 Committee Report

| **To**: | Warden Hicks and Members of Grey County Council |
| --- | --- |
| **Committee Date:** | October 24, 2019 |
| **Subject / Report No:** | FR-CW-26-19 Quarterly Purchasing Report |
| **Title:** | Quarterly Purchasing Report – Quarter 3 2019 |
| **Prepared by:** | Mike Alguire, Purchasing ManagerSharon Melville, Buyer |
| **Reviewed by:** | Kim Wingrove |
| **Lower Tier(s) Affected:** | None |
| **Status:** | Recommendation adopted by Committee as presented per Resolution CW205-19; Endorsed by County Council November 14, 2019 per Resolution CC91-19; |

## Recommendation

1. **That Report FR-CW-26-19 regarding the quarterly purchasing report for Quarter 3 of 2019 be received for information.**

## Executive Summary

Grey County’s purchasing policy A-FIN-001, as endorsed by County Council on March 4, 2014, gives Directors the authority to award items and services up to $250,000 that have prior budget approval. This policy requires Directors to provide a summary of all purchases between $25,000 and $250,000 on a quarterly basis.

## Background and Discussion

The attached chart summarizes all purchases made between $25,000 and $250,000 by Departments between July 1, 2019 and September 30, 2019.

**HOUSING**

| **Contract** | **Description** | **# of Bids** | **Awarded Bid** | **Approved Amount** | **AwardedAmount (excl. HST)** |
| --- | --- | --- | --- | --- | --- |
| RFT-HOU-08-19 | Exterior Doors at 99 Argyle, Markdale | 1 | VanDolders | $45,000 | $28,200 |
| RFT-HOU-12-19 | Generator at Admin Building | 3 | Benedict Electrical | $60,000 | $52,345 |
| RFT-HOU-14-19 | Patios and Privacy Screens at 12th Ave Hanover | 1 | Arthur Freeman | $30,000 | $39,200 \* |
| RFT-HOU-16-19 | Air Make Up at 490 7th Ave E Owen Sound | 2 | JTS Mechanical | $75,000 | $55,147 |

**PLANNING**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Contract** | **Description** | **# of Bids** | **Awarded Bid** | **Approved Amount** | **AwardedAmount (excl. HST)** |
| RFP-PCD-06-19 | Climate Change Action Plan | 2 | ICLEI Canada | $50,000 | $43,019 |

**TRANSPORTATION**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Contract** | **Description** | **# of Bids** | **Awarded Bid** | **Approved Amount** | **AwardedAmount (excl. HST)** |
| RFQ-TS-30-19 | Bridge 4-275 Milling | 1 | Harold Sutherland  | Funded from Within Bridge Maintenance  | $38,200 |
| RFT-TS-33-19 | Rubber Tired Tractor | 3 | Roberts Farm Equipment | $99,000 | $106,800 \*\* |
| RFT-TS-34-19 | Catch basin Replacement | 2 | EC King | $50,000 | $49,175 |
| RFQ-TS-35-19 | Chatsworth Yard Paving | 2 | Harold Sutherland | $25,000 | $26,840 |
| RFT-TS-36-19 | Traffic Control Signals | 2 | TM3 | $75,000 | $54,165 |
| RFT-TS-37-19 | Keady Patch | 1 | EC King | $120,000 minor capital | $77,000 |
| RFT-TS-38-19 | Geotechnical Assignment | 7 | Saffa Engineering | $100,000 | $47,698 |

## Legal and Legislated Requirements

None

## Financial and Resource Implications

\* RFT-HOU-14-19 overage will be funded with savings within the 2019 capital budget

\*\* RFT-TS-33-19 overage will be funded with Transportation Services Equipment Reserve

## Relevant Consultation

[x]  Internal

[ ]  External

## Appendices and Attachments

None