Committee Minutes

Transportation and Public Safety Committee

May 23, 2013 – 10:00 AM

The Transportation and Public Safety Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Chair Brian Milne; Councillors Bob Pringle, Alan Barfoot, Paul McQueen, Bob White, Harley Greenfield, Deborah Haswell, Ellen Anderson and Kevin Eccles; and Warden Duncan McKinlay

Staff Present: Michael Kelly, Director of Transportation Services; Mike Muir, Director of Emergency Medical Services, Kevin Weppler, Director of Finance; Sharon Melville, Buyer; Pat Hoy, Engineering Manager and Tara Warder, Recording Secretary

Call to Order

Chair Milne called the meeting to order at 10:00 AM.

Declaration of Pecuniary Interest

There were none.

Deputations

Melanie Horton, CBM Aggregates

Melanie Horton, Director of Land and Resources from the CBM Aggregate Division of St. Mary’s Cement, addressed the Committee requesting amendments to the haul route agreement signed between MAQ, the County of Grey and the County of Simcoe regarding the Osprey Quarry located north of S inghampton on County Road 31 on the boundary between the County of Grey and the County of Simcoe.
Ms. Horton firstly provided an outline of St. Mary’s Cement and CBM Aggregates, noting that the organization is headquartered in Toronto and is a leading producer of aggregates, cement and concrete in the United States and Canada.

Ms. Horton summarized the work which is required to be completed as per the haul route agreement prior to the commencement of shipping material from the quarry, noting that CBM wishes to complete the work identified in the Agreement and begin trucking material in 2013. Simcoe County has not obtained the property required to accommodate the road widening in order to complete the rehabilitated work 31 between Simcoe Road 91 and Singhampton. Simcoe County is currently attempting to purchase the property, however it is too late to complete the work on this section of Grey Road 31 until 2014.

Ms. Horton requested the Committee’s approval to amend the agreement to enable CBM to commence hauling material in 2013 prior to the rehabilitation of County Road 31 between Simcoe Road 91 and Singhampton. Ms. Horton confirmed that the other work identified in the haul route agreement would be completed. As well, CBM would be responsible for all road maintenance costs associated with the use of Grey Road 31 until the work was completed and would pay for centre line culverts under County Road 31 between Simcoe Road 91 and Singhampton. Additionally, CBM would provide securities for the work on Grey Road 31 between Simcoe Road 91 and Singhampton and provide communication to the public regarding the modifications.

Some concern was expressed by the Committee with moving forward before the road works are complete. Ms. Horton noted that effort is required by CBM to communicate with the community and the firm is examining the best methods to undertake this communication strategy, including the possibility of an open house to view the site plans. Ms. Horton addressed additional questions from the Committee, including those related to sightline improvement, local traffic being affected by poor road conditions and details of the road widening.

Staff were requested to review the Ontario Municipal Board ruling to verify that the County can move forward with CBM’s request, as well as the additional benefits resulting from the reconstruction of the road.

TAPS53-13  Moved by: Councillor Barfoot       Seconded by: Councillor Haswell

THAT staff be directed to prepare a report for the Transportation and Public Safety Committee’s consideration regarding CBM Aggregates’ request to amend the haul route agreement for the Osprey Quarry.

Carried

Sam Abisaab, Heart and Stroke Foundation
Sam Abisaab, Health Promotion Specialist from the Heart and Stroke Foundation, attended the meeting to speak to the Committee about Automatic External Defibrillators (AEDs) and how municipalities can improve the survival rates for out-of-hospital cardiac arrest victims.

The importance of public education with respect to Cardiopulmonary Resuscitation (CPR) training and the use of AEDs was noted, as well as the need to ensure AEDs are placed in all sport and recreation facilities and schools. Mr. Abisaab further noted that the Foundation is seeking an amendment to the script used by emergency dispatchers so that dispatchers provide mandatory directions to responders to conduct CPR rather than providing the option.

Mr. Abisaab addressed questions from the Committee, including those related to the suggested change in script. Mr. Abisaab noted that the choice does rest with the individual as to whether they conduct CPR or use an AED, however changing the wording of the script will hopefully aid in improving survival rates.

Mr. Muir noted that there are over 100 AEDs within the County. Discussion occurred regarding the lifecycle of AEDs, and recent requests from citizens to rent AEDs from municipalities.

Staff were requested to prepare a report on the request from the Heart and Stroke Foundation to commit to implementing a public education campaign, as well as ensuring that AEDs are placed in all sport and recreation facilities and schools, and to change the script for emergency medical dispatchers to provide clear, mandatory CPR direction.

The Committee briefly recessed then reconvened.

Business Arising from the Minutes

TR-TAPS-24-13 Advertising Sign Permit Policy and Procedure

Michael Kelly addressed the above noted report which was deferred from the meeting held April 18th. Staff were requested to revisit the distance of billboard signs from the roadway and the proposed sizing.

Discussion occurred regarding grandfathering existing signs which do not conform to the proposed policy, as well as issues with the distance signs are placed from the roadway. Staff confirmed that temporary signs do not require permits. The intent of the policy and procedure is to regulate signs adjacent to Grey County roadways and to treat signs consistently.

Amendments were proposed by the Committee respecting temporary sign
requirements, which included inserting the clause “way finding or advertising signs as provided for through a special events permit or agreement” and addressing signs promoting matters of public interest on one’s own private property outlining landowners rights with respect to signs.

The Committee noted the importance of implementing a sign policy and procedure as a standard for organizations and groups to use.

Mr. Kelly noted that he can develop multiple sections within the proposed policy in order to satisfy the concerns of the Committee.

*TAPS54-13* Moved by: Warden McKinlay Seconded by: Councillor Pringle

**THAT Report TR-TAPS-24-13 regarding the proposed advertising sign permit policy and procedure be deferred to a future meeting after staff revise the proposed policy and procedure based on the input noted by the Committee.**

Carried

*TR-TAPS-26-13 Tree Removal Policy and Procedure*

Michael Kelly addressed the above report, deferred from the meeting held April 18, 2013 in order for staff to further investigate if marking trees prior to removal could become a legal issue. The County solicitor reviewed the policy and had no concerns with marking an “X” on the trees in advance of removal.

The Committee discussed the process for contacting landowners prior to tree removal, as well as replanting specifications and equipment required to remove branches. Staff noted that the majority of trees removed by County are on County property and that services can be retained to remove problematic branches if proper County equipment is not available.

*TAPS55-13* Moved by: Councillor White Seconded by: Councillor Greenfield

**WHEREAS the County has the responsibility and right to remove trees or portions of trees on its property or private property for safety reasons;**

**AND WHEREAS** there is a need to properly plan the removal of trees;

**AND WHEREAS** it is beneficial for the County to have a policy and procedure to inform property owners of the removal of trees (or parts of trees) on their property or that may have an impact on their property;
AND WHEREAS for consistency and fairness a policy/procedure identifies when and what compensation should be provided to property owners when trees are removed;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-26-13 regarding the Tree Removal Policy and Procedure be received;

AND THAT MS-TS-006 being the Tree Removal Policy and MS-TS-006-001 being the Tree Removal Procedure be approved and be implemented as of June 1, 2013;

AND THAT the current procedure is rescinded as of June 1, 2013.

Carried

Transportation and Public Safety Committee minutes dated April 18, 2013

These minutes are for information only as they were adopted by Grey County Council on May 7, 2013.

Reports – Transportation

TR-TAPS-29-13 Carrick – Normanby Bridge

Michael Kelly presented the above report regarding the Carrick-Normanby bridge located at the boundary of the Municipality of South Bruce and the Municipality of West Grey on Concession 16.

Mr. Kelly discussed the proposed costs of reconstructing the bridge and confirmed that meetings have occurred between the relevant municipalities and Bruce County to discuss options. It was noted that there are unknown variables in bridge reconstruction and they may not be realized until actual construction occurs.

It was noted that there is deputation wishing to present to the Committee on the matter prior to a decision being made.

The Committee noted the need to address bridges in the Transportation Master Plan.

TAPS56-13 Moved by: Councillor Eccles Seconded by: Councillor Barfoot

THAT Report TR-TAPS-29-13 regarding the Carrick-Normanby bridge be deferred to a future meeting after a deputation on the matter is heard from the Municipality of West Grey and the Municipality of South Bruce.

Carried

TR-TAPS-30-13 Parking Lot Paving – Grey Road 4 and 27 - Durham
Transportation and Public Safety Committee
May 23, 2013

Michael Kelly presented the above report. At a prior meeting, discussion occurred regarding the Municipality of West Grey requesting to pave the parking lot at the southeast quadrant of Grey Road 4 and Grey Road 27. This parcel, housing the Country Kitchen restaurant is both paved and gravel with no defined entrance. As such, vehicles enter and exit the parking lot in various areas. Staff have no objections to the paving of the parking lot by West Grey if a defined commercial entrance is placed per the County’s requirements. Staff further recommend that ditches be installed by the County on Grey Road 4 adjacent to the subject property for the cost of $1000.

It was noted that approximately $45,162.27 was provided to the former Town of Durham when the Ministry of Transportation rescinded the Highway 4 connecting link in 1998. The roadway and this funding was subsequently assumed by Grey County.

The Committee discussed utilizing the subject funds to pay for the paving of the parking lot. Staff noted that if the Committee wishes to access the funds from reserves, a resolution to remove the funds would be required, as this was not a budgeted item.

TAPS57-13 Moved by: Councillor Greenfield Seconded by: Councillor Eccles

WHEREAS the Municipality of West Grey has requested permission to pave the commercial parking lot, located at southeast quadrant of the intersection of Grey Roads 4 and 27, at its cost;

AND WHEREAS the existing property does not have a defined access;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-30-13 be received;

AND THAT Grey County has no objections to the parking lot of the commercial business located at the southeast quadrant of the intersection County Roads 4 and 27 being paved by the Municipality of West Grey, provided that a defined commercial entrance be placed as per County of Grey requirements;

AND THAT the County of Grey grants the request from the Municipality of West Grey to fund up to $7,000 from the County’s Durham Road Reserve (Grey Road 4 Durham Connecting Link Funding) to the Municipality of West Grey to assist with the costs of paving the remaining parking lot;

AND THAT Grey County place ditches on its Grey Road 4 right-of-way, adjacent to the restaurant property located at 357 Durham Road West once the entrance is installed.
The Committee recessed at 12:49 PM and reconvened at 1:22 PM

TR-TAPS-31-13 Quality Assurance Modifications – Engineering

Michael Kelly addressed the above noted report, outlining the changes that Transportation Services has made in order to improve the quality assurance process and contract administration.

TAPS58-13 Moved by: Councillor McQueen Seconded by: Councillor Haswell

WHEREAS the Transportation Services Department has made a number of modifications to how it completes Capital Construction projects in order to improve Quality Assurance and enhance the longevity of the work;

NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-31-13 regarding Quality Assurance Modifications be received for information purposes.

Carried

TR-TAPS-37-13 Transportation Services Reviews

Staff recommended that this report be further considered at the Transportation and Public Safety Committee meeting held June 6, 2013 in order for the Committee to review the report in sufficient detail.

TAPS59-13 Moved by: Councillor Haswell Seconded by: Councillor Pringle

THAT the staff report entitled, “Grey County Transportation Services Internal Review, Summary Report” dated May 2013 be received;

AND THAT the said report be considered by the Committee at the Transportation and Public Safety Committee meeting to be held June 6, 2013 to allow committee members sufficient opportunity to more fully review the findings and recommendations contained in the report.

Carried

TR-TAPS-32-13 RFT-TS-32-13 Grey Road 17 Pulverize and Paving Award

Patrick Hoy presented the above report regarding the tender award for the Grey Road 17 pulverize and pave project. Staff are recommending that the tender be awarded to E.C. King Contracting in the amount of $342,762.00 exclusive of Harmonized Sales Tax. The project includes pulverizing and paving the 2.4 kilometre section of Grey Road 17 from 17B to Vault Works Road as well as a culvert replacement.
Staff noted that this tender was staggered in order to confirm budget availability based on the pricing of other projects and the attempt to seek lower pricing from firms already working in a nearby area.

*TAPS60-13* Moved by: Councillor McQueen  Seconded by: Councillor Greenfield

WHEREAS the approved 2013 Transportation Services Budget includes $489,155.00, as per TR-TAPS-10-13, to pulverize and pave Grey Road 17, as defined within RFT-TS-13-13;

AND WHEREAS all purchasing policies and procedures have been adhered to;

NOW THEREFORE BE IT RESOLVED THAT TR-TAPS-32-13 containing tender award recommendations for RFT-TS-13-13 be received;

AND THAT RFT-TS-13-13 be awarded to E.C. King Contracting in the amount of $342,762.00, exclusive of H.S.T.

*Carried*

*TR-TAPS-35-13 RFT-TS-16-13 Grey Road 2 Aggregate Award*

Patrick Hoy provided information on the above noted report, recommending that the tender for the supply of granular “A” for the Grey Road 2 pulverizing and paving project be awarded to Harold Sutherland Construction in the amount of $126,750 exclusive of Harmonized Sales Tax. County forces will be completing the work. Staff noted that the award is not strictly based on the quoted price, as there are costs associated with hauling the material from a distance.

*TAPS61-13* Moved by: Councillor Pringle  Seconded by: Councillor McQueen

WHEREAS the approved 2013 Transportation Services Budget includes $1.2 million as per TR-TAPS-10-13, to pulverize and pave Grey Road 2 from Grey Road 4 to the Grey/Dufferin boundary, including a budget of $480,000 to purchase and place Granular A as defined within RFT-TS-16-13;

AND WHEREAS all purchasing policies and procedures have been adhered to;

NOW THEREFORE BE IT RESOLVED THAT TR-TAPS-35-13 containing tender award recommendations for RFT-TS-16-13 be received;
AND THAT RFT-TS-16-13 be awarded to Harold Sutherland Construction in the amount of $126,750.00, exclusive of H.S.T.  

Carried

TR-TAPS-34-13 Feversham Sand Dome

It was recommended that the above report be deferred in order that further discussions can occur with the Municipality of Grey Highlands on the matter.

TAPS62-13 Moved by: Councillor McQueen Seconded by: Councillor Barfoot

THAT Report TR-TAPS-34-13 regarding the Feversham sand dome be deferred to the Transportation and Public Safety Committee meeting to be held June 20, 2013.

Carried

Closed Meeting Matters

There were none.

Correspondence

Resolution from the Municipality of Kincardine – Petition to Change the Definition of Off-Road Vehicles

The committee considered the resolution received from the Municipality of Kincardine regarding a petition to change the definition of off-road vehicles in the Highway Traffic Act.

TAPS63-13 Moved by: Councillor McQueen Seconded by: Councillor Barfoot

THAT the County of Grey supports the resolution from the Municipality of Kincardine dated April 10, 2013 regarding the petition to change the definition of off-road vehicles in the Highway Traffic Act and associated regulations to include side-by-side vehicles and two-up all-terrain vehicles;

AND THAT this resolution be forwarded to Lisa Thompson, Member of Provincial Parliament (MPP) for Huron – Bruce; Bill Walker, MPP for Grey – Bruce – Owen Sound and Jim Wilson, MPP for Simcoe Grey.

Carried

Other Business
Emergency Medical Services Update

Mike Muir noted that Emergency Medical Services (EMS) held a “Second Chance Reunion Luncheon” earlier this week, with the Rawlings family and the paramedics who delivered the Rawlings family baby in the back of an ambulance earlier in 2013. The luncheon was in celebration of Paramedic Week, with other events continuing into the week including a “Stuff the Ambulance” food drive in Hanover.

Councillor Pringle suggested that members of County Council who have not had CPR training, receive the training.

Discussion occurred regarding the Heart and Stroke Foundation’s request for municipalities to commit to implementing a public education campaign pertaining to CPR and AEDs. It was noted that the Health Unit may need to be involved in this aspect.

Transportation Services Update

Michael Kelly informed the Committee that Grey County has successfully secured $2 million in funding for the reconstruction of Grey Road 119 through the Municipal Infrastructure Investment Initiative from the Province.

Mr. Kelly further noted that a Transportation Services Review meeting was held with staff on May 16, 2013 to discuss the contents of the report before it was issued. Staff were advised that the recommendation is to maintain a strong County work force for the coming years provided there is flexibility to enhance the overall efficiencies. To supplement the required core staffing, some additional outsourcing may be considered based on costing and staffing; however there is no intention of laying staff off. Staff identified some concern with privatizing work.

The Committee will discuss potential dates for an optional road tour at the August Transportation and Public Safety Committee meeting.

Next Meeting Dates

June 6, 2013 and June 20, 2013 at the Grey County Administration Building.

On motion by Councillor Pringle, the meeting adjourned at 1:48 PM

Brian Milne, Chair