
Long Term Care Committee of Management December 12, 2017 – 9:30 AM

The Committee met on the above date at the County Administration Building with the following members in attendance:

Present: Councillors Dwight Burley, Alan Barfoot, Arlene Wright and Warden Stewart Halliday

Regrets: Councillors Sue Paterson

Staff

Present: Kim Wingrove, Chief Administrative Officer; Lynne Johnson, Director of Long-Term Care; Kevin Wepler, Director of Finance; Jennifer Cornell, Karen Kraus and Renate Cowan, Long-Term Care Administrators; Heather Morrison, Deputy Clerk/Records Manager; Mary Lou Spicer, Deputy Director of Finance; Mike Alguire, Purchasing Manager and Tara Warder, Committee Coordinator

Call to Order

Heather Morrison called the meeting to order at 9:32 AM.

Election of the Chair and Vice Chair

Heather Morrison called for nominations for Chair of the Committee.

CM01-18 Moved by: Councillor Wright Seconded by: Warden Halliday

That Councillor Burley be nominated as Chair of the Long-Term Care Committee of Management for 2018.

Warden Halliday moved to close nominations.

Councillor Burley accepted the nomination and was acclaimed Chair of the Committee of Management for 2018.

The Committee requested that the nomination of Vice Chair be deferred until the next meeting in order for all members to be present.

Councillor Burley then assumed the Chair.

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

Minutes of Meetings

Committee of Management minutes dated November 23, 2017

CM02-18 Moved by: Warden Halliday Seconded by: Councillor Wright

That the minutes of the Committee of Management meeting dated November 23, 2017 be adopted as presented.

Carried

Business Arising from the Minutes

Kim Wingrove noted that staff understand that further correspondence has been sent to Councillors requesting status quo in long-term care operations, however staff have not received that letter. The County's response to Mr. Patey is based on the original letter that was received by staff.

The Committee requested the process for submitting correspondence be provided to Mr. Patey.

Reports – Long-Term Care

LTCR-CM-01-18 Facility Inspections

Karen Kraus addressed the Committee on the above report noting that Ministry of Health inspectors visited Rockwood Terrace in July. They completed a full Resident Quality Inspection. Seven areas of non-compliance were found. Ms. Kraus outlined the information on non-compliance areas.

Discussion occurred on the process from the Ministry to report abuse. It was noted that the Ministry has stated that the home must call the police in all cases of suspected abuse.

The Committee reviewed the website which lists inspection reports on all long-term care homes found at http://publicreporting.ltchomes.net/en-ca/Search_Selection.aspx.

The Committee discussed responsive behaviours which may include resisting care, wandering and hoarding, etc.

Councillor Barfoot then entered the meeting.

Discussion occurred on ways to communicate the plans for corrective action taken and/or planned. Staff were requested to bring back such a report.

The importance of properly interpreting the results and information contained within these reports was noted.

Discussion occurred on the length of time it takes the Ministry to complete investigations and how often appropriate action has already been taken by the home before the Ministry responds.

CM03-18 Moved by: Warden Halliday Seconded by: Councillor Wright

That report LTCR-CM-01-18 regarding Facility Inspections be received; and

That staff bring forward a report summarizing corrective actions taken to a subsequent meeting.

Carried

LTCR-CM-02-18 Grey Gables, Lee Manor, Rockwood Terrace Update

Lynne Johnson addressed the Committee on the above report, updating the Committee on recent activities and events at the homes. A successful job fair was held at Grey Gables, and each of the homes held Colour It events, Christmas Bazaars and Volunteer Appreciation Days.

CM04-18 Moved by: Councillor Barfoot Seconded by: Warden Halliday

That Report LTCR-CM-02-18 providing an update on Grey Gables, Lee Manor and Rockwood Terrace be received for information.

Carried

LTCR-CM-03-18 Sienna Senior Living Contract

Lynne Johnson presented the above report. Ms. Johnson outlined the contents of the draft contract.

The contract fee schedule was discussed. The County will be billed as work progresses.

The \$265,000 noted is a maximum amount for 2018 including both the operational review and phase 1 encompassing specific parts of the redevelopment.

Staff noted the operational review team will have some expenses for mileage and accommodation. It was suggested that a schedule of Sienna's plans to be in the homes be provided ahead of time. Staff noted Sienna is bound by the Broader Public Sector Expenses Directives. The Committee requested Sienna provide an estimate of the timelines required for the operational review.

The Committee requested that the County's lawyer review the agreement. Staff noted that they will forward the agreement to the County's lawyer.

CM05-18 Moved by: Councillor Wright Seconded by: Warden Halliday

That Report LTCR-CM-03-18 regarding the Sienna Senior Living contract be received; and

That the contract terms and conditions be approved as drafted; and

That the appropriate by-law be brought forward for Council's consideration.

CM06-18 Moved by: Councillor Barfoot Seconded by: Warden Halliday

That Report LTCR-CM-03-18 regarding the Sienna Senior Living contract be deferred pending further information.

Carried

FR-CM-02-18 2017 Long-Term Care Write Off of Uncollectible Accounts

Mary Lou Spicer presented the above noted report. The Ministry requires that any write offs be done in the year they pertain to. The Ministry will reimburse portions of the write offs depending on the nature. Between Lee Manor and Rockwood Terrace, there is \$26,631.66 to be written off and \$13,216 will be funded by the Ministry.

The County does not budget for write offs or recovery.

There are various reasons that a person can have arrears in Long-Term Care.

CM07-18 Moved by: Councillor Barfoot Seconded by: Councillor Wright

That Report FR-CM-02-18 titled 2017 Long Term Care Write Off of Uncollectible Accounts be received and that the write off recommendations contained within the report be approved.

Carried

Correspondence

Correspondence and Action Plan – Ontario Supporting Seniors to Live Their Best Life

Lynne Johnson spoke to the above correspondence, which Council requested come back to the Committee of Management for further direction. Lynne Johnson outlined the proposals in the new action plan from the Province.

Ms. Johnson reviewed some of the questions at the end of the document which could be addressed by staff.

The Committee noted that the document is for the public's comment. It was requested that the document be posted to the County website for ease of public access.

CM08-18 Moved by: Councillor Wright Seconded by: Warden Halliday

That the correspondence be received; and

That individual Councillors be encouraged to review the Action Plan and respond to the strategy as appropriate.

Carried

Other Business

It was noted that the terms of reference call for the committee to be appointed for the term of council. Consistency and the depth of knowledge is important for this committee and it is recommended that the membership of the committee remain for the rest of term.

CM09-18 Moved by: Warden Halliday Seconded by: Councillor Wright

Whereas the appointments for the Committee of Management for Long-Term Care are for the term of office in recognition of the need for a high degree of specialized knowledge regarding the oversight of long-term care operations in Grey County;

Now Therefore Be It Resolved That the Committee of Management requests Council's support to maintain the current membership of the Committee of Management as Councillors Wright, Barfoot, Paterson and Burley and Warden Halliday.

Carried

Next Meeting Dates

Tuesday, January 4 , 2018 at 9:30 AM – Bay Room

On motion by Councillor Barfoot, the meeting adjourned at 11:40 AM.

Dwight Burley, Chair