
Corporate Services Committee

April 14, 2015 – 10:00 AM

The Corporate Services met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Bob Pringle; Councillors Dwight Burley, Paul McQueen, Selwyn Hicks, Harley Greenfield, Arlene Wright, Norm Jack and John McKean; and Warden Kevin Eccles

Staff

Present: Kevin Wepler, Director of Finance; Geoff Hogan, Director of Information Technology; Grant McLevy, Director of Human Resources; Anne Marie Shaw, Director of Housing; Heather Morrison, Deputy Clerk / Records Manager; Ashleigh Weeden, Community Engagement and Benchmarking Liaison; Marg Graham, POA Manager and Tara Warder, Recording Secretary

Call to Order

Chair Pringle called the meeting to order at 10:00 AM.

Adoption of the Agenda

CS48-15 Moved by: Councillor Greenfield Seconded by: Councillor McKean

THAT the Corporate Services Committee agenda dated April 14, 2015 be adopted as presented.

Carried

Declaration of Pecuniary Interest

There were none.

Business Arising from the Minutes

Corporate Services Committee minutes dated March 24, 2015

These minutes are for information only as they were adopted by Grey County Council on April 7, 2015.

Reports – Chief Administrative Officer

CAOR-CS-03-15 Position Paper on Administrative Monetary Penalties System

Marg Graham presented the above noted report regarding the Ministry of Attorney General's proposed online administrative monetary penalties (AMP) system. Ms. Graham spoke to the uncertainties of the system at this time.

Comment was made regarding the need to ask more questions before proceeding. It was noted that some infractions are large and deserve appropriate attention rather than proceeding through an online system.

Concern was expressed that the information is not sufficient at this time.

Staff noted that the County's position paper as drafted expresses concern with the proposal and that municipalities need more information before making any decisions on it.

CS49-15 Moved by: Councillor Wright Seconded by: Councillor Burley

WHEREAS the Ministry of the Attorney General has released the paper "Exploring an online Administrative Monetary Penalty System for infractions of provincial statutes and municipal by-laws in Ontario";

NOW THEREFORE BE IT RESOLVED THAT Report CAOR-CS-03-15 be received;

AND THAT the Position Paper included with the Report be submitted to the Ministry of the Attorney General as Grey County's submission;

AND FURTHER THAT in accordance with Section 24(13) of the County's Procedural By-law, this submission be made immediately as the date for submissions closes April 14, 2015.

Carried

Reports – Information Technology

ITR-CS-05-15 Grey County Open Data Licence

Ashleigh Weeden addressed the Committee on the above noted report. Staff are recommending the adoption of the proposed open data licence and that an open data policy and open government framework be developed.

Ms. Weeden provided information on what “open data” is and gave examples of how the data can be used and the benefits it provides.

The potential for the public to assist with putting corporate information to good use was highlighted.

It was noted that the County can facilitate the access to this information; however it is up to citizens to use the data in the way they wish.

The benefits of the lower tier municipalities participating in the concept were noted.

CS50-15 Moved by: Councillor Greenfield Seconded by: Councillor Wright

WHEREAS Grey County resolved to pursue Open Data and Open Government initiatives as part of the Connected County Initiative;

NOW THEREFORE BE IT RESOLVED THAT Report ITR-CS-05-15 regarding Grey County’s Open Data Licence be received;

AND THAT Grey County adopt the Canadian Open Data Licence, as modified for County use and specified in Report ITR-CS-05-15;

AND THAT County staff develop an Open Data Policy and Open Government framework for Grey County.

Carried

Reports - Clerk

CCR-CS-08-15 Media Training

Heather Morrison addressed the above report regarding the opportunity for media training. The benefits of media training were noted. Staff are recommending that Red Brick Communications be hired to provide training for council members and appropriate

staff, including senior management. The training will include how to deliver key messages, mock interviews and tips for social media use.

Discussion occurred on the merits of the training, as well as whether there is a need for it.

CS51-15 Moved by: Warden Eccles Seconded by: Councillor McQueen

WHEREAS strong corporate responses and the management of media inquiries is becoming an increasingly important asset to have;

AND WHEREAS with constant communication coming from various sources including radio, print, social media and television, media training would provide practical tools necessary for councillors and staff to be prepared for future media interviews;

NOW THEREFORE BE IT RESOLVED THAT Redbrick Communications be hired to provide media training to County Council members and appropriate staff in the fall 2015 at a cost of \$3,000 per day exclusive of HST, plus expenses for three days;

AND THAT the council portion of this expenditure being \$6,000 exclusive of HST plus expenses be funded from the Council Communications Reserve.

Lost

Councillor Burley requested a recorded vote.

In favour-D. Burley, P. McQueen, S. Hicks, K. Eccles

Opposed – B. Pringle, H. Greenfield, A. Wright, N. Jack, J. McKean

The motion was lost 5-4.

Correspondence

City of Owen Sound – Request for Assistance – Frozen Water Mains and Services

Councillor Wright spoke to the above correspondence. The City is requesting the County to support its request to the Province for financial assistance for municipalities with frozen water mains and services.

CS52-15 Moved by: Councillor Greenfield Seconded by: Councillor Hicks

THAT the County of Grey support the City of Owen Sound's request to the Province for financial assistance to be provided to those municipalities that were affected by frozen water mains and services, and to develop a program to correct deficiencies with water systems.

Carried

Other Business

Discussion on a New Task Force for the Administration Building Renovation/Addition

Anne Marie Shaw noted that staff are seeking direction on who to appoint to the new task force and to develop a terms of reference for the new task force.

CS53-15 Moved by: Councillor Wright Seconded by: Councillor Jack

WHEREAS the Space Needs Task Force was formed to review the findings, conclusions and recommendations of the Ventin Group's analysis of the Grey County administration space needs;

AND WHEREAS the Space Needs Task Force has met its terms of reference and was dissolved as of March 3, 2015;

AND WHEREAS at the April 7, 2015 session of County Council, approval was received to have the Ventin Group proceed with the completion of detailed construction drawings for the proposed addition and renovation to the Administration Building;

NOW THEREFORE BE IT RESOLVED THAT a Building Task Force be established to work with the Ventin Group during the detailed construction drawing process;

AND THAT staff be directed to draft a Terms of Reference for the Building Task Force which will include 4 members of the Corporate Services Committee and the Warden;

AND THAT the following Corporate Services Committee members be appointed to the Building Task Force:

- **Councillors Burley, Pringle, Hicks and Greenfield and the Warden.**

Carried

Grant McLevy noted that Ward and Uptigrove has been working with the County on CAO Recruitment. Staff will update the Committee as information becomes available. It was noted that CAO interviews will likely begin in May.

Councillor McQueen noted that there is an open house on Saturday, April 18th, 2015 at the Bayshore Community Centre from 1:00 PM – 4:00 PM regarding the Niagara Escarpment Plan review.

Next Meeting Dates

Tuesday, May 12, 2015 at the Grey County Administration Building

On motion by Councillor Burley, the meeting adjourned at 11:41 AM.

Bob Pringle, Chair