complete or not.</td>
<td>Ryan Guetter, Weston Consulting</td>
<td>Scott</td>
</tr>
<tr>
<td>Meaford</td>
<td>42-CDM-2005-06</td>
<td>Condo</td>
<td>A number of issues outstanding on this file. Developer submitted a revised concept in December 2011, County and Municipal staff have provided comments on the new concept plan.</td>
<td></td>
<td>Colin Travis</td>
<td>Scott</td>
</tr>
<tr>
<td>Southgate</td>
<td>Artic Clear – Water Taking</td>
<td>County OPA</td>
<td>Received written correspondence from the proponent on February 28, 2014 indicating that they wish to move forward with this file. No further action has been taken since then.</td>
<td></td>
<td>Formerly Ron Davidson</td>
<td>Scott</td>
</tr>
<tr>
<td>Southgate</td>
<td>Orchard Pit</td>
<td>OPA/LOPA/ZBLA</td>
<td>A County Official Plan Amendment to permit a new gravel pit on the subject property. A public meeting was held on June 27, 2018. A final report was taken to Committee of the Whole on July 26, 2018, and Committee supported the</td>
<td></td>
<td>Steve Jefferson, K. Smart Associates</td>
<td>Scott</td>
</tr>
</tbody>
</table>
### Grey County Planning Active Development File List

**Updated as of July 27, 2018**

<table>
<thead>
<tr>
<th>Municipality</th>
<th>File Number/Name</th>
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</thead>
<tbody>
<tr>
<td>Southgate</td>
<td>Peyton Pit</td>
<td>LOPA/ZBA</td>
<td>County approved the LOPA application, two appeals were received. The County will not be involved with this Board hearing.</td>
<td></td>
<td>Murray Group</td>
<td>Sarah</td>
</tr>
<tr>
<td>TOTBM</td>
<td>42T-2018-03 Louisa Street Townhouses</td>
<td>Plan of Sub/ZBLA</td>
<td>Application has been received to create a total of 6 blocks with 3 blocks containing a total of 23 townhouses in the Town of Thornbury. Public meeting held by the Town. Waiting for applicant to address comments from agencies and public. Final report to be presented at a future Committee of the Whole meeting pending Town’s consideration.</td>
<td></td>
<td>Roman Tsap, KFA Architects and Planners Inc.</td>
<td>Randy</td>
</tr>
<tr>
<td>TOTBM</td>
<td>42T-2015-03 Home Farm Development</td>
<td>Plan of Sub / LOPA / ZBLA</td>
<td>Plan of subdivision application to permit 277 residential units. The application has been appealed by the Applicant. The local official plan amendment and zoning by-law amendment have also been appealed by the Applicant to the Tribunal. Board package has been sent. Waiting for Tribunal to schedule hearing dates.</td>
<td></td>
<td>Glenn Wellings</td>
<td>Scott</td>
</tr>
<tr>
<td>TOTBM</td>
<td>42-CDM-2006-18 The Trillium Apartments</td>
<td>Condo</td>
<td>Comments from agencies were due in December 2006. Public meeting was held March 5, 2007 and local minutes have been received. Concerns from the Public. Waiting for Report from the Town.</td>
<td></td>
<td>D.C. Slade</td>
<td>Scott</td>
</tr>
<tr>
<td>TOTBM</td>
<td>42T-2016-06 Peaks Meadows</td>
<td>Plan of Sub</td>
<td>Subdivision application received July 2016 for a total of 12 residents. A public meeting</td>
<td></td>
<td>Keith MacKinnon</td>
<td>Scott</td>
</tr>
</tbody>
</table>

= no immediate action

= action required

= waiting for information/studies/appeal
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<td>TOTBM</td>
<td>42-CDM-2007-01 Victoria Close</td>
<td>Condo</td>
<td>was held on November 15, 2017. Comments were recently received from the Conservation Authority. Town staff have been investigating infrastructure issues, prior to moving forward with any further recommendations.</td>
<td></td>
<td>KLM Planning Partners Inc.</td>
<td>Scott</td>
</tr>
<tr>
<td>TOTBM</td>
<td>42-CDM-2018-06 (former 42-CDM-2010-01 Camperdown East 1 Ltd. replaces lapsed 42T-2003-01)</td>
<td>Condo / LOPA</td>
<td>A new application has recently been received for this property. Staff are currently reviewing to determine if application is complete. Information report to be presented at a future Committee of the Whole meeting. Staff to confirm with Applicant as to whether the previous application 42-CDM-2010-01 is being withdrawn.</td>
<td></td>
<td>Darren Vella, Innovative Planning Solutions</td>
<td>Randy</td>
</tr>
<tr>
<td>TOTBM</td>
<td>42-42-000-OPA-135 Gibraltar Pit</td>
<td>Official Plan Amendment</td>
<td>County Council approved the County Official Plan Amendment application to permit the pit. That application has recently been appealed. County staff have sent the package for the Local Planning Appeal Tribunal and are awaiting the Tribunal's scheduling of hearing dates. The County will not be involved in this hearing.</td>
<td></td>
<td>MHBC (Brian Zeman)</td>
<td>Scott</td>
</tr>
<tr>
<td>TOTBM</td>
<td>42T-89009 Monterra North/Westbooke</td>
<td>Plan of Subdivision</td>
<td>A major redline revision application has been received to revise draft approved plan 42T-89009 to create a total of 32 single detached lots. Public Meeting held by the Town. Waiting for applicant to address comments received from agencies and the public.</td>
<td></td>
<td>Krystin Rennie, Georgian Planning Solutions</td>
<td>Randy</td>
</tr>
<tr>
<td>TOTBM</td>
<td>42T-2016-10</td>
<td>Plan of Sub</td>
<td>Application has been received to develop a total of 208 residential units consisting of 40 detached homes and 168 townhouses. Parkbridge would retain ownership and management responsibility for the entire</td>
<td></td>
<td>Andrew Pascuzzo, DC Slade Consultants Inc.</td>
<td>Randy</td>
</tr>
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<tr>
<td>TOTBM</td>
<td>42-CDM-2016-07 – Blue Mountain Village Site ‘F’</td>
<td>Plan of Condo</td>
<td>A Plan of Condominium application has been received for a 31 unit townhouse development in the Blue Mountain Village on Site ‘F’. We are currently waiting for further information to be provided by the applicant to deem the application complete. Application currently on hold.</td>
<td>Phase 1 Draft Approved: March 13, 2008 Redline revision Approved: May 19, 2009 (rescinded previous approval) Lapse Date: May 19, 2020</td>
<td>Krystin Rennie, Georgian Planning Solutions</td>
<td>Randy</td>
</tr>
<tr>
<td>TOTBM</td>
<td>42-CDM-2007-15 Neighborhood at Delphi Point</td>
<td>Condo</td>
<td>Redline revision report approved by Committee on October 15, 2013 and November 13, 2014. Waiting for developer to meet conditions. A redline revision was recently received requesting that 42-CDM-2007-15 and 42-CDM-2013-01 be merged into one draft approved condominium plan. The redline revision has been circulated for review and comments. A future report will be presented to Committee of the Whole following the review and comment period.</td>
<td></td>
<td>Colin Travis &amp; Associates</td>
<td>Randy</td>
</tr>
<tr>
<td>TOTBM</td>
<td>42-CDM-2013-01 – Delphi Court</td>
<td>Condo</td>
<td>Plan was draft approved by the Committee on October 15, 2013. Waiting for developer to meet conditions. A redline revision was recently approved for a 36 unit townhouses development in the Delphi Court. The application currently is on hold.</td>
<td>Draft Approved: October 15, 2013 Lapse Date: October 15, 2023</td>
<td>Colin Travis &amp; Associates</td>
<td>Randy</td>
</tr>
<tr>
<td>Municipality</td>
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<tr>
<td>West Grey</td>
<td>42-05-280-OPA-137 John Spaleta</td>
<td>Official Plan Amendment / ZBLA</td>
<td>A proposed official plan amendment to consider allowing for a seasonal dwelling on a road which does not have year round maintenance. Both the County Official Plan Amendment and Zoning By-law Amendment have been refused and have been appealed by the proponent, and the packages have been sent onto LPAT. LPAT has recently scheduled a hear date for this matter on September 25/26, 2018.</td>
<td>2019</td>
<td>Cuesta Planning Consultants</td>
<td>Scott</td>
</tr>
<tr>
<td>West Grey</td>
<td>42T-2018-05 Sunvale Homes</td>
<td>Plan of Sub/ZBLA</td>
<td>A subdivision application has been received proposing to create a total of 247 lots within the settlement area of Durham (123 singles, 60 semi’s and 42 townhouses). A public meeting was held on June 5th. County / Municipal staff recently met with the proponent to discuss some minor changes to the subdivision. We expect a revised submission very shortly.</td>
<td></td>
<td>Kristine Loft – Loft Planning Inc.</td>
<td>Scott</td>
</tr>
<tr>
<td>West Grey</td>
<td>OPA to permit a spiritual retreat</td>
<td>County OPA &amp; ZBLA</td>
<td>Application received and circulated. Comments from MOE have led to more work being required. Following the receipt of the additional work, and any peer reviews a public meeting will be scheduled. Waiting for additional servicing and environmental work from the developer. Correspondence was received from the proponent indicating they are still proceeding</td>
<td></td>
<td>Peter Ferguson / Kristine Loft</td>
<td>Scott</td>
</tr>
<tr>
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<tr>
<td>Chatsworth</td>
<td>42-T-2004-04 – Mac Taylor Replaced by File# 42T-2010-02</td>
<td>Plan of Sub</td>
<td>Phase 1 Approved and registered. Phase 2 expired, and re-application has now been submitted. Re-draft approved July 20, 2010. Waiting for applicant to meet the conditions.</td>
<td>Draft Approved: July 20,2010 Lapse Date: July 20, 2022</td>
<td>Robert Black, RBA Planning Consultants Ltd.</td>
<td>Randy</td>
</tr>
<tr>
<td>Georgian Bluffs</td>
<td>42T-2006-19 Georgian Shores Bill Curneau or 2081411 Ont. Inc.</td>
<td>Plan of Sub</td>
<td>Settlement reached amongst parties. Phase 1 draft approved and future development block identified for remaining part requiring that a Servicing Options Study be completed. Waiting for Applicant to satisfy draft plan conditions.</td>
<td>Draft Approved by OMB: November 22, 2011 Lapse Date: November 22, 2020</td>
<td>Shelley Wells</td>
<td>Randy</td>
</tr>
<tr>
<td>Georgian Bluffs</td>
<td>42T-2004-02 Cobble Beach Georgian Villas Inc. Phase 1</td>
<td>Plan of Sub</td>
<td>Redline revision draft approved on February 16, 2016 combining the lapsed draft plan being 42T-2006-12 with this draft approved plan. Waiting for applicant to address the draft approved conditions.</td>
<td>Draft approved: Revised February 16, 2016 Lapse Date: February 16, 2019</td>
<td>TJ Cieciura – Design Plan Services</td>
<td>Randy</td>
</tr>
<tr>
<td>Georgian Bluffs</td>
<td>42T-2006-08 Byers Subdivision</td>
<td>Plan of Sub</td>
<td>Draft Approved at the August 16, 2011 Planning Committee Meeting. No appeals received. Waiting for developer to meet conditions. Draft Approval Extension granted for two more years until 2018. A further draft extension was recently received, following the approval of the recent redline revision. The extension will be granted prior to the lapse date if the developer is unable to address the conditions of draft approval on time.</td>
<td>Draft Approved: August 16, 2011 Lapse Date: August 16, 2018</td>
<td>Ron Davidson Bill Dubeau</td>
<td>Scott</td>
</tr>
<tr>
<td>Grey Highlands</td>
<td>42T-91001</td>
<td>Plan of Sub – Dimakos</td>
<td>Redline Revision was draft approved on August 15, 2013, now waiting for the developer to meet conditions.</td>
<td>Draft Approved: August 15, 2013 Lapse Date: August 15, 2020</td>
<td>Ron Davidson, Land Use Planning</td>
<td>Scott</td>
</tr>
<tr>
<td>Area</td>
<td>File #: Date</td>
<td>Description</td>
<td>Status</td>
<td>2018 Consultant</td>
<td>2018 Consultant</td>
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<tr>
<td>Meaford</td>
<td>42-CDM-2007-09 – Gates of Kent 42T-2007-16</td>
<td>Condo</td>
<td>Draft Approved. Phases 1 to 5 have received final approval. Waiting for developer to meet conditions on remaining phases. Developer in the process of constructing 6 additional units.</td>
<td>Draft Approved: May 15, 2008 Lapse Date: May 15, 2020</td>
<td>Krystin Rennie Randy</td>
<td></td>
</tr>
<tr>
<td>Southgate</td>
<td>42T-2016-05 Flato North 42T-2007-16</td>
<td>Plan of Subdivision</td>
<td>Subdivision application received mid-June 2016 for a total of 267 residential units. Public Meeting held on March 1, 2017. The file was draft approved on September 14th, and we are currently in the appeal period.</td>
<td>Draft Approved: September 14, 2017 Lapse Date: September 14, 2020</td>
<td>MHBC Randy</td>
<td></td>
</tr>
<tr>
<td>TOTBM</td>
<td>42T-91009 42-CDM-2017-04 Artisan 42T-2007-16</td>
<td>Plan of Sub and Condo Exemption</td>
<td>Redline revision was draft approved by the Committee of the Whole. Waiting for applicant to address draft plan conditions. Condo exemption application has also been received which will be approved following registration of the plan of subdivision.</td>
<td>Redline Draft approved: January 11, 2018 Lapse date: January 11, 2021</td>
<td>D.C. Slade Scott</td>
<td></td>
</tr>
<tr>
<td>TOTBM</td>
<td>42T-2012-01 Eden Oak/Trailshead (previously 42T-2006-20 which lapsed July 2011)</td>
<td>Plan of Sub</td>
<td>Draft approval of 42T-2006-20 on subject lands lapsed. New Subdivision Application received and deemed complete on June 18, 2012. Applicant submitted a revised plan proposing a total of 194 residential units (previously seeking approval for 217 residential units). Applicant appealed the plan of subdivision, local official plan amendment and zoning by-law amendment to the Board. The Town, the County, the Developer and the other parties reached an agreement which was presented to the Board on April 3, 2017. Decision issued by the Board and has approved the development in principle and is withholding final decision until an agreement has been reached between the developer and the Town regarding bonusing.</td>
<td>Waiting for final decision from the Tribunal which requires a bonusing agreement between the Town and the Developer.</td>
<td>D.C. Slade</td>
<td>Randy</td>
</tr>
<tr>
<td>TOTBM</td>
<td>42-CDM-2008-10(A) 42T-2008-10(B) Havens</td>
<td>Sub / Condo</td>
<td>Minutes of Settlement entered between the Applicant, the Town and the County. Board accepted the Minutes of Settlement and draft approved 16 residential lots. Waiting for developer to meet conditions of draft approval.</td>
<td></td>
<td>D.C. Slade</td>
<td>Randy</td>
</tr>
<tr>
<td>TOTBM</td>
<td>42T-2007-14 Chasson</td>
<td>Plan of Sub</td>
<td>Conditions were revised by the Planning Committee on November 14, 2013 and a 3 year extension to draft approval was also granted. Waiting on developer to meet conditions. Draft approval extension request received for an additional 3 years.</td>
<td>Draft Approved: November 13, 2008 Lapse Date: November 14, 2019</td>
<td>PMG Planning Consultants</td>
<td>Randy</td>
</tr>
<tr>
<td>TOTBM</td>
<td>42-CDM-2005-05 Trillium House Intrawest</td>
<td>Condo</td>
<td>Draft Approval given waiting on developer to meet conditions. Redline revisions requested by Applicant. Report presented to Committee on October 18, 2011 and Committee approved the redline revisions. Trillium House, Mosaic Commercial Units and Boathouses 1 &amp; 2 was given final approval on February 23, 2012. Boathouses 3 &amp; 4 still draft approved and waiting</td>
<td>Draft Approved: October 13, 2005 – extensions granted Lapse Date: October 13, 2018</td>
<td>Intrawest</td>
<td>Randy</td>
</tr>
</tbody>
</table>
# Grey County Planning Active Development File List

Updated as of July 27, 2018

<table>
<thead>
<tr>
<th>TOTBM</th>
<th>42T-94004 Second Nature/Plateau East</th>
<th>Plan of Sub</th>
<th>Redline revisions approved. Phase 1 has been given final approval. Waiting for developer to address conditions of approval for Phase 2.</th>
<th>Lapse date: March 15, 2019</th>
<th>Georgian Planning Solutions (Krystin Rennie) and Dan Piggott - Skyline Developments</th>
<th>Randy</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTBM</td>
<td>42-CDM-2007-07 Red-line Revision Private Residences at Georgian Bay Club</td>
<td>Condo / LOPA / ZBLA</td>
<td>LOPA has been approved and the red-line revision was also approved and no appeals were received. Phase 1 has been given final approval. Waiting for developer to address conditions for future phases.</td>
<td>Draft Approved: November 13, 2014 Lapse Date: November 13, 2020</td>
<td>Ken Hale</td>
<td>Scott</td>
</tr>
<tr>
<td>TOTBM</td>
<td>Matesa – 42T-2006-04</td>
<td>Plan of Sub/ZBLA</td>
<td>Board draft approved subdivision based on Minutes of Settlement. Waiting for Applicant to complete conditions. Revisions recently submitted by the Applicant for the Town and County’s preliminary review. Revisions will need to be approved by the Tribunal.</td>
<td></td>
<td>Shelley Wells</td>
<td>Randy</td>
</tr>
<tr>
<td>TOTBM</td>
<td>42T-2010-03 Georgian Gate/Windfall</td>
<td>Plan of Subdivision</td>
<td>Committee draft approved the plan of subdivision in November 2011 and approved redline revisions May 2012. Recent request received to extend draft approval as well as a redline revision request for the remaining Phases. Redline revision approved on September 16, 2014. Phase 1 and 2a, 2b and 2c have been approved and registered.</td>
<td>Draft Approved: November 15, 2011 (redline revision approved May 2012) Lapse Date: November 15, 2020</td>
<td>Colin Travis</td>
<td>Randy</td>
</tr>
<tr>
<td>TOTBM</td>
<td>42T-2012-03 – Craigleith Development Project (former Terrasan)</td>
<td>Plan of Subdivision</td>
<td>Block Plan application submitted in September 2012. Application deemed complete and circulated to agencies and members of the public. Committee draft approved in May which was appealed by an adjacent landowner based on drainage/stormwater management concerns. Appeal has been withdrawn and the Board has</td>
<td>Lapse Date: December 31, 2018</td>
<td>Loft Planning Inc.</td>
<td>Randy</td>
</tr>
<tr>
<td>Region</td>
<td>File Number</td>
<td>Project Type</td>
<td>Development Details</td>
<td>Approvals/Conditions</td>
<td>Contact</td>
<td></td>
</tr>
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<td></td>
</tr>
<tr>
<td>TOTBM</td>
<td>42-CDM-2010-04</td>
<td>Condo Exemption</td>
<td>Phase 1 and Phase 2 have been given final approval. Phase 3 and 4 to be submitted by Applicant for final approval at a later date.</td>
<td></td>
<td>Travis and Associates Randy</td>
<td></td>
</tr>
<tr>
<td>TOTBM</td>
<td>42T-2014-01</td>
<td>Sleepy Hollow Developments East</td>
<td>Application has been received for a proposed 8 lot plan of subdivision. Draft Conditions were presented and approved by Committee on December 16, 2014.</td>
<td>Draft Approved: December 16, 2014 Lapse Date: December 16, 2020</td>
<td>D.C. Slade (Andrew Pascuzzo) Sarah</td>
<td></td>
</tr>
<tr>
<td>TOTBM</td>
<td>42T-2014-03</td>
<td>Sleepy Hollow Developments West</td>
<td>Application received for a proposed 10 lot plan of subdivision. Application deemed complete. Information brought forward to Planning Committee in July 2014. Public Meeting held September 8, 2014. Application was appealed to the OMB for non-decision. Minutes of Settlement agreed upon by all parties and have been approved by the Board. Waiting for developer to satisfy conditions.</td>
<td></td>
<td>D.C. Slade (Andrew Pascuzzo) Sarah</td>
<td></td>
</tr>
<tr>
<td>TOTBM</td>
<td>42-CDM-2015-02</td>
<td>Condo Exemption</td>
<td>County has received an application from Skyline Blue Mountain Development Inc. to reinstate 28 condominium units for the proposed Snowbridge development that lapsed on March 16, 2009. Planning Committee supported this development to be processed as a condominium exemption given the history of the development. Waiting for applicant to submit plans for final approval.</td>
<td></td>
<td>Skyline Blue Mountain Development Inc. Randy</td>
<td></td>
</tr>
<tr>
<td>TOTBM</td>
<td>42-CDM-2006-11</td>
<td>Plan of Condo &amp; ZBLA</td>
<td>The proposed revised draft plan of condominium changed phases 3 and 4, reducing the unit count to 194 residential units (from 198 units).</td>
<td>Draft Approved: August 24, 2017 Lapse Date: October 12, 2021</td>
<td>Krystin Rennie, Georgian Planning Solutions Scott</td>
<td></td>
</tr>
<tr>
<td>TOTBM</td>
<td>42T-2017-01 – Clarksbury (former Georgian Glen –)</td>
<td>Plan of Subdivision</td>
<td>Plan has been draft approved. Waiting for developer to satisfy conditions of draft approval.</td>
<td>Draft Approved: June 14, 2018 Lapse Date: June 14, 2021</td>
<td>Innovative Planning Solutions Randy</td>
<td></td>
</tr>
</tbody>
</table>
### Grey County Planning Active Development File List

**Updated as of July 27, 2018**

<table>
<thead>
<tr>
<th>42T-2002-06</th>
<th>Plan of Subdivision Red Line Revision</th>
<th>Action Required Details</th>
<th>(Darren Vella)</th>
</tr>
</thead>
<tbody>
<tr>
<td>West Grey</td>
<td>Gutzke Red-line Revision 42T-91011</td>
<td>Public meeting was held in West Grey on August 13, 2012, awaiting the developer to address agency concerns. Committee draft approved redline revisions. Waiting for Applicant to address conditions. Extension request has been approved for a 2 year extension.</td>
<td>Jim Uram, Mainline Planning</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Draft Approved: April 16, 2013</td>
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<tr>
<td></td>
<td></td>
<td>Lapse Date: April 16, 2019</td>
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<tr>
<td>Municipality</td>
<td>File Number / Name</td>
<td>File Type</td>
<td>Status / Links to Documents</td>
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</tr>
<tr>
<td>Township of Chatsworth</td>
<td>42-04-36-OPA-123 Bumstead Pit</td>
<td>Official Plan Amendment</td>
<td>The Applicant has submitted an appeal based on the County not making a decision within 180 days of receiving the County Official Plan Amendment application. A similar appeal has also been filed with the Township of Chatsworth for the Zoning By-law Amendment. The Ministry of Natural Resources and Forestry's License application has also been referred to the Ontario Municipal Board. A link to the appeal letter has been provided below: Bumstead Appeal Letter Based on the direction from Report PDR-CW-01-18, a letter was sent to the Board and all people on our mailing list advising them of the County’s position. A prehearing conference for this appeal has now been scheduled for September 4, 2018 in Chatsworth.</td>
</tr>
<tr>
<td>Municipality of Grey Highlands</td>
<td>Municipality of Grey Highlands Official Plan</td>
<td>New Official Plan</td>
<td>The County has received two appeals on the Municipality of Grey Highlands Official Plan. Links to the two appeal letters have been provided below. County staff will work with Grey Highlands staff to determine exactly which sections are under appeal and therefore which sections of the Plan are in force and effect. County staff will work with Grey Highlands to see if any issues under appeal can be resolved. Hawkins Appeal Letter Cuesta Appeal Letter A prehearing for this file has been scheduled for September 5, 2018.</td>
</tr>
<tr>
<td>Town of The Blue</td>
<td>42T-2012-01 – Eden</td>
<td>Plan of Subdivision</td>
<td>The Applicant has submitted an appeal based on the County not making a decision within 180 days of DC Slade Consulting Eden Oak Trailshead Inc.</td>
</tr>
<tr>
<td>Municipality</td>
<td>File Number / Name</td>
<td>File Type</td>
<td>Status / Links to Documents</td>
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</tr>
<tr>
<td>Mountains</td>
<td>Oak/Trailshead</td>
<td></td>
<td>receiving the Plan of Subdivision application. The Applicant has also appealed the non-decision from the Town regarding the zoning by-law amendment and the local official plan amendment. The Applicant, the Town, the County and the other parties reached a settlement and presented that to the Board on April 3, 2017. A Board decision was issued on September 6, 2017, conditionally approving the development, subject to a bonusing agreement between the Town and the Developer.</td>
</tr>
<tr>
<td>Town of The Blue Mountains</td>
<td>2016 Town of The Blue Mountains Official Plan</td>
<td>New Official Plan</td>
<td>The Town of The Blue Mountains Official Plan was approved by the County on June 21, 2016. The Plan was subsequently appealed by six parties. Addendum to Report PDR-PCD-22-16 Blue Mountains Official Plan was presented at the August 11, 2016 Planning and Community Development Committee meeting as a summary of the appeals and to determine the County’s future role in the appeals. A letter has been issued by Town staff noting that the majority of the Official Plan is in force and effect, with only certain sections remaining under appeal. Town/County staff will work with the appellants to explore any potential settlement opportunities. A pre-hearing with the OMB was held on March 21, 2017. Signed minutes of settlement that resolve the Ivi Xhelili, Tomson Xhelili, Elisabeth Ecker Vanderploeg and Dinaz Dadyburjor appeals were accepted by the Board at the pre-hearing. A four day hearing for the other two appeals (Eden Oak and MacPherson Builders) was scheduled for September 12 – 15th 2017, but has now been adjourned to see if the parties can work out any remaining issues. A meeting in January 2018 has been scheduled with MacPherson Builders to discuss the issues. The Eden Oak appeal should be resolved by the conditional Board order dated September 6, 2017 subject to a bonusing agreement between the Town and the Developer.</td>
</tr>
<tr>
<td><strong>Municipality</strong></td>
<td><strong>File Number / Name</strong></td>
<td><strong>File Type</strong></td>
<td><strong>Status / Links to Documents</strong></td>
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</tr>
<tr>
<td>Town of The Blue Mountains</td>
<td>42T-2015-03 – Home Farm</td>
<td>Plan of Subdivision</td>
<td>The Applicant has submitted an appeal based on the County not making a decision within 180 days of receiving the Plan of Subdivision application. The Applicant has also appealed the non-decision from the Town regarding the zoning by-law amendment and the local official plan amendment.</td>
</tr>
<tr>
<td>Town of The Blue Mountains</td>
<td>42-42-000-OPA-135 Gibraltar Pit</td>
<td>County Official Plan Amendment</td>
<td>County Council approved County Official Plan Amendment 135 on March 22, 2018. The last date of appeal was April 18, 2018. Two appeals have been filed on this application by the Town of The Blue Mountains and the Friends of the Pretty River Valley. Copies of their appeal letters have been included below. The Town applications have also been appealed to LPAT.</td>
</tr>
<tr>
<td>Township of Southgate</td>
<td>42-07-060-OPA-16 Peyton Pit</td>
<td>Local Official Plan Amendment</td>
<td>The Peyton Pit LOPA was approved by the County on July 10, 2017. It was appealed by two separate parties that are neighbours to the pit. A pre-hearing for this file has been scheduled for October 9, 2018.</td>
</tr>
<tr>
<td>Municipality of West Grey</td>
<td>42-05-280-OPA-137 Spaleta</td>
<td>County Official Plan Amendment</td>
<td>The Spaleta OPA was refused by the County on January 11, 2018. An associated zoning amendment was also refused by the Municipality of West Grey. This zoning amendment has also been appealed to the OMB. A two day LPAT hearing has now been scheduled for September 25 – 26, 2018.</td>
</tr>
<tr>
<td>Municipality</td>
<td>File Number / Name</td>
<td>File Type</td>
<td>Status / Links to Documents</td>
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<tr>
<td></td>
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<td></td>
<td>Cuesta Appeal Letter on Spaleta</td>
</tr>
</tbody>
</table>

*County involvement and party status will generally be in accordance with the guidelines established in Report PDR-PCD-08-13 – see link below:

PDR-PCD-08-13 Ontario Municipal Board Attendance
Committee Report

To: Warden Halliday and Members of Grey County Council
Committee Date: August 9, 2018
Subject / Report No: CAOR-CW-17-18
Title: County-Wide Joint Accessibility Advisory Committee
Prepared by: Rob Hatten
Reviewed by: Kim Wingrove
Lower Tier(s) Affected: County-wide
Status:

Recommendation

1. That report CAOR-CW-17-18 County-Wide Joint Accessibility Advisory Committee be received; and

2. That staff bring back a report with a Terms of Reference for a county-wide Accessibility Advisory Committee for Council consideration; and

3. That consideration be given in the 2019 operating budget for part time staff resources to oversee the Accessibility Coordinator functions.

Executive Summary

The Ontarians with Disabilities Act, 2001, requires Grey County and its local municipalities with 10,000 or more residents to have an accessibility advisory committee. All municipalities, regardless of size, are required to consult with persons with disabilities on certain projects. These committees provide valuable input that helps make Grey County communities more inclusive and age-friendly. Having a formal joint accessibility advisory committee will help municipalities remain compliant with provincial legislation and promote greater consistency for accessible policies and practices throughout the County.

Background and Discussion

The expectation for an Accessibility Advisory Committee

Municipalities in Ontario that have more than 10,000 residents are required to create an accessibility advisory committee (AAC) and involve it in planning processes. Two or more municipalities may set up a joint committee instead of having their own. Members of a joint committee may be chosen in a way that works best for the community and the only requirement is that the majority of committee members have to be people with disabilities.
Although municipal staff are expected to support the AAC as a key resource, the intent is for the committee to determine its own work plan and priorities.

The Province encourages municipalities to consult with their AACs about how to implement and maintain compliance with the provinces accessibility standards, to prepare compliance reports, and any other matters where a council seeks the committee’s advice.

By law, an AAC must be consulted on the following matters:

- Creating, reviewing and updating multi-year accessibility plans
- Developing accessible design criteria in the construction, renovation or placement of bus stops and shelters
- When determining the proportion of on-demand accessible taxis
- About the need, location and design of accessible on-street parking spaces when building new or making major changes to existing on-street parking spaces
- Before building new or making major changes to existing recreational trails (not back country trails) and to help determine particular trail features
- Building or making major changes to existing outdoor play spaces
- The placement of rest areas along exterior paths of travel

Municipal AACs are also expected to review site plans and drawings from developers. These include site plans for subdivisions, municipal offices, community centres and recreational centres. The AAC must also comment on public municipal buildings that are constructed, purchased, leased or significantly renovated.

In addition to all of these requirements, the AAC can also be a resource for providing advice about municipal programs and services. They can identify barriers in our policies and procedures and provide advice for improving our services so they become more inclusive for everyone. For example, Grey County’s AAC has commented on major changes to Grey County’s websites, they have reviewed our accessible customer service training, and given advice on our Workplace Accommodations Procedure.

Challenges recruiting and maintaining municipal AACs

Recruiting for a municipal AAC has proven to be a challenging task for Grey County and its local municipalities. These are volunteer committees and it can be difficult to recruit enough interested members, specifically members who identify themselves as having disabilities. Recruitment is made more difficult when Grey County and the local municipalities compete for membership. When calls go out for new members at the start of each term, or to replace members throughout the term, very few applications are received and it isn’t uncommon to require multiple advertising cycles to recruit a qualified applicant. The process is time consuming for staff and ad costs can become significant.

Once committees are established, staff coordinate regular meetings to review the above mentioned matters for AAC feedback and advice. Coordinating these meetings can be difficult too as committee members may have jobs with conflicting schedules or their level of individual ability may limit their independence and ability participate in a meeting.

These challenges are not unique to the County and each municipality is in a unique position in terms of AAC function and overall compliance with accessibility legislation. Also, with Grey County’s continued...
growth, some municipalities are getting closer to the 10,000-resident threshold and will soon require formal committees.

Earlier this year County staff contacted the CAOs and Clerks at each of the local municipalities surveying them to see if they would be interested in creating a joint AAC for the entire county. Five municipalities were quick to indicate they would be interested in the County playing a larger role in the coordination of a joint committee. Some local municipalities already have well-established AACs and may be less interested in a joint committee.

Benefits of a joint AAC

Some of the main benefits of a joint municipal AAC include:

- Consistent AAC input across the county
- Greater opportunity to recruit qualified members
- Administrative support for local municipalities
- Pooled staff knowledge and resources
- AAC agendas that are more rewarding and meaningful for committee volunteers
- Reduced costs for participating local municipalities
- Potential for the County’s Accessibility Coordinator to become a bigger resource for local municipalities

Some upper tier municipalities in Ontario have already adopted joint accessibility advisory committees with their local municipalities, and neighbouring municipalities. Some examples include Perth County, Elgin and Middlesex Counties, Huron County, Lennox and Addington, Kitchener with Waterloo and the Region of Waterloo.

How it could work

There are two different models being considered for how a Grey County AAC could function. Both would see a County accessibility coordinator taking on the main administration and coordination role for the committee. The coordinator would work with the Clerk’s department to schedule meetings and manage agendas and minutes.

Under one model the coordinator would be in direct contact with a staff lead for accessibility at each municipality. The staff lead would attend each joint AAC meeting as a non-voting member to present materials, participate in discussions and share knowledge. Each local staff member would be responsible for reporting the AACs recommendations back to their local council. Each municipality would still be responsible for managing their own accessibility compliance, such as bi-annual reporting, policy creation, budgeting etc.

Under a more comprehensive model, the Grey County accessibility coordinator would fulfill all of the responsibilities above. They would ensure compliance for all of the participating municipalities, update each Council, complete required reporting etc. This model has been adopted by Perth County (including the City of Stratford) and the counties of Elgin and Middlesex.
Other considerations

- Additional staff resources will be required to fulfill the AAC coordinator responsibilities. The amount of resourcing is dependent on which delivery model is chosen and the number of municipalities that chose to participate.
- Terms of reference will need to be developed that is agreeable to all participating parties.
  - Committee membership will need to be considered, such as number of members and representation from each participating municipality.
  - Having political representation from each municipality on the committee is unrealistic.
  - Number of public members needed to fulfil the committees role
- Direction needs to be given soon to allow time to prepare for recruitment of committee members for the 2019-2022 term.
- More dedicated resources for Accessibility would help make Grey County services more inclusive. Staff will be more knowledgeable of the AODA and the ODA as well as the Ontario Human Rights Code. Being public sector, we have a duty to accommodate to the point of undue hardship and are at a higher risk of human rights complaints if our services and spaces are not accessible.

Legal and Legislated Requirements

Accessibility for Ontarians with Disabilities Act, 2005

Financial and Resource Implications

A joint municipal AAC would increase workload for County staff while reducing workload at the local level. Provision may need to be made in the 2019 budget to accommodate this change.

Relevant Consultation

_X_ Internal Kim Wingrove, Heather Morrison

_X_ External local municipalities, other county Accessibility staff members

Appendices and Attachments

None
Accessibility Advisory Committee
July 24, 2018 – 1:30 PM

The Accessibility Advisory Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Dwight Burley, Christina Schnell, Andrew Edgcumbe, David Mollison

Regrets: Tara Turnbull and Catherine Scholtz

Staff
Present: Rob Hatten, Communications Manager; Heather Morrison, Clerk; Jacquelyn Morrison, Deputy Clerk/Legislative Coordinator; Savanna Myers, Manager of Economic Development; and Joel Meier, GIS specialist

Municipal Representatives: Wendi Hunter, Township of Georgian Bluffs; Margaret Wilton-Siegel, Municipality of Meaford; Cassidy Payne, Municipality of Meaford; and Sarah Traynor, The Town of The Blue Mountains

Call to Order
Chair Burley called the meeting to order at 1:32 PM.

Each individual present introduced themselves to the group.

Declaration of Pecuniary Interest
There were no declarations of pecuniary interest.

Reports

CAOR-AAC-14-18 Multi-Year Accessibility Plan
Rob Hatten reported that Grey County’s Multi-Year plan has lapsed and a new plan is required. He highlighted the changes made to the Draft Multi-Year Plan based on the Committee’s previous comments, including adding a mission statement, the goal to make Grey Roots more accessible, to ensure digital media is fully accessible, to keep
Employment Standards and policies up-to-date, and to consider opportunities to make affordable and accessible transportation available in Grey County.

Discussion regarding the accessibility of the exterior of the Grey County building occurred, particularly regarding the parking lot. It was noted that the parking lot was designed well and that the ramps are helpful.

The Committee commented on the difficulty some people have with traditional accessible door opener buttons. Other options for making doors accessible were discussed, including large buttons that extend to the ground, automatic doors, and motion sensors.

**AAC03-18** Moved by: David Mollison Seconded by: Christina Schnell

That report CAOR-AAC-14-18 be received and that the draft Multi-Year Accessibility Plan: 2018-2022 be endorsed; and That staff begin to implement the recommendations contained within the strategy.

Carried

**St. Vincent Trail Update**

Rob Hatten informed the Committee that the St. Vincent Trail is substantially complete. The project focused on improving the surface slope and surface materials. It was noted that the work this year was completed by a new contractor. Currently, there are only minor touch-ups required. Grey Sauble Conservation Authority is working to improve the entrance gate.

Mr. Hatten suggested that the Committee tour the trail at a future meeting.

**Economic Development Website Review**

Savanna Myers provided a preview of the economic development website, Made in Grey (www.madeingrey.ca). The goal of the website is to be a comprehensive site for economic development in the region. A soft launch of the website occurred recently. The official launch will be on September 5, 2018.

Ms. Myers noted that the people who are looking for development opportunities are just now discovering Canada, and the key industry information provides investors with information on what Grey County has to offer.

Rob Hatten provided a demonstration of the website. He noted the features to make the website accessible. The website design is engaging and easy to navigate for users. Mr. Hatten encouraged members to explore the website more and provide feedback to him.
before the official launch date.

Ms. Myers noted that a business directory for all of Grey County is being completed and will be added to the website. The individual municipalities will have access to update the site. All municipalities will be encouraged to link the Made in Grey website on their municipal websites.

Ms. Myers left the meeting.

**Mapping/GIS Website Review**

Joel Meier reviewed the mapping/GIS website (maps.grey.ca). He noted the accessibility functions of the website, including the text, navigation, contrast, and search. He provided information on the different maps and applications available on the website. He noted the open data page and public images that can be downloaded. He highlighted the “About” page, “Contact” page, and “Help” page. Mr. Meier noted the new GIS newsletter.

Discussion occurred regarding the databases used to pull data for the maps. Some other mapping applications may have different data that they pull from. For example, the GIS site had streets included that are missing from google maps.

The Committee suggested having an accessibility map to show what locations in Grey County are accessible. Mr. Meier noted that there is a project to create a map of accessible trails, which is in the very early stages of development. Rob Hatten advised that the new tourism waterfall map notes the accessible waterfalls in Grey County.

Mr. Hatten encouraged the Committee to review and test the mapping/GIS website and provide any comments back to him.

Joel Meier left the meeting

**Accessibility Grant Opportunity**

Rob Hatten advised that the Enabling Accessibility Fund is currently taking grant applications, which are due on July 26th. He noted the need for an assisted listening system in Council Chambers and indicated that he will submit an application for one.

Margaret Wilton-Siegel advised that Meaford will also be submitting an application for a project. Meaford has received funding for the last four years.

Mr. Hatten noted that he will be seeking feedback from the senior management team on what accessibility projects may benefit the County. He intends to bring these options back to the Committee to decide what projects should be a priority.
Other Business

Margaret Wilton-Siegel advised that Meaford is in the process of developing a Specialized Transit Policy. She is seeking feedback from the Committee regarding eligibility and how to make the application easier for people, specifically relating to documentation. The Committee members are to send their feedback to Rob Hatten.

Mr. Hatten noted that the Committee term is coming to an end soon. He asked that any members who are interested in applying for the Committee again to email him.

Next Meeting Dates

To be determined at the call of the Chair.

On motion by David Mollison and Christina Schnell, the meeting adjourned at 2:32 PM.

Dwight Burley, Chair
Recommendation

1. That Report PSR-CW-09-18 be received and that the 2019 Response Time Performance Plan outlined in the report be approved by October 01, 2018 and submitted to the Ministry of Health and Long-Term Care by October 31, 2018.

Executive Summary

Grey County Paramedic Services (GCPS) is required under current legislation to submit annually a Response Time Plan to the Ministry of Health and Long-Term Care (MOHLTC) related to ambulance response time targets within the County. The 2018 submission will cover the 2019 operational year.

There are six set criteria that will be measured under the Response Time Target Plans. Five of the performance targets are measured by response times related to patient presentation as indicated by the Canadian Triage and Acuity Scale (CTAS) however, one of the six criteria is based on community response to patients in cardiac arrest.

Based on the 2017 response time performance and the 2018 response time performance to June 30th, the same targets continue to be recommended for the 2019 year with a review of deployment modelling to improve the Sudden Cardiac Arrest and CTAS 2 response time target.

In 2017 the total patient call volume increased 9.8% with code 4 emergency calls increasing by 11.4%. The 2017 service call volume now matches the number of calls when the original response time targets were developed for the County in 2012. In 2018 the call volume to date is indicating another 9.0% increase in call volume. To meet response time targets in the setting of continual yearly increases in call volumes will require additional resources, changes in targets or system service delivery.
Background and Discussion

Grey County Paramedic Services (GCPS) is required under current legislation to submit annually a Response Time Plan to the Ministry of Health and Long-Term Care (MOHLTC) related to ambulance response time targets within the County. The 2018 submission will cover the 2019 operational year.

Response Time Targets

There are six set criteria that will be measured under the Response Time Target Plans. Five of the performance targets are measured by response times related to patient presentation as indicated by the Canadian Triage and Acuity Scale (CTAS) however, one of the six criteria is based on community response to patients in cardiac arrest. The response time targets and criteria are described below:

1. The percentage of times that a person equipped to provide any type of defibrillation has arrived on-scene to provide defibrillation to sudden cardiac arrest patients within six (6) minutes of the time notice is received.

2. The percentage of times that an ambulance crew has arrived on-scene to provide ambulance services to sudden cardiac arrest patients or other patients categorized as CTAS 1 within eight (8) minutes of the time notice is received respecting such services.

3. The percentage of times that an ambulance crew has arrived on-scene to provide ambulance services to patients categorized as CTAS 2, 3, 4 and 5 within the response time targets set by the upper-tier municipality or delivery agent under its plan established under subsection (2). O. Reg. 267/08, s. 1 (2); O. Reg. 368/10, s. 1 (2).

CTAS is described as:

CTAS I: requires resuscitation and includes conditions that are threats to life or imminent risk of deterioration, requiring immediate aggressive interventions (for example, cardiac arrest, and major trauma or shock states).

CTAS II: requires emergent care and includes conditions that are a potential threat to life or limb functions, requiring rapid medical intervention or delegated acts (for example, head injury, chest pain or internal bleeding).

CTAS III: requires urgent care and includes conditions that could potentially progress to a serious problem requiring emergency intervention, such as mild to moderate breathing problems, resolved seizure with normal level of alertness, moderate anxiety /agitation.

CTAS IV: requires less-urgent care and includes conditions related to patient age, distress or potential for deterioration or complications that would benefit from intervention or reassurance, such as urinary symptoms, laceration requiring stitches, upper extremity injury.

CTAS V: requires non-urgent care and includes conditions in which investigations or interventions could be delayed or referred to other areas of the hospital or health care system, such as sore throat, minor bites, dressing change.
Percentile Response Time Measurement:

An important measurement of how a paramedic system is performing is indicated in the time in which it responds to emergencies. The response time is measured from the time the crew is first notified until the paramedic radios that they arrived at the scene of the emergency. A percentile response time measurement is the percentage of calls where paramedics arrive at the scene of an emergency in a specified time frame. For example if the response time performance plan was to arrive on scene within 15 minutes 90 percent of the time and it was measured against 1000 calls, 900 calls would have to be under 15 minutes to meet the target.

Grey County Response Time Performance

The following chart reflects the set service response time targets, service performance for the 2017 calendar year, service performance for 2018 to June 30th as well as a 5 year average. All aspects of services response time performance are currently exceeding the targets set except for the paramedic response to Sudden Cardiac Arrest and CTAS 2 calls.

<table>
<thead>
<tr>
<th>Call Type</th>
<th>Response Time Target</th>
<th>2018 Target</th>
<th>2017 Results</th>
<th>2018 Results To June 30th</th>
<th>5 Year Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sudden Cardiac Arrest</td>
<td>Six (6) minutes or less</td>
<td>40%</td>
<td>38.33%</td>
<td>36.84%</td>
<td>46.19%</td>
</tr>
<tr>
<td>CTAS 1</td>
<td>Eight (8) minutes or less</td>
<td>60%</td>
<td>68.42%</td>
<td>67.86%</td>
<td>63.56%</td>
</tr>
<tr>
<td>CTAS 2</td>
<td>Fifteen (15) minutes or less</td>
<td>90%</td>
<td>88.87%</td>
<td>89.28%</td>
<td>89.85%</td>
</tr>
<tr>
<td>CTAS 3</td>
<td>Twenty (20) minutes or less</td>
<td>90%</td>
<td>96.64%</td>
<td>96.84%</td>
<td>97.25% (20 min)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>99.87% (30 min)</td>
</tr>
<tr>
<td>CTAS 4</td>
<td>Twenty (20) minutes</td>
<td>90%</td>
<td>96.35%</td>
<td>97.29%</td>
<td>96.91% (20 min)</td>
</tr>
<tr>
<td></td>
<td>or less</td>
<td></td>
<td></td>
<td>min)</td>
<td></td>
</tr>
<tr>
<td>----------------</td>
<td>-------------------------------------------------------------------------</td>
<td>-------</td>
<td>-------</td>
<td>----------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>CTAS 5</td>
<td>Twenty (20) minutes or less</td>
<td>90%</td>
<td>94.58%</td>
<td>95.30%</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>99.60%</td>
<td>95.30</td>
<td>96.03% (20 min)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>99.47%</td>
<td>95.30</td>
<td>99.47% (30 min)</td>
<td></td>
</tr>
</tbody>
</table>
Response Time Performance Recommendation for 2019

Based on the 2017 response time performance and the 2018 response time performance to June 30th, the same targets continue to be recommended for the 2019 year with a review of deployment modelling to improve the Sudden Cardiac Arrest and CTAS 2 response time target.

The following table provides the 2019 response time targets recommended for Grey County Paramedic Services:

<table>
<thead>
<tr>
<th>Target</th>
<th>Call Type</th>
<th>Provider</th>
<th>Response Time Target</th>
<th>Percentage of Time Achieved</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Sudden Cardiac Arrest</td>
<td>Community Defibrillator Response</td>
<td>Six (6) minutes or less</td>
<td>40%</td>
</tr>
<tr>
<td>2.</td>
<td>CTAS 1</td>
<td>Paramedic Response</td>
<td>Eight (8) minutes or less</td>
<td>60%</td>
</tr>
<tr>
<td>3.</td>
<td>CTAS 2</td>
<td>Paramedic Response</td>
<td>Fifteen (15) minutes or less</td>
<td>90%</td>
</tr>
<tr>
<td>4.</td>
<td>CTAS 3</td>
<td>Paramedic Response</td>
<td>Twenty (20) minutes or less</td>
<td>90%</td>
</tr>
<tr>
<td>5.</td>
<td>CTAS 4</td>
<td>Paramedic Response</td>
<td>Twenty (20) minutes or less</td>
<td>90%</td>
</tr>
<tr>
<td>6.</td>
<td>CTAS 5</td>
<td>Paramedic Response</td>
<td>Twenty (20) minutes or less</td>
<td>90%</td>
</tr>
</tbody>
</table>

Detailed Description of Response Time Targets

**Sudden Cardiac Arrest**

The Community Defibrillator Response to sudden cardiac arrest targets the percentage of times that a defibrillator will be at a patient’s side in a cardiac arrest call situation within a six (6) minute timeframe as set by the Ministry of Health and Long-Term Care. This percentage of calls and how the clock stops is determined not only when an ambulance arrives to the patient’s side but also includes any time a first responder also arrives (fire fighters and/or civilians at sites equipped with defibrillators). This patient is also determined to be part of the CTAS 1 Target. The target of 40 percent is representative of the rural nature of paramedic services delivery in Grey County with difficult driving conditions during inclement weather and increased driving distances. Grey County has implemented the Public Access Program to assist with meeting this target and currently has over 140 automated external defibrillators located throughout the County.
CTAS 1
Paramedic response to CTAS 1 calls target the percentage of times that an ambulance responds to patients presenting with life threatening injuries or illnesses in eight (8) minutes or less as set by the Ministry of Health and Long-Term Care. This is an ambulance only target but does include ambulance response to patients suffering from sudden cardiac arrest.

CTAS 2
Paramedic response to CTAS 2 calls target the ambulance responds to patients presenting with serious injuries or illnesses in fifteen (15) minutes or less measured as a 90th percentile. This target has been set by the County based on the historical data related to emergency call response in Grey County.

CTAS 3
Paramedic response to CTAS 3 calls target the ambulance responds to patients presenting with moderate injuries or illnesses in twenty (20) minutes or less measured as a 90th percentile. This target has been set by the County based on the historical data related to emergency call response in Grey County.

CTAS 4
Paramedic response to CTAS 4 calls target the ambulance responds to patients presenting with non-serious injuries or illnesses in twenty (20) minutes or less measured as a 90th percentile. This target has been set by the County based on the historical data related to emergency call response in Grey County.

CTAS 5
Paramedic response to CTAS 5 calls target the ambulance responds to patients presenting with very minor injuries or illnesses in twenty (20) minutes or less measured as a 90th percentile. This target has been set by the County based on the historical data related to emergency call response in Grey County.

Variables Affecting Performance
There are a number of variables that affect the County’s ability to meet the response time targets set above. Some are in the control of the County and some are outside of the control of the County. The following list identifies those factors:

Accuracy of Data
The accuracy of the data utilized in setting the targets and then measuring performance against those targets is reliant on the Ministry of Health Ambulance Dispatch Data Access Services (ADDAS) dispatch data. The accuracy of this data has been called into question in the past and although attempts to correct the data are ongoing, the long term viability of a reliable data set has not been established. Logging the time of arrival at scene is a manual process which could lead to errors in the data. More technology and automation with GPS and computer aided
dispatching will improve data reliability.

**Community Response to Sudden Cardiac Arrest Data Capture**

The ability to capture Community Response to patients suffering from sudden cardiac arrest is limited to obtaining response time data from allied agencies or locations where Public Access Defibrillators are located. Logging of this data is a manual process which could lead to errors in recording the accurate time of arrival.

**Challenge of Meeting Targets in Rural Ontario**

Across the Province call volumes for high priority life threatening calls (CTAS 1) make up a small portion of the overall call activity for paramedic services. Response to Sudden Cardiac Arrest and CTAS 1 calls make up less than 2% of the total call volumes performed by Grey County Paramedic Services. Provincial targets are designed for a 4 to 5 minute travel time to a sudden cardiac arrest call and a 6 to 7 minute travel time to a CTAS 1 call. The low population density and large geography makes it difficult to meet response time target criteria outside of the urban areas where the ambulances are located.

**Increasing Emergency Call Volumes**

It is important to recognize that call volumes have been increasing at an average of 6.6% for code 3 and 4.9% for code 4 calls annually over the past 10 years. In 2012 the total volume for non-emergency and emergency calls peaked at a total of 11,372. Non-emergency call volumes at that time were 2,790. Since 2012 paramedic services has concentrated its ability to respond to emergency calls while reducing its ability to respond to non-emergency calls. In 2017 the non-emergency call volume was 323 while the emergency call volume was 11,030 for a total of 11,353 calls. In 2017 the total patient call volume increased 9.8% with code 4 emergency calls increasing by 11.4%. The 2017 service call volume now matches the number of calls when the original response time targets were developed for the County in 2012. In 2018 the call volume to date is indicating another 9.0% increase in call volume. To meet response time targets in the setting of continual yearly increases in call volumes will require additional resources, changes in targets or system service delivery.

**Addressing Increasing Call Volumes and Response Time Performance**

**Enhancing Emergency Services Ontario**

The Ministry of Health and Long-Term Care (MOHLTC) is embarking on a journey to enhance and modernize the province’s emergency health services (EHS) system. The purpose is to improve and sustain quality coordinated care across the patient’s journey to accessing care.

The province is investing in a new medical dispatch system that will help triage and prioritize 911 calls for paramedic services. This new system is expected to be in place in the first site by the end of 2018. This system will better prioritize calls based on patient need and redirect low acuity patients to locations other than emergency departments in instances where it would be safe and appropriate to do so.
Recent updates to the Ambulance Act will allow paramedics to assess patients and make decisions to manage those patients in new ways, under appropriate medical delegations and where deemed safe and appropriate to do so. Options include providing some forms of treating and referring the patient to continuing care (e.g., primary, home and/or community-based) or releasing the patient, without the need for transport to the emergency department.

Consideration can also be given in the use of vehicles other than ambulances, for instance “emergency response vehicles”, for use by services to respond to low acuity calls in a Treat & Refer/Treat & Release model where patient transport is not deemed required. Previously, paramedics were bound by law to transport patients to hospital facilities only. Providing more flexibility will allow patients to receive the most appropriate care while reducing unnecessary trips to emergency departments. This approach will also assist in having ambulances available to respond to emergencies by not having their services tied up on low acuity calls.

**Chatsworth Base**

It is recognized by staff that The Township of Chatsworth’s overall response times are consistently lower than the other Lower Tier Municipalities within the County. It is anticipated that the building of the new Chatsworth Base will help reduce response times however, the occupancy will not occur until December of this year. The full realization of improved response times will occur in 2019. In the interim to help reduce response times the service is performing mobile coverage in the Chatsworth area on weekends and holidays throughout the summer.

**Legal and Legislated Requirements**

Land Ambulance Response Time Standard Reg 257/00 Part VIII

**Financial and Resource Implications**

The implementation of the Response Time Performance Plans will have no immediate effect on budgets, staffing, legal or information technology issues.

**Relevant Consultation**

☐ External:

☒ Internal: CAO, Finance

**Appendices and Attachments**

None
Committee Report

To: Warden S. Halliday and Members of Grey County Council

Committee Date: August 9, 2018

Subject / Report No: HRR-CW-03-18

Title: Memorandum of Settlement – OPSEU Social Services

Prepared by: Grant McLevy

Reviewed by: Kim Wingrove

Lower Tier(s) Affected: N/A

Status: Recommendation

1. That Report HRR-CW-03-18 regarding the Social Services OPSEU Memorandum of Settlement be received, and the Collective Agreement between the County of Grey and OPSEU Local 266 Social Services be ratified.

Executive Summary

The Collective Agreement between the County of Grey and OPSEU Local 266, representing Social Services staff, expired on December 31, 2017.

In early 2018 negotiations were entered into with the OPSEU Local 266 bargaining team and County staff in order to exchange proposals for the renewal of their agreement. The first day of negotiations began on January 15, 2018 and concluded with a conciliation meeting and tentative agreement being signed on July 11, 2018.

The offer to settle includes a 1.61% wage increase on January 1, 2018 and a 1.61% wage increase on January 1, 2019.

Background and Discussion

It is recognized that an effective and equal partnership between the County of Grey and its labour unions is essential in achieving Grey County’s vision to become a high performance municipal government. An integral part of this effort is the involvement of County Council in preparing for and setting a total compensation mandate for collective agreement negotiations, in order to remain competitive in the delivery of effective and efficient services.

In order to achieve the above, management is authorized by County Council to negotiate changes to existing contract language in collective bargaining agreements and/or negotiate new provisions in collective bargaining agreements that support this effort, closely tied to Council’s mandate. Such
negotiations may include, but will not be limited to, the redesign of existing pay grades, employee benefits and working conditions.

As the majority of County employees’ are governed by some form of Interest Arbitration legislation, and are able to apply for arbitration at any time during collective agreement negotiations, it is prudent for the County to research and develop compensation strategies that are seen as fact based, accountable, affordable and responsible.

Accordingly, in 2015 Council approved a COLA formula as outlined in report HRR-CS-11-15, aimed at providing management with additional formality and structure in the calculation of wage increases, which has been used in the development of the 2018 budget for the purpose of anticipating unionized wage increases. This formula arrived at a COLA increase of 1.63% for unionized wage settlements for 2016, 2017 and 2018. This percentage was later reduced to 1.61% by Council in 2016.

As always, this COLA percentage increase will be subject to the ability to pay, the County’s ability to negotiate this compensation increase with the unions, and, if necessary, defend this compensation mandate at arbitration.

During this set of negotiations language in the agreement aimed at improving union representation and job vacancy competitions was introduced to further clarify employer/union understanding and responsibilities relating to these areas. However, there was no agreement on the financial aspects of the agreement and OPSEU subsequently made application to the Ministry of Labour (MOL) for a Conciliator to be scheduled in order to assist both groups working towards an agreement.

A Conciliation Officer was assigned and a meeting held on July 11, 2018. The Conciliator successfully assisted in bringing the two sides together on the monetary items remaining and a tentative agreement was reached for the terms of the new Collective Agreement, with duration of two (2) years from January 1, 2018 to December 31, 2019.

Legal and Legislated Requirements

Labour Relations Act 1995

Financial and Resource Implications

The tentative agreement reached provides for an increase in wages and benefits of 1.61%, for a total budget impact of $53,478.00. This increase is provided for in the 2018 budget.

The wage increase is aligned with both freely negotiated settlements, as well as arbitrated awards for unionized employees within the past twelve (12) months. These outcomes align with labour relations plans to create and maintain open and honest communications with all employee groups, while maintaining budget parameters in an effort to control costs.

Relevant Consultation

X Internal (CAO, Director of Finance)
Appendices and Attachments

Memorandum of Settlement (OPSEU-Social Services)
Memorandum of Settlement
(Renewal Agreement)

Between:

County of Grey

Hereinafter referred to as "the Company"

and

Social Services OPSEU Local 266

Hereinafter referred to as "the Union"

1. The parties herein agree to the terms of this memorandum as constituting full settlement of all matters in dispute.

2. The undersigned representatives of the parties do hereby agree to recommend complete acceptance of all the terms of this memorandum to their respective principals.

3. The parties herein agree that the term of the collective agreement shall be from January 1, 2018 to December 31, 2019.

4. The parties herein agree that the said collective agreement shall include the terms of the previous collective agreement which expires on December 31, 2017, and the following amendments are incorporated:

   1. All matters previously settled and agreed to by the parties prior to the date of the memorandum of settlement.
   2. Wages 1.61% effective January 1, 2018 and 1.61% effective January 1, 2019.
   3. Effective January 1, 2018 – 2 weeks after date of hire for vacation entitlement.

Dated this 11th date of July, 2018 in Owen Sound, ON.

For the Union

[Signature]

For the Employer

[Signature]

IN ACCORDANCE WITH THE ACCESSIBILITY FOR ONTARIOANS WITH DISABILITIES ACT, 2005, THE MINISTRY OF LABOUR MAKES EVERY EFFORT TO ENSURE THAT ITS SERVICES ARE PROVIDED IN A MANNER THAT RESPECTS THE DIGNITY AND
Agreed to Items

The County of Grey (Social Services) and Ontario Public Sector Employees Union (OPSEU) Local 266
(from Day 2 Negotiations - January 19, 2018)

Article 6  Union Representation

6.03 AMENDED Language
Previous 6.03 is removed and replaced with the following.

Local Employee Relations Committee (LERC)

PURPOSE
The primary purpose of the Grey County Joint OPSEU-Social Services Management Committee is to support productive employer/employee relations and foster a healthy work environment within the County of Grey.

PRINCIPLES
Discussions are to be carried out in a climate of collaboration believing that Communication and Consultation is essential to good union-management relations.

Both parties agree to listen openly and discuss all issues as equals. When either party announces its position on an issue brought forth, they will explain the issue with reference to the Collective Agreement, as soon as possible as appropriate.

Communications are to be straight forward and open; parties must be willing to listen to each other’s point of view.

Wherever possible, both parties will play an active role in finding mutually acceptable solutions.

OBJECTIVES
To identify issues/concerns which inhibit the optimal function of Social Services programs and to propose and/or develop possible solutions.

To communicate changes in departmental, corporate, and/or municipal policies and procedures.

To strive for improvement of service quality and increased efficiency by promoting cooperation and establishing a climate that encourages and enables participation.
MEMBERSHIP

Three (3) OPSEU Stewards, one of which is the Bargaining Unit President, or designate.

Three (3) Management members, one of which is the Social Services Director, or designate.

One (1) Secretary – Management Administrative Assistant

Either party may invite one or more persons to provide expertise and advice on specific items, or as an observer or trainee, provided prior agreement of the other party is secured.

MEETINGS

Meetings will be scheduled monthly for the first 6 months, then bi-monthly with additional meetings as required, including impromptu when issues present.

Deliberate attempts at efficiency and commitment to customer service will result in attendance by staff available and on site (or by teleconference when required).

Union and Management agree to exchange agendas five days in advance of the meetings.

Should issues not be resolved by the LERC, or should the issue require greater input, it may be necessary to defer to the Steward and Management committee.

Meetings that include the larger group of Stewards and Management (former Employee Relations Committee) of the department to be held semi-annually or as needed.

Employees attending the meetings shall suffer no loss of pay, rights or benefits while attending committee meetings.

No employee shall act in the capacity of the steward or committee member as referred to in this article until they have successfully completed their probationary period.

6.04 AMENDED Language

Employee representatives on the Negotiating Committee, Employee Relations Committee Local Employee Relations Committee (LERC) and the Health and Safety Committee and stewards representing employees at meetings with the employer inside and outside of the grievance procedure shall require supervisory approval before leaving their work stations. Where approval is granted employees will notify their supervisor upon their return to work station. Such approval shall be deemed to have been obtained if agreement between union and employer representatives to meet has been arrived at five (5) days or more in advance.
6.05 Health & Safety:

The employer is in agreement to comply with all rights and obligations set out in the Occupational Health and Safety Act RSO 1990 c. O. 1. Both the union and the employer agree to cooperate to the fullest extent possible in the reasonable protection and promotion of employee health and safety. Employees attending meetings of the joint committee or carrying out their inspection duties shall suffer no loss of pay, rights or benefits while engaged in such activities. Co-chairs will make every reasonable effort to serve a minimum of two (2) years.

Article 10 Job Competitions

10.01 AMENDED Language

10.01 (b) Temporary Vacancies are defined as new positions with a definite term of twelve (12) eighteen (18) months or less or permanent positions temporarily vacated by an incumbent for a period of twelve (12) eighteen (18) months or less. These twelve (12) This eighteen (18) month period can be extended by mutual agreement of the Parties, such mutual agreement not be unreasonably withheld by either Party.

Article 11 Hours of Work and Overtime

11.03 AMENDED Language

Overtime: Subject to the provisions of the Employment Standards Act, work in excess of the daily and weekly hours set out in clause 11.01 above shall be compensated as follows:

1) accumulated as compensating leave in lieu of overtime up to a cap of eighty (80) hours at any one time;

2) at the discretion of the employee hours worked beyond the cap of eighty (80) hours shall be either paid at straight-time rates or taken as compensating leave in lieu of money on an hour-for-hour basis.

3) Attendance at training functions outside normal working hours at the request of the employee are not compensable for overtime purposes unless the employee is directed by the employer to attend.

Overtime must be pre-approved by the manager and not at the sole discretion of the employee, and will not be unreasonably denied.

Agreed To Items - OPSEU Social Services
Article 14  Leaves of Absence

14.10 AMENDED Language

Bereavement Leave: In the event of the death of a spouse (including common-law), child, parent or parent-in-law, grandchild, five (5) working days leave of absence with pay shall be granted.

In the event of the death of a brother, sister, grandparent, grandchild, brother-in-law, sister-in-law, aunts or uncles, aunt-in-law or uncle-in-law, niece or nephew, three (3) working days leave of absence with full pay shall be granted.

Should extensive travel or extenuating circumstances be involved, additional leave, either with or without pay, may be granted at the discretion of the employer.

Article 14  Leaves of Absence

14.12 AMENDED Language

The Employer agrees to provide leaves of absence as required by the terms of the Employment Standards Act, including:

- Pregnancy and Parental Leave
- Family Medical Leave
- Domestic or Sexual Violence Leave
- Child Death Leave
- Crime-Related Child Disappearance Leave
- Critical Illness Leave

Any subsequent changes to the Employment Standards Act will directly affect all leaves, in accordance with the Employment Standards Act rules and regulations.

Compressed Work Week

The Employer will allow compressed work week agreements for nine (9) months of the year, excluding July, August and December.

Agreed to Items signed this 14th day of July, 2018 in the City of Owen Sound, Ontario.

FOR OPSEU LOCAL 266  

FOR THE EMPLOYER

Agreed To Items – OPSEU Social Services
Letter of Understanding

Between

The County of Grey ("The Employer")

AND

The Ontario Public Service Employees Union ("The Union")

RE:

Compressed Work Week (CWW)

The above parties are agreed that the County will continue with the compressed work week concept currently in place, with both parties in agreement that flexibility and adaptation is required for business continuity purposes.

The CWW parameters will continue to be routinely updated/revised in the spring of each year at Employee Relations Committee, for the coming year.

DATED this 11 day of July, 2018, in the City of Owen Sound.

For the Union

For the Employer

Agreed To Items – OPSEU Social Services
Agreed to Items

The County of Grey (Social Services) and Ontario Public Sector Employees Union (OPSEU) Local 266
(from Conciliation – July 11, 2018)

Article 13.01 Vacations

13.01 AMENDED Language

All employees shall be entitled to vacation leave in accordance with the following schedule:

a) Two (2) weeks after date of hire;
b) Three (3) weeks after three (3) years;
c) Four (4) weeks after seven (7) years;
d) Five (5) weeks after fifteen (15) years;
e) Six (6) weeks after twenty-five (25) years.

If employment is terminated and the vacation balance is in the negative, the employee agrees to reimburse the Corporation for the cost of the vacation advanced pro-rata.

This applies to employees with a start date of January 1, 2018 and going forward.

Agreed to Items signed this 26th day of July, 2018 in the City of Owen Sound, Ontario.

FOR OPSEU Local 266
[Signature]

FOR THE EMPLOYER
[Signature]
Recommendation

1. That Report TR-CW-43-18 regarding the EPCOR Model Franchise Agreement be received; and

2. That a By-Law be prepared authorizing the Warden and Clerk to execute the 2018 EPCOR Model Franchise Agreement.

Executive Summary

Franchise agreements are agreements between municipalities and service providers that have facilities within the municipal right-of-ways. The franchise agreements identify the rights and obligations of both parties regarding the right-of-way and the services.

The Ontario Energy Board requires all gas distribution companies with plant within a municipal right-of-way to have a franchise agreement.

The Model Franchise Agreement was established in 2000 by the Ontario Energy Board with consultation of the Association of Municipalities of Ontario. This agreement is the same one used by Enbridge Gas Distribution, Union Gas and Natural Resource Gas. There is no flexibility in modifying any part of the agreement.

Background and Discussion

EPCOR desires to distribute, store and transmit gas in the County of Grey along Grey Road 25. The line is being constructed to tie into existing gas infrastructure in order to service areas to the west, specifically southern Bruce County, including Kincardine.
Legal and Legislated Requirements
None

Financial and Resource Implications
There will be no cost incurred by Grey County, however Grey County will require EPCOR to complete encroachment permits when completing construction work on Grey Roads.

Relevant Consultation
___ Internal
X External
EPCOR Southern Bruce Natural Gas Project
Township of Chatsworth
Municipality of West Grey

Appendices and Attachments
Proposed Pipeline Route Location Map
Model Franchise Agreement
Model Franchise Agreement

THIS AGREEMENT effective this ___ day of ________________________, 2018.

BETWEEN:

THE CORPORATION OF THE COUNTY OF GREY
hereinafter called the "Corporation"

- and -

EPCOR NATURAL GAS LIMITED PARTNERSHIP,
by its general partner EPCOR ONTARIO UTILITIES INC.
hereinafter called the "Gas Company"

WHEREAS the Gas Company desires to distribute, store and transmit gas in the Municipality upon the terms and conditions of this Agreement;

AND WHEREAS by by-law passed by the Council of the Corporation (the "By-law"), the duly authorized officers have been authorized and directed to execute this Agreement on behalf of the Corporation;

THEREFORE the Corporation and the Gas Company agree as follows:

Part I - Definitions

1. In this Agreement;
   a. "decommissioned" and "decommissions" when used in connection with parts of the gas system, mean any parts of the gas system taken out of active use and purged in accordance with the applicable CSA standards and in no way affects the use of the term 'abandoned' pipeline for the purposes of the Assessment Act;
   b. "Engineer/Road Superintendent" means the most senior individual employed by the Corporation with responsibilities for highways within the Municipality or the person designated by such senior employee or such other person as may from time to time be designated by the Council of the Corporation;
   c. "gas" means natural gas, manufactured gas, synthetic natural gas, liquefied petroleum gas or propane-air gas, or a mixture of any of them, but does not include a liquefied petroleum gas that is distributed by means other than a pipeline;
   d. "gas system" means such mains, plants, pipes, conduits, services, valves, regulators, curb boxes, stations, driers or such other equipment as the Gas Company may require or deem desirable for the distribution, storage and transmission of gas in or through the Municipality;
   e. "highway" means all common and public highways and shall include any bridge, viaduct or structure forming part of a highway, and any public square, road allowance or walkway and shall include not only the travelled portion of such highway, but also ditches, driveways, sidewalks, and sodded areas forming part of the road allowance now or at any time during the term hereof under the jurisdiction of the Corporation;
   f. "Model Franchise Agreement" means the form of agreement which the Ontario Energy Board uses as a standard when considering applications under the Municipal Franchises Act. The Model Franchise Agreement may be changed from time to time by the Ontario Energy Board;
   g. "Municipality" means the territorial limits of the Corporation on the date when this Agreement takes effect, and any territory which may thereafter be brought within the jurisdiction of the Corporation;
   h. "Plan" means the plan described in Paragraph 5 of this Agreement required to be filed by the Gas Company with the Engineer/Road Superintendent prior to commencement of work on the gas system; and
i. whenever the singular, masculine or feminine is used in this Agreement, it shall be considered as if the plural, feminine or masculine has been used where the context of the Agreement so requires.

Part II - Rights Granted

2. To provide gas service:

The consent of the Corporation is hereby given and granted to the Gas Company to distribute, store and transmit gas in and through the Corporation and to the inhabitants of those local or lower tier municipalities within the Municipality from which the Gas Company has a valid franchise agreement for that purpose.

3. To Use Highways

Subject to the terms and conditions of this Agreement the consent of the Corporation is hereby given and granted to the Gas Company to enter upon all highways now or at any time hereafter under the jurisdiction of the Corporation and to lay, construct, maintain, replace, remove, operate and repair a gas system for the distribution, storage and transmission of gas in and through the Municipality.

4. Duration of Agreement and Renewal Procedures.

a. If the Corporation has not previously received gas distribution services, the rights hereby given and granted shall be for a term of 20 years from the date of final passing of the By-law.

b. At any time within two years prior to the expiration of this Agreement, either party may give notice to the other that it desires to enter into negotiations for a renewed franchise upon such terms and conditions as may be agreed upon. Until such renewal has been settled, the terms and conditions of this Agreement shall continue, notwithstanding the expiration of this Agreement. This shall not preclude either party from applying to the Ontario Energy Board for a renewal of the Agreement pursuant to section 10 of the Municipal Franchises Act.

Part III - Conditions

5. Approval of Construction

a. The Gas Company shall not undertake any excavation, opening or work which will disturb or interfere with the surface of the travelled portion of any highway unless a permit therefor has first been obtained from the Engineer/Road Superintendent and all work done by the Gas Company shall be to his satisfaction.

b. Prior to the commencement of work on the gas system, or any extensions or changes to it (except service laterals which do not interfere with municipal works in the highway), the Gas Company shall file with the Engineer/Road Superintendent a Plan, satisfactory to the Engineer/Road Superintendent, drawn to scale and of sufficient detail considering the complexity of the specific locations involved, showing the highways in which it proposes to lay its gas system and the particular parts thereof it proposes to occupy.

c. The Plan filed by the Gas Company shall include geodetic information for a particular location:

   i. where circumstances are complex, in order to facilitate known projects, including projects which are reasonably anticipated by the Engineer/Road Superintendent, or

   ii. when requested, where the Corporation has geodetic information for its own services and all others at the same location.

d. The Engineer/Road Superintendent may require sections of the gas system to be laid at greater depth than required by the latest CSA standard for gas pipeline systems to facilitate known projects or to correct known highway deficiencies.
e. Prior to the commencement of work on the gas system, the Engineer/Road Superintendent must approve the location of the work as shown on the Plan filed by the Gas Company, the timing of the work and any terms and conditions relating to the installation of the work.

f. In addition to the requirements of this Agreement, if the Gas Company proposes to affect any part of the gas system to a bridge, viaduct or other structure, if the Engineer/Road Superintendent approves this proposal, he may require the Gas Company to comply with special conditions or to enter into a separate agreement as a condition of the approval of this part of the construction of the gas system.

g. Where the gas system may affect a municipal drain, the Gas Company shall also file a copy of the Plan with the Corporation’s Drainage Superintendent for purposes of the Drainage Act, or such other person designated by the Corporation as responsible for the drain.

h. The Gas Company shall not deviate from the approved location for any part of the gas system unless the prior approval of the Engineer/Road Superintendent to do so is received.

i. The Engineer/Road Superintendent’s approval, where required throughout this Paragraph, shall not be unreasonably withheld.

j. The approval of the Engineer/Road Superintendent is not a representation or warranty as to the state of repair of the highway or the suitability of the highway for the gas system.

6. As Built Drawings.

The Gas Company shall, within six months of completing the installation of any part of the gas system, provide two copies of “as built” drawings to the Engineer/Road Superintendent. These drawings must be sufficient to accurately establish the location, depth (measurement between the top of the gas system and the ground surface at the time of installation) and distance of the gas system. The “as built” drawings shall be of the same quality as the Plan and, if the approved pre-construction plan included elevations that were geodetically referenced, the “as built” drawings shall similarly include elevations that are geodetically referenced. Upon the request of the Engineer/Road Superintendent, the Gas Company shall provide one copy of the drawings in an electronic format and one copy as a hard copy drawing.

7. Emergencies

In the event of an emergency involving the gas system, the Gas Company shall proceed with the work required to deal with the emergency, and in any instance where prior approval of the Engineer/Road Superintendent is normally required for the work, the Gas Company shall use its best efforts to immediately notify the Engineer/Road Superintendent of the location and nature of the emergency and the work being done and, if it deems appropriate, notify the police force, fire or other emergency services having jurisdiction. The Gas Company shall provide the Engineer/Road Superintendent with at least one 24 hour emergency contact for the Gas Company and shall ensure the contacts are current.

8. Restoration

The Gas Company shall well and sufficiently restore, to the reasonable satisfaction of the Engineer/Road Superintendent, all highways, municipal works or improvements which it may excavate or interfere with in the course of laying, constructing, repairing or removing its gas system, and shall make good any settling or subsidence thereafter caused by such excavation or interference. If the Gas Company fails at any time to do any work required by this Paragraph within a reasonable period of time, the Corporation may do or cause such work to be done and the Gas Company shall, on demand, pay the Corporation’s reasonably incurred costs, as certified by the Engineer/Road Superintendent.

9. Indemnification

The Gas Company shall, at all times, indemnify and save harmless the Corporation from and against all claims, including costs related thereto, for all damages or injuries including death to any person or persons and for damage to any property, arising out of the Gas Company operating, constructing, and maintaining its gas system in the Municipality, or utilizing its gas system for the carriage of gas owned by others. Provided that the Gas Company shall not be required to indemnify or save harmless the Corporation from and against claims, including costs related thereto, which it
may incur by reason of damages or injuries including death to any person or persons and for
damage to any property, resulting from the negligence or wrongful act of the Corporation, its
servants, agents or employees.

10. Insurance

a. The Gas Company shall maintain Comprehensive General Liability Insurance in
sufficient amount and description as shall protect the Gas Company and the Corporation
from claims for which the Gas Company is obliged to indemnify the Corporation under
Paragraph 9. The insurance policy shall identify the Corporation as an additional named
insured, but only with respect to the operation of the named insured (the Gas Company).
The insurance policy shall not lapse or be cancelled without sixty (60) days’ prior written
notice to the Corporation by the Gas Company.

b. The issuance of an insurance policy as provided in this Paragraph shall not be construed
as relieving the Gas Company of liability not covered by such insurance or in excess of
the policy limits of such insurance.

c. Upon request by the Corporation, the Gas Company shall confirm that premiums for such
insurance have been paid and that such insurance is in full force and effect.

11. Alternative Easement

The Corporation agrees, in the event of the proposed sale or closing of any highway or any part of a
highway where there is a gas line in existence, to give the Gas Company reasonable notice of such
proposed sale or closing and, if it is feasible, to provide the Gas Company with easements over that
part of the highway proposed to be sold or closed sufficient to allow the Gas Company to preserve
any part of the gas system in its then existing location. In the event that such easements cannot be
provided, the Corporation and the Gas Company shall share the cost of relocating or altering the
gas system to facilitate continuity of gas service, as provided for in Paragraph 12 of this
Agreement.

12. Pipeline Relocation

a. If in the course of constructing, reconstructing, changing, altering or improving any highway
or any municipal works, the Corporation deems that it is necessary to take up, remove or
change the location of any part of the gas system, the Gas Company shall, upon notice to do so, remove and/or relocate within a reasonable period of time such part of the gas system to a
location approved by the Engineer/Road Superintendent.

b. Where any part of the gas system relocated in accordance with this Paragraph is located on a
bridge, viaduct or structure, the Gas Company shall alter or relocate that part of the gas
system at its sole expense.

c. Where any part of the gas system relocated in accordance with this Paragraph is located other
than on a bridge, viaduct or structure, the costs of relocation shall be shared between the
Corporation and the Gas Company on the basis of the total relocation costs, excluding the
value of any upgrading of the gas system, and deducting any contribution paid to the Gas
Company by others in respect to such relocation; and for these purposes, the total relocation
costs shall be the aggregate of the following:

   i. the amount paid to Gas Company employees up to and including field supervisors
      for the hours worked on the project plus the current cost of fringe benefits for these
      employees,

   ii. the amount paid for rental equipment while in use on the project and an amount,
       charged at the unit rate, for Gas Company equipment while in use on the project,

   iii. the amount paid by the Gas Company to contractors for work related to the project,

   iv. the cost to the Gas Company for materials used in connection with the project, and

   v. a reasonable amount for project engineering and project administrative costs which
      shall be 22.5% of the aggregate of the amounts determined in items (i), (ii), (iii)
      and (iv) above.

d. The total relocation costs as calculated above shall be paid 35% by the Corporation and 65%
by the Gas Company, except where the part of the gas system required to be moved is
located in an unassumed road or in an unopened road allowance and the Corporation has not approved its location, in which case the Gas Company shall pay 100% of the relocation costs.

Part IV - Procedural and Other Matters

13. Municipal By-laws of General Application

The Agreement is subject to the provisions of all regulating statutes and all municipal by-laws of general application, except by-laws which have the effect of amending this Agreement.

14. Giving Notice

Notices may be delivered to, sent by facsimile or mailed by prepaid registered post to the Gas Company at its head office or to the authorized officers of the Corporation at its municipal offices, as the case may be.

15. Disposition of Gas System

a. If the Gas Company decommissions part of its gas system affixed to a bridge, viaduct or structure, the Gas Company shall, at its sole expense, remove the part of its gas system affixed to the bridge, viaduct or structure.

b. If the Gas Company decommissions any other part of its gas system, it shall have the right, but is not required, to remove that part of its gas system. It may exercise its right to remove the decommissioned parts of its gas system by giving notice of its intention to do so by filing a Plan as required by Paragraph 5 of this Agreement for approval by the Engineer/Road Superintendent. If the Gas Company does not remove the part of the gas system it has decommissioned and the Corporation requires the removal of all or any part of the decommissioned gas system for the purpose of altering or improving a highway or in order to facilitate the construction of utility or other works in any highway, the Corporation may remove and dispose of so much of the decommissioned gas system as the Corporation may require for such purposes and neither party shall have recourse against the other for any loss, cost, expense or damage occasioned thereby. If the Gas Company has not removed the part of the gas system it has decommissioned and the Corporation requires the removal of all or any part of the decommissioned gas system for the purpose of altering or improving a highway or in order to facilitate the construction of utility or other works in a highway, the Gas Company may elect to relocate the decommissioned gas system and in that event Paragraph 12 applies to the cost of relocation.

16. Use of Decommissioned Gas System

a. The Gas Company shall provide promptly to the Corporation, to the extent such information is known:
   i. the names and addresses of all third parties who use decommissioned parts of the gas system for purposes other than the transmission or distribution of gas; and
   ii. the location of all proposed and existing decommissioned parts of the gas system used for purposes other than the transmission or distribution of gas.

b. The Gas Company may allow a third party to use a decommissioned part of the gas system for purposes other than the transmission or distribution of gas and may charge a fee for that third party use, provided
   i. the third party has entered into a municipal access agreement with the Corporation; and
   ii. the Gas Company does not charge a fee for the third party's right of access to the highways.

c. Decommissioned parts of the gas system used for purposes other than the transmission or distribution of gas are not subject to the provisions of this Agreement. For decommissioned parts of the gas system used for purposes other than the transmission and distribution of gas, issues such as relocation costs will be governed by the relevant municipal access agreement.
17. Franchise Handbook

The Parties acknowledge that operating decisions sometimes require a greater level of detail than that which is appropriately included in this Agreement. The Parties agree to look for guidance on such matters to the Franchise Handbook prepared by the Association of Municipalities of Ontario and the gas utility companies, as may be amended from time to time.

18. Agreement Binding Parties

This Agreement shall extend to, benefit and bind the parties thereto, their successors and assigns, respectively.

IN WITNESS WHEREOF the parties have executed this Agreement effective from the date written above.

THE CORPORATION OF THE COUNTY OF GREY

By: ____________________________
    Warden: Stewart Halliday

By: ____________________________
    Clerk: Heather Morrison

EPCOR NATURAL GAS LIMITED PARTNERSHIP,
by its general partner, EPCOR ONTARIO UTILITIES INC.

By: ____________________________
    Duly Authorized Officer