 Task Force Minutes

# Grey County Building Task Force – Administration BuildingFebruary 23, 2017 – 10:55 a.m.

The Grey County Administration Building Task Force met on the above date at the County Administration Building with the following members in attendance:

**Present: Chair Dwight Burley; Councillors Pringle, Hicks, Greenfield; and Warden Barfoot**

**Staff**

**Present: CAO Kim Wingrove; Directors Anne Marie Shaw, Kevin Weppler, Sharon Vokes; staff members Rob Hatten, Aaron Whitney and Penny Colton – Recording Secretary**

## Call to Order

Chair Burley called the meeting to order at 10:55 a.m.

## Adoption of the Agenda

*BTF-02-17* Moved by: Councillor Pringle Seconded by: Councillor Greenfield

**THAT the Grey County Building Task Force – Administration Building agenda dated February 23, 2017 be adopted as presented.**

 Carried

## Declaration of Pecuniary Interest

There was none.

## Minutes of Meetings

### Grey County Building Task Force dated December 8, 2016

The Grey County Building Task Force minutes dated December 8, 2016 minutes were reviewed.

*BTF-03-17* Moved by: Warden Barfoot Seconded by: Councillor Hicks

**THAT the minutes of the Grey County Building Task Force – Administration Building dated December 8, 2016 be approved as presented.**

 Carried

## Existing Roof Replacement

Mrs. Shaw provided an overview of a recent meeting with Garland regarding a quote from Nedlaw on roof replacement for existing building. The price came in higher than anticipated; therefore staff is requesting to issue a tender for this work.

*BTF-04-17* Moved by: Warden Barfoot Seconded by: Councillor Pringle

**THAT staff be directed to prepare a tender for roof replacement on existing building.**

 Carried

## Generator

Mrs. Shaw reviewed previous options to replace the current generator to accommodate the building’s needs. Mrs. Shaw advised to replace the current generator with a 150kw unit, the costs are expected to be over $200,000; therefore staff are recommending the purchase of a second smaller unit for a cost savings. With two generators on site the entire building will have functional areas during power interruptions.

## Update of Contingency Fund and Cash Allowances

Mrs. Shaw reviewed the contingency fund through the change order report and the cash allowances report. She advised the budget is still in good shape and the build remains on schedule, projected to be completed summer 2017.

Committee requested a tour of the addition site; hard hats and safety shoes will be required. Mrs. Shaw will set up tour and advise of date and time.

## Other Business

No other business.

## Next Meeting Dates

At the call of the Chair.

On motion by Councillor Hicks, the meeting adjourned at 11:17 a.m.

 Dwight Burley, Chair