 Committee Minutes

# Transportation and Public Safety CommitteeSeptember 5, 2013 – 10:00 AM

The Transportation and Public Safety Committee met on the above date at the County Administration Building with the following members in attendance:

**Present: Chair Brian Milne; Councillors Bob Pringle, Alan Barfoot, Paul McQueen, Bob White, Harley Greenfield, Deborah Haswell, Ellen Anderson and Kevin Eccles; and Warden Duncan McKinlay**

**Staff**

**Present: Lance Thurston, Chief Administrative Officer; Mike Muir, Director of Emergency Medical Services; Michael Kelly, Director of Transportation Services; Kevin Weppler, Director of Finance; Doug Johnstone, Financial Analyst; Pay Hoy, Engineering Manager; Mary Lou Spicer, Deputy Director of Finance and Tara Warder, Recording Secretary**

## Call to Order

Chair Milne called the meeting to order at 10:00 AM.

## Declaration of Pecuniary Interest

There were none.

## Business Arising from the Minutes

*Transportation and Public Safety Committee minutes dated July 18, 2013*

These minutes are for information only as they were adopted by Grey County Council as presented on August 6, 2013

## Reports – Chief Administrative Officer

*CAOR-TAPS-12-13 Corporate Asset Naming Policy*

Lance Thurston presented the above report, requesting the Committee’s endorsement of the Corporate Asset Naming policy. The need for a naming policy originated from a request by a resident to name sections of two county roads after a specified individual. The proposed policy includes the naming of all County assets and does not allow for the naming of a County road contrary to the County’s road naming convention, which currently names roads by by-law as a designated number.

Staff noted that having multiple names for a road is not recommended in order to prevent issues with emergency addressing. The intent is to manage risk and have a strong policy in place.

The Committee suggested that signage include both the county road name and commemorative name to address confusion with multiple road names.

The request received to name two county roads after Bill Murdoch will be considered by Committee at a later date after the policy is in place.

*TAPS90-13* Moved by: Councillor Anderson Seconded by: Councillor McQueen

**WHEREAS it is desirable to establish a policy for the naming and renaming of County assets, including county roads;**

**NOW THEREFORE BE IT RESOLVED THAT the Transportation and Public Safety Committee hereby endorses Corporate Asset Naming Policy Number G-GEN-009 as amended, to include the following:**

* **Notwithstanding the general provisions of this policy to the contrary, County Council may waive its prohibition to re-naming county roads in order to assign an honourary designation to a County road or section of said road to commemorate truly exceptional achievements and/or contributions of an individual to Grey County. In doing so, County Council must be satisfied that:**

**a. The honourary designation is not expected to create undue confusion for civic and mailing address purposes, particularly in emergency services response situations;**

**b. It is well documented and communicated broadly that roads assigned an honourary designation are not officially renamed and that the County road naming convention still applies for all civic and mailing address purposes;**

**c. Individual family tribute or commercial and corporate related recognition is not permitted. Further, applying an honourary name to more than one County road or portions thereof is not permitted;**

**d. The local municipality or municipalities through which the County road runs have endorsed the commemorative re-naming proposal by resolution;**

**AND FURTHER THAT the policy be presented for adoption to the Corporate Services Committee.**

 Carried

## Reports - Finance

*FR-TAPS-31-13 EMS Financial Update and Year-end Projection as of May 31, 2013*

Mary Lou Spicer addressed the Committee on the above report, providing a financial update and year-end projection for the Emergency Medical Services (EMS) department budget as of May 31, 2013. Ms. Spicer elaborated on the grant funding received from the Ministry of Health and Long-Term Care. Staff anticipate that a surplus of $11,000 will result at year-end.

*TAPS91-13* Moved by: Councillor Barfoot Seconded by: Councillor Greenfield

**THAT the Transportation and Public Safety Committee receive Report FR-TAPS-31-13 regarding a Financial Update and Year-End Projection as of May 31, 2013 for the Emergency Medical Services department budget.**

 Carried

*TR-TAPS-59-13 Transportation Services Department Update and Year-end Projection as of May 31, 2013*

Michael Kelly provided information on the above noted report, providing the Committee with a financial update for the Transportation Services Department budget as of May 31, 2013. Mr. Kelly detailed each budget and its projected status at year end. Staff noted that equipment use has decreased and contributed to lower revenue. Staff anticipate that a deficit totalling $143,000 will result at year-end, largely due to the equipment operation budget which realized less revenue than anticipated due to decreased equipment use.

*TAPS92-13* Moved by: Councillor McQueen Seconded by: Councillor Haswell

**THAT Report TR-TAPS-59-13 regarding the Transportation Services Department Financial Update and Year-End Projection as of May 31, 2013 be received.**

 Carried

Councillor Haswell then left the meeting.

The Committee briefly recessed then reconvened.

## Reports - Emergency Medical Services

*EMSR-TAPS-06-13 Quarterly Purchasing Report*

Mike Muir presented the above purchasing report for the second quarter of 2013, noting that two purchases require reporting to the Committee under the purchasing policy. Two tenders between $25,000 and $100,000 were awarded in quarter two, being the purchase of one three quarter tonne truck and one Emergency Response Vehicle conversion.

*TAPS93-13* Moved by: Councillor Anderson Seconded by: Councillor Greenfield

**THAT Report EMSR-TAPS-06-13 regarding the quarterly purchasing report for the second quarter of 2013 be received for information.**

 Carried

## Reports - Transportation Services

*TR-TAPS-56-13 Packet-Tel Corp Fibre Optic Agreement*

Pat Hoy presented the above report, requesting authorization for an agreement to be executed with Packet Tel Corporation for fibre optic facility installations on Grey County road rights of way.

*TAPS94-13* Moved by: Councillor McQueen Seconded by: Councillor White

**WHEREAS Packet-Tel Corporation and the County of Grey have mutually developed an agreement that will permit the placement of Packet Tel Corporation fibre optic facility within Grey Road rights-of-way;**

**AND WHEREAS the Agreement clearly outlines all responsibilities of Packet-Tel Corporation and the County of Grey;**

**NOW THEREFORE BE IT RESOLVED THAT Report TR-TAPS-56-13 be received;**

**AND THAT the Warden and Clerk be authorized to execute the Grey County Agreement for Fibre Optic Facility Installations on Grey Road rights-of-way with Packet Tel Corporation.**

 Carried

*NextEra Energy Entrance Permits*

Pat Hoy updated the Committee on the status of NextEra Energy entrance permit approvals, noting that staff will approve the entrance permits under the existing entrance permit policy unless otherwise directed by the Committee.

Staff addressed questions from the Committee on entrance requirements, permit fees, commercial and industrial entrance classifications, requirements for applicants, the appeal process for entrance locations, and securities requirements.

The Committee inquired as to the status of the County’s road use agreement policy. Staff confirmed that it is currently with the lawyers and that the lower tiers have had the opportunity to provide input and comment during the process.

 Moved by: Councillor Eccles Seconded by: Councillor McQueen

**THAT staff defer wind energy entrance applications until they can be considered under a revised policy.**

Councillor Eccles and Councillor McQueen withdrew the above motion.

*TAPS95-13* Moved by: Councillor Pringle Seconded by: Councillor Barfoot

**THAT Grey County considers industrial wind turbines to be classified as industrial for entrance permit purposes;**

**AND THAT Traffic Impact and Road Assessment Studies shall be provided to the County before permits are considered;**

**AND THAT once staff have completed its assessment of the current outstanding entrance applications related to industrial wind turbine projects and before staff renders its decisions on those applications, a report be submitted to the Transportation and Public Safety Committee for information, outlining the nature of staff’s review including:**

* **Policy considerations and interpretation;**
* **Applicable fees;**
* **Issues considered in the review;**
* **Conditions or preconditions of approval;**
* **Financial securities;**
* **Staff’s intended decisions on each.**

Carried

## Other Business

*Emergency Medical Services Update*

There were no updates from Emergency Medical Services.

*Transportation Services Update*

Michael Kelly provided a status update to the Committee on major construction projects, noting that all projects are complete except for County Roads 2 and 19. Staff anticipate that these roads will be paved prior to the Centurion Race in the Town of the Blue Mountains.

The Committee requested a review of the road assessment report for new pits and quarries from June 2012 for inclusion on the Committee’s agenda for September 19th.

## Closed Meeting Matters

The Chair advised that the Committee will go into closed meeting at 12:08 PM for consideration of certain matters.

*TAPS96-13* Moved by: Warden McKinlay Seconded by: Councillor Pringle

**THAT the Transportation and Public Safety Committee agenda be amended to add two closed session matters regarding labour relations or employee negotiations and a proposed or pending acquisition or disposition of land** **by the municipality.**

Carried

*TAPS97-13* Moved by: Councillor Greenfield Seconded by: Councillor White

**THAT the Transportation and Public Safety Committee do now go into closed session to discuss:**

1. **Labour relations or employee negotiations regarding pending negotiations with the Canadian Union of Public Employees Local 1530 per Section 239 (2) (d) of the Municipal Act, 2001.**
2. **A proposed or pending acquisition or disposition of land by the municipality or local board per Section 239 (2) (c) of the Municipal Act, 2001.**

**AND THAT the following staff members remain in attendance: Michael Kelly, Mike Muir, Lance Thurston, Kevin Weppler, Pat Hoy and Tara Warder.**

 Carried

*TAPS98-13* Moved by: Councillor Anderson Seconded by: Councillor Eccles

**THAT the Transportation and Public Safety Committee do now return to open session at 12:25 PM.**

Carried

The Chair confirmed that the Committee discussed only those matters identified in resolution TAPS97-13 above.

## Next Meeting Dates

**September 19, 2013 at the Grey County Administration Building**

**October 3, 2013 at the Grey County Administration Building**

On motion by Councillor Pringle the meeting adjourned at 12:26 PM

 Brian Milne, Chair